

Pearisburg Town Council met in Regular Session on October 13, 2015 at 7:30 p.m. in the Pearisburg Municipal Building Council Chambers. Present for the meeting was Mayor Robert L. Dickerson; Vice-Mayor Munsey; Council Member Williams, Journell, Harrell, Clark and Eaton; Town Attorney Hartley; Town Manager Vittum; Town Engineer Tawney; Police Chief Martin; and Town Clerk Harless. Also present was Dianne Dinger, consultant and TJ Atkins, Virginian Leader.

Journell made a motion that the Regular September 8, 2015 Minutes be approved. Harrell seconded the motion. Voting yes: Mayor Dickerson; Vice-Mayor Munsey; Council Members Williams, Harrell, Clark, Journell and Eaton. The motion carried by a vote of 7 to 0.

Mayor Dickerson opened the Public Hearing on a proposed water rate increase. The fee for minimum water service of up to 2500 gallons per month would be increased from twenty-two dollars (\$22.00) to twenty-five dollars and seventy-five cents (\$25.75). Fees for water use above the minimum would remain the same. The increase would be effective for water metered on or after November 1, 2015. There were no comments from the public. Mayor Dickerson closed the public hearing.

Harrell reported on the Public Safety Committee. She stated that the Committee had discussed the need for additional training in the Fire Department. The Committee members planned to attend the October 19<sup>th</sup> Fire Department meeting. There were no recommendations.

Munsey reported on the Property and Recreation Committee. He reported that staff has almost finished painting the PATS building. The locks have been changed on the Community Center. The Committee had some concerns about the rock wall beside the PATS building and the need to keep anyone from jumping or falling from it. He stated that Tawney has received 75 tons of road salt. The gymnasium project on screening the floor has been completed and is curing this week.

Eaton reported on the Finance Committee. She stated that DMV Stops have resulted in over \$13,855 in revenue since collection efforts started. The Committee asked staff to prepare a report on duties of the Market Manager and Consultant. She reported that a

major draw request was deposited October 8<sup>th</sup> on the Farmer's Market Grant. The Committee discussed making the PATS building a priority in future Art Grant Applications.

Council discussed the Giles Arts Sub-Grant. Munsey asked if Council had reviewed the sculpture. Vittum stated that it was originally supposed to be done last year and artist was out of Town and could not meet deadlines.

The Committee made a recommendation that Council approve a sub-grant to Giles Arts Council in the amount of \$1485.66 for the Ferrari Sculpture and Children's Art Project. Voting yes: Mayor Dickerson; Vice-Mayor Munsey; Council Members Williams, Harrell, Clark, Journell and Eaton. The recommendation carried by a vote of 7 to 0.

Munsey reported on the Public Works Committee. The water loss for August was 37.10%. He reported that staff has been going out at night once a week doing leak detection. He stated that Tawney had received an E & S Drawing for Hurley Pharmacy. The review should be completed by November 19<sup>th</sup>.

The Committee made a recommendation that Council approve cutting or trimming of the trees near the pool as needed. Munsey asked if it was near the bleachers. Tawney stated that it was to the left of the bleachers. He is hoping that will take care of problems if not they will cut more. Voting yes: Mayor Dickerson; Vice-Mayor Munsey; Council Members Williams, Harrell, Clark, Journell and Eaton. The recommendation carried by a vote of 7 to 0.

The Committee made a recommendation that Council approve the VDOT resolution for revenue sharing for 2017. Voting yes: Mayor Dickerson; Vice-Mayor Munsey; Council Members Williams, Harrell, Clark, Journell and Eaton. The recommendation carried by a vote of 7 to 0.

## RESOLUTION

At a regularly scheduled meeting of the Pearisburg Town Council of the Town of Pearisburg and held on October 13, 2015, on a motion by Clark, seconded by Williams, the following resolution was adopted by a vote of 7 to 0:

WHEREAS, the Pearisburg Town Council of the Town of Pearisburg desires to submit an application for an allocation of funds of up to \$60,000 through the Virginia Department of Transportation Fiscal Year 2016-2017, Revenue Sharing Program; and,

WHEREAS, \$60,000 of these funds are requested to rebuild some streets that are within the Town limits.

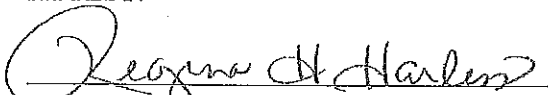
Start at Intersection of:

1. Ft. Branch Rd. @ Country Club Dr to Clifford St.
2. Wenonah Ave. @ Elm St. to Ft. Branch Rd.
3. Henson Ave. @ Buchanan St. to Taylor Ave.
4. Craig Ave. @ Mill Rd. to the end


NOW, THEREFORE, BE IT RESOLVED THAT: The Pearisburg Town Council of Town of Pearisburg hereby support this application for an allocation of \$60,000 through the Virginia Department of Transportation Revenue Sharing Program.

ADOPTED this 13th day of October 2015.

ATTEST:

  
Regina H. Harless, Town Clerk

APPROVED:

  
Robert L. Dickerson, Mayor

The Committee made a recommendation that Council approve the selling of the well pump that was found in the PATS building. Munsey stated that the PSA lost a pump a few weeks ago. Tawney stated that he had spoken with Belcher and he wanted to look at. Clark felt the pump should go to the PSA first. Munsey suggested we offer it to the PSA first. Tawney stated it was still in the crate in the PATS building. Munsey suggested we wholesale it to them. Tawney will get with pump companies and come up with a price. Munsey made a motion to amend the recommendation that the PSA be offered the well pump first before being bid out. Williams seconded the motion. Voting yes: Mayor Dickerson; Vice-Mayor Munsey; Council Members Williams, Harrell, Clark, Journell and Eaton. The motion carried by a vote of 7 to 0.

Hartley updated Council on the Town of Narrows lawsuit. Narrows is waiting for the judge to let them know his decision. He stated that they are moving forward with the generator at the Wastewater Treatment Plant. The PSA is moving forward with repairs of a line from Well #4 to the Water Treatment Plant.

Williams had a question on the water rate. He asked if it would be a flat \$3.75 on In-Town rate and no increase on the overage. Vittum stated that there was a separate item in the Town Code that raises the surcharge for Out-of-Town rates in response to questions about out of town customers.

Munsey made a motion that Council adopt Ordinance 15-07 Water Rate Increase. Eaton seconded the motion. Voting yes: Mayor Dickerson; Vice-Mayor Munsey; Council Members Harrell, Clark, Journell and Eaton. Voting no: Williams. The motion carried by a vote of 6 to 1.

**ADOPTED: October 13, 2015**

**ORDINANCE NO: 15-07**

**AN ORDINANCE TO AMENDING AND RE-ENACTING SECTION 74-84  
WATER SERVICE CHARGES IN TOWN, OF CHAPTER 74, UTILITIES,  
CODE OF THE TOWN OF PEARISBURG, VIRGINIA, 1996, AS AMENDED,  
FOR THE PURPOSE OF INCREASING THE CHARGE FOR WATER SERVICE**

**BE IT ORDAINED**, by the Town Council of the Town of Pearisburg, Virginia, 7 of the elected members concurring, that:

**Section 1.** The following section of the Code of the Town of Pearisburg, Virginia, 1996, as amended, is amended and re-enacted as follows:

Section 74-84. Charges for water supplied by town inside town.

For each billing period, the minimum charge shall be twenty-five dollars and seventy-five cents (\$25.75) for up to two thousand and five hundred (2500) gallons of water used, plus an additional charge as follows for water used in excess of 2,500 gallons:

Gallons	Charge/1,000 gallons
2,501-150,000	\$5.85
150,001-500,000	5.30
500,001 or more	5.05

**Section 2.** This ordinance shall be in effect November 1, 2015 upon its passage.

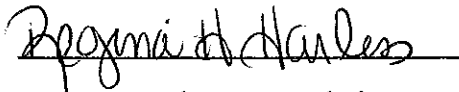
This 13th day of October, 2015.

APPROVED:



Robert L. Dickerson, Mayor

ATTEST:



Regina H. Harless, Town Clerk

Dianne Dinger addressed Council and reported on the Farmers Market. She stated that at the November Council meeting she will provide Council with an end of market report. When she gives the report she will provide gross sales of vendors, number of people attending, market activities, vendor recommendations, ads etc. She has been asked to present at the state conference in Lynchburg on November 18<sup>th</sup>. Dinger reported that the job descriptions have been updated since the market opened and will be provided for staff to present. She has been working on developing October events. She is responsible for developing flyers and posters for the merchants and setting up Farm to Fork classes. The upcoming wine classes have been published in Wine Lovers Magazine. The Open for Business Newsletter has been distributed. She informed Council of a funding source meeting regarding tourism growth on October 18<sup>th</sup>. Clark showed some interest in attending. Dinger stated that the money would require a business plan. The grant would require a 50/50 match.

Eaton asked Dinger how they did their head counts at the market. Dinger stated that they used a clicker every hour to do a count. Munsey asked if the vendors were

counted. Dinger answered that the vendors were not included in the count. The normal count has been decreasing due to crops winding down. She stated that the revenue from fund raising activities will help towards the sustainability of the market in the future. The market served over 300 kids during the season. Eaton asked for clarification on Dinger's duties as a consultant. Dinger replied that the consultant role was on the Small Town Tourism. She stated that plans are in the works for Downtown Christmas. There will be a meeting on October 29<sup>th</sup> to begin planning.

Eaton asked when Dinger would begin planning of the market for next year. Dinger stated that she would be working on it through the winter. Eaton asked if she would include the subcommittee. Dinger will be including the subcommittee and hopes to get a lot of input from vendors. She will be looking ahead to see where the market will be at the end of year two. The market vendors have asked if signs could be placed in various areas as you come into town. Hartley stated that we should look into getting a permit from VDOT to put up the signs. They could tell you what is permitted. Vittum stated that the PATS building would be open for the mural dedication at the Thursday Market.

Clark made a motion to approve of the date change for the GHS Homecoming Parade to October 16<sup>th</sup>, a route change for the Scarecrow Parade on October 17<sup>th</sup>, and the Annual Christmas Parade on December 6<sup>th</sup>. Journell seconded the motion. Voting yes: Mayor Dickerson; Vice-Mayor Munsey; Council Members Williams, Harrell, Clark, Journell and Eaton. The motion carried by a vote of 7 to 0. Council discussed an ordinance concerning giving Town Manager approval for parade date and route changes after Council and VDOT has approved the permit application. This ordinance will go before Council at the November Council Meeting.

Vittum updated Council on the Water Loss Report. The Ingram Village pressure zone is isolated and can be separately monitored. Staff has made some adjustments to the meter books in order to easily track Ingram Village and Riverbend. In the future staff will track Ingram Village and Riverbend. Staff is looking at being able to isolate Hidden Meadows and Bluff City as well. We have begun looking at the total amount of water going through the system. Staff wants to be comfortable with numbers for November that will go to the committee and council meetings. They plan to chart them in the future.

Munsey asked if we could use the 2014 information that Anderson and Associates provided us. Vittum stated that staff has been looking at the data and the pressure zones. He stated that Tawney will have five new inline meters installed the next month. Vittum stated that he had provided a memo to council that was sent to Kevin Belcher and Tawney summarizing the recent meeting which was very productive. The Town and County plan to borrow and swap out items and then replace them. Staff met with Anderson on the 13<sup>th</sup>. After meeting with Anderson Staff plans to look at cutting and abandoning a line that has been closed off by a valve for 8 or 9 years. We will check those valves to make sure they are not leaking. Staff will be doing software upgrades with GPS on ark reader that will be installed by the 16<sup>th</sup>. Vittum stated that we plan to GPS the entire system. Kevin Belcher will look into the cost and scope of work needed. Staff will continue to meet with Belcher. We will review work done and plan next step.

Vittum stated that at Well #4 staff has checked pump well times and what it's running. We are comparing the new pump to an old pump. The Bluff City pump station pressure reducer that was rebuilt lasted for three days. Steve Newby and Kenneth Smith took it apart and it seems fine. They think it's a check valve not working. Tom Powell of Atlantic Utility Solutions will be coming in Thursday to assist. Some customers in the Hidden Meadows area have experienced water loss and some have had problems with the pop off valves. The problem seems to come between 10 and 11 in the morning.

Tawney stated that the Ingram Village Pump Station is back-feeding into town. Staff could hear it back-feeding through the check valve. We will be going back to Fairview acres tonight to look into how that system connects to the town.

Anderson thinks there is a loop at Industrial Park. Tawney stated that the lines are deep. We hope to get water loss down to two-gallons per minute in Ingram Village. Eaton asked if Belcher had any recommendations as to the location of in-line meters. Tawney stated that Anderson made some recommendations. He stated that we have two meters and a register to place. Munsey stated that he had heard that it may not be the right place to put the meters and hopefully we are doing the right area.

On a motion by Clark, seconded by Harrell, passed by the following recorded vote, Mayor Dickerson, yes; Council Members Williams, yes; Eaton, yes; Munsey, yes; Harrell, yes; Journell, yes; Clark, yes; Council went into Executive Session as permitted by Virginia

Code Section 2.2-3711(A) (1), for discussion, consideration or interviews of candidates employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees or employees of the Town of Pearisburg regarding Fire Department and Town Manager.

On a motion by Munsey, seconded by Williams, passed by the following recorded vote, Mayor Dickerson, yes; Council Members Williams, yes; Eaton, yes; Munsey, yes; Harrell, yes; Journell, yes; Clark, yes; Council returned to regular session.

On a motion by Harrell, seconded by Journell, and passed by the following recorded vote, Mayor Dickerson, yes; Council Members Williams, yes; Eaton, yes; Munsey, yes; Harrell, yes; Journell, yes; Clark, yes; Council certified that the subject discussed in this Executive Session was the subject identified in the motion to go into Executive Session and only that subject, and that Council discussed no other subject while in Executive Session.

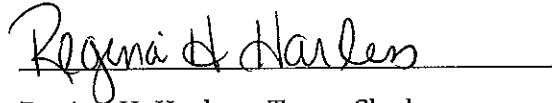
There being no further business the meeting was adjourned.

APPROVED:



Mayor Robert L. Dickerson

ATTEST:



Regina H. Harless, Town Clerk