

The Pearisburg Town Council met in Regular Session on May 10, 2016 at 7:30 p.m. jointly with Pearisburg Planning Commission at the Pearisburg Town Hall. Present for the Meeting were: Mayor Dickerson; Council Members Munsey, Williams (Planning Commission), Journell, Eaton, Harrell and Clark; Town Attorney Hartley; Planning Commission Members Robertson, Moye, Muncy and Collins; Town Manager Vittum; Town Engineer Tawney; Building Official Wilson, Chief Martin and Town Clerk Harless. Also present was Jeffrey L. Morris, Dora Williams, Corky Bailey, Linda Thornhill, John Ross, Richard McCoy, Chad Journell, Chad Tickle, Zach Collins, Danny Ratcliffe, Yvette Pennington, Tommy Gautier, Chris McKlarney, Skip Vaughn, Jason Tickle, Mark Hicks, Maggie Hicks, Kevin Belcher, Victoria Belcher, Matthew Bowman, Mike Spicer, Roberta Dickerson, Dianne Dinger and Florence Parsley, citizens; Zach Guynn, Virginian Leader.

Eaton made a motion that Council approve and accept the minutes from the Regular April 12, 2016 and Special April 26, 2016 meetings and that they be entered into the permanent records of the Town. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Munsey, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Mayor Dickerson opened the Public Hearing on an Ordinance proposing to Sell and Grant a Franchise for an Electric Power Transmission and Distribution System in the Town of Pearisburg. Vittum stated that Mary Begley with Appalachian Power Company has submitted a bid. Hearing no further comments Mayor Dickerson closed the Public Hearing.

Munsey made a motion that Council approve the Electric Power Transmission and Distribution System Franchise to Appalachian Power Company. Harrell seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Munsey, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Pearisburg, Virginia

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A regular meeting of the Town Council of the Town of Pearisburg, Virginia, was held in the Town Hall, on May 10th, 2016, at 7:30 o'clock p.m.

There were present:

Robert L. Dickerson  
Mayor

Jimmie Williams

Colin Munsey

Mary D. "Susie" Journell

Judy R. Harrell

Cathy Clark

Kristi Eaton

Council Members

There were absent:

N/A

Council Members

The meeting was called to order by the presiding officer, Mayor Robert L. Dickerson.

The minutes of the previous meeting were read and, upon motion duly seconded, approved.

The presiding officer announced that the business before the meeting was that of receiving bids for the franchise offered for sale in pursuance of an ordinance directing the descriptive advertisement of said franchise adopted at a meeting held the 12th day of April, 2016.

The bid of Appalachian Power Company (d/b/a American Electric Power) for said franchise, offering the sum of \$500, was received and read aloud before the meeting, no other bids having been filed. The presiding officer then inquired if any other bids were offered and none being offered, he declared the bidding closed.

Whereupon, on motion duly made and seconded, the following resolution was adopted by 7 to 0 vote of the members present.

#### AN ORDINANCE

WHEREAS, by an Ordinance adopted by the Council of the Town of Pearisburg, Virginia, on April 12th, 2016, and approved by the Mayor of said Town on Pearisburg, the franchise for an electric power transmission and distribution system in the Town of Pearisburg, Virginia, was, thereby proposed to be sold and bids thereby invited therefore, a descriptive notice of the ordinance proposing to make the grant having been advertised once a week for two consecutive weeks in the Virginian Leader, a newspaper of general circulation in said Town, and

WHEREAS, Appalachian Power Company has bid the sum of Five Hundred Dollars (\$500.00) for such franchise and the presiding officer having caused said bid to be read aloud to the members and having inquired if any other bids were offered, and no other bids having been received therefore, it is, therefore,

RESOLVED, that the following Ordinance be and the same is hereby adopted.

BE IT ORDAINED by the Town Council of the Town of Pearisburg, Giles County, Commonwealth of Virginia, and it is hereby ordained by authority of the same that:

## SECTION I

Appalachian Power Company, its successors and assigns, (hereinafter called "Grantee"), is hereby granted the right, privilege, franchise and authority to acquire, construct, maintain and operate in, above, under, across and along the street, thoroughfares, alleys, bridges and public places (as the same now exist or may hereafter be laid out), of the Town of Pearisburg, Giles County, Commonwealth of Virginia, lines for the distribution of electric energy either by means of overhead or underground conductors, with all necessary or desirable appurtenances for the purpose of supplying electric energy to said Town and the inhabitants thereof and persons or corporations beyond the limits thereof, for light, heat, power or any other purpose or purposes for which electric energy is now or may hereafter be used, and for the transmission of the same through or across said Town.

## SECTION II

Said lines and appurtenances shall be constructed so as to interfere as little as possible with the traveling public in its use of the streets, thoroughfares, alleys, bridges and public places. The location of all poles and conduits shall be made under the supervision of the Town.

## SECTION III

The right, authority, privilege and franchise to construct, maintain, replace, repair and operate an electric power transmission and distribution system and all other necessary and appropriate equipment and facilities for its transmission and distribution is hereby granted and shall be in force and effect for a period of thirty, (30) years from the date of the passage of this ordinance.

The rights, privileges and franchise hereby granted shall not be construed to be exclusive and the Council of said Town hereby reserves the right to grant similar rights, privileges and franchises to any other person or persons, firm or firms, corporation or corporations.

## SECTION IV

The granting of this franchise is made upon the express condition that the exercise of the same shall be subject to such regulations as may be adopted by the State Corporation Commission of Virginia or such other body upon which said State may hereafter confer regulatory powers over like corporations for the purpose of securing efficiency of public service from said Grantee, its successors and assigns, in said Town of Pearisburg, and the maintenance of the property and works of said Grantee in good order throughout the term of this franchise.

## SECTION V

Said Grantee shall save the Town harmless from any and all liability arising in any way from Grantee's negligence in the erection, maintenance or operation of said lines for the distribution of electric energy.

## SECTION VI

Whenever said Grantee shall begin the erection of any lines or equipment it shall promptly and diligently prosecute the work to completion and leave the streets, thoroughfares, alleys, bridges and public places where such work is done in as good condition or repair as before such work was commenced.

## SECTION VII

Whenever, in this Ordinance, either the Town or the Grantee is referred to, it shall be deemed to include the respective successors or assigns of either; and all rights, privileges and obligations herein contained by or on behalf of said Town or by or on behalf of said Grantee, shall bind and inure to the benefit of the respective successors or assigns of said Town or of said Grantee, whether so expressed or not.

## SECTION VIII

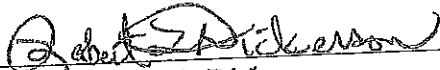
In consideration of the benefits which in the judgment of said Town will accrue to it by reason of the construction and operation of said electric light, heat and power system and as an inducement to said Grantee proposing to construct, maintain and operate said system, the said Town of Pearisburg hereby agrees with the said Grantee that no franchise or specific pole or wire tax shall be imposed or charged against said Grantee, its successors or assigns by said Town during the life of this franchise, but said Town of Pearisburg hereby expressly reserves the right of assessing or charging any other valid tax of any other nature whether ad valorem or otherwise which is now authorized or which may be hereafter authorized by the general laws of the Commonwealth of Virginia.

SECTION IX

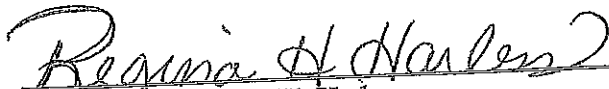
This franchise shall be accepted by the Grantee within sixty (60) days from the date of the passage of the same.

Passed in Council this 10th day of May, 2016.

APPROVED:

  
\_\_\_\_\_  
Mayor Robert L. Dickerson

ATTEST:

  
\_\_\_\_\_  
Town Clerk, Regina H. Harless

Collins called the Planning Commission to order.

Mayor Dickerson opened the joint Public Hearing with Planning Commission on a proposal to vacate an existing Right-of-Way for Boxwood Lane adjacent to Tax Map 40(7)1 owned by Giles County Industrial Development Authority (IDA) in Pearisburg. The right-of-way provides additional property required for sale and development of the adjacent property. The owner proposes to use the abandoned right-of-way as part of the required setbacks for the adjoining lot. Hartley suggested that if Council agreed to approve the request to vacate an existing right-of-way that they find out from the County Administrator if they intend to relocate the water line, storm water and hospital sign if the request is approved. The County Administrator agreed to the request. Hartley had no objection to Council making a motion of intent to abandon right-of-way contingent upon the County agreeing to do the work on relocation of the water line, storm water and hospital sign. Hearing no further comments Mayor Dickerson closed the public hearing.

The Planning Commission recommends Council approval with intent to abandon contingent upon County agreeing to do the work on relocation of the water line, storm water and hospital sign.

Munsey made a motion that Council note its intention to abandon excess right of way on Boxwood Lane, as shown as an orange colored area on an overlay of an aerial photograph of property owned by the Giles County Industrial Development Authority on a document dated March 15, 2016 from Valley Engineering titled "Buildable Area Exhibit Goodwill – Pearisburg, VA," upon the receipt of a subdivision plat showing the division of the subject lot into two lots with the right of way to be abandoned adequately described on such plat and subject to the relocation and extension of any easements necessary to connect any existing easements to the retained public right of way and to create any new easements necessary for the relocation of any municipal water and/or sanitary sewer lines across the lot to a location satisfactory to the Town and without expense to the Town and subject to creation of an easement for the currently existing sign for Carilion Giles Community Hospital. Eaton seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Munsey, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Mayor Dickerson addressed the Conditional Use Permit submitted by the County to use the old Giles Memorial Hospital for various office use. Mayor stated that the required Public Hearing was held in April with public comment. He stated that the Planning Commission met and heard additional public comment in April. Mayor stated that Planning Commission recommends the Conditional Use Permit be approved by Council with conditions. At this time Mayor Dickerson welcomed any new comments that have not already been addressed or new information.

Chad Journell addressed Council and stated that he basically hopes to change some minds. He doesn't agree with the Sheriff's Office being located in the old hospital. He stated that the County had shot the Town down in assisting with funding a new facility for the Fire Department. He felt the size of Pearisburg Volunteer Fire Department building would work for the Sheriff's Office. He stated that citizens near the hospital building felt their neighborhood should have a piece of mind after 5pm. The street is already used now as an interstate at different times of the day.

Maggie Hicks addressed Council and stated that no other jurisdictions have a Sheriff's Office in a residential section. She has heard it won't be that bad which translates to some bad. This would create a risk that doesn't currently exist. She suggested Council think as the governing body of the Town of Pearisburg before making this decision. She stated that if everything has been researched then so be it. But, if there is a chance it can go somewhere else then so be it. She wanted to end by asking Council as individuals would they welcome a Sheriff's Office in their residential area.

Corky Bailey thanked Council and County representatives who have called her back and listened to her concerns. She had contacted Chris McKlarney and spoke to him about the sally port and elevator being put in the Timberlake Building. She mentioned the County estimate of \$900,000 over cost for a new facility. She wondered where past projections came from. Her desire is that the County be aware of how the money is being spent and the leaders be accountable. She feels that the project could be under budget if advertised for contractors to bid. She suggested renovating the Timberlake Building since the sally port is already near it. She asked if there was a signed contract for the Sheriff's Office going in the old hospital. She asked how Council and the County could make a decision without the pertinent information being



available. She closed with a Bible verse and asked Town and County representatives to apply the verse to their own way. If not there will be consequences if we don't do the right thing. She recommends the County consider other options and not do a one size fits all. She wants to keep the neighborhood as safe as possible.

Commissioner Robertson asked Vittum if the audience had been informed the current Permitted Uses at this time without a Conditional Use Permit. Vittum read the permitted uses from the Zoning Code Book for R-3 Mixed Residential. Harrell asked Vittum to read the conditions the Planning Commission has recommended from their last meeting. Vittum read the motion from the Planning Commission with the following Conditions:

1. County staff will provide landscaping between Giles Country Club and the proposed site agreeable to the Club during the first three years after the Permit is issued to provide screening for the pool.
2. County staff will provide landscaping between the Mark and Maggie Hicks property and the proposed site agreeable to the Hick's during the first three years after the Permit is issued to provide screening for their home.
3. Written approval by the Town Building Official will be requested from the Town of Pearisburg prior to each Phase to insure adequate parking for the new phase.
4. The signage restrictions for free standing signs will be as follows:
  - a. One sign facing Taylor Avenue not to exceed 8 square feet and one sign in front of the building facing Buchanan Street not to exceed 72 square feet. All free standing signs should not exceed eight feet in height.
5. All other signs and regulations for the facility will comply with the Town of Pearisburg Zoning Ordinance for the Mixed Residential (R-3) District.
6. The Permit will specifically prohibit the moving of the Magistrate Office, Probation Office, Booking Department, Holding Facility, or Sally Port Facility to the property.

Vittum stated that the Planning Commission motion passed by a vote of 3 to 1. Vittum stated that Council can accept, reject or make amendments to the recommendation from the Planning Commission. Eaton asked that an additional condition be added: to install a secure fax-line as part of the recommendation.

Eaton made a motion that Council approve the Conditional Use Permit for Giles County to move offices to the old Giles Memorial Hospital with the following set conditions:

1. County staff will provide landscaping between Giles Country Club and the proposed site agreeable to the Club during the first three years after the Permit is issued to provide screening for the pool.

2. County staff will provide landscaping between the Mark and Maggie Hicks property and the proposed site agreeable to the Hick's during the first three years after the Permit is issued to provide screening for their home.
3. Written approval by the Town Building Official will be requested from the Town of Pearisburg prior to each Phase to insure adequate parking for the new phase.
4. The signage restrictions for free standing signs will be as follows:
  - a. One sign facing Taylor Avenue not to exceed 8 square feet and one sign in front of the building facing Buchanan Street not to exceed 72 square feet. All free standing signs should not exceed eight feet in height.
5. All other signs and regulations for the facility will comply with the Town of Pearisburg Zoning Ordinance for the Mixed Residential (R-3) District.
6. The Permit will specifically prohibit the moving of the Magistrate Office, Probation Office, Booking Department, Holding Facility, or Sally Port Facility to the property.
7. Install a secure fax-line

Munsey seconded the motion. Journell stated that she was employed with the Giles County Sheriff's Office for 25 years. She is presently employed there part-time. She stated that her annual income does not exceed \$10,000 a year and her employment will not affect her judgment or decision. Voting yes: Munsey, Dickerson, Clark and Eaton. Voting no: Williams, Journell and Harrell. The motion was approved 4 to 3.

Eaton commented to the audience on her decision. She stated that her decision did not come lightly. She appreciates citizens concerns and the County and Board of Supervisors working with the town on a resolution. She stated that the new Sheriff's Office will be in her neighborhood and she feels it will make it safer having extra police presence around. She feels this will help vandalism at the old hospital site. She stated that on the weekends there will only be two deputies and one dispatcher on duty.

The Planning Commission adjourned at this time.

Harrell reported on the Public Safety Committee. She stated that the Fire Department has three new members. After receiving a complaint about speeding on Mountain Lake Avenue the Police Department is doing a speed study.

Journell reported on the Property and Recreation Committee. She reported that the installation of new fixtures and partitions in the men's bathroom at the Community Center have been completed. Clark asked about the old deli equipment being salvaged from 7-Day Market building. She asked about the signed agreement with Mr. Patel and whether it constituted trespassing. She felt that the Town should post notice immediately to get vehicles off the vacant

lot. She asked if the Town would have to take legal action. Wilson stated that Mr. Patel has 30 days to answer the notice which has not expired yet.

Council discussed the PSA recycle bins. Vittum stated that he had looked at 6 locations with PSA employees Mr. Belcher and Mr. Farrier. They looked at Old Town Shop, Community Center and New Town Shop. The PSA thought the bins would be very visible at the new Town Shop. Staff just wanted to make sure they would not be an attractive nuisance. Harrell asked Tawney his opinion. Tawney stated that personally he would not like to see them as soon as you enter town. Journell asked if the National Bank had been contacted to see how they feel. Vittum stated that he did not talk to them. Mayor asked if there was a time limit to have them removed. Hartley suggested Council either table a decision or take action.

Munsey made a motion that the PSA Recycling Bins be relocated to the new Town Shop. Eaton seconded the motion. Voting yes: Mayor Dickerson; Council Members Munsey, Harrell, Clark and Eaton. Voting no: Council Members Williams and Journell. The motion passed by a vote of 5 to 2.

Council discussed the request to use the Community Center to hold a Haunted House. Harrell was concerned about liability. Munsey felt that staff needed to talk to them and ask about a percentage at the door. He was also concerned whether they would have insurance. Hartley suggested Council make a decision on how much you plan to charge them and ask for an insurance policy. He felt it might be good to list all the items and contact them to see if they still want to pursue it with the conditions Council sets.

Munsey made a motion to table any decision on the Haunted House until staff can gather more information. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Munsey, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Eaton reported on the Finance Committee. She stated that the Committee had a lengthy discussion on taxes. She reported that Staff will put together a collection procedure policy. She has spoken with Hartley about the Town doing judgements.

The Committee made a recommendation that Council approve write-off of uncollectable 2008 Personal Property Taxes and 2011 Utility Bills. Voting yes: Mayor Dickerson; Council

Members Williams, Munsey, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0. Eaton wanted it noted that there were no Real Estate taxes to write-off.

**Town of Pearisburg  
Delinquent 2008 Personal Property**

<u>NAME</u>	<u>AMOUNT</u>
Aquarius Plumbing & Remodeling Serv	\$ 54.40
Austin Thelma R	\$ 131.08
Burton Christopher Lee	\$ 15.00
Buracker Charles E 2nd & Paula Suttle	\$ 66.87
Breedwell Jeremy Ryan	\$ 20.25
Boettner Craig Alex	\$ 15.00
Bishop Brandon Michael	\$ 42.25
Ballard Kimberly Wilcox	\$ 23.21
Baker Rocky W	\$ 29.65
Bailey Scott S	\$ 15.00
Croy James Robert	\$ 27.80
Cox Teresa Lynn	\$ 24.19
Conley Robert Leslie & Dulcie Melinda	\$ 110.11
Chapman Jennifer Crockett	\$ 76.95
Crews Thomas E Jr / D J Service	\$ 14.77
Crews Thomas Edward Jr	\$ 29.12
Cumbee Melissa Yvonne	\$ 47.40
Dalton David R	\$ 25.51
Dickerson Yvonne M	\$ 4.64
Devault Michael Dean	\$ 19.37
Dole Ian Todd	\$ 63.36
Eaves Brian Keith	\$ 19.60
Elliott Elinda Ann & Kimberly Bird McGuyer	\$ 37.00
Ervin Jason Darrell	\$ 143.51
Ferguson Sonja Louise	\$ 22.88
Fletcher Tammy Marie & Christopher Allen	\$ 30.00
Fletcher Tammy M	\$ 25.51
Freeman Tony J	\$ 21.24
Garys Auto Specialties/ Gary Kinder	\$ 8.11
Groves Deborah Lynn & James Edward	\$ 104.20
Groves Deborah Lynn & Mason Lee Hall	\$ 40.93
Henderson Roger Lee Jr	\$ 26.82
Higgs Mark Wayne	\$ 36.67
Hodges Wendy Gail	\$ 23.21
Hudson Jason C	\$ 37.32
HP Financial Services	\$ 27.69
Johnston James Lee Jr	\$ 20.91
Judge Businesses LLC / Pearisburg Gas & Food Mart	\$ 388.91
Kellison Christopher D	\$ 38.64

Lambert Cindy Lynn	\$ 21.57
Lee Gregory Neal	\$ 68.92
Lovely Nails / Tuan Ton	\$ 187.60
Lowery Gary E	\$ 69.17
Lucas Margaret Elizabeth	\$ 26.16
Mitchell Amanda Ellen	\$ 51.11
Manning Crystal Dawn	\$ 87.45
Meadows Floyd Jr	\$ 122.81
Meadows Tyrone	\$ 27.15
McCraw Jessica Lynn	\$ 25.18
Neice Anthony Eugene	\$ 55.94
Neice Artuis Kay	\$ 25.18
Neice Christina & Jerry	\$ 9.57
Neice Christina Michelle	\$ 25.51
Neice Richard E & Janet	\$ 17.63
Payne Violet P	\$ 72.03
Perdue Lisa Lyn	\$ 31.09
Pyles Danny C Jr	\$ 48.81
Ratliff Myra Kay	\$ 31.74
Ratcliff William F & Kelli Jennifer	\$ 41.92
Reece Troy A	\$ 161.32
Reed Lillie & Luther H Jr	\$ 67.86
Reeds Welding and Fabrication Inc / Walter Reed Jr	\$ 649.92
Riggs Arthur William & Mary Stump	\$ 34.70
Riggs Arthur W	\$ 42.66
Riggs Charles D	\$ 97.54
Robbins Claude C	\$ 3.75
Robertson David L	\$ 64.31
RTMJ Inc / Roller Floral	\$ 231.67
Sadler Douglas W	\$ 116.43
Sadler Douglas Wayne & Heather Lynn	\$ 76.72
Santolla Robert Lynn Sr	\$ 249.50
Sasser Lewis Elwood	\$ 13.13
Scott William Joseph	\$ 196.03
Sears Christine A & Leroy Melvin Mitchell Jr	\$ 25.83
Shortt Kevin Dewayne	\$ 32.40
Snider John E	\$ 15.00
Sparks Karen L	\$ 41.13
Sparks Karen L	\$ 15.00
Sprint United Mgmt Co	\$ 39.97
Sterling Payphones LLC	\$ 0.70
Stewart Ashlie Ellen	\$ 47.40
Subway / Kenneth A Tignor	\$ 166.92
Thornhill Walter Alphonso Jr	\$ 22.55
Ton Tuan That	\$ 44.65
Walton Johnny Ray	\$ 60.96

Weeks Michelle D / Michael	\$ 44.55
Weeks Michael Howard	\$ 75.69
Whitaker Alma B	\$ 142.55
Williams Scott Anthony	\$ 21.24
Williams Zachary Sean & James Robert	\$ 272.02
Wright Kenneth F	\$ 57.68
Wright Kenneth F & Allan Emory Collins	\$ 15.00
Wright Vickie Lang & Wesley Allen	\$ 86.67
Wright Wesley Allen	\$ 30.00

**Total**

**\$ 6,219.07**

**Water/Sewer Outstanding Balance  
Jan. 1, 2011 to Dec. 31, 2011**

Acct #	Name	Amount	Acct #	Name	Amount
21.02	Sonya Vaught	\$ 75.85	3117.01	Marsha's Restaurant	\$ 54.36
138.03	Venice Pizzeria	\$ 210.97	3155.03	William Bishop	\$ 118.24
185.00	James Groves	\$ 19.25	3155.04	Ashley Reed	\$ 8.43
346.01	Anna Conner	\$ 13.59	3158.02	Jesica Loving	\$ 146.75
443.03	Linda Harrell	\$ 109.66	3198.00	Eric & Regina Boone	\$ 51.28
683.06	Shana Cline	\$ 13.96	3266.02	Steven Sessor	\$ 38.75
721.03	Giovanni Guarini	\$ 20.92	3287.02	Sabrina Anderson	\$ 236.54
766.03	Glenn Landry	\$ 49.01	3307.04	Steven Gurnee	\$ 29.54
845.00	Myron Cruise	\$ 218.99	3327.03	Daniel Sears	\$ 40.98
861.00	Frances Neice	\$ 276.30	3327.04	Christopher Greenlief	\$ 84.14
1078.01	Martha Hoback	\$ 72.06	3328.06	Shannon Kelch	\$ 452.93
1412.00	Cindy Lambert	\$ 239.00	3369.03	Dennise Younce	\$ 38.27
1488.11	Steven Stanley	\$ 93.69	3380.03	Karen Ranz	\$ 42.38
1630.04	Marranda Dalton	\$ 50.43	3380.05	Amy Clehm	\$ 2.76
1630.05	Terry Robertson	\$ 34.13	3414.01	Lewis Prete	\$ 44.83
1630.06	Bryne Johnston	\$ 75.07	3416.02	William Conley	\$ 343.19
1987.04	Nicholas Brookman	\$ 36.17	3416.03	Christopher Sears	\$ 133.29
2378.05	Joyce Stephens	\$ 38.75	3428.02	Ricky Thorne	\$ 114.78
2499.00	Kristi Harman	\$ 85.06	3433.02	Keturah Bishop	\$ 32.10
2627.03	Christine Davidson	\$ 86.59	3465.02	Amanda Parsons	\$ 50.40
2643.05	Anthony Perkins	\$ 204.74	3465.03	Jessica Estep	\$ 63.59
2672.01	William Ratcliff	\$ 38.25	3495.02	Rebecca Sheally	\$ 36.07
2693.06	Michelle Anderson	\$ 254.14	3499.08	Joyce Morris	\$ 51.02
2779.05	Tina Griggs	\$ 73.54	3507.06	Chris Davis	\$ 2.76
2839.02	Bethany Shuff	\$ 304.08	3512.02	Alfredio Hernandez	\$ 38.75
2989.01	C W Taylor	\$ 112.62	3539.06	Billy J. Williams	\$ 61.55
3040.04	Jeffrey D. Duncan, Jr.	\$ 38.75	3567.00	Jason Stephen	\$ 123.75
3040.05	Eric Whitlow, II	\$ 143.01	3850.02	Miranda Ratcliffe	\$ 81.38
3095.01	Shane Meredith	\$ 114.21	3634.00	Cynthia Rampsey	\$ 126.08
3097.01	Angela Dalton	\$ 37.54			

**TOTAL \$**

**5,789.22**

Munsey reported on the Public Works Committee. He reported that the water loss was 35.55%. He reported that the asphalt cost for the street paving was more than what was budgeted. Tawney stated that the paving was usually a little more than budget. Munsey reported that in order to move two (2) ten-inch water mains for the Goodwill building it is estimated to cost \$28,800. Tawney checked on cost of materials only and the estimate is \$13,763.

Munsey reported that Giles County PSA has installed a generator between Well #4 and the Treatment Plant which is part of the contingency plan.

Dianne Dinger reported on the Planning Project and Farmers Market. Dinger introduced the new Market Manager Matthew Bowman. She stated that vendors made around \$1,000 and around 250 citizens came out for opening day. She stated that the new Market hours were from 8:30 am to 1:00 pm on Saturdays and 5:00 to 8:30 on the third Thursday. A workshop was held recently with over 45 farmers in attendance. She reported that Project Focus has around 250 in attendance. She informed Council of the upcoming Float to Fork event on July 15. She is seeking permission to serve wine at the event. Vittum stated that Council would need to approve a Special Use Permit for Whitt-Riverbend Park before they can advertise the dinner.

Clark made a motion to approve a Special Use Permit to allow wine to be served at the upcoming Float to Fork at Whitt-Riverbend Park. Eaton seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Munsey, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Dinger reported that several articles will be in the Virginian Leader about the upcoming AT Hiker events. She briefed council about meeting with the merchants in June or July about their community vision. She reported that Kevin Byrd with the New River Planning District suggested Pearisburg not apply for DHCD Funds because we would be better suited as part of the County proposal for federal funds. She stated that the FMPP Grant and Local Promotion Grant is due tomorrow. She felt it was better to wait until Council approves a vision.

Munsey made a motion to appoint Nick Clark to serve on the Parks and Recreation Advisory Board to fill the unexpired term ending June 30, 2020. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Munsey, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Williams made a motion that Council approve the Parade Permit Application for Walk for Jesus. Eaton seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Munsey, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

Munsey made a motion that Council approve a Resolution with VDOT on designating a person to execute agreement and other documents for the Town and Council approve the Programmatic Project Administration Agreement Extension Addendum on Revenue Sharing Projects. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Members Williams, Munsey, Journell, Harrell, Clark and Eaton. The motion carried by a vote of 7 to 0.

## RESOLUTION

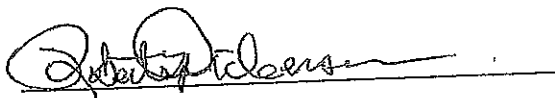
**BE IT RESOLVED**, that the Council of the Town of Pearisburg hereby commits to fund its local share of preliminary engineering, right-of-way and construction (as applicable) of the project (s) under agreement with the Virginia Department of Transportation in accordance with the project financial document(s).

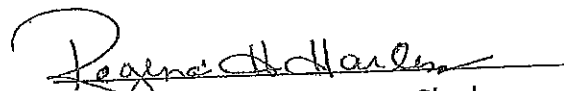
**BE IT FURTHER RESOLVED**, that the Town Manager is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

ADOPTED this 10<sup>th</sup> day of May, 2016.

APPROVED:

ATTEST:

  
Mayor Robert L. Dickerson

  
Regina H. Harless, Town Clerk



**PROGRAMMATIC PROJECT ADMINISTRATION AGREEMENT  
EXTENSION ADDENDUM  
Revenue Sharing Projects**

**THIS ADDENDUM** is made and executed in triplicate this 3rd day of June, 2016, by and between the Town of Pearisburg Virginia, hereinafter referred to as the **LOCALITY** and the Commonwealth of Virginia, Department of Transportation, hereinafter referred to as the **DEPARTMENT**.

**WHEREAS**, the **LOCALITY** and the **DEPARTMENT**, entered into a Programmatic Project Administration Agreement for Revenue Sharing Projects on August 13, 2013; and

**WHEREAS**, said agreement has an initial term of three fiscal years (each year beginning July 1<sup>st</sup> - June 30<sup>th</sup>), and will expire on June 30, 2016, and may be extended for one additional term of three fiscal years; and

**WHEREAS**, the parties to the agreement hereby declare their intent to extend said agreement as provided in Paragraph 1 of said agreement and further declare that such terms and provisions provided therein shall remain unchanged.

**NOW THEREFORE**, in consideration of the mutual premises contained therein and in this Addendum, the parties agree to extend said agreement for one additional term of three fiscal years with a new expiration date of June 30, 2019.

**IN WITNESS WHEREOF**, each party hereto has caused this Addendum to be executed as of the day, month, and year first herein written.

**TOWN OF PEARISBURG, VIRGINIA:**

Kenneth F. Vitum

Kenneth F. Vitum

Typed or printed name of signatory

Town Manager

Title

5-17-16

Date

Regina H. Harless

Signature of Witness

5-17-16

Date

NOTE: The official signing for the **LOCALITY** must attach a certified copy of his or her authority to execute this addendum.

**COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION:**

[Signature]

Chief of Policy

Commonwealth of Virginia

Department of Transportation

6/3/16

Date

Brenda Crouch

Signature of Witness

6/3/2016

Date

Vittum stated that Council should have a copy of the Planning Session follow-up notes from Kevin Byrd for their review. He stated that Byrd has contacted him and asked for an indication of interest on a follow-up meeting on Community Visioning which includes Pearisburg, Rich Creek and Glen Lyn. He stated that the Planning process is already under way for Narrows and Pembroke. He stated that the next step would be to have a couple public meetings. He stated that if Council has no objections he will let Byrd know that Pearisburg wishes to participate.

On a motion by Munsey, seconded by Clark, passed by the following recorded vote, Mayor Dickerson, yes; Council Members Williams, yes; Eaton, yes; Munsey, yes; Harrell, yes; Journell, yes; Clark, yes; Council went into Executive Session as permitted by Virginia Code § 2.2-3711(A) (1), for discussion, consideration or interviews of candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Town of Pearisburg; Town Manager and Salaries; as permitted by Virginia Code § 2.2-3711 (A) (29), for discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Town: Media Consultant.

On a motion by Williams, seconded by Munsey, passed by the following recorded vote, Mayor Dickerson, yes; Council Members Williams, yes; Eaton, yes; Munsey, yes; Harrell, yes; Journell, yes; Clark, yes; Council returned to regular session.

On a motion by Munsey, seconded by Williams, and passed by the following recorded vote, Mayor Dickerson, yes; Council Members Williams, yes; Eaton, yes; Munsey, yes; Harrell, yes; Journell, yes; Clark, yes; Council certified that the subject discussed in this Executive Session was the subject identified in the motion to go into Executive Session and only that subject, and that Council discussed no other subject while in Executive Session.

Mayor Dickerson read a thank you note from the Chamber of Commerce for assistance from the Town for the banquet last week.

Munsey moved that the salary for the Town Manager be set at the current amount. Clark seconded the motion. Voting yes: Mayor Dickerson; Council Members Munsey, Clark, Eaton, Journell and Harrell. Abstaining: Williams. The motion carried by a vote of 6-0.

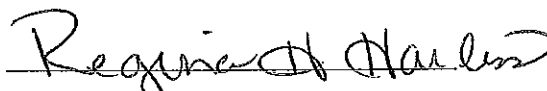
There being no further business, the meeting was adjourned.

APPROVED:

ATTEST:

A handwritten signature in cursive script, appearing to read "Robert L. Dickerson".

Mayor Robert L. Dickerson

A handwritten signature in cursive script, appearing to read "Regina H. Harless".

Regina H. Harless, Town Clerk