

OHPC Minutes January 2, 2020

Called to order by Chair at 7:10 pm at 20 Elm St

Present: Commissioners, Bigsby, Overhiser, Gates, Kennedy. Knickerbocker and ex-officio Pellicano present.

Public: none

Public Comments: None

Applications for Review: None

Informal Discussion of prospective applications for future review:

Commissioners Knickerbocker and Overhiser presented a project that property owner Kim Trahan, 275 Front Street that she had discussed with them. The anticipated application for a COA will involve front porch columns and porch areas that appear to be rotting. There was discussion about the possibility of using man-made materials in some of the repair work, as the mahogany used for post flood repairs in the area have failed. Commissioner Kennedy said he would drop by to help assess the problem.

Approval of Minutes Regular meeting December 5, 2019: Bigsby moved to approve, Kennedy seconded motion. Knickerbocker abstained due to absence at meeting. Remaining all voted to approve. Motion approved.

Approval of Minutes from Special Meeting December 20, 2019: Knickerbocker motioned to approve. Overhiser. Kennedy and Gates abstained due to absence at meeting. The quorum of Commissioners Bigsby, Overhiser, and Knickerbocker voted to approved minutes. Motion passed.

Old Business:

Website: Mayor will teach Cindy to update with OHPC information. Information currently online needs to be reviewed. Knickerbocker and Bigsby will work on this based on previous work. Pursue moving to a better site. Overhiser reported that meeting with mayor helped to put this issue on his agenda.

DRI: Some projects are being challenged by NYS due to lack of flood insurance.

New Owner packet: Bigsby introduced welcome letter used by previous Commission. Gates and Bigsby will follow up.

Historic signs and markers: Send pictures of historic district boundary markers to Chair who will ask SHPO about replacement/refurbishment.

Evergreen: No grant from Preservation League. Currently working with League grant for landscape architecture contract.

Meeting Calendar 2020: Commission agreed to keep meeting date to the first Thursday of each month at 7 PM at 20 Elm Street.

New Business:

Ex-officio Recommendation: In response to a resume received, Chair Bigsby motioned to approve recommendation to BOT for appointment of architect and former OHPC Commissioner, Jeff Smith, to the OHPC as an ex-officio member as described in current law. Seconded by Kennedy. Unanimous approval of motion. Motion passed. Nadine will follow up with Smith before presenting name to board.

OHPC Awards: Chair Bigsby asked OHPC to institute an annual award in honor of and in memory of former mayor John Shaffer to acknowledge individuals who have provided dedicated service to the historic district. Possible June date for reception. Overhiser will work on this. Commissioners need to come to the next meeting with specific ideas for individuals and properties.

Belva 2020 Celebration: Village planned focus on celebrating the 100th anniversary of women's suffrage. Bigsby encouraged participation in the Tioga Arts Council's "Women's Voices, Women's Lives" original podcasts. Also, we should connect with the Historical Society.

Chair Report: Chair needs to write and present an **annual report** to the BOT and to SHPO and is waiting for form from SHPO. Chair would be meeting with property owner Alan Briggs, his contractor and Brittany Woodburn from Team Tioga on January 6 to review ongoing approved repair work for his Main Street Rehabilitation Project/2 Building Grant at 167-169 Main Street. Chair will also ask Mr. Briggs about recycling of windows that will be removed.

Public Comments: None

Adjournment: Bigsby motioned and Knickerbocker seconded. All approved. Adjourned 8:20 PM

Respectfully submitted by Nadine Bigsby, Chair OHPC, with note taking assistance from Commissioner James Overhiser.

The next OHPC meeting is scheduled for Thursday February 6, 2020 at 7 PM at 20 Elm Street.