

Pearisburg Town Council met on Tuesday, November 14, 2017 at 7:30 p.m. in the Pearisburg Town Council Chambers. Present for the meeting was Mayor Dickerson; Council Members Eaton, Clark, Journell, Ballard and Williams; Town Manager Meredith, Town Clerk Harless, Town Engineer Tawney, Building Official Wilson and Chief Martin. Also present was Melissa Cromer Deputy for Giles County Clerk of Court and Amelia Whittaker, Virginian Leader.

Melissa Cromer, Deputy for Giles County Clerk of Court, performed the oath of office and swearing in ceremonies for Mayor Dickerson and Council Members Eaton, Journell, Clark and Ballard.

Journell made a motion that Council approve the Regular October 10, 2017 meeting minutes. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Member Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

Clark reported on the Public Safety Committee. Clark asked about the process for Volunteer Fireman to file a Workers Comp Claim. She asked if the County or Town handled it. Harless explained that the Town would continue to file the claim and work with a County Representative via an agent at Castle Rock Insurance. She stated that since the change from Town to County there have been no claims to date. Clark stated that it was imperative that the Fire Department do the proper reporting to NFIRS and VFIRS to be eligible for the County Grant being submitted for new air packs. Pearisburg will be eligible for approximately \$100,000 in grant funding to replace air packs at the Fire Department. Eaton asked if there was a deadline for the grant application. Meredith stated the County was currently writing the grant. He would contact County representatives to learn more about the deadline for submittal.

Journell reported on the Property and Recreation Committee. She stated that Rodney Wilson had met with Paul Baker at Giles Vocational School about having his students repair the steps to the Community Center. The Committee discussed a sewer line on Martin Lane that traverses a private drive. Mr. Clark uses the private drive to access his home. He is interested in paving the alley. The town sewer line is private, but becomes the responsibility of the town when it leaves Mr. Clark's property moving towards Johnston Avenue. The sewer line going through the alley connects to three (3) homes. Wilson stated that he had told Clark he would meet with him after the Council meeting. He stated that he could not find any easements for

the three homes that connect to the sewer line. Wilson stated that he and Tawney felt the Town should keep the property and not abandon it. This way the line would be Clark's responsibility if it needed repaired. Wilson didn't see a problem with Clark paving Martin Lane. Journell asked if the town had to make repairs and tore up the pavement who would be responsible for replacing it? Tawney stated that the town would repair the pavement. Wilson stated that if the town keeps the property the other two (2) homes would have another way of accessing the sewer lines should Clark no longer want their lines running through his property.

Clark reported on the Finance Committee. The Finance Committee recommends that Council approve the property tax refund in the amount of \$23.34 to Allure Spa & Health Boutique LLC. Voting yes: Mayor Dickerson; Council Member Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

The Finance Committee recommends that Council approve the purchase of a new phone system from Mike Clemons (WVVA.net/Gigabeam Networks) at a price not to exceed \$5,500. Meredith reported he had received several quotes ranging from \$5,500 to \$11,800. Staff also met with County IT Staff to review quotes and comment. They concurred with Town Staff that Clemons system would suit our current needs. Voting yes: Mayor Dickerson; Council Member Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

The Finance Committee recommends that Council adopt the proposed new Pay Scale. Meredith explained the change reflected on the Pay Scale was a new pay band for a position in the Police Department titled Senior Police Officer. Voting yes: Mayor Dickerson; Council Member Eaton, Clark, Journell, Ballard and Williams. Abstaining: Journell. The motion carried by a vote of 5 to 0.

Employee Payscale for 2017-2018

POSITION	A	B	C	D	E	F	G	H	I	J	K	L	M	N
TOWN CLERK	43,588	44,271	44,960	45,648	46,337	47,025	47,714	48,402	49,091	49,779	50,468	51,156	51,845	52,533
ASST CLERK	31,808	32,335	32,862	33,390	33,917	34,444	34,972	35,499	36,026	36,554	37,081	37,608	38,136	38,663
TREASURER	41,975	42,650	43,325	44,000	44,675	45,350	46,025	46,700	47,375	48,050	48,725	49,400	50,075	50,750
ASST TREASURER	34,491	35,019	35,546	36,073	36,601	37,128	37,655	38,183	38,710	39,237	39,765	40,292	40,819	41,347
UTILITY CLERK	26,238	26,743	27,248	27,753	28,258	28,763	29,268	29,773	30,278	30,783	31,287	31,792	32,297	32,802
Finance Clerk	26,238	26,743	27,248	27,753	28,258	28,763	29,268	29,773	30,278	30,783	31,287	31,792	32,297	32,802
CHIEF	51,516	52,091	52,667	53,242	53,817	54,392	54,967	55,542	56,117	56,692	57,267	57,842	58,417	58,992
LIEUTENANT	41,405	42,122	42,839	43,556	44,273	44,990	45,707	46,424	47,141	47,858	48,575	49,292	50,010	50,727
SERGEANT	40,544	41,191	41,837	42,484	43,131	43,777	44,424	45,071	45,717	46,364	47,011	47,657	48,304	48,951
INVESTIGATOR	40,163	40,809	41,456	42,103	42,749	43,396	44,043	44,689	45,336	45,983	46,629	47,276	47,923	48,569
Senior Police Officer	40,163	40,809	41,456	42,103	42,749	43,396	44,043	44,689	45,336	45,983	46,629	47,276	47,923	48,569
OFFICER	38,820	39,467	40,114	40,760	41,407	42,054	42,700	43,347	43,994	44,640	45,287	45,934	46,580	47,227
LIBRARIAN	38,408	39,099	39,790	40,481	41,172	41,863	42,554	43,245	43,936	44,627	45,318	46,009	46,700	47,391
ASST. LIBRARIAN	31,038	31,575	32,113	32,650	33,188	33,725	34,263	34,800	35,338	35,875	36,413	36,951	37,488	38,026
LIBRARY AIDE	25,367	25,798	26,228	26,659	27,089	27,520	27,950	28,380	28,811	29,241	29,672	30,102	30,533	30,963
PT TIME AIDE	11,711	11,912	12,113	12,313	12,514	12,715	12,916	13,117	13,318	13,519	13,720	13,921	14,122	14,323
FULL TIME REC.	31,852	32,338	32,824	33,310	33,796	34,282	34,768	35,254	35,740	36,226	36,712	37,198	37,684	38,170
ENGINEER	51,051	52,019	52,987	53,955	54,923	55,891	56,859	57,827	58,795	59,763	60,731	61,699	62,667	63,635
STREET SUPT.	33,501	34,074	34,647	35,221	35,794	36,367	36,940	37,514	38,087	38,660	39,233	39,807	40,380	40,953
MECHANIC	30,040	31,127	31,671	32,215	32,758	33,302	33,846	34,389	34,933	35,477	36,020	36,564	37,108	37,652
EQUIPMENT OPER Facility	27,779	28,285	28,791	29,296	29,802	30,308	30,814	31,320	31,826	32,332	32,838	33,344	33,850	34,356
Maintenance Technician	27,779	28,285	28,791	29,296	29,802	30,308	30,814	31,320	31,826	32,332	32,838	33,344	33,850	34,356
PART TIME JANITOR	11,711	11,912	12,113	12,313	12,514	12,715	12,916	13,117	13,318	13,519	13,720	13,921	14,122	14,323
CODE OFFICIAL	41,271	41,988	42,705	43,422	44,139	44,857	45,574	46,291	47,008	47,725	48,442	49,159	49,876	50,593
LEAD PLANT OPER	35,648	36,223	36,799	37,374	37,949	38,524	39,100	39,675	40,250	40,826	41,401	41,976	42,551	43,127
PLANT OPERATOR	30,113	30,619	31,125	31,631	32,137	32,643	33,149	33,655	34,161	34,667	35,173	35,679	36,185	36,690
LABORER	24,069	24,575	25,081	25,587	26,093	26,599	27,104	27,610	28,116	28,622	29,128	29,634	30,140	30,646

The Finance Committee recommends that Council adopt budget Amendment 2017-2018-03. Meredith explained that the amendment to the General Fund was needed to complete the purchase of property located at 1331 Wenonah Avenue, new file server for the Police Department, and SERCAP. It also includes adjustments to the Fire Department Building Fund Special Account for purchase of the Sparky suit. Meredith stated the price was given by the County Attorney. He stated the town has paid the 10% for the auctioneer fee out of 10.2900.8900. He stated that Chidester will have the paperwork ready tomorrow and he will take the payment for the property to him. Meredith felt it would be in the town's best interest to obtain Title Insurance on the property. He recommended it to Council. Voting yes: Mayor Dickerson; Council Member Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

BUDGET AMENDMENT FY 2017-2018-03

REVENUE		Current Budget	New Amount	Difference
22.0600.0800	SRCAP Grant	\$0.00	\$19,985.00	\$19,985.00
			Total	\$19,985.00
EXPENDITURES		Current Budget	New Amount	Difference
10.5000.1510	Capital Projects	\$0.00	\$6,223.00	\$ 6,223.00
10.5000.1001	Property Acquisition	\$0.00	\$6,881.00	\$ 6,881.00
22.2100.9800	SRCAP Grant	\$0.00	\$8,900.00	\$ 8,900.00
10.1800.0200	Street Wages	\$208,706.00	\$195,602.00	\$ (13,104.00)
			Total	\$ 8,900.00
		Revenue	Expenditures	Difference
Current		\$ 4,261,018.00	\$ 4,261,018.00	\$0.00
Amended		\$19,985.00	\$8,900.00	\$11,085.00
Total		\$ 4,281,003.00	\$ 4,269,918.00	\$11,085.00

For Council Action on November 14, 2017

BUDGET AMENDMENT FY 2017-2018-03

Special Account

REVENUE		Current Budget	New Amount	Difference
		\$0.00	\$0.00	\$0.00
			Total	\$0.00
EXPENDITURES		Current Budget	New Amount	Difference
Fire Dept. Building Fund: Fire Prevention		\$0.00	\$ 3,519.25	\$ 3,519.25
			Total	\$
		Revenue	Expenditures	Difference
Current		\$0.00	\$0.00	\$0.00
Amended		\$0.00	\$3,519.25	(\$3,519.25)
Total		\$0.00	\$ 3,519.25	(\$3,519.25)

For Council Action on November 14, 2017

Meredith discussed financing of the 1611 Wenonah Avenue purchase with Council. He stated that an RFP had been advertised and the town received proposals from The National Bank (FDIC Insured) and one from an individual. The National Bank offered the best option by providing a proposal for borrowing either \$140,000 or \$180,000. He stated that if Council decided to borrow \$180,000 the additional funds would be used to replace the roof and HVAC. He stated that if we paid the loan off early there wouldn't be a penalty. The first 10 years are fixed at 3.15% interest. After that the ceiling would be 5.65% interest and the floor would be 3.15% interest. Eaton stated that in the Finance Committee meeting they discussed borrowing for 15 years but making payments to pay off in 10 years.

Williams made a motion that the town borrow \$180,000 from The National Bank for 15 years at 3.15% with the intention of paying off the loan in a 10-year span. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Member Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

Meredith stated that closing on the loan is scheduled the 3rd week of December. He indicated an appraisal might be needed.

Eaton reported on the Public Works Committee. The water loss for September was 33.72%. Repaired four leaks in September totaling 325,000 gallons. Council discussed the Public Works Suburban which needs repair. Tawney stated that the Suburban was not used during the winter. Meredith stated that he and staff would work to develop a contingency plan for needs in the spring and possibly budget for another vehicle in the next budget year. Journell asked if Tawney could pin the new leaks found each month in a different color on the map he provides in the packets. Meredith explained that he and staff had been working with Google Earth to plot leaks on an ongoing basis. He feels this will help the Town stay on top of its aging water system. Ballard agreed it was a priority to continue tracking and repairing leaks. He suggested finding a better professional software program to track. Meredith explained that Google Earth was free data. He stated that it might be possible to make the two programs work seamlessly with each other.

Clark reported on the Farmers Market. She stated that the committee and staff had a wrap up meeting with vendors. She stated that two vendors attended, and the others gave

their comments in writing. She reported that the Market had a great season and sustained itself. The Committee felt that town staff had done a great job running the market in year three. She briefly discussed the vendor recommendations and comments for next season. Staff plans to start meeting with the committee in February and then with the vendors in March to finalize plans for the 2018 season.

Meredith reported on the Parks and Recreation Revitalization Subcommittee. He stated that the current balance in the Special Account is \$9,285. The Committee discussed different methods of recognizing the donors. Tawney asked about removing trees this winter where the ballfield will be located. He indicated that Henderson stated this would help him in getting started on the field. This item would be discussed further in executive session. Clark asked if the fundraisers were approved by the town. Meredith stated that communication has been very good with the Committee. They are planning to raffle a VT football and VT basketball. Council talked about sending donation letters in the spring. Meredith stated that Henderson suggested crushing the old bleachers and using them for the walking path between the fields. Ballard stated that Natalie Thwaites has done a great job on the fundraising.

Meredith stated that the County had applied for Modifying the Management Plan for Dogwood Farms property. Eaton asked if there would be grazing on the Giles Tech Center area or was it just grass study. She asked if the property owners would be considered the dark blue section on the map. She asked if the cattle would cause any concerns. Wilson stated there would be some buffer between the property owners. Eaton asked if we could extend the buffers a little for those property owners along Mason Court Drive and the church. Wilson stated there would be ten (10) cattle on the land. Tawney stated he would talk to the owners and see what they think about a 10-foot buffer. The Planning Commission would like to see a boarded fence along Boxwood. Meredith and Wilson felt that part of the student's project would be to maintain the fencing and inspect it daily.

Williams made motion to approve the Modification of Management Plan for Dogwood Farms as stated in the application contingent upon no immediate objections from adjacent property owners and board fencing being placed along Boxwood Lane. Voting yes: Mayor

Dickerson; Council Member Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

Meredith updated Council on the proposed Farmer Subdivision. The Planning Commission wanted Council to review the subdivision. He stated that the proposed subdivision meets all the requirements. He stated that the Subdivision Ordinance does not define entrances, but the zoning ordinance did. The Zoning Ordinance did define a distance. Eaton asked if the plans were for duplexes. Meredith stated that Farmer had indicated they would be single family footprints or he might even market the property.

Eaton made a motion for Council to approve the Farmer Subdivision Plat being proposed on Tax Map No: 40B (3) J. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Member Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

Clark made a motion that Council approve the Town Manager to purchase Real Estate property at 1331 Wenonah Avenue, Pearisburg VA (40C 1 144 & 40C 1 164 Lots 144 & 164 King Heights) for \$30,000. Journell seconded the motion. Voting yes: Mayor Dickerson; Council Member Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

Eaton made a motion that Council adopt a Proclamation for Healthy Relationships Awareness Month. Journell seconded the motion. Voting yes: Mayor Dickerson; Council Member Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

PROCLAMATION

Whereas, violence in relationships often begins during adolescence, creating long-term negative behavioral and health consequences which can lead to dangerous and unhealthy patterns in future relationships; and

Whereas, many young people may be afraid, embarrassed, or may not recognize the severity of the physical, emotional, or sexual abuse; and

Whereas, parents and other adults can be uncomfortable with or unaware of the occurrence of abuse; and

Whereas, technology such as cell phones, e-mail, and social networking websites play a major role in an adolescent's life, but these same tools are sometimes used for control, stalking, and victimization; and

Whereas, the Giles County Youth Adult Partnership is one of hundreds of organizations across America hosting events to promote awareness of violence of any type and to empower the community to take actions to prevent it.

NOW, THEREFORE BE IT PROCLAIMED, that the month of February 2018 is Healthy Relationship Awareness Month in the County of Giles, Virginia; and


FURTHER BE IT RESOLVED, that all men and women, young and old, of Giles County are encouraged to prevent violence of any type by educating themselves and others about the facts and by modeling respectful behavior in ALL their relationships.

This 14th day of November, 2017.

APPROVED:



Mayor Robert L. Dickerson

ATTEST: 
Regina H. Harless, Clerk

On a motion by Williams, seconded by Ballard, passed by the following recorded vote, Council Members, Dickerson, yes, Williams, yes; Eaton, yes; Ballard, yes; Harrell, absent; Journell, yes; Clark, yes; Council went into Executive Session as permitted by Virginia Code § 2.2-3711 (A) (3), for discussion or consideration of a matter involving the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the Town's bargaining position or negotiating strategy of the Town and as permitted by Virginia Code Section § 2.2-3711 (A) (29), for discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Town.

On a motion by Journell, seconded by Williams, passed by the following recorded vote, Council Members Dickerson, yes, Williams, yes; Eaton, yes; Ballard, yes; Harrell, absent; Journell, yes; Clark yes; Council returned to regular session.

On a motion by Williams seconded by Ballard, and passed by the following recorded vote, Council Members Dickerson, yes, Williams, yes; Eaton, yes; Ballard, yes; Harrell, absent; Journell, yes; Clark yes; Council certified that the subject discussed in this Executive Session was the subject identified in the motion to go into Executive Session and only that subject, and that Council discussed no other subject while in Executive Session.

Eaton made a motion that Council authorize Charlie Henderson to begin construction work on Phase 1 Part 1 of the Pearisburg Parks and Recreation Project. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Member Eaton, Clark, Journell, Ballard and Williams. The motion carried by a vote of 6 to 0.

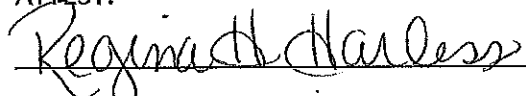
There being no further business the meeting was adjourned.

APPROVED:



Robert L. Dickerson, Mayor

ATTEST:



Regina H. Harless, Town Clerk