

**Winterfield Township Regular Board Meeting
January 12, 2021
Minutes**

The meeting was called to order at 4:00 pm by Supervisor Hammar in the parking lot of Winterfield Township Hall.

Members Present: Mark Hammar, Supervisor; Bonnie Blackledge, Clerk; Linda Peterson, Treasurer; Fred Prielipp and Shelly Laughlin, Trustees

Members Absent: None

Others Present: Mike Clark, Zoning Administrator/Ordinance Enforcer; Carl Traynor, Transfer Station Attendant

Review of Agenda: Motion by Prielipp, second by Hammar, to accept the agenda as presented. Ayes-5, Nays-0, Absent-0. Motion carried.

Review Minutes November 10, 2020: Motion by Hammar, second by Laughlin to approve the November 10, 2020 Meeting Minutes as written. Ayes-5, Nays-0, Absent-0. Motion carried.

Treasurer's Financial Report: Peterson said that there may have been some Revenue Sharing deposited today. **Motion by Blackledge, second by Laughlin to approve the Treasurer's Report for January 11, 2021. Ayes-5, Nays-0, Absent-0. Motion carried.**

Public Comment: None

County Commissioner's Report: None. Bronwyn Asplund-Walsh had a conflict and was unable to attend this meeting.

Zoning Officer's Report: Mike Clark said that he had nothing to report.

Treasurer's Report: Peterson had an issue with the Chemflex Account, but it was resolved. Tax payments are rolling in.

Planning Commission Report: There was no meeting in December due to Covid restrictions. Shelly Laughlin spoke to several members. Mandy Prielipp is too busy to serve at this time. Julie Traynor will stay on temporarily. Andrew Laughlin agreed to serve as Chair and Shelly will move to Secretary. She is waiting to hear from Sandy Land.

Clerk's Report: Blackledge asked for approval of two credit card vouchers for supplies. She reported on the recent Election Audit.

Trustees Report: None.

Old Business

Board Appointments to Planning Commission: At the November meeting, the Board approved Shelly Laughlin for four years as Board representative, but she cannot serve as Chair. Mandy Prielipp has resigned. Laughlin is waiting to hear from Sandy Land. The Planning Commission will need to select a Chair and a Secretary. **Hammar moved to appoint Andrew Laughlin to serve a 3-year term, Julie Traynor to serve a one-year term, and Sandy Land to serve a one-year term. Blackledge seconded. Ayes-5, Nays-0, Absent-0. Motion carried.** Hammar will advertise for new members. Blackledge will swear them in at their next meeting.

New Business

Blight Ordinance – Letter regarding violations: The Blight Ordinance was included in the packet for the Board to review. Hammar wrote a letter that will be sent to violators of “junk” automobiles since there have been a lot of complaints about this problem. This letter will also be included on the website. Notices will be issued and legal action taken if necessary.

MTA Training for Planning Commission: Virtual training is offered, and Hammar encouraged Laughlin to notify the members. The December MTA magazine featured various opportunities.

Transfer Station Issues: There have been some people bringing in concrete or other materials that are prohibited. Carl Traynor, Attendant, has prepared a list of rules that he believes should be enforced. The Board reviewed the list and agreed. These updated rules will be posted on the webpage.

Clare County Road Commission, Twin Lakes Contract: The Road Commission presented a draft agreement for the Board to approve for Twin Lakes Avenue north of Haskell Lake Road. This will be for gravel construction, new drainage, and right-of-way clearing for Winterfield Township at 60%, cost not to exceed \$47,485.22. **Hammar moved to accept the contract for Twin Lakes Avenue. Prielipp seconded. Ayes-5, Nays-0, Absent-0. Motion carried.**

Budget Report: Blackledge included a budget report to date for the General Fund, Transfer Station Fund and Roads. An adjustment needs to be made on page 2 of the General Fund report to increase the Election budget by \$1,000 (election wages). **Blackledge moved to adjust the Election Budget by an increase of \$1,000 from \$9,000 to \$10,000. Hammar seconded. Ayes-5, Nays-0, Absent-0. Motion carried.**

Another adjustment should be made on General Fund page 6, to increase the Pension Expense by \$700. This will cover upcoming participant fees. **Blackledge moved to increase the Pension Expense account by \$700, from \$3600 to \$4300. Hammar seconded. Ayes-5, Nays-0, Absent-0. Motion carried.** Blackledge noted that when the Board works on the upcoming budget, a revenue line should be added to show pension payments coming in to offset the amount on the expense side.

Review Township Expenditures: Prielipp moved to approve the General Fund checks 5309 through 5338, and the Transfer Station checks 2089 through 2094 as shown on the reports. Second by Hammar. Ayes-5, Nays-0, Absent-0. Motion carried.

Public Comment: Carl spoke about an incident at the Transfer Station. Sometimes people get upset when they can't do what they want.

The Board of Review approved two PREs.

The meeting adjourned at 4:45 pm.

Respectfully submitted,

Bonnie Blackledge, Winterfield Township Clerk