

**Winterfield Township Special Board Meeting  
June 27, 2019  
Minutes**

The meeting was called to order at 1:05 pm by Supervisor Hammar.

**Members Present:** Mark Hammar, Supervisor; Bonnie Blackledge, Clerk; Linda Peterson, Treasurer; Fred Prielipp and Shelly Laughlin (arrived 1:20 pm), Trustees

**Members Absent:** None

**Others Present:** None

**Review of Agenda: Motion by Hammar, second by Prielipp, to accept the agenda as written. Ayes-4, Nays-0, Absent-1. Motion carried.**

**Review Minutes June 13, 2019: Motion by Hammar, second by Prielipp, to approve the June 13 Meeting Minutes as written. Ayes-4, Nays-0, Absent-1. Motion carried.**

**Treasurer's Report:** Peterson provided the year end cash balances. Hammar updated the Budget with these figures and calculated the contingency amounts.

**Budget Public Hearing:** No one was there to speak.

**New Business:**

**1) Review Proposed Budgets –**

- Peterson will investigate the Metro Act Funds to see if they need to be put in the Road Account. That budget will show the income from those funds for this year.
- The Planning Commission budget was increased to \$3500 to include the Appeals Board.
- The Keehn Road project (.6 mile) was discussed.
- Other budget figures were reviewed and approved. Some slight adjustments were made and reflected on the final copy.

**2) Resolution to Adopt Budget (all funds)**

**Blackledge moved to approve the Resolution Approving the Annual Township Budget and Determining the Property Tax Rates for Support of the Budget.**

**Laughlin seconded. Roll call vote: Hammar-yes, Laughlin-yes, Peterson-yes, Blackledge-yes, and Prielipp-yes. Ayes: 5, Nays-0. Motion carried.** Blackledge will check the L-4029 form to make sure the millage rates are accurate.

**3) Approval of 2019-20 Meeting Dates**

**Blackledge moved to approve the meeting dates on the attached sheet for the Township Board and Planning Commission meetings in Fiscal Year 2019-20.**

**Laughlin seconded. Ayes: 5, Nays-0. Motion carried.**

**4) Review and Adjust Budget Reports for 2018-19**

In order to ensure that no budget categories are overspent, Blackledge recommends approval of the following adjustments:

- Add \$261 to the Clerk's category
- Add \$147 to the Public Works category
- Add \$441 to the Payroll Taxes category

**Blackledge moved to approve these adjustments to the 2018-19 Budget. Peterson seconded. Ayes:5, Nays:0. Motion carried.**

**7) Review Township Expenditures:**

**Blackledge moved to approve the General Fund checks 4957 through 4964 as shown on the report. Second by Laughlin. Ayes-5, Nays-0. Motion carried.**

Peterson asked all Board Members to sign settlement sheet. She also mentioned she has extra newsletters if anyone would like some.

**Adjournment: Motion by Hammar, second by Laughlin, to adjourn the meeting at 2:40 pm. Ayes-5, Nays-0. Motion carried.**

Respectfully submitted,

Bonnie Blackledge  
Winterfield Township Clerk