

Pearisburg Town Council met in regular session on July 9, 2019 at 7:30 pm at the Pearisburg Municipal Building. Present for the meeting was Mayor Dickerson; Council Members Williams, Harrell, Clark and Eaton; Town Manager Meredith; Town Clerk Harless; Director of Public Works Wilson; Police Chief Martin; and Town Treasurer Harrell. Citizens Amelia Whittaker, Virginian Leader and Lucas Hodge, Virginia Tech Intern.

Clark made a motion to approve the June 11, 2019 Regular Council Meeting and June 25, 2019 Special Meeting minutes as written. Harrell seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Harrell, Clark and Eaton. The motion carried by a vote of 5 to 0.

Meredith introduced Lucas Hodge, who is working as an intern with the Town. He is a student at Virginia Tech and is enrolled in the Master of Public Administration program. Lucas is working with the town manager and staff to develop a Program Level Evaluation System. Lucas addressed Council and thanked them for giving him an opportunity to intern and assist the Town this summer. Meredith stated that the Program Lucas is implementing will have indicators to measure the performance of departments as a whole. He stated that each department is developing a mission statement with long-term outcomes and performance indicators. Lucas is working with departments to identify performance indicators that are aligned with their missions. He is working to identify external data and develop internal data collection methods to be used for benchmarking.

Clark reported on the Public Safety Committee. She reported that Meredith will be working with the Fire Department on finalizing the purchase of turnout gear. The Committee was in favor of the Police Chief obtaining a building dedication plaque for the new Police Department.

The Committee recommends that Council approve the acquisition of Hepatitis A vaccinations for all police officers. Voting yes: Mayor Dickerson; Council Members Williams, Harrell, Clark and Eaton. The recommendation carried by a vote of 5 to 0.

Mayor Dickerson stated there was no quorum for Property and Recreation Committee.

Williams made a motion that Council approve the June Recreation Report. Eaton seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Harrell, Clark and Eaton. The motion carried by a vote of 5 to 0.

Williams made a motion that Council approve the June Building Permit Report. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Harrell, Clark and Eaton. The motion carried by a vote of 5 to 0.

Eaton reported on the Finance Committee. The Committee discussed developing an agreement for use of the gym. Meredith will work to produce and an agreement for the meeting in August. The Committee was informed that the Town will receive \$120,000 from VDOT in Revenue Sharing Funds. Due to the award the Town will be able to complete \$240,000 in paving during FY2020.

The Committee recommends that Council approve and adopt the end of year appropriations as outlined in the Appropriations Letter addressed to Council dated for July 9, 2019. Voting yes: Mayor Dickerson; Council Members Williams, Harrell, Clark and Eaton. The recommendation carried by a vote of 5 to 0.

TO: Mayor Dickerson and Town Council  
 FROM: Todd Meredith, Town Manager  
 RE: Appropriate to The Fiscal Year 2018-2019 Budget  
 DATE: July 9, 2019

Each year as we end the Fiscal Year and begin preparation for the Audit, Council is asked to appropriate to the Budget funds to cover overruns within Department Budgets and Special Accounts. Please consider the following; and, note that the overall budget is at 100.10% revenue and 96.34% expenditure. All other departments ended the year at or below appropriations.

Department	Budgeted Amount	Actual June 30	Difference	Requested Appropriation
Legal	\$30,900.00	\$30,917.00	\$17.00	\$30,917.00
Treasurer	\$197,562.00	\$200,901.85	\$3,339.85	\$200,901.85
Building Inspection	\$33,064.00	\$33,446.17	\$382.17	\$33,446.17

Recreation	\$175,314.00	\$183,305.70	\$7,991.70	\$183,305.70
Contingencies	\$105,620.00	\$109,986.65	\$4,366.65	\$109,986.65

Special Account	Budgeted Amount	Actual June 30	Difference	Requested Appropriation
Sewer Special Fund	\$1,029.40	\$1,192.54	\$163.14	\$1,192.54

The Committee recommends that Council approve an adjustment to David Peoples' account in the amount of \$510.20 so that he will only be billed for months that included consumption. Voting yes: Mayor Dickerson; Council Members Williams, Harrell, Clark and Eaton. The recommendation carried by a vote of 5 to 0.

Mayor Dickerson stated there was no quorum for Public Works Committee. Williams made a motion that Council approve the Water Report for May. Harrell seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Harrell, Clark and Eaton. The motion carried by a vote of 5 to 0.

Meredith briefed Council on the proposed contract with Thompson & Litton (T&L) for a Comprehensive Improvements Plan (CIP) on Waterworks for Pearisburg. He has reviewed the contract and felt it met all requirements. He stated that Hartley has reviewed the contract and recommends Council approval. Meredith felt that T&L had accommodated the Town's wishes and he is comfortable with the amount. They should have the CIP Plan completed by January.

Eaton made a motion to approve the Contract with Thompson & Litton for a CIP on Waterworks for Pearisburg. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Harrell, Clark and Eaton. The motion carried by a vote of 5 to 0.

Meredith briefed Council on a potential grant for the Community Center to provide air conditioning for the Martial Arts room being used upstairs. The individual is willing to assist the Town with the grant that would also help provide a cooler area for their classes.

Meredith informed Council that he had received a phone call from Walmart on grant funds available that they would like to award to the Town of Pearisburg. Walmart wants to award \$2,000 for youth in the community; \$500 to the Police Department; and \$500 to the Fire

Department. Meredith asked for any recommendations from Council for the \$2,000 grant. He suggested Parks and Rec Revitalization Project to Walmart representative, and they thought that would be a good project. Harrell asked when the funds would be awarded. Meredith stated Walmart hopes to award in late July. Council concurred with plans for the grant funds from Walmart.

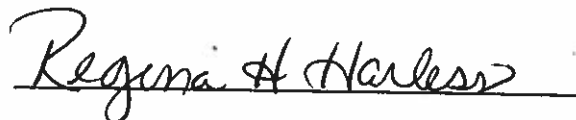
There being no further business the meeting was adjourned.

APPROVED:



Mayor Robert L. Dickerson

ATTEST:



Regina H. Harless, Town Clerk