

Page 2 – Driveway Entrance Permit Application

By signing this application I understand and agree to the terms and conditions below.

Applicant Signature: _____ Date: _____

To be completed by Public Works Director:

The Application has been: Approved Denied – Reason for denial: _____

Conditions of Approval:

- This permit is valid for two years from the date of approval. If the driveway entrance has not been completed within that time period the permit is deemed expired and a new application must be submitted and approved.
- The applicant shall notify the Public Works Director within five (5) business days from the completion of construction or alteration of the driveway entrance. The Director shall conduct an inspection of the entrance to ensure that it complies with the terms of this permit.
- The Code Enforcement Officer shall not issue building or other permits until a driveway entrance permit is obtained.

The following culvert(s) shall be installed: Length: _____ Diameter: _____

Type: _____

No culvert required

Other conditions (if any):

Signature of Public Works Director: _____ Date: _____