

West Central Wisconsin Biosolids Facility

Commission meeting

December 29, 2022

Board Members Present: John Bond, Greg Engeset, Kevin Westhuis, Steve Skinner, Gary Newton and Randy Lindquist. Others present: Eric Lynne (Donahue and Associates), and Matt Holman

Gary Newton called meeting to order at 8:30 am at WCWBSF

- **Consent Agenda:**

Approval of Bills: Motion was made and passed to approve November payments totaling \$301,400.19. M/S Greg/Steve – passed unanimously

- Approval of November Minutes: M/S Steve/Greg – passed unanimously

Financial Report:

Gary presented financial report as outlined in agenda packet. Billed revenues of \$232,516.41 and monthly expenses of \$254,501.60 M/S Steve/John – passed unanimously

Facilities Report:

Level Censors were not working properly and are now repaired.

- **Old Business:**

Phase 0.5 update – Eric from Donahue reviewed the plans and discussed bidding timeline. Estimate went from 8 to 8.5million.

- **Phase 1 Engineering services proposal:**

A \$102,190 proposal was made by Donahue for a conceptual design of phase 1 that would be used to present to the membership for decision making. Motion to proceed offered by Greg / John. Passed unanimously.

- **Baldwin Storage tank option:**

Baldwin has 400,000 gallons of sludge storage potentially available in Baldwin. Gary will come back to the WCWBS board with a proposal for potential WCWBSF use. Board will consider in the future.

New Business:

- **Election of Officers:**

A motion was made to nominate Gary Newton as Chair, John Bond as Vice Chair, and Kevin Westhuis as Secretary. Motion Steve/Greg Motion passed unanimously.

- Closed session to discuss employee compensation
- A motion was made for a salary increase for all employees Of 4.5%. Motion Kevin/Greg
- A motion was also made to offer a .25 pay bump for employees achieving state certified sub-class wastewater certifications. Would allow for a \$2.00/hr. increase if completing all tests. Motion made by Kevin/Greg. Motion passed unanimously.

Adjournment:

Meeting adjourned. M/S Steve/John