Riverdale City
Field Use Permit Application

Date: _____

Name of Organization: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip _____

Home Phone: _____ WK/Cell: _____

E-mail: _____

Classification of Renter:
- ☐ Resident Based Recreation Team/League
- ☐ Non-Resident Based Team/League

Park Rental:
- ☐ Golden Spike East
- ☐ Golden Spike West
- ☐ Riverdale Park
- ☐ Golden Spike Grass
- ☐ Riverdale Grass

Date of Rental: _____

Time of Rental: From _____ To _____ # of Games: _____

Field Rental Fee: $ _____ Prep of Fields: $ _____

Security Deposit: $ _____ Scoreboard Fee: $ _____

Supervisor Fee: $ _____ **TOTAL FEE: $** _____

_____ _____

Renter Signature City Employee Signature

FEES

Field Use Fee .....$45.00 per hour
Scoreboard Use Fee .....$20.00 per hour
Field Layout Fee $125.00
Restriping Fee .....…….$50.00
Softball Field Prep Fee…….$100.00
Security Deposit.....…….$100.00

To be filled out by Riverdale City only

Date Paid: _____ Amount Paid: $_____ Receipt # _____
Deposit Return Approved: ☐ Yes ☐ No Date Deposit Return Approved: _____

_____ _____
City Employee Signature Date

Riverdale City
Field Use Permit Policies

1. Facility use applications are required for all organized activities, team practices or play, and non-personal use on grass fields, open space and ball diamonds.
2. Applicant agrees to follow approved Facility Use Permit Policies.
3. Applicant agrees to follow all park policies.
4. Fields usage applications must be and scheduled a minimum of 10 days in advance of desired use.
5. Permits will not be officially granted until all fees are paid and the application signed.
6. If costs to clean and/or repair the facility exceed the amount of the deposit, the renter shall be responsible for additional costs. If the renter fails to pay the additional costs, as requested by the City staff, the renter shall be responsible for all collection costs and/or attorney's fees.
7. Renter must provide proof of a minimum of $1,000,000.00 liability insurance policy for each rental listing Riverdale City as an additional insured.
8. In case of inclement weather, Riverdale City may cancel field usage permit. No fields will be allowed to be played upon that are not in playable condition. A determination is at the sole discretion of Riverdale City as to the rescheduling of field, or money refunded.
9. The City may refuse rental to anyone. Reasons may include, but are not limited to: non-payment, abuse of facilities, sportsmanship issues, lack of supervision, disregarding policy.
10. Alcoholic beverages, drugs and smoking are prohibited at all Park facilities.
11. Field sizes are set and not negotiable. Participants are not allowed to move base distances, pitching rubbers, etc. No painting, dragging, mechanical machines or altering of the fields will be allowed.
12. No driving of any vehicle on the grass or walking path.