

## Preliminary Plat Review Checklist

**Development:** \_\_\_\_\_

### Chapter 10 – Subdivision Regulation

Complete	N/A	Requirement	Section
<input type="checkbox"/>	<input type="checkbox"/>	Plat Application (see attached)	-
<input type="checkbox"/>	<input type="checkbox"/>	Filing Fee \$700.00 + \$50.00 per acre	-
<input type="checkbox"/>	<input type="checkbox"/>	Letter of transmittal, including street surfacing, drainage, sanitary facilities, and water supply	4.2.1.c
<input type="checkbox"/>	<input type="checkbox"/>	The criteria for use in designing storm sewers, culverts, bridges, drainage channels, and any other drainage facilities shall conform to the latest Storm Drainage Criteria and Design Manual of the City of Fort Worth	8.4.4
<input type="checkbox"/>	<input type="checkbox"/>	Sheets not greater than 24" x 36"	5.1
<input type="checkbox"/>	<input type="checkbox"/>	Scale no less than 1" = 100'	5.1
<input type="checkbox"/>	<input type="checkbox"/>	Existing boundary lines – drawn in heavy lines	5.1.1.1
<input type="checkbox"/>	<input type="checkbox"/>	Location of existing watercourses, railroads, and other drainage and transportation features	5.1.1.2
<input type="checkbox"/>	<input type="checkbox"/>	Outline of wooded areas	5.1.1.3
<input type="checkbox"/>	<input type="checkbox"/>	Location of important individual trees	5.1.1.3
<input type="checkbox"/>	<input type="checkbox"/>	Location of the following existing features/structures within or adjacent to the tract: <input type="checkbox"/> Streets <input type="checkbox"/> Alleys <input type="checkbox"/> Easements <input type="checkbox"/> Buildings and Structures <input type="checkbox"/> Sewers <input type="checkbox"/> Water Mains <input type="checkbox"/> Culverts <input type="checkbox"/> Underground Structures	5.1.1.4
<input type="checkbox"/>	<input type="checkbox"/>	Topographical information with contours at 1-foot intervals	5.1.1.5
<input type="checkbox"/>	<input type="checkbox"/>	Elevations shall be referred to a Geodetic Survey or City Survey	5.1.1.5

<b>Complete</b>	<b>N/A</b>	<b>Requirement</b>	<b>Section</b>
<input type="checkbox"/>	<input type="checkbox"/>	Name and property lines of adjoining property owners	5.1.2.1
<input type="checkbox"/>	<input type="checkbox"/>	Name and location of adjacent subdivisions, streets, easements, pipelines, watercourses, etc.	5.1.2.2
<input type="checkbox"/>	<input type="checkbox"/>	Written statement as to the easement use	5.1.2.2
<input type="checkbox"/>	<input type="checkbox"/>	Lines outside of subdivision boundaries to be dashed	5.1.2.3
<input type="checkbox"/>	<input type="checkbox"/>	Proposed name of subdivision	5.1.3.1
<input type="checkbox"/>	<input type="checkbox"/>	Location, right-of-way width, and names of proposed streets	5.1.3.2
<input type="checkbox"/>	<input type="checkbox"/>	Width and depth of all lots	5.1.3.3
<input type="checkbox"/>	<input type="checkbox"/>	If side lines are not parallel, approximate distance between them at the building line and at the narrowest point	5.1.3.3
<input type="checkbox"/>	<input type="checkbox"/>	Location of building lines alleys and easements	5.1.3.4
<input type="checkbox"/>	<input type="checkbox"/>	Location and approximate size of sites for schools, churches, parks, commercial retail, industrial, office, multifamily, educational, medical, and other special land uses	5.1.3.5, 6.1
<input type="checkbox"/>	<input type="checkbox"/>	Approximate acreage of property to be subdivided	5.1.3.6
<input type="checkbox"/>	<input type="checkbox"/>	Key map showing relation of subdivision to major thoroughfares in all directions to a distance of at least ½-mile	5.1.4
<input type="checkbox"/>	<input type="checkbox"/>	Date	5.1.5
<input type="checkbox"/>	<input type="checkbox"/>	Scale and north arrow	5.1.5
<input type="checkbox"/>	<input type="checkbox"/>	Title under which plat is to be recorded	5.1.5
<input type="checkbox"/>	<input type="checkbox"/>	Name, address and phone number of owner	5.1.5
<input type="checkbox"/>	<input type="checkbox"/>	Name and address of licensed land surveyor	4.2.1, 5.1.5
<input type="checkbox"/>	<input type="checkbox"/>	Name and address of licensed professional engineer	4.2.1, 5.1.5