

The Pearisburg Town Council met jointly in Regular Session with the Pearisburg Planning Commission on Tuesday, February 12, 2019 at 7:30 p.m. in the Pearisburg Town Council Chambers. Present for the meeting was Mayor Dickerson; Council Members Eaton, Clark, Harrell, Ballard, Journell and Williams (Planning Commission Member); Town Attorney Hartley; Town Manager Meredith; Town Clerk Harless; Planning Commission Members Collins, Robertson and Muncy; Building Official Wilson; Police Chief Martin; and Treasurer Hope Harrell. Also, present were citizen Jeff Morris and Virginian Leader reporter Amelia Whittaker.

Williams made a motion that Council approve the minutes to the January 8, 2019 Regular Council Meeting. Harrell seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Mayor Dickerson opened the Public Hearing. Collins called the Planning Commission to order. The purpose of the hearing was to consider a Conditional Use Request to convert property located at 706 & 708 Wenonah Avenue (40A-6-1D) to a mixture of climate controlled and non-climate controlled rental storage units. The property is in a district that is zoned as a Central Business (B-1) district. After hearing no comments Mayor Dickerson closed the Public Hearing. Mayor Dickerson recessed Council for the Planning Commission to meet and consider a recommendation. Collins stated that the Planning Commission recommends that Council approve the Conditional Use Permit to construct a mixture of climate controlled and non-climate controlled rental storage units with a condition to provide security lighting.

Council moved to approve a recommendation from Planning Commission to approve a Conditional Use Permit submitted by Roger Jennelle to construct a mixture of climate controlled and non-climate controlled rental storage units with a condition to provide security lighting. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Journell reported on Public Safety Committee. Fire Chief Scott briefed the Committee on his strategic planning and vision for the Fire Department. The Committee discussed the replacement of police vehicles in the FY 2020 Budget.

Ballard reported on Property and Recreation Committee. The Committee discussed the new Carilion Triage Project plans for the hospital. The Committee discussed installing the new Police Department sign on the property located at 1611 Wenonah Avenue. It will be installed as soon as the weather permits.

Eaton reported on the Finance Committee. The Committee discussed potential tenants interested in occupying the Shelton Place property. The Committee discussed the FY2018 Audit.

Williams reported on the Public Works Committee. Three leaks were repaired in December with an estimated water loss of 2,300,000 gallons. Wilson updated the Committee on plans to replace service lines on Mountain Lake Avenue prior to paving. After this project is complete service lines will be replaced at Orchard Grove.

Clark reported on the Library Advisory Board. They had a great meeting. She reported that work continues the basement project. She stated that Library Director Allison Long reported to the Board that attendance at the library has been busy during activities. The library tutoring program has been doing well. Long updated the Board on plans for the upcoming Garden Tour fundraiser for the library. Clark reported that Long has started her master's program, she has staff completing webinars for training once a month. She is also working to finalize plans for the reading garden dedication.

Meredith reported that the Town will be assisting with the PSA water line placement on Powell Mountain starting this week. The Town will be providing a laborer and equipment operator from the Public Works Department each day for approximately three weeks to assist with the project.

Meredith stated that pending no objections from the Town Council, he planned to release the surety bond on the Carilion Clinic Project. He stated that staff was satisfied with the work and recommends the bond be released. There were no objections from Council.

Meredith discussed the Parks and Recreation Revitalization Project. Staff concurs with Council to move forward with a feasibility study to turn the current large ball field adjacent to the Community Center, increase its size to 300 ft and add a T-Ball field on the space. Meredith stated that because of concerns associated with projected construction costs, engineering and design costs, possible need to move the walking trail and sewer line in the area, and ensuring the Town's ability to serve all stakeholder groups, he recommended that Council move forward with a feasibility study to reposition the current large baseball field adjacent to the Community Center, increase its size to 300 ft., and add a Tee-ball field on the space." He stated that this plan better positions the Town to complete the project within a reasonable cost and serve all children of all sports interests, and residents of all ages.

Journell made a motion that Council authorize the Town Manager to move forward with a feasibility study to turn the current large ball field adjacent to the Community Center, increase its size to 300 ft and add a T-Ball field on the space. Harrell seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Meredith stated that he had hired Jamie Snider to provide IT Services for the Town. He recommended that Council approve a contract with King- Moore Inc. for IT Services to serve as a backup for Snider and to assist him with larger and more complex projects.

Eaton made a motion for Council to approve the Contract with King-Moore Inc. for IT Services. Journell seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Meredith updated Council on the Community Development Block Grant (CDBG) application to revitalize the Downtown. He stated that plans are changing quickly for this grant. Meredith stated that the Town has been awarded the CDBG Grant in the amount of \$699,090. The Town will also still be receiving the Planning Grant in the amount of \$20,000 to improve the planning and designs that were submitted with last year's CDBG application. The Town and the New River Valley Regional Commission (NRVRC) are currently having discussions with the DHCD regarding to grant.

Council tabled any decision on the contract for Conceptual Master Planning and Design Assistance for the CDBG Grant until more information becomes available.

Meredith stated that the Town had received a good audit for FY2018 with no major findings.

Harrell made a motion that Council accept and approve the FY 2018 Audit for the Town. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Meredith discussed the Library Advisory Board with Council and reported that Library Director Long is looking at expand membership on the board. She is asking for an appointment from Council that Corbin Vierling serve on the Board.

Journell made a motion that Council appoint Corbin Vierling to serve on the Library Advisory Board with a term begin February 13, 2019 to June 30, 2019. Eaton seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Meredith stated that the lowest responsive bidder for Division I of the RD UV/Sewer Project was Mendon Pipeline, Inc., from Victor, New York. Their bid of \$939,640.00 was the lowest responsive bid of the bids submitted for the Division I work. Their bid was \$259,890.00 lower than the second place Division I bidder. He recommended to Council that Mendon Pipeline, Inc. be awarded the bid in the amount \$939,640.00 for Division I of the RD UV/Sewer Project.

Meredith stated that the lowest responsive bidder for Division II of the project was William G. Simmons Company, Inc., from Narrows, VA. Their bid of \$377,780.00 was the lowest responsive bid of the bids submitted for the Division II work. Their bid was \$43,220.00 lower than the second place Division II bidder. He recommended to Council that William G. Simmons Company Inc. be awarded the bid in the amount of \$377,780.00 for Division II of the RD UV/Sewer Project.

Williams made a motion that Council award Division I of the RD/UV Sewer Project in the amount of \$939,640 to Mendon Pipeline Inc. and award Division II of the RD/UV Sewer Project in the amount of \$377,780 to William G. Simmons Company Inc. subject to Rural Development concurrence and contingent on the availability of additional project funding being made available to the Town. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Meredith reported to Council that due to inflationary-increased construction costs, the RD UV/Sewer Projects updated budget leaves an estimated funding shortfall of \$87,409.00. Therefore, he recommended that the Town apply for subsequent financing in the amount of \$87,409 to cover the shortfall.

Williams made a motion to authorize the Town Manager Meredith to borrow the additional funds needed for the UV/Sewer Project in the amount of \$87,409. Eaton seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

On a motion by Williams, seconded by Ballard, passed by the following recorded vote, Council Members, Dickerson, yes; Williams, yes; Eaton, yes; Ballard, yes; Journell, yes; Clark, yes; and Harrell, yes; Council went into Executive Session as permitted by Virginia Code § 2.2-3711(A) (1), for discussion, consideration or interviews of candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Town of Pearisburg.

On a motion by Williams, seconded by Ballard, passed by the following recorded vote, Council Members Dickerson, yes; Williams, yes; Eaton, yes; Ballard, yes; Journell, yes; Clark yes; and Harrell, yes; Council returned to regular session.

On a motion by Williams seconded by Ballard, and passed by the following recorded vote, Council Members Dickerson, yes, Williams, yes; Eaton, yes; Ballard, yes; Journell, absent; Clark yes; and Harrell, yes; Council certified that the subject discussed in this Executive Session was the subject identified in the motion to go into Executive Session and only that subject, and that Council discussed no other subject while in Executive Session.

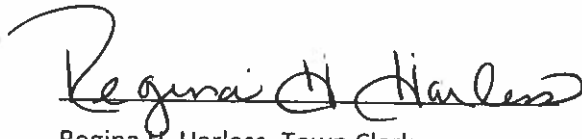
There being no further business the meeting was adjourned.

APPROVED:



Robert L. Dickerson, Mayor

ATTEST:



Regina H. Harless, Town Clerk

