

**Winterfield Township Board Meeting  
May 8, 2018  
Minutes**

**Members Present:** Mark Hammar, Supervisor; Bonnie Blackledge, Clerk; Linda Peterson, Treasurer; and Shelly Laughlin, Trustee

**Members Absent:** Fred Prielipp, Trustee

**Others Present:** Lori Martin, County Clerk; Karen Lipovsky, County Commissioner; Edwin Miller, Mike Clark, Ken Lind, EMC Insurance; Harry Martin, and Kathryn Decker

The meeting was called to order at 7:00 pm by Supervisor Hammar. The Pledge of Allegiance was recited by those present.

**Review of Agenda:** Motion by Laughlin, second by Peterson, to approve the agenda. It was agreed to add #5 under New Business – Set Budget Meetings. Ayes-4, Nays-0, Motion carried.

**Rollcall:** Trustee Fred Prielipp was absent due to a death in the family.

**Review Minutes March 13, 2018:** Laughlin pointed out that according to the MTA book containing Board rules, a resigning official cannot vote on her replacement. Therefore, even though it will not change the results, Bonnie Fox was not eligible to vote for her successor at that meeting. Laughlin suggested some changes to the minutes that the Board accepted.

**Treasurer's Report:** Peterson distributed copies of her report on current bank balances. Laughlin moved to approve the report, seconded by Hammar. Ayes-4, Nays-0, Motion carried.

**Public Comment:** Kathryn Decker, representing the Eveready Club, expressed her concerns about the safety of the placement of the cement slab for the bench they are providing in memory of Ines Brocht. Hammar suggested that the Eveready Club determine where they would like the bench placed subject to Board approval.

**County Commissioner's Report, Karen Lipovsky:** Lipovsky distributed minutes of the last two County Commissioner meetings. She reviewed what was happening at the County including the upcoming election, Gypsy Moth spraying (none in Winterfield), personnel changes, Morgue Authority, road projects, and upcoming events. The 911 Dispatch and the Senior Services millages will be on the ballot for renewal.

**Great Lakes Assessing, Sharon Zakrajsek:** There has been some confusion regarding fees for land division. Zakrajsek does not want to receive a check for this, even though the contract mentions a \$65 fee. This should be absorbed in her regular payment. Hammar said the contract would need to be changed, and this will be tabled until the next meeting. Zakrajsek said that due to the BS&A Conversion, she may not

be doing extra field work this year. The State is working on reform for the way assessing is done. If this occurs, it would take effect in 2022.

**County Clerk, Lori Martin:** Martin covered the Morgue Authority, millages, upcoming elections, CPL changes, voter registration in area schools, Circuit Court activity, and personnel changes.

**Insurance, Ken Lind:** Lind stated that he worked with Winterfield Township on an insurance proposal in 2014. He presented some strengths of the EMC program and asked us to consider another proposal. The Board decided to think about it and get back to him with a decision.

**Zoning Officer's Report, Mike Clark:** Clark gave an overview of the issues he's been dealing with including pole barns, fences, and garbage.

**Treasurer's Report, Linda Peterson:** Peterson said there are issues with using Google Earth for addresses. People cannot give themselves a number as this is a 911 concern.

**Planning Board Report & Trustee Report, Shelly Laughlin, Chair:** Laughlin said the fence that Clark referred to is not a Township problem, unless it is in a right-of-way. There are differences between a "Supervisor's Plat" and a metes and bounds area. The land division needs to be checked.

She is still researching the Neighborhood Watch program. Hammar brought up the EMT concern. Nothing has yet been resolved. Laughlin asked about replacement of deputies-Blackledge appointed Deb Hammar and Mark Hammar has not yet found a replacement. Supervisors may have deputies, but it is not a requirement.

**Clerk's Report, Bonnie Blackledge:** Blackledge said that Sexton Ray Faulman wondered about raising the burial fees to \$350. They are currently \$300 and have not been raised in years. Currently, we do not have a winter interment option-Peterson will ask Keith Burkholder about what is involved. Blackledge is concerned that the Electronic Poll Book is too old to do Windows updates. She will contact the Bureau of Elections to see if it needs to be replaced and what specifications are required.

**Supervisor's Report, Mark Hammar:**

**Old Business:** Nothing to report on the cemetery records. Hammar had some map work done by the Clare County Cleaver. Nothing yet on the ordinance filing.

**New Business:**

**Equalization Contract:** Motion by Peterson, second by Hammar to approve the Equalization Contract included in the Board Packet. This contains an invoice for \$807 for parcel maintenance. Ayes-4, Nays-0, Motion Carried.

**Road Contracts:** Hammar reviewed upcoming road projects. The Garfield project involves cutting trees, widening road to add 6' of gravel. It came in at \$47,000 although it was approved for \$37,500. The County is matching us \$20,000, so our bill will be \$27,000. We will need to add more to the budget. The Haskell Lake, Partridge, and Kirby Ave. project was approved for \$14,999. Decker asked if anything can be done with her section of Haskell Lake Road where there are many soft spots in the gravel. Hammar will contact Aric McNeilly concerning this.

**Township Hall Parking Lot:** The packet includes a copy of a proposal by Fahrner Asphalt Sealers to chip and fog seal the Township Hall parking lot for \$987.00. Peterson moved to accept this bid, second by Blackledge. Ayes-4, Nays-0, Motion carried. Hammar will sign and send to Fahrner.

**Tire Collection for 2018:** A flyer for the tire collection including dates and rules was included in the packet. This information will be made available on the Winterfield web site and posted in the Township.

**Budget Meetings:** The special meetings to work on and adopt the 2018-2019 budget were set for Friday, June 15<sup>th</sup>, at 2 pm and Tuesday, June 26<sup>th</sup> at 2 pm. The Public Hearing will take place at the June 26<sup>th</sup> meeting.

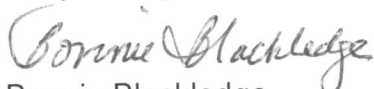
**Review Township Expenditures:** Peterson moved to approve the General Fund checks 4651 through 4686 (4662, 4665, 4677 Void) and the Transfer Station checks 1946 through 1954 as shown on the report. Second by Laughlin. Ayes-4, Nays-0, Motion carried.

**Public Comment:** Kathryn Decker asked about paving the next mile of Haskell Lake Road, from the transfer station to McKinley. Ed Miller asked about the wax he should use on the Township Hall floor when he does the spring maintenance and was told to use a paste wax. Hammar said the Fire Department found a good deal on a truck.

The Board agreed not to look at insurance proposals this year.

**Adjournment:** Motion by Laughlin, second by Peterson, to adjourn the meeting. Ayes: 4, Nays-0, Motion carried.

Respectfully submitted,



Bonnie Blackledge  
Winterfield Township Clerk