

**Winterfield Township Regular Board Meeting
September 13, 2022
Minutes**

The meeting was called to order at 7:00 pm by Supervisor Hammar at Winterfield Township Hall. The Pledge of Allegiance was recited and roll call was taken by Blackledge.

Members Present: Mark Hammar, Supervisor; Bonnie Blackledge, Clerk; Linda Peterson, Treasurer; Fred Prielipp and Shelly Laughlin, Trustees

Members Absent: None

Others Present: Tina Wright and Mikyla Sweet, Assessors; Todd Flint, Zoning Administrator; David Hoefling, County Commission Candidate District 5; Bill Hoefling; Kathryn Decker; John McMahon, Bishop Land Service; and Sandra Bristol, County Commission Candidate District 5.

Review of Agenda: Hammar asked to move item #11 under New Business-Oil and Gas Lease to Old Business #7.5 due to the fact that John McMahon was present to speak on the issue. **Motion by Blackledge, second by Laughlin, to accept the agenda with the changes. Ayes-5, Nays-0. Motion carried.**

Review Minutes July 12, 2022: Motion by Hammar, second by Peterson, to approve the July 12 Meeting Minutes as written. Ayes-5, Nays-0. Motion carried.

Treasurer's Financial Report: Motion by Laughlin, second by Prielipp to approve the Treasurer's Report for September 13, 2022. Ayes-5, Nays-0. Motion carried.

Zoning Officer's Report: Todd Flint said the Wilson garage is going in. There is nothing in our zoning that addresses solar panels, not even setbacks. He wondered if there was any language in the Master Plan regarding solar. The light situation has been taken care of.

Treasurer's Report: Property taxes are due tomorrow (Sept.14). Payments have been rolling in.

Planning Commission Report: Laughlin said that the Planning Commission has begun work on the Zoning Ordinance.

Clerk's Report: Blackledge distributed Resolutions 2022-5 and 2022-6 to all Board Members. She asked if we could use the hall rental funds for the purchase of a high chair, and the Board agreed. The voucher for toner for the Supervisor's printer was approved. (Check #5715) Correspondence was distributed or discussed.

Trustees Report: Prielipp asked why the Road Commission drilled holes in the new blacktop. Hammar said this was related to the frost studies being done on the different

types of blacktop. These are structure tests. Prielipp noted that some holes haven't been refilled.

Supervisor's Report:

Old Business

Assessor Contract: Wright updated the Board with the items she had been working on. Sales just came back and ratios are at about 42%. Residential may need to go up. Inflation is over 5% and so will increase by that maximum. The Governor recently made a change (PA 141) that affects the Board of Review and assessors. **Blackledge moved to approve the contract between Central Michigan Assessing (business name was recently changed) and Winterfield Township. Hammar seconded. Ayes-5, Nays-0. Motion carried.**

Oil & Gas Lease: Jon McMahon, Bishop Land Service, is requesting a lease agreement between Winterfield Township and Trendwell Energy Corporation, a company located in Rockford, MI for the 40 acres the Township owns in Section 22, Parcel Number 001-022-300-29 and the 5 acres where the cemetery is located. There are several restrictions on the cemetery property due to the nature of its use. They are actually looking for oil in the Dundee Foundation, not gas. If a well will need to be drilled, there will be further consent needed. The Township Hall property is not included in this lease. **Blackledge moved to approve the oil and gas agreement pending discussion with the Township Attorney. Laughlin seconded. Ayes-5, Nays-0. Motion carried.**

Public Comment: (This was previously forgotten due to the changes made to the agenda, so it was added here.)

Dave Hoefling thanked those who came to the Street Fair. Kathryn Decker was there to ask about the holes in Haskell Lake Road. She wondered if it's on the road plan to blacktop the gravel section to the east. Hammar said it is.

Road work: The Keehn Road Bridge has been repaired. There were problems with the splash plates. There are 8 to 9 inches of new blacktop on the bridge.

At the May meeting, the original contract for Cook Avenue for \$150,000 was approved. The Township share was estimated to be \$110,000. This contract has been voided. Instead, there are two other contracts to approve – one for widening and paving Cook Ave for \$130,000, with the Township share estimated at \$90,000. The other is for widening and paving around the curves on Cook Ave. for \$30,000, the Township being responsible for the total cost. **Hammar made a motion to accept these two contracts for improvements to Cook Ave. Prielipp seconded. Ayes-5, Nays-0. Motion carried.**

Duggan Contract: Hammar researched various propane companies and chose the best price. **Blackledge moved to approve the 2022-23 propane supply contract from Duggan Propane. Prielipp seconded. Ayes-5, Nays-0. Motion carried.**

New Business

Cemetery Proposals: Survey – Hammar received two quotes – one from LCM and the other from Spicer Group for surveys of the new portion of the cemetery. The Board had some questions on the proposals, so this item was tabled in order to gather more information.

Fence – Hammar contacted six companies, but only received two bids. The Board agreed to table this item until the cemetery survey has been completed.

Cement Work for Hall: A couple of people looked at the project, but no bids have come in.

Budget Report: Blackledge distributed a budget report for the fiscal year 2022-2023, 7/1/22 through 9/13/22 for the General Fund, Transfer Station Fund and Road Fund. She noted that the Assessing Category looks off, but that's because she hasn't received invoices from the new assessor since June. No adjustments needed to be made.

Review Township Expenditures: Check #5743 is intended to be used to pay for the assessing services for July and August. **Laughlin moved to approve the General Fund checks 5690 through 5743, and the Transfer Station checks 2171 through 2175 as shown on the reports. Second by Hammar. Ayes-5, Nays-0. Motion carried.**

Adjournment: Prielipp moved to adjourn the meeting. Laughlin seconded. **Ayes-5, Nays-0. Motion carried.**

Respectfully submitted,

Bonnie Blackledge, Winterfield Township Clerk