

**Winterfield Township Special Board Meeting  
June 17, 2021  
Minutes**

The meeting was called to order at 1:10 pm by Supervisor Hammar at Winterfield Township Hall.

**Members Present:** Mark Hammar, Supervisor; Bonnie Blackledge, Clerk; Linda Peterson, Treasurer; Shelly Laughlin, Trustee

**Members Absent:** Fred Prielipp, Trustee

**Others Present:** None

**Review of Agenda: Motion by Hammar, second by Laughlin, to accept the agenda as presented. Ayes-4, Nays-0, Absent-1. Motion carried.**

**Review Minutes June 11, 2021: Motion by Laughlin, second by Hammar, to approve the June 11 Meeting Minutes as written. Ayes-4, Nays-0, Absent-1. Motion carried.**

The July 29<sup>th</sup> Planning Commission Master Plan meeting was discussed.

**Treasurer's Report:** Peterson presented the Treasurer's report for June 17, 2021. Some changes were made since the June 11<sup>th</sup> meeting due to interest on maturing CDs. Two CDs were renewed for one month. In July, these will be put in savings instead of CDs in order to get a better interest rate. The analysis fees that were charged may be refunded because they are considered public funds. Peterson found out from the auditor that the year-end report that she usually does is no longer necessary. **Laughlin moved to accept the report, seconded by Blackledge. Ayes-4, Nays-0, Absent-1. Motion carried.**

**Review Township Expenditures: Peterson moved to approve the General Fund checks 5422 through 5423 as shown on the report. Second by Laughlin. Ayes-4, Nays-0, Absent-1. Motion carried.**

**PUBLIC HEARING:** Hammar opened the Public Hearing for the Budget at 1:40 pm. Hammar commented on the fees for the purchase of cemetery lots that currently sell for \$10 a space. A possible increase will be considered at the July meeting. The property tax millage rates on the resolution reflect the current rates. There were no members of the public in attendance, so the hearing was closed at 1:45 pm.

**Salary Resolutions –** Salary resolutions for elected officials were considered.

**Resolution 2021-1 Establishing Supervisor's Salary for FY 2021-22 – Blackledge moved to adopt Resolution 2021-1. Second by Peterson. Ayes-4, Nays-0, Absent-1. Motion carried.**

**Resolution 2021-2 Establishing Clerk's Salary for FY 2021-22 – Peterson moved to adopt Resolution 2021-2. Second by Hammar. Ayes-4, Nays-0, Absent-1. Motion carried.**

**Resolution 2021-3 Establishing Treasurer's Salary for FY 2021-22 – Hammar moved to adopt Resolution 2021-3. Second by Blackledge. Ayes-4, Nays-0, Absent-1. Motion carried.**

**Resolution 2021-4 Establishing Trustee's Salary for FY 2021-22 – Hammar moved to adopt Resolution 2021-4. Second by Peterson. Ayes-4, Nays-0, Absent-1. Motion carried.**

**2021-22 BUDGET**

The Board discussed some line items on the proposed budgets for General Fund, Transfer Station, and Roads. **Blackledge moved to adjust the ISP Tower Utilities Budget line item for FY 2020-21 from \$538 to \$588. Ayes-4, Nays-0, Absent-1. Motion carried.** A power back-up system for the Internet tower was discussed. The Capital Improvement budget for the Township Hall is estimated at \$2,000 for parking lot improvement. Hammar is looking into cooperating with the Clare County Road Commission to get a bid. Blackledge will look into publishing in the Marion Press on the cemetery project.

**Resolution 2021-5 to Adopt Budget: Peterson moved to approve Resolution 2021-5, Approving the Annual Township Budget and Determining the Property Tax Rates for Support of the Budget. Laughlin seconded. Ayes-4, Nays-0, Absent-1. Motion carried.**

**Adjournment: Motion by Blackledge, seconded by Laughlin, to adjourn the meeting at 2:30 pm. Ayes-4, Nays-0, Absent-1. Motion carried.**

Respectfully submitted,

Bonnie Blackledge, Winterfield Township Clerk