

Pearisburg Town Council met in Regular Session on Tuesday, June 12, 2018 at 7:30 p.m. in the Pearisburg Volunteer Fire Department. Present for the meeting was Mayor Dickerson; Council Members Eaton, Clark, Journell, Ballard, Williams and Harrell; Town Manager Meredith; Town Clerk Harless; Building Official Wilson; Chief Martin and Treasurer Harrell. Also present was Amelia Whittaker, Virginian Leader.

Williams made a motion that Council approve the minutes to the Regular May 8, 2018 Meeting. Ballard seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Mayor Dickerson opened the Public Hearing on the Fiscal Year 2018 – 2019 Budget for the Town of Pearisburg. Meredith stated there was a proposed water rate change in the upcoming budget. There were no other comments. Mayor Dickerson closed the Public Hearing.

Clark addressed the Council about the need to assist a local business in Pearisburg. She stated that the food truck that was setting up during the week at Grant's Parking Lot was asked to relocate their business. She wanted to know how Council felt about letting them locate at the Community Center for a minimal daily fee. She stated that the food truck had a town business license. Journell thought it was a good idea and suggested getting a written policy with the Town on rental fees. Council discussed the truck setting up near the basketball court and gazebo. Meredith stated he would handle setting up an admin fee for the food truck and anyone else that wanted to do the same thing. He will contact owners of the food truck and negotiate a contract for space rental at the community Center to include set hours that would not conflict with the recreation concessions. Meredith stated that he could craft a policy without a motion from council. Council agreed to allow Meredith to handle negotiations.

Journell reported on the Public Safety Committee. Eaton asked if money had been raised towards the memorial wall. Chief Martin explained the idea of a memorial wall for the Fire Department. He stated that the Fireman had received an estimate of \$6300. He stated that Chief Stump and Debbie Morris discussed ideas with bricks. Wilson inquired about the hot water heater problem. Chief Martin stated he was informed by a fireman it needed replaced. Wilson stated it was a circulating hot water heater and only 6 years old. He had the pump

replaced before. He indicated the hot water heater was a top of line unit, digital and runs by gas. He would expect us to get 15 to 20 years out of the tank. He will look at getting it repaired.

Ballard reported on Property and Recreation Committee. Staff repaired a sewer problem at the library and work on the police building is coming along well. Police personnel have invested their time and been a huge help on the project.

Eaton reported on the Finance Committee. She asked Council if they had any questions on the draft budget. Meredith stated the Sewer Escrow fund balance needed corrected and the verbiage in the summary needs to be updated. He stated it was a good and strong budget intended to work towards infrastructure improvements; and, he believes that it points the Town in a good direction.

The Finance Committee recommended that Council approve the tax refund to Valley Skin Specialists in the amount of \$61.10. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The recommendation carried by a vote of 7 to 0.

The Finance Committee recommends that Council approve the Tax Write-Offs for year 2012 Personal Property Taxes; year 2012 Utility Bills; years 1996, 1997, and 1998 Real Estate Taxes. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The recommendation carried by a vote of 7 to 0.

**Town of Pearisburg
Delinquent 2012 Personal Property**

<u>NAME</u>	<u>AMOUNT</u>
Adkins Katrina Dawn	\$ 28.91
Anderson Joseph Patrick / Anderson Kathleen Donovan	\$ 40.00
Anderson Kathleen Donovan / Shouse Elizabeth Nicol	\$ 69.94
Baker Winston D	\$ 57.11
Boone Regina Ann	\$ 29.98
Bostic Kristy Shawn	\$ 27.84
Brown Brian Keith	\$ 68.22
Campbell Marion Gray / Campbell Steven E	\$ 20.00
Campbell Taneisha Jenae	\$ 120.95
Collegiate Carpet & Hardwood	\$ 47.84
Coleman Crystal Michelle	\$ 91.36
Condrey Jeffery Lewis	\$ 59.61
Conley David L C/o Eddie Conley	\$ 17.92
Cooper Reggie Wayne	\$ 33.19
Cooper Robert Brandon	\$ 33.19
Cruise Kathleen B	\$ 38.89
Cumbee Melissa Yvonne	\$ 31.05
Dalton Angela Irene	\$ 26.41
Dalton David R	\$ 32.83
Dax Joseph Peter Jr	\$ 20.00
Dowdy Anna Faye	\$ 29.63
Flack Jeremiah Harry	\$ 56.00
Goad Cynthia L	\$ 30.03
Griggs Justin Ryan	\$ 36.40
Harrell Linda Lee	\$ 31.05
Hatcher Lillian S	\$ 42.10
Henson Phillip Daniel	\$ 28.17
Hoback Martha Lou C/o Lisa Spraker	\$ 179.78
Hobbs Kyle Evan	\$ 35.33
Holmes Matthew Allen	\$ 35.34
Huffman James Ralph / Phillips Hazel Sanders	\$ 2.81
Huskey Jeffrey Shawn	\$ 44.24
Joyce Russell William	\$ 20.00
Kast Bonnie Michelle	\$ 20.00
Kalweit Robert Allen	\$ 108.79
Keffer George William 3rd	\$ 48.91
Kelch Shannon Dale	\$ 20.00
Kempinski Denise Frances	\$ 167.23
Kinzer William Brinson III	\$ 33.19
Lucas Benita Jo	\$ 49.58
McCraw Joshua Craig	\$ 20.00
Myers Christopher Corey	\$ 38.54
Natural Solutions / Angie Mann	\$ 5.97

Nunn Mona Marie	\$	34.97
Parsell Robert Kent	\$	20.00
Pence Sarah Marie / Pence Gregory J	\$	70.97
Perkins Anthony Walter	\$	42.10
Peters Virginia Lee	\$	57.11
Pomeroy Laura Elizabeth	\$	32.48
Price Sandra Paulette	\$	40.00
Price Pauline W	\$	68.83
Prinelli John A	\$	34.26
Ratcliff Janet Louise / Ratcliffe Bobby Lee	\$	26.41
Ratcliffe Bobby Lee	\$	20.00
Ratcliff William Cody	\$	20.00
Ratcliff William F / Ratcliff Kelli Jennifer	\$	39.60
Ratcliffe Amanda L	\$	34.61
Ratcliffe Marguerite	\$	23.49
Ratcliffe Michael Ryan / Ratcliffe Amanda L	\$	57.07
Ratcliffe Miranda Paige	\$	34.61
Stafford Clyde Daniel	\$	31.41
Stump Jimmy Dale	\$	38.88
Thomas Shealyn Nicole	\$	36.04
Thorne Pamela Ann	\$	20.00
Toler Lisa Renee	\$	36.75
Vaught Brandon Shane	\$	20.00
Ward Carlos Fred Jr	\$	46.02
Ward Carlos Fred Jr / Ward Debbie Kay	\$	20.00
Ward Corey Fred	\$	90.93
Webb Linda Faye	\$	28.91
White David Allen	\$	49.63
Williams Leia Michelle	\$	29.27

Total \$ 3,082.68

**Water/Sewer Outstanding Balance
Jan. 1, 2012 to Dec. 31, 2012**

Acct #	Name	Amount	Acct #	Name	Amount
3190.01	Briarwood Development	\$ 81.38	3494.02	Jeffrey Jochem	\$ 167.46
3550.01	The Bank Food & Drink	\$ 38.75	2339.01	George W. Keffer, Jr.	\$ 224.68
3502.07	James Adkins	\$ 145.82	572.00	Margaret Martin	\$ 40.50
3291.04	Steven Adkins	\$ 81.38	3239.07	Randy Dewain Martin	\$ 71.87
2738.04	James Agee	\$ 10.44	3600.01	Marsha D. Meadows	\$ 5.21
2834.06	Brian Backus	\$ 37.58	40.01	Diana M. Medley	\$ 97.32
1660.01	Paulette Bailey	\$ 55.17	3418.02	Troy Minnick	\$ 15.50
3324.00	Peter Binkley	\$ 55.72	3218.00	Clara Neice	\$ 40.50
2711.01	Carla Blankenship	\$ 91.71	3392.06	Truong Nguyen	\$ 139.86
1630.07	Mathew Blankenship	\$ 30.80	3322.00	Justin Olinger	\$ 38.75
3017.01	Angela Bonin	\$ 75.59	3622.02	Kayla Patteson	\$ 54.14
3548.02	Mike Bowles	\$ 136.27	718.00	Lois Perdue	\$ 347.02
644.01	Afton Brown	\$ 162.76	249.02	Mark & Cathy Perdue	\$ 125.32
2687.04	Bonnie Clark	\$ 32.40	2808.03	Chastity Perkins	\$ 155.55
868.102	Michael Clark	\$ 53.49	1223.01	Jason Rash	\$ 9.50
3278.00	Paul Clayton	\$ 6.49	2672.01	William Ratcliff	\$ 20.00
3380.05	Amy Clehm	\$ 38.75	375.04	Debra Riggs	\$ 53.14
375.03	Misty Cole	\$ 39.35	353.06	Debra Riggs	\$ 98.60
1612.02	Rene Crotty	\$ 118.92	3386.02	Colleen Sanders	\$ 13.74
3097.01	Angela Dalton	\$ 6.39	3447.00	Melissa Saunders	\$ 218.64
3507.06	Chris Davis	\$ 38.56	3087.12	Benjamun Sheppard	\$ 50.05
3618.00	Bridgett Dunbar	\$ 87.81	3434.00	Hope Shomaker	\$ 102.91
3442.04	Catherine Ford	\$ 34.01	3644.01	Jason Smith	\$ 42.04
3617.01	Sandra Greenfeather	\$ 37.63	1488.12	Kevin Snuffer	\$ 0.63
3433.04	Corey Hale	\$ 7.18	3328.07	Andrea St. Clair	\$ 105.81
28.03	Linda Hilton	\$ 78.64	3422.05	Jacob Stevers	\$ 92.02
1078.01	Martha Hoback	\$ 29.88	712.01	Jody Westbrook	\$ 214.99
566.01	Teresa Howell	\$ 124.01	3380.06	Eric Todd Whitlow	\$ 49.01
3519.05	Donald Hubbard	\$ 101.99	3276.06	Mindy Wiley	\$ 34.03
3539.07	Samantha Jackson	\$ 116.60			
31.00	Jimmy Stump	\$ 227.67			
3338.01	Carlos & Debbie Ward	\$ 74.08			
			TOTAL	\$	4,886.01

REAL ESTATE WRITE OFF

JENNELLE LILLY S 1998 \$17.20

CROY RONALD D 1996 \$ 30.80

1997 \$ 30.80

1998 \$ 30.80

TOTAL \$ 109.60

Williams reported on the Public Works Committee. Harrell asked about the McDonalds remodel. Wilson stated it was interior items such as flooring and kitchen equipment. Wilson stated that a refund of \$917 over a 10-year period was due to Dean Davis. He explained why the sewer portion of the bill is adjusted for filling the pool. He stated that Davis had a meter that the town gave to him to install. The problem with this is we don't have a written policy on pools. We have a history of how we deal with it. We deduct sewer based on the number of gallons deducted. Other localities use a special meter for citizens to fill their pool. He feels a written policy is necessary and we could provide a meter for citizens to measure and return to the town. Ballard stated that it was the towns understanding the meter was all zeros at the time we gave it to him. Wilson stated Davis started using it in 2008.

The Committee recommended that Council provide Dean Davis a sewer rate deduction for water metered to his pool. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The recommendation carried by a vote of 7 to 0.

Council discussed increasing water and sewer tap fees. Meredith stated that out of town customers will be charged a 75% surcharge. He suggested keeping the same rate on the out of town and increase the in-town fees. Eaton asked if \$800 would cover all expenses. Wilson stated the material alone was the cost of the connection fee. It doesn't cost anymore to do an out of town. He felt \$1000 would cover it. Harrell suggested removing the out of town surcharge. Meredith will draft the proper ordinances and advertise for a public hearing in July to pass ordinances to increase tap fees.

The Committee recommended that Council authorize the Town Manager and Town Attorney to draft and provide public notice of an amendment to the Town Code to increase the water and sewer connection charges to \$1,000 each. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The recommendation carried by a vote of 7 to 0.

Clark reported on the Farmers Market. She stated it was going well and thanked staff for their assistance.

Council discussed the Parade Permit Application submitted by Clarity Eye Care – Nick Clark. Council discussed whether Tazewell would be closed. Eaton mentioned reminding Clark not to use permanent paint. Meredith stated he would remind him.

Williams made a motion that the Parade Permit Application for Clarity Eye Care – Nick Clark be approved. Ballard seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Council discussed IT Services Contract with WVVA.net. Meredith stated he would sit down with the service provider and complete a performance evaluation.

Harrell made a motion that council approve the IT Service Contract with WVVA.net for another year. Journell seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Council set a special meeting on June 26th at 6:00 p.m. to adopt the budget.

Meredith discussed the need for Sewer, Water and General Escrow Accounts. He would like to set these accounts up so that the town may begin to escrow funds for needed infrastructure improvements. He stated that he needed approval from Council authorizing Meredith and Harrell to set up the accounts.

Williams made a motion to authorize Town Manager Meredith and Treasurer Harrell to set up special escrow accounts to be named the Sewer, Water and General Escrow Accounts. Ballard seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Clark made a motion to appoint Ballard to serve on the Parks and Recreation Advisory Board. Journell seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Journell, Harrell, Clark and Eaton. Abstaining: Ballard. The motion carried by a vote of 6 to 0.

Parks and Recreation Board (5-year term)

Jason Ballard
Appointment

July 1, 2018 – December 31, 2019

Williams made a motion that Council approve the following appointments. Ballard seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

COUNCIL APPOINTMENTS FOR 2018-19

Planning Commission (4-year term)

Ann Muncy July 1, 2018 - June 30, 2022
 Re-Appointment

Board of Zoning Appeal (5-year term)

Fred Hackney July 1, 2018 – June 30, 2023
 Re-Appointment

Library Board (3-year term)

Tom Miller July 1, 2018 – June 30, 2021
 Re-Appointment

Danny Robertson July 1, 2018 - June 30, 2021
 Re-Appointment

Renee Williams July 1, 2018 – June 30, 2021
 Appointment

Board of Building Code of Appeals (5-year term)

James Westmoreland July 1, 2018 – June 30, 2023
 Re-Appointment

Commerce Park (4-year term)

Kenneth F. Vittum July 1, 2018 – June 30, 2022
 Re-Appointment

Todd Meredith July 1, 2018 – June 30, 2022
 Appointment

Ad Hoc Committee for Festival (3-year term)

Cora Gnegy July 1, 2018 – June 30, 2021
 Re-Appointment

Debbie Morris July 1, 2018 – June 30, 2021
 Appointment

Todd Meredith July 1, 2018 – June 30, 2021
 Appointment

Meredith explained to Council the need to approve Amendment No. 2 on the RD UV/Sewer Project to the Owner-Engineer Agreement. The increased cost is \$800, and the funds are in contingency. He stated that Robert Hilt with Rural Development and Hartley had reviewed the amendment and approved it for Council adoption.

Ballard made a motion that Council approve Amendment No. 2 on the RD UV/Sewer Project to the Owner-Engineer Agreement. Eaton seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Ballard, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

On a motion by Williams, seconded by Ballard, passed by the following recorded vote, Council Members, Dickerson, yes, Williams, yes; Eaton, yes; Ballard, yes; Journell, yes; Clark, yes; and Harrell, present; Council went into Executive Session as permitted by Virginia Code § 2.2-3711(A) (1), for discussion, consideration or interviews of candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Town of Pearisburg; as permitted by Virginia Code § 2.2-3711 (A) (3), for discussion or consideration of a matter involving the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the Town's bargaining position or negotiating strategy of the Town; and as permitted by Virginia Code § 2.2-3711(A) (7), for consultation with legal counsel, and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the Town; and consultation with legal counsel employed or retained by the Town regarding specific legal matters requiring the provision of legal advice by such counsel.

On a motion by Williams, seconded by Ballard, passed by the following recorded vote, Council Members Dickerson, yes, Williams, yes; Eaton, yes; Ballard, yes; Journell, yes; Clark yes; and Harrell, present; Council returned to regular session.

On a motion by Journell seconded by Clark, and passed by the following recorded vote, Council Members Dickerson, yes, Williams, yes; Eaton, yes; Ballard, yes; Journell, yes; Clark yes; and Harrell, present; Council certified that the subject discussed in this Executive Session was the subject identified in the motion to go into Executive Session and only that subject, and that Council discussed no other subject while in Executive Session.

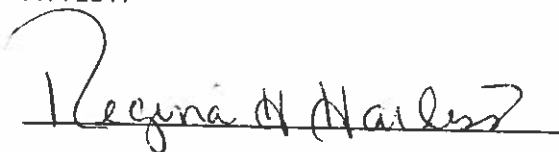
There being no further business the meeting was adjourned.

APPROVED:



Robert L. Dickerson, Mayor

ATTEST:



Regina H. Harless, Town Clerk