

**Winterfield Township Board Meeting
November 1, 2022
Minutes**

The meeting was called to order at 7:00 pm by Supervisor Hammar at Winterfield Township Hall. The Pledge of Allegiance was recited and roll call was taken by Blackledge.

Members Present: Mark Hammar, Supervisor; Bonnie Blackledge, Clerk; Linda Peterson, Treasurer; Fred Prielipp and Shelly Laughlin, Trustees

Members Absent: None

Others Present: Bronwyn Asplund-Walsh, Sandra Bristol, and Carl Traynor

Review of Agenda: Hammar asked to add Michigan Chloride Bid to New Business.

Motion by Peterson, second by Laughlin, to accept the agenda as amended.

Ayes-5, Nays-0. Motion carried.

Review Minutes September 13, 2022: Motion by Hammar, second by Prielipp, to approve the September 13 Meeting Minutes as written. Ayes-5, Nays-0. Motion carried.

Treasurer's Financial Report: Motion by Hammar, second by Laughlin to approve the Treasurer's Report for November 1, 2022. Ayes-5, Nays-0. Motion carried.

Public Comment: Sandra Bristol spoke about some of the things going on in Clare County including senior services. Carl Traynor said that he needs new cards made for the Transfer Station. Blackledge agreed to make some.

County Commissioner's Report, Bronwyn Asplund-Walsh: Bronwyn summarized some changes at the County level. Redistricting added two commissioners to the County Board. The Animal Shelter built a pole barn for larger animals. She also suggested we look into a Civil Infraction Ordinance. There was a short discussion on a civil infraction versus a misdemeanor.

Zoning Officer's Report: Todd Flint was absent.

Treasurer's Report: KCI will print and mail the tax bills. The Commercial Forest Property needs to be corrected by the State and will be addressed at the December Board of Review. There is also a PRE that needs to be rescinded.

Planning Commission Report: Laughlin said that the Planning Commission will meet with Adam from Wade Trim on December 13th. Master Plan printing was discussed, but we were told to hold off printing it because there were some changes that have to be made. Blackledge was asked to order a printer for Todd Flint.

Clerk's Report: Six credit card vouchers were approved. Par Plan newsletters were distributed. Blackledge commented on two errors that were made on the payroll checks that will be corrected next month.

Trustees Report: Prielipp noted there is a "Super Six" meeting coming up that was discussed at the Road Commission meeting he attended. There are six townships that will be having significant road repairs for the next two years. Cook and Garfield will be done next year.

Supervisor's Report: The Road Commission demonstrated a new machine that will make trimming brush along roadways easier. Hammar asked Trent from Baird, Cotter, Bishop to file the report for ARPA funds (which is now SLFRF). He also received a notice from the DNR asking for comments on the roads.

Old Business

Cement Work for Hall: Corner Concrete submitted a proposal to remove and dispose the existing concrete steps and replace them with new concrete. **Prielipp moved to approve the contract with Corner Concrete for \$3500. Mark seconded. Ayes-5, Nays-0. Motion carried.**

New Business

Resignation of Richard Dommer from Planning Commission: Richard Dommer recently resigned from the Planning Commission so his position needs to be filled as soon as possible. His term would ordinarily end on 12/31/2024, so the person filling his position will finish out his term. Also, George Freiberg's term is ending this December 31, so he will need to be replaced or reappointed at this meeting. **Laughlin moved to reappoint George Freiberg to the Planning Commission for the term beginning on January 1, 2023 and ending on December 31, 2025. Prielipp seconded. Ayes-5, Nays-0, Motion carried.** Hammar has been looking for a replacement for Dommer and hopes to have someone by the January meeting.

Discussion of Marion Area District Library: Hammar and Blackledge talked to the Board about the situation at the Marion Library. They are working on a committee that is trying to help establish a district library and work towards passing a millage to fund the library for the future. If nothing is done, the library will run out of funds within the next two years. The Board seems to be supportive of this effort. As soon as the district library agreement is drafted, it will be brought to the board at its next meeting for a vote.

Bid from Electrician to put in Transfer Switch and Update Lights to LED: Hammar explained the changes that need to be done to the hall to update the electric. He was only able to obtain one bid from Heckman Electric LLC for a total of \$3524. This includes updating the electric system (\$1648) and the installation of 11 new LED flat panel lights to replace the existing system (\$1876). This change should also help with the fly problem. **Hammar moved to hire Mark Heckman to update the electric system at the Township Hall. Prielipp seconded. Ayes-5, Nays-0, Motion carried.**

Correspondence from Attorney: The Board received a letter from Tara Hovey (Dreyer, Hovey, & Post, PLLC) regarding the closure of the law practice. She listed some firms that practice Township Law.

Linda Helfmann: Blackledge received a letter from Ms. Helfmann inquiring about the opportunity to have a cell tower on her property. It appears that Ms. Helfmann is concerned about her own cell phone reception and seemed to be satisfied when told that the Township already has a tower.

Audit Report: Hammar said that the audit report was favorable. Each member of the Board received a copy.

Michigan Chloride Bid: Hammar received a bid from Michigan Chloride for brining for 2023. They are proposing .209 per gallon. We may be able to save money by doing the brining twice during the summer instead of three times. **Blackledge moved to approve the proposal from Michigan Chloride for the application of mineral well brine. Prielipp seconded. Ayes-5, Nays-0, Motion carried.**

Budget Report: Blackledge distributed a budget report for the fiscal year 2022-2023, 7/1/22 through 11/1/22 for the General Fund, Transfer Station Fund and Road Fund. She noted that the Pension Category in the Transfer Station Budget looks off, but that's because an error was made when the pension payment was made. This will be corrected. No adjustments need to be made.

Review Township Expenditures: Hammar moved to approve the General Fund checks 5744 through 5776, and the Transfer Station checks 2176 through 2182 as shown on the reports. **Second by Laughlin. Ayes-5, Nays-0. Motion carried.**

Adjournment: Laughlin moved to adjourn the meeting. Hammar seconded. **Ayes-5, Nays-0. Motion carried.**

Respectfully submitted,

Bonnie Blackledge, Winterfield Township Clerk