

**The Southeastern Regional Services Group** (SERSG) is a consortium of 21 municipalities, which lie contiguously in three counties. These 19 towns and two cities direct the business of SERSG and directly benefit from that business.

## HISTORY

SERSG was established in 1993 when 14 communities worked with Old Colony Planning Council (OCPC) to fund a shared public administrator. The original and continuing mission is to act jointly to solve governmental problems. Grant funding was received from the Executive Office of Communities and Development to begin this process. In 1997, SERSG created a fiscal branch, the SERSG Service Corporation, which was incorporated and designated a 501(4)c non-profit civic organization. This independence ended ties with OCPC and allowed SERSG to take full responsibility for itself and its work.

CURRENT MEMBERS ARE: Abington\*, Bridgewater\*, Brockton\*, Canton\*, East Bridgewater\*, Easton\*, Foxborough\*, Lakeville, Mansfield\*, Medfield, Middleborough, Norfolk, North Attleborough, Norton\*, Plainville, Raynham\*, Sharon\*, Stoughton\*, Taunton\*, West Bridgewater\*, Wrentham.

\* = Charter member

## UNIQUE SERSG APPROACH

The SERSG Regional Administrator supports all member communities. Each member delegates a representative to the Board of Directors and the Directors authorize all SERSG work. This approach requires direct engagement, provides local control, and secures group cost-savings.

Initiatives are requested by member municipalities, and are tailored to meet the specific needs of those participating communities. This method avoids problems that can result from a one-size-fits-all approach, and achieves decisions that best serve participating communities.

Services are available to all members, but the decision to participate in any procurement or service lies with each member.

## MEMBERSHIP AND SERVICES

Annual member dues are currently \$4,100 and cover these basic services:

**Six procurements** routinely administered: DPW Services, DPW Supplies, Drug and Alcohol Testing Services, Office Supplies, Paper, Water & Sewer Treatment Chemicals.

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When bidding is complete and awards are authorized, SERSG produces all **contract documents** among municipalities and vendors and tracks them through execution.

**Contract administration** support is available, and contract renewals are supported for some services.

**Annual trainings** for Departments of Public Works are organized and subsidized by SERSG. Other trainings are organized as requested.

In addition to basic services, SERSG will **administer a bid** for a single community or small group of communities for a modest fee.

Each member receives an **Annual Report** of accomplishments and detailed benefits specific to that municipality's participation.

SERSG Regional Administrator  
**Moira Rouse**, MPA, MCPPO, was  
hired in 2015

## MEETING FACILITATION

### **BOARD OF DIRECTORS**

This group meets to manage the business of SERSG, and to provide municipal

administrators the opportunity to support each other in addressing current issues, by sharing resources and experiences. In addition to the Board of Directors, SERSG facilitates two other groups that meet regularly to support members.

### **HIGHWAY/PUBLIC WORKS**

This group meets on the first Tuesday of each month. It is hosted by member-communities to better serve them, therefore the location changes. The group provides input and recommendations on procurement and other business. Discussion is led by those present and covers issues relevant to the group.

### **STORMWATER COALITION**

The Southeastern Regional Stormwater Coalition (SRSC) meets bi-monthly in various member communities. This group discusses permit compliance, presents relevant topics, and fosters sharing of ideas and resources for effective stormwater management.

### **EXAMPLES OF OUR SUCCESS**

In FY17 member towns, cities and school districts saved an average of \$61,000 from List Price Office Supply purchases. This represents savings between \$215,950 (City of Brockton, pop 94,000) and \$15,907 (Town of Wrentham, population 10,900),

and resulted in a combined annual savings of over \$1.2 million. Without the SERSG contract, these municipalities could have purchased from state contracts. While those discounts are comparable to SERSG rates, the simplicity of SERSG contracts provides additional value.

The FY18 DPW Supplies procurement secured Regular, Mid-Grade and Premium Unleaded Gasoline at a per gallon price seven cents below state contracts. This resulted in each community saving an average of \$3,500 on each fuel category purchased for the year.

### **OUR PURPOSE**

SERSG strives to lighten the load of municipal procurement officers by securing some routine contracts. Local time and resources can be focused on projects and needs more specialized to your community.

*A collaborative approach  
to municipal procurement*

**Southeastern Regional  
Services Group**



SERSG established 1993

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*Navigating the way  
together*