

## West Central Wisconsin Biosolids Facility

### Commission meeting

March 16, 2023

**Board Members Present:** Greg Engeset, Kevin Westhuis, Steve Skinner, Gary Newton, John Bond, and Randy Lindquist. Others present: Eric Lynne (Donahue and Associates), Matt Holman, Jeremy Wood, Jim Thanig, Bradley Vick, Rick Caruso, Steven Kirby, Matt Holman, and “on-line” – Chris Banks, Devin Swanberg, and Kip Peters.

Gary Newton called meeting to order at 8:30 am at WCWBSF

- **Consent Agenda:**

Approval of Bills: Motion was made and passed to approve MARCH payments totaling \$240,541.39. M/S Kevin/Steve – passed unanimously

**Financial Report:**

Gary presented financial report as outlined in agenda packet. Billed revenues of \$237,168.63 and monthly expenses of \$207,654.46 M/S Kevin/John – passed unanimously

**Facilities Report:**

Lime is going up in price. 53% increase to 222.22 per ton.

- **Old Business:**

Phase 0.5 update – Motion was made to accept the bid from the low bidder, Jarowski Construction, in the amount of \$9,542,000 and move ahead with phase 0.5. M/S – Kip Peters / John Bond. Passed unanimously. Construction starting late spring.

Randy will be soliciting lenders to borrow just over 6 million dollars to fund the project. The other 3 million will be coming from a Federal Grant and the reserve fund.

Some communities may decide individually to secure their portion of the loan through the clean water fund. This is a separate effort apart from WCWBS securing a loan for the project.

- **Phase 1 Engineering services proposal:**

Donahue Consulting has reported that phase 1 will be looking more like 20 million dollars as compared to previous estimates of 16 to 17 million. Phase 2 to complete the facility renovations will be an additional 3 to 4 million dollars.

- **Baldwin Storage tank option:**

Randy asked Baldwin for a couple options for WCWBS to consider and report back in April.

**New Business:**

- **2022 Draft Audit review:**

A motion was made to move 100k of unspent budget money in 2022 to the bottom line which will reduce the money owed by each community for “true up” of the non-profit organization. M/S Kevin/Greg. Passed unanimously. The bills being sent out for “true up” will be fairly minimal.

- **Conveyor Repair Cost and Review:**

Randy explained the conveyor issues and need for repair. He received bids and the low bidder was Market and Johnson at just over 15k. A motion was made to authorize Randy to award to the project to the low bidder. M/S John/Steve Passed Unanimously.

**Miscellaneous:**

- **Communications and Future Agenda Items**

1. Audit
2. Revisit “testing compensation” for employees
3. Potential new budgeted employee hire
4. Commercial lending alternatives for phase 0.5

Meeting adjourned. M/S Kevin/Steve