



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

[www.cityofrhome.com](http://www.cityofrhome.com) | [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com)

**Mayor**  
Jo Ann Wilson

**City Council**

**Mayor Pro-Tem,  
Place 3**  
Elaine Priest

**Place 1**  
Josh McCabe

**Place 2**  
Michelle Tye

**Place 4**  
Sam Eason

**Place 5**  
Ashley Majors

**City  
Administrator**  
Cynthia Northrop

**City Attorney**  
Carvan Adkins

**City Secretary**  
Shannon  
Montgomery

**Fire Chief**  
Darrell Fitch

**Police Chief**  
Sam Love

**Public Works  
Director**  
Sean Densmore

## NOTICE OF REGULAR MEETING OF THE RHOME CITY COUNCIL

**Meeting Date: Thursday, March 11, 2021**

**Location: VIA TELEPHONE CONFERENCE**

**MEETING START TIME: 6:30 PM**

**(Total Estimated Meeting Time 1 Hour and 56 Minutes)**

**NOTICE IS HEREBY GIVEN** in accordance with order of the Office of the Governor issued March 16, 2020, and most recently extended on March 6, 2021, the City Council of the City of Rhome will conduct its Regular Meeting scheduled for **6:30pm** on Thursday, March 11, 2021 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

**This meeting will be closed to in person attendance by the public.**

A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Telephonic and videoconferencing capabilities will be utilized to allow individuals to address the Council. Members of the public are entitled to participate remotely **via GoToMeeting Teleconferencing. Citizens may join the GoToMeeting:**

### **Regular City Council Meeting**

Thursday, March 11, 2021 6:30PM (CDT)

### **You can dial in using your phone.**

United States (Toll Free): 1-866-899-4679

United States: 1-571-317-3116

**Access Code: 409-064-141**

Members of the public who wish to submit written comments on a listed agenda item must submit their comments to [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com) no later than **4:00pm on day of meeting.**

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

This meeting will be recorded and the recording will be available to the public in accordance with the Open Meetings Act upon written request.

### **Call to Order and Establish a Quorum (Estimated 1 minute)**

### **Public Presentations and Input (Estimated Time Varies)**

*The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear comments during this designated time. Request form, or email, must be submitted to the City Secretary, via email to [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com), prior to **4:00pm** to be recognized.*

## **Announcements from Mayor and Council Members (Estimated 2 minutes)**

March 2021 Events:

- March 20, 2021 – City Council Visioning/Budget Workshop
- March 25, 2021 – Regular City Council Meeting

## **Consent Agenda (Estimated 1 minute)**

*All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.*

- A. Minutes of City Council Regular Session dated February 25, 2021 **(City Secretary)**
- B. Resolution authorizing continued participation with the Oncor Cities Steering Committee **(City Secretary)**
- C. Receive the Rhome Police Department 2020 Racial Profiling Report **(Police Chief)**

## **Monthly Staff Reports and Board Minutes (Estimated 1 minute)**

*All items under this section are for informational purposes only; no action will be taken by Council.*

- D. Departments: Administration, Building & Development, Fire Rescue, Municipal Court, Police, and Public Works **(Department Heads)**
- E. Minutes of Regular Planning & Zoning Commission Meeting dated February 1, 2021 **(City Secretary)**
- F. Minutes of Regular Parks & Recreation Meeting dated March 1, 2021 **(City Secretary)**

## **Regular Session – Old Business**

- G. Update, discussion and any necessary action regarding latest developments for COVID-19 and mitigation efforts and actions within the City **(Estimated 1 minute - City Administrator)**

## **Regular Session – New Business**

- H. Discussion and any necessary action regarding a Resolution Authorizing Submission of the 2021-2022 Texas Community Development Block Grant Program Application Agreement **(Estimated 3 minutes – City Administrator)**
- I. Discussion and any necessary action regarding a proposed Final Plat for Bluestem, Phase 1 of Lots 57-68, Block 3; Lots 63-77 & 1X, Block 7; Lots 1-25, 1X, & 2X, Block 9; Lots 1-43, Block 10; Lots 1-30, Block 11; Lot 1X, Block 12; Lots 1-23, Block 13; Lots 1-9 & 1X, Block 14; Lots 1-7, Block 15; Lots 1-14, Block 16; Lots 1-33 & 1X, Block 17; Lot 1X, Block 18; Lots 1-17 & 1X, Block 19; Lots 1-12, Block 20; & Lots 1-9 & 1X, Block 21 (92.792 Acres; 249 Residential Lots and 9 Private Open Space Lots) situated in the Smith County School Land Survey, Abstract No. 743, City of Rhome, Wise County, Texas as requested by PMB Rhome Developer West 1, LLC **(Estimated 5 minutes - City Administrator)**
- J. Discussion and any necessary action regarding Letter of Intent from Atomic Ranch for a Utility Agreement **(Estimated 15 minutes – City Administrator)**
- K. Discussion and any necessary action regarding the roles and responsibilities of City Council Members and the Chain of Command **(Estimated 10 minutes – Council Member Eason)**
- L. Discussion and any necessary action regarding expending FY2020-2021 funds on a generator **(Estimated 10 min – Mayor)**
- M. Discussion regarding the City's Emergency Management Plan **(Estimated 15 minutes – Mayor/Fire Chief)**

- N. Discussion and any necessary action regarding a Proclamation of Appreciation to Police Chief Sam Love for his Service to the City **(Estimated 5 minutes - Council Member McCabe)**
- O. Discussion and any necessary action regarding accepting resignation of Police Chief, Sam Love **(Estimated 5 min – City Administrator)**

**Executive Session (Estimated 30 minutes)**

Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:

- P. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
- Q. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
- R. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests public
- Chief of Police
- S. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations

**Reconvene into Regular Session**

- T. Discussion and any necessary action as a result of Executive Session **(Estimated 5 minutes)**

**Future Agenda Items (Estimated 1 minute)**

**Adjourn (Estimated 1 minute)**

**A quorum of Planning & Zoning Commissioners may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.**

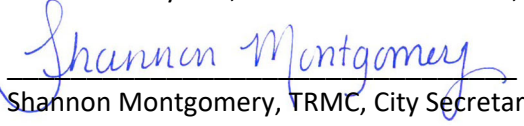
**A quorum of Parks & Recreation Board Members may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.**

*\*Pursuant to the Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code, the Council may convene into executive session at any time during the meeting if a need arises for the City Council to seek advice from the City Attorney concerning any item on this agenda, to discuss pending and contemplated litigation, or a settlement offer, or to discuss a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Board of Texas clearly conflicts with Chapter 551.*

*The Council may vote and / or act upon each of the items listed in this Agenda. Except for Public Presentation and Input and items in the Agenda designated as public hearing or otherwise designated for public input, there will be no public input during the course of this meeting without express authorization from the presiding officer.*

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at 817-636-2462 for further information.*

**CERTIFICATION:** I do hereby certify that the above City Council Agenda was posted on the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas by 6:00 p.m. on the 8th day of March 2021.



Shannon Montgomery, TRMC, City Secretary

I certify that the attached notice and agenda of items to be considered by the Rhome City Council was removed by me from the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_, Title: \_\_\_\_\_



## Agenda Commentary

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**Meeting Date:** March 11, 2021

**Department:** Administration

**Contact:** Shannon Montgomery

**Agenda Item:** A. Minutes of City Council Regular Session dated February 25, 2021 **(City Secretary)**

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**Type of Item:** ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☐ Discussion & Direction ☒ Other

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**Summary-Background:** Minutes of February 25, 2021 Council Meeting

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**Funding Expected:** ☐ Revenue ☐ Expenditure ☒ N/A

**Budgeted Item:** ☐ Yes ☐ No ☒ N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☒ N/A ☐ Required **Date Completed:** \_\_\_\_\_

**Engineering Review** ☐ **FD Review** ☐ **PD Review** ☐ **PW Review** ☐

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**Supporting Documents attached:**

Draft Minutes of February 25, 2021 Council Meeting

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**Recommendation:**

Approve Draft Meeting Minutes

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Montgomery

**Fire Chief**  
Darrell Fitch

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Sam Love

**Public Works**  
**Director**  
Sean Densmore

## **MINUTES OF REGULAR MEETING OF THE RHOME CITY COUNCIL**

**Meeting Date: Thursday, February 25, 2021**

**Location: VIA TELEPHONE CONFERENCE**

**MEETING START TIME: 6:30 PM**

### **Call to Order and Establish a Quorum**

Mayor Wilson called the meeting to order at 6:30pm and announced a quorum of Council Members present.

#### **Council Members Present:**

Mayor Jo Ann Wilson

Mayor Pro Tem Elaine Priest

Council Member Josh McCabe

Council Member Michelle Tye

Council Member Sam Eason

Council Member Ashley Majors

#### **City Staff Present:**

City Administrator Cynthia Northrop

City Attorney Carvan Adkins

City Secretary Shannon Montgomery

Fire Chief Darrell Fitch

Police Chief Sam Love

Public Works Director Sean Densmore

Officer Geoffrey Pradia

Officer Timothy "Jett" Click

### **Public Presentations and Input**

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Tommie Eason, 1107 Mount Lane, Rhome Texas addressed the Council.

### **Announcements from Mayor and Council Members**

Mayor Wilson and Council Members Majors and Eason thanked all of those that helped out with the February 2021 Storm – including First Responders, Residents, and City Staff.

Mayor Wilson listed the March 2021 Events:

- March 6, 2021 – City Council Visioning/Budget Workshop
- March 11, 2021 – Regular City Council Meeting
- March 25, 2021 – Regular City Council Meeting

### **Consent Agenda**

*All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.*

#### **A. Minutes of City Council Regular Session dated February 11, 2021 (City Secretary)**

Motion made by Council Member Majors, seconded by Mayor Pro Tem Priest to approve the Consent Agenda Items as presented.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Council Member Tye:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

### **Regular Session – Old Business**

#### **B. Update, discussion and any necessary action regarding the City's third-party building inspector's facilities assessment (Estimated 15 minutes - City Administrator)**

City Administrator Northrop briefly updated Council on the status of the City's third-party inspector's facilities assessment and addressed questions. Northrop has been in contact with a contractor recommended by the City's third-party inspector and is awaiting a for estimates. The estimates will be discussed in the upcoming Council Visioning and Budget Workshop.

No action taken; discussion only.

### **Regular Session – New Business**

#### **C. Discussion any necessary action regarding designating a professional engineering firm for the 2021-2022 TxDBG Community Development Fund application and project implementation, administered by the Texas Department of Agriculture (Estimated 10 minutes - City Administrator)**

City Administrator Northrop stated that the City received three proposals: Kimley-Horn, SPI – Schaumburg & Polk, Inc., and Shield Engineering Group. Northrop continued by stating the average scoring for each:

- Kimley-Horn – 99.6
- SPI \_ Schaumburg & Polk, Inc – 97
- Shield Engineering Group – 94.4

Northrop clarified that the selected Engineering Group will work on contingency, if the City does not get the grant, the Engineering Group will not be paid.

Motion made by Council Member Eason, seconded by Council Member McCabe, to designate Kimley-Horn as the engineering form for the 2021-2022 TxDBG Community Development Fund application and project implementation.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Council Member Tye:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

#### **D. Update and discussion regarding Water and Wastewater Rate Study (Estimated 45 minutes - City Administrator)**

City Administrator Northrop stated that the City Council authorized staff to engage Kimley-Horn for a water source and water and wastewater rate study. Kimley-Horn completed the water source study report and is now presenting a rate



study update. Kimley-Horn hired NewGen Strategies & Solutions to complete the water and wastewater rate study. The results of this study and recommended rates are being presented for Council review and direction.

Chris Ekrut, Chief Financial Officer of NewGen Strategies & Solutions, stated that the following presentation is an update and education for Council, no one is looking for action this evening. Ekrut presented Council with multiple assumptions, capital and dept scenarios, along with rate comparisons showing Council how both current and future water and wastewater rates and future rates affect the City. Ekrut addressed questions from Council.

Discussion only, no action taken.

(City Secretary Note: Presentation will be included in final set of minutes.)

**E. Discussion of SnowPowerMegeddon and any necessary action regarding potentially approving a Local Disaster Declaration (Estimated 20 min – City Administrator, FD, PW, PD)**

Motion made by Mayor Pro Tem Priest, seconded by Council Member Majors, to approve a Local Disaster Declaration as presented.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Council Member Tye:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

**F. Discussion and any necessary action regarding a Proclamation of Appreciation to Fire, Public Works, Police, City Hall Staff and County First Responders for their service to the City of Rhome during SnowPowerMegeddon 2021 (Estimated 5 minutes - Council Member McCabe)**

Council Member McCabe stated:

*Last week we had a natural disaster, which we normally don't see here in Texas. Due to the nature of the weather, our city staff and volunteers were put to the test. Many of who had to leave their families in a time of need to provide for the community, and many people they don't even know. I of all people know what it takes to leave your family behind when they need you most when duty calls.*

*Our Fire Dept slept at the firehouse overnight to ensure full staffing in the case of emergency calls, which they most definitely had. We've all seen the photo of Chief Fitch's frozen helmet. They braved the cold to continue their duties, assisting in county calls, major leaks, structure fires, etc.*

*Our Police Dept attended many calls due to accidents as well as welfare checks on those without power and water. Our Public Works who worked around the clock due to frozen pipes, water leaks, and shut down water plants beyond human control.*

*Our City Staff who worked tirelessly from home to continue to disseminate information to our citizens and partnering city neighbors.*

*It was truly a team effort and our team pulled together in this time of need. We were able to mitigate some problems and Rhome faired unbelievably well compared to the larger DFW area and Metroplex.*

*Chief Fitch and Cynthia were even able to partner with Wise County Emergency Services to provide a warming station at the Fire Dept for their ambulance.*



*I'm proud to work with these individuals and am honored to have them as the go to people of this city for emergency situations as well as every day needs.*

*Cynthia, Chief Fitch, Chief Love, Sean please accept my heartfelt thanks and gratitude for all you and your departments did and please extend my personal thanks to each of your workers and volunteers. Bravo Zulu to you all!*

Council Member Majors said "Thank You" and that it was nice to see Wise County delivering water to the fire station.

City Administrator Northrop expressed her appreciation to the staff for taking a leadership role in this whole event, and our Public Works Director, Sean Densmore, Fire Chief and Police Chief. They definitely went above and beyond the Call of Duty, and partnering in an instance like this, and with an event like this, of this magnitude. Nothing happens by itself; it takes a team coordinating together to make these things happen and I'm so proud of everybody and everybody has great relationships with the county most notably.

"I will point out our Chief Fitch, who well-coordinated with the county and in public, you know, they, got water. I know you all know because I included it in my weekly report, but Chief Fitch came up with a bottled water distribution plan as contingency planning. There's a lot of contingency planning that happens behind the scenes that wasn't necessarily rolled out.

Because we were able to kind of avoid the worst-case scenario, particularly in Rhome, but contingency plans were developed, none the less and so, in that planning, Chief Fitch actually already got some water donated that we do have, and then, of course, FEMA came with a few more pallets of water we received from the county and the county distributed that.

So, I really want to give kudos to Chief Fitch, who developed a water distribution plan. Also, Rhome residents came through and I really want to commend all of our residents because so many came through and conserved water. And that was our goal - reduce our water consumption so we did not run out of water and did not lose pressure which would have necessitated a boil water notice.

We did not have to do a boil water notice as so many messages going back and forth on Facebook of people, wanting to do their part and I cannot thank them enough for, conserving their water, because that is what really tipped the scale was, our own residents. So, kudos to our Rhome residents.

We will be talking more about rolling out that water distribution plan for our ByWell residents that as the mayor noted, are still on a boil water noticed because they get their water through Aqua Texas.

Thank you for that.

Council Member Eason thanked Council Member McCabe for thinking of creating a Proclamation and formally recognizing and thanking everyone.

Motion made by Council Member McCabe, seconded by Council Member Eason, to approve a Proclamation of Appreciation to Fire, Public Works, Police, City Hall Staff and County First Responders for their service to the City of Rhome during SnowPowerMegeddon 2021.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Council Member Tye:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

Mayor Wilson stated the Council did not go into Executive Session.

### **Executive Session**

Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:

- G.** Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
- H.** Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
- I.** Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests public
- J.** Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations

### **Future Agenda Items**

Council Member McCabe requested an agenda item regarding a social media policy from City Administrator Northrop for review and discussion.

Council Member Eason requested an update on moving forward with alternate water sourcing.

Mayor Wilson asked for an agenda item regarding disaster planning.

### **Adjourn**

Motion made by Council Member McCabe, seconded by Council Member Majors to adjourn. Meeting adjourned at 8:14pm.

**Minutes approved the 11th day of March 2021.**

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Jo Ann Wilson,  
Mayor

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Shannon Montgomery, TRMC  
City Secretary



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## AGENDA ITEM B

## **STAFF REPORT ON ASSESSMENT RESOLUTION FOR STEERING COMMITTEE OF CITIES SERVED BY ONCOR**

### **Purpose of the Resolution**

The City of Rhome is a member of a 162-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The resolution approves the assessment of a six cent (\$0.06) per capita fee to fund the activities of the Steering Committee.

### **Why this Resolution is Necessary**

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts, and the Legislature on electric utility regulation matters for over three decades.

The Steering Committee is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

### **Explanation of “Be It Resolved” Paragraphs**

I. The City is currently a member of the Steering Committee; this paragraph authorizes the continuation of the City’s membership.

II. This paragraph authorizes payment of the City’s assessment to the Steering Committee in the amount of seven cents (\$0.06) per capita, based on the population figure for the City as shown in the latest TML Directory of City Officials.

III. This paragraph requires payment of the 2021 assessment be made and a copy of the resolution be sent to the Steering Committee.

### **Payment of Assessment**

A copy of the resolution should be mailed with payment of the fee to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010. Checks should be made payable to: *Steering Committee of Cities Served by Oncor.*

**CITY OF RHOME, TEXAS  
RESOLUTION NO. 2020-05**

**A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF SIX CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.**

**WHEREAS**, the City of Rhome is a regulatory authority under the Public Utility Regulatory Act (PURA) and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company, LLC (Oncor) within the municipal boundaries of the city; and

**WHEREAS**, the Steering Committee of Cities Served By Oncor (Steering Committee) has historically intervened in Oncor rate proceedings and electric utility related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and

**WHEREAS**, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings, and legislative activity, affecting transmission and distribution utility rates; and

**WHEREAS**, the City is a member of the Steering Committee; and

**WHEREAS**, the Steering Committee functions under the direction of an Executive Committee which sets an annual budget and directs interventions before state and federal agencies, courts and legislatures, subject to the right of any member to request and cause its party status to be withdrawn from such activities; and

**WHEREAS**, the Steering Committee at its December 2020 meeting set a budget for 2021 that compels an assessment of six cents (\$0.06) per capita; and

**WHEREAS**, in order for the Steering Committee to continue its participation in these activities which affects the provision of electric utility service and the rates to be charged, it must assess its members for such costs.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS:**

I.

That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of Rhome and protect the interests of the customers of Oncor Electric Delivery Company, LLC residing and conducting business within the City limits.

II.

The City is further authorized to pay its assessment to the Steering Committee of six cents (\$0.06) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.

III.

A copy of this Resolution and the assessment payment check made payable to "*Steering Committee of Cities Served by Oncor*" shall be sent to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

**PASSED AND APPROVED** this the 11th day of March 2021, by a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays at a regular meeting of the City Council of the City of Rhome, Texas.

\_\_\_\_\_  
Jo Ann Wilson,  
Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
Shannon Montgomery, TRMC  
City Secretary

APPROVED TO AS FORM:

\_\_\_\_\_  
Carvan E. Adkins,  
City Attorney



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

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## AGENDA ITEM C



# Racial Profiling Report | Full report

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Agency Name: RHOME POLICE DEPARTMENT  
Reporting Date: 2/26/2021  
TCOLE Agency Number:  
Chief Administrator: Chief Sam Love  
Agency Contact:  
Phone: (817) 636-2400  
Email:  
Mailing Address: 400 B.C. Rhome, Rhome, TX 76078

This Agency filed a full report

RHOME POLICE  
DEPARTMENT

has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the RHOME POLICE DEPARTMENT from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the RHOME POLICE DEPARTMENT if the individual believes that a peace officer employed by the RHOME POLICE DEPARTMENT has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the RHOME POLICE DEPARTMENT who, after an investigation, is shown to have engaged in racial profiling in violation of the RHOME POLICE DEPARTMENT
- 6) requires collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
  - a. the race or ethnicity of the individual detained;
  - b. whether a search was conducted and, if so, whether the individual detained consented to the search;

- c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
- d. whether the peace officer used physical force that resulted in bodily injury during the stop;
- e. the location of the stop;
- f. the reason for the stop.

7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

- a. the Commission on Law Enforcement; and
- b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The RHOMÉ POLICE DEPARTMENT has satisfied the statutory data audit requirements as prescribed in Article 2, 133(c), Code of Criminal Procedure during the reporting period.

Executed by: Chief Sam Love



Date: 2/26/2021

## RHOME POLICE DEPARTMENT

### 1/1/2020 - 12/31/2020

Total stops: 2,963 100.00%

#### Street address or approximate location of the stop

City street: 918 30.98%  
 US highway: 1,499 50.59%  
 State highway: 358 12.08%  
 County road: 146 4.93%  
 Private property or other: 41 1.38%

#### Was race or ethnicity known prior to stop?

Yes: 35 1.18%  
 No: 2,928 98.82%

#### Race or ethnicity

Alaska Native/American Indian: 6 0.20%  
 Asian/Pacific Islander: 67 2.26%  
 Black: 286 9.65%  
 White: 1,978 66.76%  
 Hispanic/Latino: 626 21.13%

#### Gender

Female:  
 Total 1,015 34.26%  
 Alaska Native/American Indian 4 0.39% Asian/Pacific Islander 17 1.67%  
 Black 98 9.66% White 725 71.43% Hispanic/Latino 171 16.85%

Male:  
 Total 1,947 65.71%  
 Alaska Native/American Indian 2 0.10% Asian/Pacific Islander 50 2.57%  
 Black 188 9.66% White 1,252 64.30% Hispanic/Latino 455 23.37%

## RHOME POLICE DEPARTMENT

### 1/1/2020 - 12/31/2020

#### Reason for stop?

##### Violation of law:

Total	<u>306</u>	<u>10.33%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>12</u>	<u>3.92%</u>		
Black	<u>22</u>	<u>7.19%</u>	White	<u>198</u>	<u>64.71%</u>	Hispanic/Latino	<u>74</u> <u>24.18%</u>

##### Preexisting knowledge:

Total	<u>28</u>	<u>0.94%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>26</u>	<u>8.50%</u>	Hispanic/Latino	<u>2</u> <u>0.65%</u>

##### Moving traffic violation:

Total	<u>1,986</u>	<u>67.03%</u>					
Alaska Native/American Indian	<u>5</u>	<u>0.25%</u>	Asian/Pacific Islander	<u>44</u>	<u>2.22%</u>		
Black	<u>211</u>	<u>10.62%</u>	White	<u>1,296</u>	<u>65.26%</u>	Hispanic/Latino	<u>430</u> <u>21.65%</u>

##### Vehicle traffic violation:

Total	<u>641</u>	<u>21.63%</u>					
Alaska Native/American Indian	<u>1</u>	<u>0.16%</u>	Asian/Pacific Islander	<u>11</u>	<u>1.72%</u>		
Black	<u>53</u>	<u>8.27%</u>	White	<u>456</u>	<u>71.14%</u>	Hispanic/Latino	<u>120</u> <u>18.72%</u>

#### Was a search conducted?

##### Yes:

Total	<u>325</u>	<u>10.97%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>6</u>	<u>1.85%</u>		
Black	<u>54</u>	<u>16.62%</u>	White	<u>196</u>	<u>60.31%</u>	Hispanic/Latino	<u>69</u> <u>21.23%</u>

##### No:

Total	<u>2,638</u>	<u>89.03%</u>					
Alaska Native/American Indian	<u>6</u>	<u>0.23%</u>	Asian/Pacific Islander	<u>61</u>	<u>2.31%</u>		
Black	<u>232</u>	<u>8.79%</u>	White	<u>1,782</u>	<u>67.55%</u>	Hispanic/Latino	<u>557</u> <u>21.11%</u>

#### Reason for Search?

##### Consent:

Total	<u>101</u>	<u>3.41%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>4</u>	<u>3.96%</u>		
Black	<u>4</u>	<u>3.96%</u>	White	<u>74</u>	<u>73.27%</u>	Hispanic/Latino	<u>19</u> <u>18.81%</u>

##### Contraband:

Total	<u>18</u>	<u>0.61%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>5</u>	<u>27.78%</u>	White	<u>11</u>	<u>61.11%</u>	Hispanic/Latino	<u>2</u> <u>11.11%</u>

# Racial Profiling Report | Full Report

## RHOME POLICE DEPARTMENT

1/1/2020 - 12/31/2020

### Probable cause:

Total	<u>159</u>	<u>5.37%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>0.63%</u>		
Black	<u>37</u>	<u>23.27%</u>	White	<u>86</u>	<u>54.09%</u>	Hispanic/Latino	<u>35</u> <u>22.01%</u>

### Inventory:

Total	<u>10</u>						
Alaska Native/American Indian	<u>0</u>		Asian/Pacific Islander	<u>0</u>			
Black	<u>0</u>		White	<u>4</u>		Hispanic/Latino	<u>6</u>

### Incident to arrest:

Total	<u>37</u>	<u>0.34%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>0.00%</u>		
Black	<u>8</u>	<u>0.00%</u>	White	<u>21</u>	<u>40.00%</u>	Hispanic/Latino	<u>7</u> <u>60.00%</u>

### Was Contraband discovered?

#### Yes:

Total	<u>173</u>	<u>5.84%</u>						Did the finding result in arrest (total should equal previous column)?
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Yes	<u>0</u>	<u>0.00%</u>	No	<u>0</u>	<u>0.00%</u>
Asian/Pacific Islander	<u>2</u>	<u>1.16%</u>	Yes	<u>0</u>	<u>0.00%</u>	No	<u>2</u>	<u>100.00%</u>
Black	<u>42</u>	<u>24.28%</u>	Yes	<u>2</u>	<u>4.76%</u>	No	<u>40</u>	<u>95.24%</u>
White	<u>103</u>	<u>59.54%</u>	Yes	<u>3</u>	<u>2.91%</u>	No	<u>100</u>	<u>97.09%</u>
Hispanic/Latino	<u>26</u>	<u>15.03%</u>	Yes	<u>0</u>	<u>0.00%</u>	No	<u>26</u>	<u>100.00%</u>

#### No:

Total	<u>2,790</u>	<u>94.16%</u>						
Alaska Native/American Indian	<u>6</u>	<u>0.22%</u>	Asian/Pacific Islander	<u>65</u>	<u>2.33%</u>			
Black	<u>244</u>	<u>8.75%</u>	White	<u>1,875</u>	<u>67.20%</u>	Hispanic/Latino	<u>600</u>	<u>21.51%</u>

### Description of contraband

#### Drugs:

Total	<u>146</u>	<u>4.93%</u>						
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>0.68%</u>			
Black	<u>41</u>	<u>28.08%</u>	White	<u>82</u>	<u>56.16%</u>	Hispanic/Latino	<u>22</u>	<u>15.07%</u>

#### Currency:

Total	<u>2</u>	<u>0.07%</u>						
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# Racial Profiling Report | Full Report

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## RHOME POLICE DEPARTMENT

1/1/2020 - 12/31/2020

	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>50.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>1</u>	<u>50.00%</u>
				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Weapons:						
Total	<u>1</u>	<u>0.03%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>1</u>	<u>100.00%</u>	White	<u>0</u>	<u>0.00%</u>
				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Alcohol:						
Total	<u>14</u>	<u>0.47%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>1</u>	<u>7.14%</u>	White	<u>11</u>	<u>78.57%</u>
				Hispanic/Latino	<u>2</u>	<u>14.29%</u>
Stolen property:						
Total	<u>1</u>	<u>0.03%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>1</u>	<u>100.00%</u>
				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Other:						
Total	<u>11</u>	<u>0.37%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>9</u>	<u>81.82%</u>
				Hispanic/Latino	<u>2</u>	<u>18.18%</u>

### Result of the stop

#### Verbal warning:

Total	<u>538</u>	<u>18.16%</u>				
	Alaska Native/American Indian	<u>1</u>	<u>0.19%</u>	Asian/Pacific Islander	<u>10</u>	<u>1.86%</u>
	Black	<u>44</u>	<u>8.18%</u>	White	<u>399</u>	<u>74.16%</u>
				Hispanic/Latino	<u>84</u>	<u>15.61%</u>

#### Written warning:

Total	<u>1,466</u>	<u>49.48%</u>				
	Alaska Native/American Indian	<u>4</u>	<u>0.27%</u>	Asian/Pacific Islander	<u>31</u>	<u>2.11%</u>
	Black	<u>138</u>	<u>9.41%</u>	White	<u>1,055</u>	<u>71.96%</u>
				Hispanic/Latino	<u>238</u>	<u>16.23%</u>

#### Citation:

Total	<u>915</u>	<u>30.88%</u>				
	Alaska Native/American Indian	<u>1</u>	<u>0.11%</u>	Asian/Pacific Islander	<u>25</u>	<u>2.73%</u>
	Black	<u>93</u>	<u>10.16%</u>	White	<u>501</u>	<u>54.75%</u>
				Hispanic/Latino	<u>295</u>	<u>32.24%</u>

## RHOME POLICE DEPARTMENT

### 1/1/2020 - 12/31/2020

#### Written warning and arrest:

Total	<u>18</u>	<u>0.61%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>5.56%</u>		
Black	<u>4</u>	<u>22.22%</u>	White	<u>9</u>	<u>50.00%</u>	Hispanic/Latino	<u>4</u> <u>22.22%</u>

#### Citation and arrest:

Total	<u>24</u>	<u>0.81%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>6</u>	<u>25.00%</u>	White	<u>13</u>	<u>54.17%</u>	Hispanic/Latino	<u>5</u> <u>20.83%</u>

#### Arrest:

Total	<u>2</u>	<u>0.07%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>1</u>	<u>50.00%</u>	White	<u>1</u>	<u>50.00%</u>	Hispanic/Latino	<u>0</u> <u>0.00%</u>

#### Arrest based on

##### Violation of Penal Code:

Total	<u>34</u>	<u>1.15%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>6</u>	<u>17.65%</u>	White	<u>19</u>	<u>55.88%</u>	Hispanic/Latino	<u>9</u> <u>26.47%</u>

##### Violation of Traffic Law:

Total	<u>4</u>	<u>0.13%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>2</u>	<u>50.00%</u>	White	<u>2</u>	<u>50.00%</u>	Hispanic/Latino	<u>0</u> <u>0.00%</u>

##### Violation of City Ordinance:

Total	<u>0</u>	<u>0.00%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino	<u>0</u> <u>0.00%</u>

##### Outstanding Warrant:

Total	<u>4</u>	<u>0.13%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>25.00%</u>		
Black	<u>2</u>	<u>50.00%</u>	White	<u>1</u>	<u>25.00%</u>	Hispanic/Latino	<u>0</u> <u>0.00%</u>



**RHOME POLICE DEPARTMENT**

**1/1/2020 - 12/31/2020**

Was physical force resulting in bodily injury used during stop?

Yes:

Total	<u>0</u>	<u>0.00%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino	<u>0</u>
							<u>0.00%</u>

No:

Total	<u>2,963</u>	<u>100.00%</u>					
Alaska Native/American Indian	<u>6</u>	<u>0.20%</u>	Asian/Pacific Islander	<u>67</u>	<u>2.26%</u>		
Black	286	<u>9.65%</u>	White	<u>1,978</u>	<u>66.76%</u>	Hispanic/Latino	<u>626</u>
							<u>21.13%</u>

Number of complaints of racial profiling?

Total	0	<u>0.00%</u>
Resulted in disciplinary action	0	<u>0.00%</u>
Did not result in disciplinary action	0	<u>0.00%</u>

Submitted electronically to the



The Texas Commission on Law Enforcement

**RHOME POLICE DEPARTMENT**

**1/1/2020 - 12/31/2020**

**Comparative Analysis**

**Motor Vehicle Stops vs. Gender Ethnic Population of Service Area**

**RHOME POLICE DEPARTMENT**

<b>Racial Profile Data</b> Provided by Kologik COPSsync Mobile		<b>Agency Service Area Demographics</b> Provided by Agency Official (Not Kologik)	
<b>% of Stops</b>		<b>% of Population</b>	
Male	65.71%	Male	54.4
Female	34.26%	Female	45.6
Alaska Native/American Indian	0.20%	Alaska Native/American Indian	1.09
Asian/Pacific Islander	2.26%	Asian/Pacific Islander	.18
Black	9.65%	Black	.73
White	66.76%	White	90.74
Hispanic/Latino	21.13%	Hispanic/Latino	10.71

This form is produced in accordance with the Texas Code of Criminal Procedure Article 2.134 as required by the Texas Occupation Code Section 1701.164 and the Texas Commission on Law Enforcement. The Agency Service Area Demographics data was derived from available public data sources such as the US Census Bureau and other statistical services available to the reporting agency.





Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

[www.cityofrhome.com](http://www.cityofrhome.com) | [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com)

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## MONTHLY STAFF REPORTS

*All items under this section are for informational purposes only; no action will be taken by Council.*



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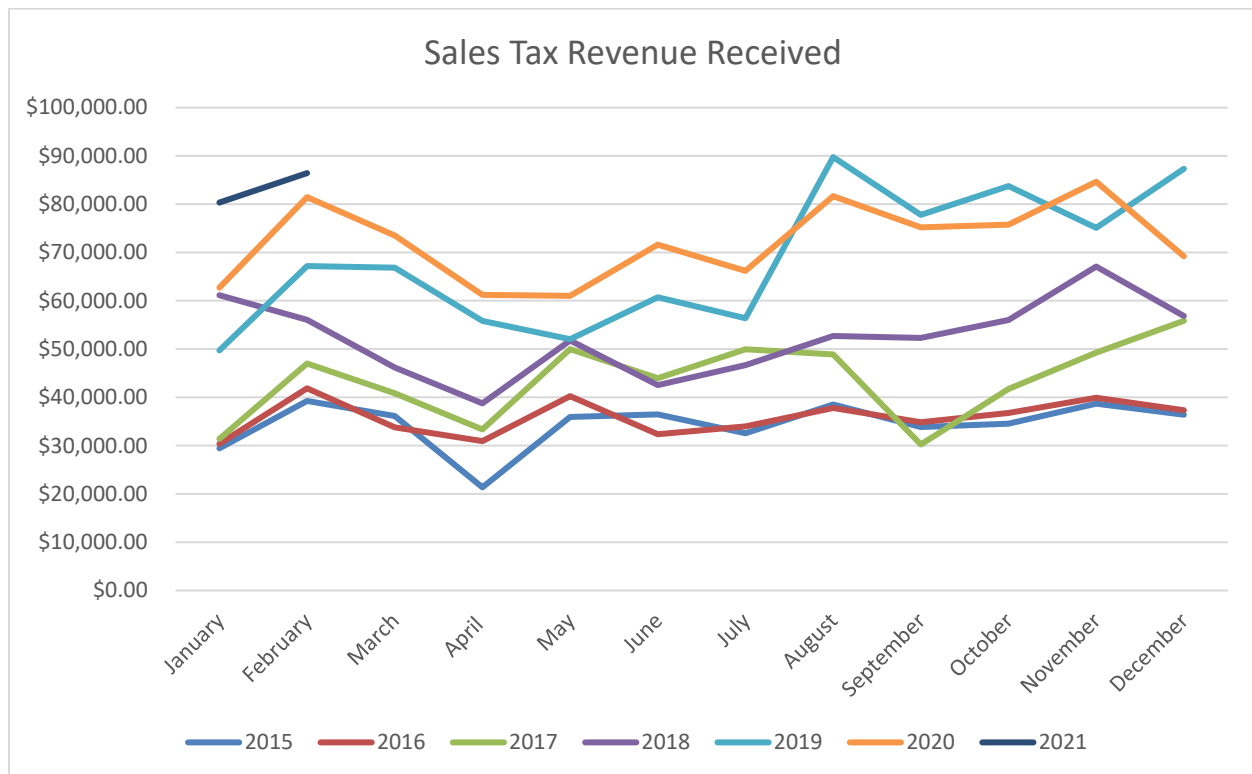
## Administration by the Numbers – February 2021

### Bank Statement Balances

Account Name	Balances as of February 29, 2020	Balances as of February 28, 2021
2017 Tax Note, Series 2017	\$235,053.29	\$19,727.80
2019 Bond Checking	\$51,890.79	\$73,039.04
Fire Dept Checking	\$94,835.32	\$116,929.94
Fire Dept Savings - Quarterly Statement	\$39,601.07	\$40,591.35
General Fund Checking	\$605,634.72	\$242,029.75
General Fund Savings	\$181,416.85	\$270,838.49
Hotel Motel Tax	\$54,442.68	\$77,574.34
Interest & Sinking	\$20,245.79	\$497,947.72
LOGIC	\$1,175,906.74	\$1,076,947.46
MC Security	\$28,572.09	\$32,796.79
MC Tech Fund	\$16,285.92	\$10,876.21
MC Title 7	\$4,533.12	\$4,533.64
Meter Deposits	\$91,561.96	\$101,476.00
Parks & Recreation Checking	\$18,577.07	\$27,947.56
Payroll ZBA Account	\$0.00	\$0.00
Police Grant Account	\$2,065.75	\$2,835.91
Police Seizure Funds	\$100.29	\$100.45
Rhome Beautification Fund	\$100.00	\$120.00
Rolling V	\$22,904.86	\$27,578.54
TEXSTAR	\$1,174,128.83	\$1,144,717.56
W/S I&S Fund	\$3,428.77	\$3,428.77
Water & Sewer Checking	\$253,724.02	\$200,445.69
<b>TOTAL</b>	<b>\$2,766,924.19</b>	<b>\$2,623,890.99</b>

## Sales Tax Revenue Received: \$86,432.78

Month Received	2015	2016	2017	2018	2019	2020	2021
January	\$29,441.65	\$30,387.32	\$31,401.41	\$61,139.42	\$49,719.73	\$62,703.14	\$80,355.58
February	\$39,262.62	\$41,866.33	\$47,000.93	\$56,030.60	\$67,180.35	\$81,459.72	\$86,432.78
March	\$36,118.36	\$33,776.77	\$40,837.42	\$46,156.35	\$66,853.76	\$73,488.63	
April	\$21,352.29	\$30,915.49	\$33,361.07	\$38,766.96	\$55,814.51	\$61,205.25	
May	\$35,929.48	\$40,225.24	\$49,987.00	\$51,754.08	\$52,022.35	\$61,014.98	
June	\$36,473.96	\$32,353.93	\$43,940.94	\$42,538.20	\$60,712.41	\$71,595.88	
July	\$32,549.55	\$33,975.41	\$49,928.81	\$46,649.99	\$56,382.32	\$66,189.23	
August	\$38,499.24	\$37,782.39	\$48,878.03	\$52,698.74	\$89,739.58	\$81,658.50	
September	\$33,854.56	\$34,844.61	\$30,263.17	\$52,300.18	\$77,788.90	\$75,181.40	
October	\$34,539.68	\$36,761.46	\$41,715.19	\$55,994.48	\$83,748.34	\$75,745.64	
November	\$38,667.86	\$39,909.64	\$49,257.27	\$67,076.39	\$75,077.06	\$84,636.19	
December	\$36,385.65	\$37,325.73	\$55,857.75	\$56,827.29	\$87,313.44	\$69,183.69	
Total	\$413,074.90	\$430,124.32	\$522,428.99	\$627,932.68	\$822,352.75	\$864,062.25	\$166,788.36



## Ordinances Passed:

2021-03	AN ORDINANCE OF THE CITY OF RHOME AMENDING SECTION 1.02.011, "RECORDING OF MEETINGS OF CITY COUNCIL, COMMISSIONS AND COMMITTEES" OF ARTICLE 1.02, "ADMINISTRATION" OF CHAPTER 1, "GENERAL PROVISIONS" OF THE CITY OF RHOME CODE OF ORDINANCES TO AMEND REFERENCES TO RECORDING OF MEETINGS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.
2021-04	AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS, CALLING A GENERAL ELECTION FOR THE OFFICES OF CITY COUNCIL MEMBER - PLACE 1, COUNCIL MEMBER - PLACE 2, AND COUNCIL MEMBER - PLACE 3, TO BE HELD MAY 1, 2021; AUTHORIZING EXECUTION OF A JOINT ELECTION AGREEMENT WITH THE WISE COUNTY ELECTIONS ADMINISTRATOR TO CONDUCT THE ELECTION; AND PROVIDING PROCEDURES TO CONDUCT THE ELECTION

## Resolutions Passed:

2021-03	A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE ATMOS CITIES STEERING COMMITTEE; AND AUTHORIZING THE PAYMENT OF FIVE CENTS PER CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION
2021-04	A RESOLUTION OF THE CITY OF RHOME, TEXAS, AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACT FOR THE 2021-2022 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT COMMUNITY DEVELOPMENT FUND

## Requests for Information:

Requests Received	80
Pending / Open	69
Sent for Attorney General Opinion (RFO)	0
Complete / Closed	11
Requestor Fees – <i>in an effort to streamline, responses less than 50 pages will be emailed to the requestor to reduce supply costs and staff time</i>	\$0.00
Approximate Staff Time	2340 mins / 39 hours*
Approximate Supply Cost	\$0.00*
Approximate Staff Cost	\$1190.28*

\*I am still working on multiple requests; staff time, supply cost, and staff cost will increase as I complete the pending Requests for Information.

ORR Number	Requestor	Date Rec'd	Due Date	Request Description	Time in Mins	Release Date
2021-021(a)	Patricia Mitchell	2/1	2/16	1. Please provide a copy of each newspaper publication of Ordinance 3.03.401 adopted by Council August 27, 2019 and date published 2. Please provide a copy of the affidavit by the printer or publisher of the official newspaper verifying the publication on file in the City Secretary's office.	180	2/26
2021-021(b)	Patricia Mitchell	2/1	2/16	1. Copies of code violations issued from 11/1/2020 to present 1/29/2021. 2. Copy of complaint re: notice of violation 1/28/2021	30	2/26
2021-022	Chris Parrot	2/1	2/16	I would like to receive information from permits for residential new construction. I am interested in: address, permit number, builder/contractor name, subdivision, date permit was issued, and any value, square footage information or floor plan name or number for permits issued for residential new construction from January 1, 2021 - January 31, 2021. If you do not have a permit report readily available, I would like to request a digital copy of each permit application for permits issued within the given time frame.	15	2/8
2021-023(a)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between City Adm Cynthia Northrop and Public Works Sean Densmore from September 1, 2020 to February 1, 2021. 2. Please provide copies of all text messages exchanged between City Adm Cynthia Northrop and Public Works Sean Densmore from September 1, 2020 to February 1, 2021.	60	
2021-023(b)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between City Adm Cynthia Northrop and Michelle Pittman Di Credico (Assistant Fire Chief and former mayor) from September 1, 2020 to February 1, 2021. 2. Please provide copies of all text messages exchanged between City Adm Cynthia Northrop and Michelle Pittman Di Credico (Assistant Fire Chief and former mayor) from September 1, 2020 to February 1, 2021.	60	



ORR Number	Requestor	Date Rec'd	Due Date	Request Description	Time in Mins	Release Date
2021-023(c)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between Council Sam Eason and City Adm Cynthia Northrop from September 1, 2020 to February 1, 2021. 2. Please provide copies of all text messages exchanged between Council Sam Eason and City Adm Cynthia Northrop from September 1, 2020 to February 1, 2021.	60	
2021-023(d)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between City Adm Cynthia Northrop and Code Officer Will Osborn from September 1, 2020 to February 1, 2021. 2. Please provide copies of all text messages exchanged between City Adm Cynthia Northrop and Code Officer Will Osborn from September 1, 2020 to February 1, 2021.	60	
2021-023(e)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between Council Sam Eason and P & Z Chair Steve Knight from September 1, 2020 to February 1, 2021. 2. Please provide copies of all text messages exchanged between Council Sam Eason and P & Z Chair Steve Knight from September 1, 2020 to February 1, 2021.	60	
2021-023(f)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between Parks Chair Tommie Eason and Michelle Pittman Di Credico (Assistant Fire Chief and former mayor) from September 1, 2020 to February 1, 2021. 2. Please provide copies of all text messages exchanged between Parks Chair Tommie Eason and Michelle Pittman Di Credico (Assistant Fire Chief and former mayor) from September 1, 2020 to February 1, 2021.	60	
2021-023(g)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between Council Sam Eason and Parks/Rec member Cathy Coffee from September 1, 2020 to February 1, 2021. 2. Please provide copies of all text messages exchanged between Council Sam Eason and Parks/Rec member Cathy Coffee from September 1, 2020 to February 1, 2021.	60	

ORR Number	Requestor	Date Rec'd	Due Date	Request Description	Time in Mins	Release Date
2021-023(h)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between Parks/Rec member Cathy Coffee and Michelle Pittman Di Credico (Assistant Fire Chief and former mayor) from September 1, 2020 to February 1, 2021. 2. Please provide copies of all text messages exchanged between Parks/Rec member Cathy Coffee and Michelle Pittman Di Credico (Assistant Fire Chief and former mayor) from September 1, 2020 to February 1, 2021.	60	
2021-023(i)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between Parks/Rec Chair Tommie Eason and City Admin Cynthia Northrop from September 1, 2020 to February 1, 2021. 2. Please provide copies of all text messages exchanged between Parks/Rec Chair Tommie Eason and City Admin Cynthia Northrop from September 1, 2020 to February 1, 2021.	60	
2021-023(j)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between Council Sam Eason and Public Works Sean Densmore from September 1, 2020 to February 1, 2021. 2. Please provide copies of all text messages exchanged between Council Sam Eason and Public Works Sean Densmore from September 1, 2020 to February 1, 2021.	60	
2021-023(k)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between Council Sam Eason and Public Works William Osborn September 1, 2020 to February 1, 2021. 2. Please provide copies of all text messages exchanged between Council Sam Eason and Public Works William Osborn from September 1, 2020 to February 1, 2021.	60	
2021-023(l)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between Leeann Mackowski (now former Council) and Michelle Pittman Di Credico (Assistant Fire Chief and now former mayor) from August 1, 2020 to November 12, 2020. 2. Please provide copies of all text messages exchanged between Leeann Mackowski (now former Council) and Michelle Pittman Di Credico (Assistant Fire Chief and now former mayor) from August 1, 2020 to November 12, 2020.	60	

ORR Number	Requestor	Date Rec'd	Due Date	Request Description	Time in Mins	Release Date
2021-023(m)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between Council Sam Eason and Michelle Pittman Di Credico (Assistant Fire Chief and now former mayor) from September 1, 2020 to February 1, 2020. 2. Please provide copies of all text messages exchanged between Council Sam Eason and Michelle Pittman Di Credico (Assistant Fire Chief and now former mayor) from September 1, 2020 to February 1, 2020.	60	
2021-023(n)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between Council Josh McCabe and Michelle Pittman Di Credico (Assistant Fire Chief and now former mayor) from September 1, 2020 to February 1, 2020. 2. Please provide copies of all text messages exchanged between Council Josh McCabe and Michelle Pittman Di Credico (Assistant Fire Chief and now former mayor) from September 1, 2020 to February 1, 2020.	60	
2021-023(o)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all emails exchanged between Council Sam Eason and Council Josh McCabe from September 1, 2020 to February 1, 2020. 2. Please provide copies of all text messages exchanged between Council Sam Eason and Council Josh McCabe from September 1, 2020 to February 1, 2020.	60	
2021-023(p)	Patricia Mitchell	2/1	2/16	1. Please provide a copy of ordinance 3.03.401 (not available online, refers to copy available in City Secretary's office.)	45	2/26
2021-023(q)	Patricia Mitchell	2/1	2/16	1. Verification of seminar/training Shannon Montgomery attended 1/29. Please include name of facilitator, location, time, subject matter and copies of receipts of related costs (ie, attendance fee, fuel expense, etc.) 2. Verification of seminar/training Cynthia Northrop attended 1/29. Please include name of facilitator, location, time, subject matter and copies of receipts of related costs (ie, attendance fee, fuel expense, etc.)	45	2/26

ORR Number	Requestor	Date Rec'd	Due Date	Request Description	Time in Mins	Release Date
2021-023(r)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all notes, memos, correspondence, emails or other communication between Council Sam Eason and City Admin Cynthia Northrop regarding Police Chief Sam Love from June 1, 2020 to February 1, 2021. 2. Please provide copies of all texts between Council Sam Eason and City Admin Cynthia Northrop regarding Police Chief Sam Love from June 1, 2020 to February 1, 2021.	60	
2021-023(s)	Patricia Mitchell	2/1	2/16	1. Please provide copies of all notes, memos, correspondence, emails or other communication related to a meeting that Council Sam Eason had with City Admin Cynthia Northrop and Police Chief Sam Love. (Eason referred to this meeting at a recent Council meeting.) 2. Please provide copies of all texts to/from Council Sam Eason, City Admin Cynthia Northrop and Police Chief Sam love related to this meeting. 3. Please provide a copy of the January 28, 2021 email to City Admin Cynthia Northrop that Chief Sam love referred to at the last Council meeting (January 28, 2021).	60	
2021-024(a)	Patricia Mitchell	2/3	2/18	1. Please provide copies of all emails, Facebook messaging, Facebooks posts or other communications between appointed Parks/Rec member Kaitlin Dilts and Assistant Fire Chief [and former mayor] Michell Pittman Di Credico pertaining to the City of Rhome; ie, operations, policy, elections, residents (individual or collective) from September 1, 2020 to February 3, 2021. 2. Please provide copies of all cell phone texts between appointed Parks/Rec member Kaitlin Dilts and Assistant Fire Chief [and former mayor] Michelle Pittman Di Credico pertaining to the City of Rhome; ie, operations, policy, elections, residents (individual or collective) from September 1, 2020 to February 3, 2021.	60	

ORR Number	Requestor	Date Rec'd	Due Date	Request Description	Time in Mins	Release Date
2021-024(b)	Patricia Mitchell	2/3	2/18	1. Please provide copies of all emails, Facebook messaging, Facebooks posts or other communications between appointed Parks/Rec Chair Tommie Eason and appointed Parks/Rec member Kaitlin Dilts pertaining to the City of Rhome; ie, operations, policy, elections, residents (individual or collective) from September 1, 2020 to February 3, 2021. 2. Please provide copies of all cell phone texts between appointed Parks/Rec Chair Tommie Eason and appointed Parks/Rec member Kaitlin Dilts pertaining to the City of Rhome; ie, operations, policy, elections, residents (individual or collective) from September 1, 2020 to February 3, 2021.	60	
2021-024(c)	Patricia Mitchell	2/3	2/18	1. Please provide copies of all emails, Facebook messaging, Facebooks posts or other communications between appointed Parks/Rec member Candance Fitch and appointed Assistant Fire Chief [and former mayor] Michelle Pittman Di Credico pertaining to the City of Rhome; ie, operations, policy, elections, residents (individual or collective) from September 1, 2020 to February 3, 2021. 2. Please provide copies of all cell phone texts between appointed Parks/Rec member Candance Fitch and appointed Assistant Fire Chief [and former mayor] Michelle Pittman Di Credico pertaining to the City of Rhome; ie, operations, policy, elections, residents (individual or collective) from September 1, 2020 to February 3, 2021.	60	
2021-024(d)	Patricia Mitchell	2/3	2/18	1. Please provide copies of all emails, Facebook messaging, Facebooks posts or other communications between appointed Parks/Rec member Candance Fitch and appointed Rhome Fire Volunteer Patrick Di Credico pertaining to the City of Rhome; ie, operations, policy, elections, residents (individual or collective) from September 1, 2020 to February 3, 2021. 2. Please provide copies of all cell phone texts between appointed Parks/Rec member Candance Fitch and appointed Rhome Fire Volunteer Patrick Di Credico pertaining to the City of Rhome; ie, operations, policy, elections, residents (individual or collective) from September 1, 2020 to February 3, 2021.	60	

ORR Number	Requestor	Date Rec'd	Due Date	Request Description	Time in Mins	Release Date
2021-025(a)	Cathy Coffee	2/5	<del>2/22</del> 2/26	Please provide all emails, text messages or other communication between Ashley Majors and Public Works Pertaining to Code Ordinances between September [1], 2020 through February [5], 2021	60	
2021-025(b)	Cathy Coffee	2/5	<del>2/22</del> 2/26	Please provide all emails, text messages, Facebook messaging between Ashley Majors and Joann Wilson regarding election, City of Rhome and Citizens from December 2019 to February [5], 2021	60	
2021-025(c)	Cathy Coffee	2/5	<del>2/22</del> 2/26	Please provide all emails, text messages and written documents between JoAnn Wilson and City Administrator and Public Works regarding old city Hall with names of contractors mentioned in January Council Meeting, including any monies mentioned	60	
2021-025(d)	Cathy Coffee	2/5	<del>2/22</del> 2/26	Please provide number of ORR requests and cost to the City from January 2020 - February 5, 2021 for the following people: - Patricia Mitchell - Deborah BeCraft - JoAnn Wilson - Ashley Majors	30	
2021-026(a)	Patricia Mitchell	2/8	<del>2/23</del> 3/1	1. Please provide copies of all emails, Facebook messaging, Facebook comments or other written communication initiated and/or received by Council Sam Eason pertaining to his motion to appoint Michelle Di Credico to the open Council set January 14, 2021 [in violation of City Ordinance 1.07.008] 2. Please provide copies of all text messages initiated and/or received by Council Sam Eason pertaining to his motion to appoint Michelle Di Credico to the open Council seat January 14, 2021 [in violation of City Ordinance 1.07.008]	60	
2021-026(b)	Patricia Mitchell	2/8	<del>2/23</del> 3/1	1. Please provide copies of all emails, Facebook messaging, Facebook comments or other written communication initiated and/or received by Council Josh McCabe pertaining to the proposed appointment of Michelle Di Credico to the open Council set January 14, 2021 [in violation of City Ordinance 1.07.008] 2. Please provide copies of all text messages initiated and/or received by Council Josh McCabe pertaining to the proposed appointment of Michelle Di Credico to the open Council set January 14, 2021 [in violation of City Ordinance 1.07.008]	60	

ORR Number	Requestor	Date Rec'd	Due Date	Request Description	Time in Mins	Release Date
2021-026(c)	Patricia Mitchell	2/8	<del>2/23</del> 3/1	1. Please provide copies of all emails, Facebook messaging, Facebook comments or other written communication initiated and/or received by Council Sam Eason pertaining to the appointment of Michelle Tye to City Council January 2021. 2. Please provide copies of all text messages initiated and/or received by Council Sam Eason pertaining to Facebook the appointment of Michelle Tye to City Council January 2021.	60	
2021-026(d)	Patricia Mitchell	2/8	<del>2/23</del> 3/1	1. Please provide copies of all emails, Facebook messaging, Facebook comments or other written communication initiated and/or received by Council Josh McCabe pertaining to the appointment of Michelle Tye to City Council January 2021. 2. Please provide copies of all text messages initiated and/or received by Council Josh McCabe pertaining to the appointment of Michelle Tye to City Council January 2021.	60	
2021-026(e)	Patricia Mitchell	2/8	<del>2/23</del> 3/1	Please provide itemized costs, total expenditure and name of contract for repairs/repaving of Mount Lane sometime last summer/fall of 2020.	60	
2021-027(a)	Cathy Coffee	2/8	<del>2/23</del> 3/1	Please provide all emails, text messages, or other communication between Ashley Majors and City Admin Cynthia Northrop, Bill Osborn, and PW Director regarding Code Compliance issues, code complaints, by who and any action taken from September [1], 2020 through February [8], 2021	45	
2021-027(b)	Cathy Coffee	2/8	<del>2/23</del> 3/1	Please provide any city related issues and business by email, text, other communication between JoAnn Wilson and Ashley Majors from September [1] 2020 through February [8], 2021	45	
2021-028	Orion Grove	2/5	2/22	list of all residential properties in your city that have had the water shut off any time between January 1st - 31st 2021	15	2/20
2021-029	Nicole Roemer	2/10	2/25	Please accept this email as an open records request for a current copy of your Solid Waste and Recycle Contract.	15	2/20
2021-030	Ammar Ali	2/16	3/5	RSB Environmental is currently conducting Phase I Environmental Site Assessment for the below mentioned property: Vacant land with Property ID: R000016560, Rhome, TX	75	3/2

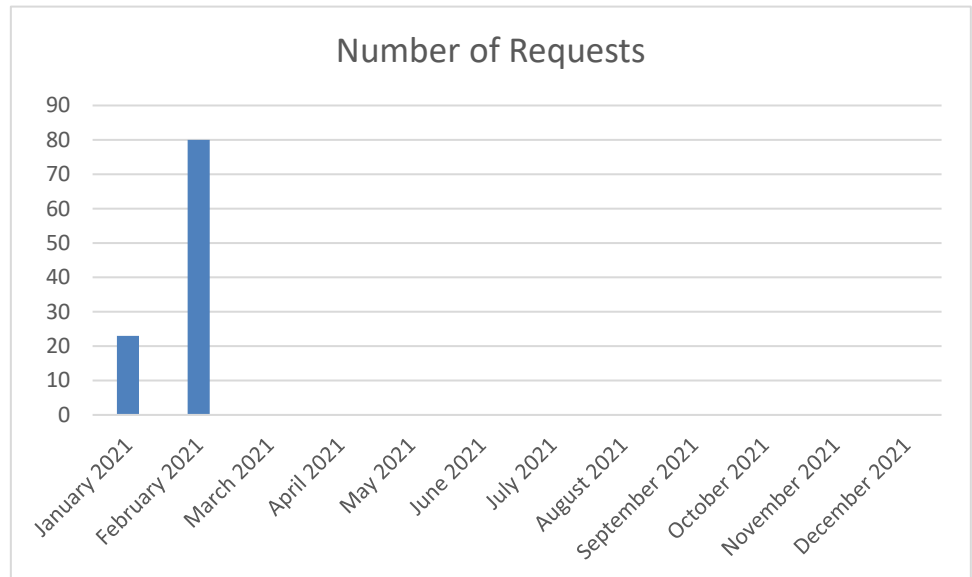


ORR Number	Requestor	Date Rec'd	Due Date	Request Description	Time in Mins	Release Date
2021-031	Stephanie Schreiner	2/17	3/5	Pursuant to the Open Records Act, this is a request for a copy of the following records: An electronic copy of any and all employees for year of 2020, (fiscal or calendar year). Each employee record should contain the employer name, employer zip code, year of compensation, first name, middle initial, last name, hire date (mm-dd-yyyy), base salary amount, bonus amount, overtime amount, gross annual wages and position title.	30	
2021-032	Ruby Sergento	2/24	3/10	I am requesting a list of all residential properties in the city of Rhome that have filed permits for a Garage Sale any time between January 26, 2021 and February 24, 2021. I only need the property addresses.		
2021-033	Ruby Sergento	2/24	3/10	I am requesting a list of all residential rental properties in the city of Rhome that were registered any time between January 26, 2021 and February 24, 2021.		
2021-034	Ruby Sergento	2/24	3/10	I am requesting a list of all residential properties in the city of Rhome that have had Fire Damage any time between January 26, 2021 and February 24, 2021.		
2021-035	Ruby Sergento	2/24	3/10	I am requesting a list of all residential properties in the city of Rhome that have had High or Tall Grass/Weed code violations any time between January 26, 2021 and February 24, 2021.		
2021-036	Ruby Sergento	2/24	3/10	I am requesting a list of all residential properties in the city of Rhome that have had the water shut off, inactive meters and water delinquents any time between January 26, 2021 and February 24, 2021.		
2021-037	Patricia Mitchell	2/26	3/12	1. Please provide a copy of the business permit issued to Lees Bees Handcrafted Beehives		
2021-038	Patricia Mitchell	2/26	3/12	1. Please provide a copy of the invoice/statement of the cost for the Water/Wastewater rates study as presented to Council January 25, 2021.		
2021-039	Patricia Mitchell	2/26	3/12	1. Please provide a copy of the business permit issued to American Heritage Furniture of Rhome, LLC; TX#3270365260 (mailing address: 1114 Mount Ln.; Rhome, TX 76078-5413)		

ORR Number	Requestor	Date Rec'd	Due Date	Request Description	Time in Mins	Release Date
2021-040	Patricia Mitchell	2/26	3/12	1. Please provide a copy of the business permit issued to Joshua J. McCabe dba Salty Goat Fixins, LLC TX #32073476205 at 425 Stirling Rd.; Rhome, TX 76078-4452 2. Please provide a copy of the health inspection for the above address		

## YTD Requests for Information (January 2021 – December 2021)

Month	Number of Requests
January 2021	23
February 2021	80
March 2021	
April 2021	
May 2021	
June 2021	
July 2021	
August 2021	
September 2021	
October 2021	
November 2021	
December 2021	



Requests Received	103
Pending / Open	69
Sent for Attorney General Opinion (RFO)	0
Complete / Closed	34
Requestor Fees – <i>in an effort to streamline, responses less than 50 pages will be emailed to the requestor to reduce supply costs and staff time</i>	\$0.00
Approximate Staff Time	2895 mins / 48.25 hours
Approximate Supply Cost	\$0.00
Approximate Staff Cost	\$4415.84



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

[www.cityofrhome.com](http://www.cityofrhome.com) | [permits@cityofrhome.com](mailto:permits@cityofrhome.com)

## Building and Development

	February 2021	FY 2020 - 2021
Permits Issued:	13	55
Building Permit	1	15
Certificate of Occupancy	3	7
Electrical Permit:	1	6
Plumbing Permit:	3	8
Lights on Inspection	-	2
Mechanical	-	2
Moving Structure	2	19
Irrigation Permit	-	6
Demolition	-	1
Final Plat	1	3
Right of Way	2	8
<b>Type:</b>	<b>Address:</b>	<b>Assoc. Permits:</b>
Certificate of Occ	405 W BC Rhome	
Moving Structure	6550 E Hwy 114	
Final Plat	Rolling V	
Plumbing	290 E Aurora	
Electrical	290 E Aurora	
Moving Structure	6550 E Hwy 114	
Plumbing	155 E Russell	
Certificate of Occ	100 N Main St	
Building	1114 Mount Lane	Electrical
Plumbing	300 Redbud	
Certificate of Occ	500 Randall	
Right of Way	190 Russell	
Right of Way	350 Virginia	

## Case Violation Report

02/01/2021 - 02/28/2021

Case #	Main Status	Description	End Date	Parcel Address	Violation Name	Violation Status
27	Active	trash and junk	2/12/2021	601 Old Mill	Junk/Trash	Active
25	Active	junk, junk vehicle, fence		170 Virginia	Junk/Trash	Active
25	Active	junk, junk vehicle, fence		170 Virginia	Junked vehicle	Active
25	Active	junk, junk vehicle, fence		170 Virginia	Fence	Active
25	Active	junk, junk vehicle, fence		170 Virginia	Property Maintenance	Active
25	Active	junk, junk vehicle, fence		170 Virginia	Working Without Permit	Active

Carry over from January

## Case Violation Report

01/01/2021 - 01/31/2021

Case #	Main Status	Description	Parcel Address	Violation Name	Violation Status
22	Active	substandard building	685 Main	Substandard Structure	Active
23	Active	Substandard	OLD MILL 389 S	Substandard Structure	Active
19	Active	substandard structure	199 Old Mill	Substandard Structure	Active
18	Active	substandard structure	311 Old Mill	Substandard Structure	Active



# RHOME FIRE RESCUE

*Duty • Honor • Compassion • Service*

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078  
817-636-2001 station17@rhomefirerescue.com

## February 2021 – Council Fire Report

### Calls for Service Monthly:

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2021</b>	81	79										
<b>2020</b>	57	43	44	47	34	55	59	54	53	69	61	75

### Calls for Service by type:

	EMS	MVA	Structure Fires	Grass Fires	Vehicle Fires	Fire Invest.	Fire Alarms	Gas Leak	Road Hazard	Lift Assist	Other
<b>Feb. 2021</b>	27	3	17	13	3	4	2	1	0	1	8
<b>Year-To-Date</b>	54	18	24	22	5	8	3	2	0	4	14

### Call Locations

	City	County	Auto/Mutual Aid Given	Auto/Mutual Aid Received	Cancelled	Weather Watch
<b>Feb. 2021</b>	27	52	30	4	4	0
<b>Year-To-Date</b>	57	97	40	7	9	0

Numbers above are approximate since the official numbers have not been finalized

### Membership

Current Members – 17		
#	Area	+/-
5	City	-
5	In District	+1
7	Out of District	+3
EMS Certification - 12		
5	EMT Basic	-
7	Paramedics	-

2 new members going through 6-month probationary period. These 2 new members are currently working on their initial requirements of: Courage to be safe, NIMS (100, 200, 700, 800), Traffic Incident Safety and CPR Certification.

### **Command Staff**

- Continued to work on updating the 2017-2027 RFR Strategic Plan.
- Working on Vision/Budget for meeting in March.
- Finalizing required information for official ISO Survey rescheduled for March 3, 2021 due to winter weather event.
- After Action Report for Winter Weather Event completed and turned into City Administrator.
- Participated in the After Action Review for the JEOC with the County and City of Decatur.

- 
- Continue to update, Covid-19 Standard Operating Guidelines. Included in guidelines are:
    - Response to Medical calls when Covid-19 is suspected.
    - Precautions and questions on Medical calls when pre-screening questions to Covid-19 are negative.
    - Equipment and Apparatus Decontamination on all Emergency responses.
    - Handling Social Distancing with Department Personnel.
  - Guidelines established in conjunction with
    - CDC Guidelines
    - Medical Director
    - Wise County EMS
  - Process of completing awarded State grants that had deadlines extended.
  - CARES Act approval and disbursement.
    - Bunker Gear – Additional gear to use when assigned gear must be deconned due to contamination. Based on TCFP guidelines. *Gear scheduled to arrive in January 2021.*
    - Extractor and Dryer – A means to thoroughly clean gear when dirty or contaminated. Provides a means for longevity due to proper cleaning procedures. *Waiting on site evaluation for placement, prior to ordering.*
    - Uniforms - Additional uniforms to use when assigned uniforms need to be cleaned or deconned due to contamination.

### **Station**

- Closed to non-essential personnel.
- Winter Weather Event – see After Action Report.

### **Apparatus**

- E217 and E317 windshield wiper arms on each apparatus not functioning properly and replaced prior to Winter Weather Event. Outsourced work with Siddons-Martin.



# RHOME FIRE RESCUE

*Duty • Honor • Compassion • Service*

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078  
817-636-2001 station17@rhomefirerescue.com

- Repairs done throughout Winter Weather Event. See After Action Report.

## Prevention

- 2- Certificate of Occupancy Inspections (CO).
- 1- Assist Owner with City requirements for sprinkler upgrades.
- Assisted RIS with City Building Inspections.
- Multiple sprinkler system breaks, and emergency water shut offs with follow ups during and after Winter Weather Event. See After Action Report.
- Updated Fire Watch documentation.
- 26 - Total Prevention manhours for the month of February.

## Future Projects

- Inside personal lockers for members.
- Wildland Brush Truck.
- Motion stop sensors for garage doors to improve safe vehicle operations in and out along with the main benefit of safety of members and visitors entering and exiting the building.

My door is as always open if you have any questions,

Darrell Fitch  
Fire Chief  
Rhome Fire Rescue



City of Rhome  
Municipal Court Council Report  
From 2/1/2021 to 2/28/2021

3/2/2021 12:26 PM

**Violations by Type**

Traffic	Penal	City Ordinance	Parking	Other	Total
40	4	1	0	13	58

**Financial**

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$5,863.01	\$4,987.89	\$12,660.03	\$296.32	\$314.35	\$24,121.60

**Warrants**

Issued	Served	Closed	Total
22	0	57	79

**FTAs/VPTAs**

FTAs	VPTAs	Total
0	0	0

**Dispositions**

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
48	0	32	0	49	129

**Trials & Hearings**

Jury	Bench	Appeal	Total
0	1	0	1

**Omni/Scofflaw/Collection**

Omni	Scofflaw	Collections	Total
37	0	37	74



**To:** Cynthia Northrop-City Administrator

**From:** Sean Densmore- Director of Public Works

**Date:** March 8, 2021

**Re:** February Monthly Report

**Reporting:**

- 1) Monthly TCEQ Reporting: GW/PWMOR
- 2) Monthly TCEQ Reporting: Wastewater MOR
- 3) Monthly Coliform Test

**Equipment Issues:**

- 1) Winterize equipment

**Maintenance:**

- 1) Normal preventative maintenance was performed for the water system.
- 2) Normal preventative maintenance was performed for the wastewater system
- 3) Monthly preventative collection system maintenance to wastewater collection line

**Water:**

- 1) Line locates for gas company
- 2) Water service line repair-325 Virginia
- 3) Meter replacement- Install new electronic
- 4) Winterize water sites
- 5) Winter Storm caused power loss and high-water usage throughout the region. Which caused major water issue. Rhome entered into stage 4 of emergency water conservation. Due to the efforts of the community and city personal. Rhome did not experience total water loss and didn't have to issue a city-wide boil notice. Six houses along CR 4668 did experience water loss and boil notice due to the direct connect to Walnut Creek system.
- 6) Contacted customers of high-water usage and leaks
- 7) Disconnected properties due to water leaks

## **Wastewater:**

**East Plant; Flow-** 1.18 Million Gallons Total, **Average** 58,800-GPD, **Rain-** 2.75 inches, **Temperature-** 4 degrees F to 58 degrees F, **average Cl2 residual-** 2.38 mg/l, **1 day flow violation greater than 40%**, no other violations recorded.

**West Plant; Flow-** 1.84 Million Gallons Total, **Average-** 91,900 GPD, **2 days flow violation greater than 40%**, **Rain-** 3.0 inches, **Temperature-** 4 degrees F to 79 degrees F, **average Cl2 residual-** 2.09 Mg/l, no other violations recorded.

## **Flow violation was due to the excess water usage from customer running their faucets**

1. Lift Station maintenance at Love's
2. WWTP site maintenance
3. Jetted sewer lines for maintenance
4. Winterize WWTP
5. E. coli violation in EWWTP-Due to possible sampling issues
6. 155 S. South Rd.- Sewer call. Ran sewer main-customer issue
7. 717 Troxell- Sewer call. Ran Sewer- customer issue
8. 375 BC Rhome- Sewer call. Ran Sewer- customer issue

## **Streets/Parks:**

- 1) Normal preventative maintenance –trash pickup
- 2) Alliance Blvd road repairs- County will resume repairs once the temperature is adequate for asphalt level up.
- 3) Iron Horse Ct. – County is gathering information to enter into a interlocal agreement
- 4) Install new breakaway street sign poles and signs to meet federal regulations.
- 5) Pot hole patching
- 6) Crown Pointe- remove trees from drainage area

## **Building Maintenance:**

- 1) Meet with building official- Inspected city buildings
- 2) FD- Meet HVAC contractor to repair heater
- 3) Community Center Leak repair
- 4) PD leak repair
- 5) Pick up card board boxes in front of FD

## **Construction:**

- 1) East WWTP Equalization Basin project- Begin site prep for new infrastructure

**Engineering:**

**Development:**

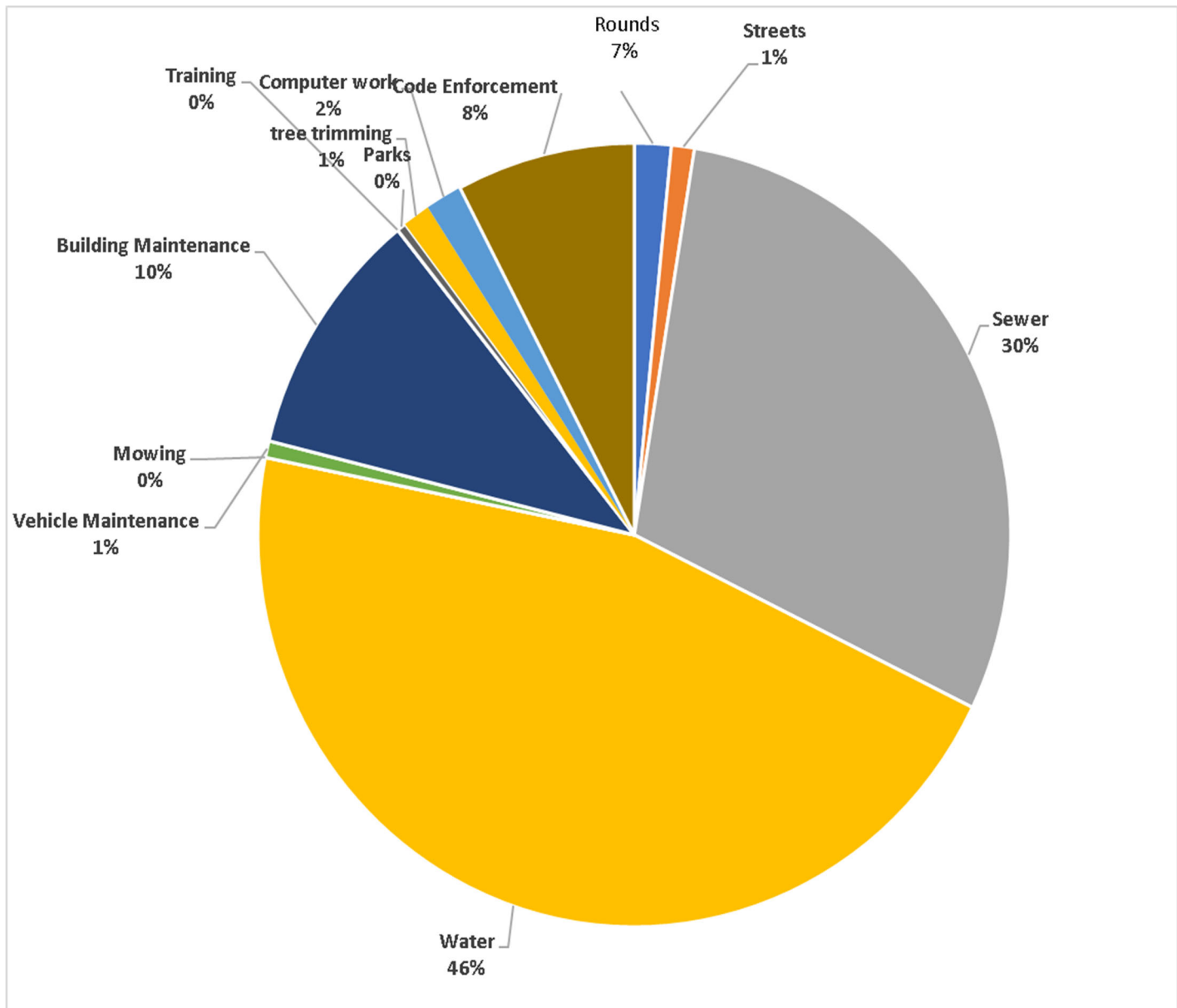
- 1) Rhome RV Resort- meeting with developer, city staff and mayor to discuss possible development and their request for water and sewer services.

**Administration:**

- 1) Daily water production reporting
- 2) Daily chlorine reporting
- 3) Daily wastewater production reporting
- 4) Daily wastewater chlorine reporting
- 5) Daily employee production reporting

**Citizen Issue:** None

**New Employees:**



**If you would like to discuss any items noted above please do not hesitate to contact me;**

**Sean Densmore**

**Public Works Director**

---



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhode, Texas 76078

Telephone: 817-636-2462

[www.cityofrhode.com](http://www.cityofrhode.com) | [citysecretary@cityofrhode.com](mailto:citysecretary@cityofrhode.com)

---

## BOARD MINUTES

*All items under this section are for informational purposes only; no action will be taken by Council.*



501 South Main | PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

[www.cityofrhome.com](http://www.cityofrhome.com) | [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com)

## **MINUTES OF RHOME REGULAR PLANNING & ZONING COMMISSION MEETING**

**Meeting Date: MONDAY, FEBRUARY 1, 2021**

**Meeting Location: VIA VIRTUAL MEETING**

**Meeting Start Time: 6:00pm**

### **Call to Order and Establish a Quorum**

Chair Knight called the meeting to order at 6:01pm and called roll to establish a quorum of Commissioners present.

#### **Commissioners Present:**

Chair Steve Knight

Vice Chair Thomas Cannon

Commissioner Sarah Hahs

Commissioner Kristi King

Commissioner Christy Nerren

#### **City Staff Present:**

City Administrator Cynthia Northrop

City Secretary Shannon Montgomery

Chair Knight congratulated Commissioner Tye for her appointment to the City Council. Knight stated that Staff is advertising for volunteers.

### **Public Presentations and Input**

*The Commission is not permitted to take action on or discuss any presentations made to the Commission at this time concerning an item not listed on the agenda. The Commission will hear comments on specific agenda items during this designated time. Request form must be filled out and submitted, via email to [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com), prior to 4:00pm of the meeting date to be recognized.*

No Public Presentations were made.

### **Regular Agenda – Old Business**

#### **A. Discussion and any necessary action regarding the Minutes of December 7, 2020 Planning & Zoning Commission Regular Session**

Motion made by Chair Knight, seconded by Vice Chair Cannon, to approve the Minutes of December 7, 2020 Planning & Zoning Commission Regular Session as presented.

Chair Knight asked for a roll-call vote:

Chair Knight:	Aye
Vice Chair Cannon:	Aye
Commissioner Hahs:	Aye
Commissioner King:	Aye
Commissioner Nerren:	Aye

Motion carried unanimously.

## **Regular Agenda – New Business**

Commissioner King recused herself from Agenda Item B.

**B. Discussion and any necessary action considering a recommendation to Council regarding a proposed Final Plat for Rolling V Ranch East, Phase 1, being described as 102.912 acres, Lots 1-71, 1X, 2X & 3X, Block 1; Lots 1-40, Block 2; Lots 1-23 & 1X, Block 3; Lots 1-13, 1X, 2X & 3X Block 4; Lots 1-21 & 1X, Block 5; Lots 1-41 & 1X, Block 6; Lots 1-21, Block 7; Lots 1-21, 55-78, 1X, 2X & 3X, Block 8; Lots 1-33, Block 9; Lots 1-18, Block 10; & Lots 1-10, Block 12 (336 Residential Lots and 12 Open Space Lots) situated in the Smith County School Land Survey, Abstract No. 743, and the James B. Farnsworth Survey, Abstract No. 991, City of Rhome, Wise County, Texas as requested by PMB RVR Dev CO 1, LLC**

Chair Knight asked a question regarding the different number of lots on the final plat being presented and the preliminary plat that was previously approved.

Mr. Pincoffs stated that between the two approved preliminary plats and the proposed final plat is that the total number of lots will be the same; just this phase has more than phase 2. Pincoffs stated this is common practice.

Motion made by Chair Knight, seconded by Commissioner Hahs, to recommend approval to the City Council.

Chair Knight asked for a roll-call vote:

Chair Knight:	Aye
Vice Chair Cannon:	Aye
Commissioner Hahs:	Aye
Commissioner King:	RECUSED
Commissioner Nerren:	Aye

Motion carried 4-0-1 with Commissioners Knight, Cannon, Hahs, and Nerren voting for and Commissioner King abstaining.

## **C. Discussion and review of Zoning Ordinances and Comprehensive Development Plan**

Chair Knight read the powers and duties of the Planning & Zoning Commission, Chapter II, Administration, Section 8, Planning and Zoning Commission, subsection E:

The Planning and Zoning Commission shall be an advisory body to the City Council and shall make recommendations regarding amendments to the Comprehensive Master Plan, make changes in zoning, and determine permanent zoning to be given to newly annexed areas. The Planning and Zoning Commission shall also make recommendations regarding the approval of the plats of subdivisions as may be submitted to it by the City Council. It is recommended that the Planning and Zoning Commission make an annual study of the City's Comprehensive Master Plan and be prepared to make recommendations to the City Council that it deems necessary to keep the City's Master Plan up-to-date with the City's needs. The Planning and Zoning Commission shall serve in an advisory capacity on any planning related item(s) in the City.

City Administrator Northrop provided an overview of the Zoning Ordinance and Comprehensive Development Plan and addressed questions from Commissioners.

Chair Knight asked City Administrator Northrop to schedule a joint workshop with City Council to discuss next steps.



Discussion only, no action taken.

City Secretary's Note: Presentation will be included with the final set of minutes of this meeting.

### **Future Agenda Items**

No future agenda items were requested.

### **Adjourn**

Motion made by Vice Chair Cannon, seconded by Commissioner Nerren to adjourn.

Chair Knight asked for a roll-call vote:

Chair Knight:	Aye
Vice Chair Cannon:	Aye
Commissioner Hahs:	Aye
Commissioner King:	Aye
Commissioner Nerren:	Aye

Motion carried unanimously; meeting adjourned at 7:03pm.

**Minutes approved the 1st day of March 2021.**

 _____ Steve Knight, Chair		 _____ Shannon Montgomery, TRMC City Secretary
---	--	--



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhyme, Texas 76078

Telephone: 817-636-2462 | Metro: 817-638-2758

[www.cityofrhyme.com](http://www.cityofrhyme.com) | [cityhall@cityofrhyme.com](mailto:cityhall@cityofrhyme.com)

---

## **MINUTES OF REGULAR MEETING OF THE RHOME PARKS & RECREATION BOARD**

**Meeting Date: March 4, 2021**

**Meeting Time: 6:00pm**

**VIA TELEPHONE CONFERENCE**

**MEETING START TIME: 6:00 PM**

### **Call to Order and Establish a Quorum**

Chairperson Eason called the meeting to order at 6:00pm, called roll, and announced a quorum of Park and Recreation member present.

Park and Recreation Members Present:

Chairperson Tommie Eason

Vice Chair Kaitlyn Dilts

Board Member Cathy Coffee

Board Member Debbie Kuhleman

Board Member Candance Fitch

### **Public Presentations and Input**

*The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear comments on specific agenda items during this designated time. A Request to Speak form must be filled out and submitted to the Board Secretary prior to the beginning of the meeting to be recognized.*

### **Regular Session**

**Discussion and any necessary action regarding Approving Rhyme Park and Recreation meeting minutes dated January 7, 2021.**

Motion made by Vice Chair Dilts and seconded by Board Member Coffee to accept the Meeting Minutes dated January 7, 2021.

Chairperson Eason asked for a roll call vote:

Chairperson Eason: Aye

Board Member Kuhleman: Aye

Board Member Coffee: Aye

Board Member Fitch: Aye

Vice Chair Dilts: Aye

Motion carried unanimously

**Discussion and any necessary action regarding designating specific plots of land as park land.**

Current parks, including the Bywell #6 park, are incorporated in the master park plan and there are no current intentions on selling any park land.

Motion made by board member Kuhleman and seconded by Vice Chair Dilts that all park land listed in the Park Master Plan be left as park land and not sold.

Chairperson Eason asked for a roll call vote:

Chairperson Eason: Aye

Board Member Coffee: Aye

Board Member Fitch: Aye

Vice Chair Dilts: Aye

Board Member Kuhleman: Aye

Motion Carried Unanimously

**Discussion and any necessary action regarding Park#6 Bywell Estates.**

The board and Public Works Director discussed different types of grants to develop the Bywell #6 Park. The Master Plan has been sent to Kimley-Horn to look for hard numbers to develop. Kimley-Horn should have the information back by the end of March.

**Future Agenda Items**

Bathroom access at the Public Park

**Adjourn**

Motion made by Board Member Kuhleman and seconded by Board Member Fitch to adjourn. Meeting adjourned at 6:42pm.

**Minutes approved the 1 day of April 2021**

---

**Tommie Eason**  
**Chairperson**

---

**Julie Rutherford**  
**Administrative Assistant**



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## AGENDA ITEM G



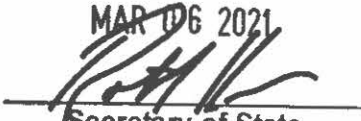
GOVERNOR GREG ABBOTT

March 6, 2021

FILED IN THE OFFICE OF THE  
SECRETARY OF STATE

10AM O'CLOCK

MAR 06 2021

  
Secretary of State

The Honorable Ruth R. Hughs  
Secretary of State  
State Capitol Room 1E.8  
Austin, Texas 78701

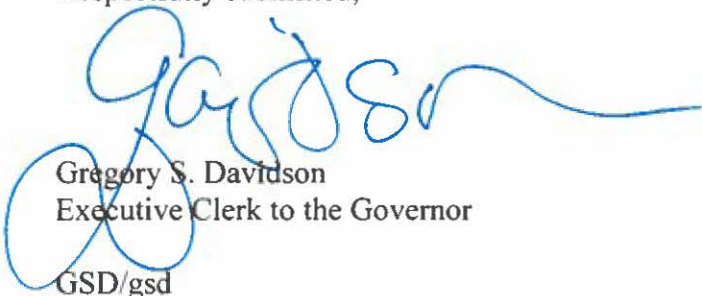
Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

A proclamation renewing the declaration stating that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in Texas.

The original proclamation is attached to this letter of transmittal.

Respectfully submitted,

  
Gregory S. Davidson  
Executive Clerk to the Governor

GSD/gsd

Attachment

POST OFFICE BOX 12428 AUSTIN, TEXAS 78711 512-463-2000 (VOICE) DIAL 7-1-1 FOR RELAY SERVICES

# PROCLAMATION

BY THE

## Governor of the State of Texas

---

TO ALL TO WHOM THESE PRESENTS SHALL COME:

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have issued proclamations renewing the disaster declaration for all Texas counties; and

WHEREAS, the Commissioner of the Texas Department of State Health Services, Dr. John Hellerstedt, has determined that COVID-19 represents a public health disaster within the meaning of Chapter 81 of the Texas Health and Safety Code; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at protecting the health and safety of Texans and ensuring an effective response to this disaster; and

WHEREAS, a state of disaster continues to exist in all counties due to COVID-19;

NOW, THEREFORE, in accordance with the authority vested in me by Section 418.014 of the Texas Government Code, I do hereby renew the disaster proclamation for all counties in Texas.

Pursuant to Section 418.017, I authorize the use of all available resources of state government and of political subdivisions that are reasonably necessary to cope with this disaster.

Pursuant to Section 418.016, any regulatory statute prescribing the procedures for conduct of state business or any order or rule of a state agency that would in any way prevent, hinder, or delay necessary action in coping with this disaster shall be suspended upon written approval of the Office of the Governor. However, to the extent that the enforcement of any state statute or administrative rule regarding contracting or procurement would impede any state agency's emergency response that is necessary to cope with this declared disaster, I hereby suspend such statutes and rules for the duration of this declared disaster for that limited purpose.

In accordance with the statutory requirements, copies of this proclamation shall be filed with the applicable authorities.



IN TESTIMONY WHEREOF, I have hereunto signed my name and have officially caused the Seal of State to be affixed at my office in the City of Austin, Texas, this the 6th day of March, 2021.

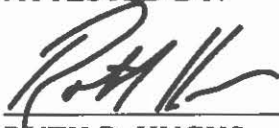
A handwritten signature in black ink that reads "Greg Abbott".

GREG ABBOTT  
Governor

FILED IN THE OFFICE OF THE  
SECRETARY OF STATE  
10AM O'CLOCK

MAR 06 2021

ATTESTED BY:



RUTH R. HUGHS  
Secretary of State

FILED IN THE OFFICE OF THE  
SECRETARY OF STATE  
10 AM O'CLOCK  
MAR 06 2021





## Agenda Commentary

---

**Meeting Date:** March 11, 2021

**Department:** Administration

**Contact:** Cynthia Northrop

**Agenda Item:** H. Discussion and any necessary action regarding a Resolution Authorizing Submission of the 2021-2022 Texas Community Development Block Grant Program Application Agreement

---

**Type of Item:** ☐ Ordinance ☒ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☒ Plat ☐ Discussion & Direction ☐ Other

---

**Summary-Background:** The City hired GrantWorks, Inc. to assist with a TX CDBG application submission (due date May3). This is a resolution for the grant submission.

---

**Funding Expected:** ☐ Revenue ☐ Expenditure ☐ N/A

**Budgeted Item:** ☐ Yes ☐ No ☐ N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☐ N/A ☐ Required **Date Completed:** \_\_\_\_\_

---

**Engineering Review** ☐ **FD Review** ☐ **PD Review** ☐ **PW Review** ☐

---

**Supporting Documents attached:** The grant submission resolution

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**Recommendation:** Approval of the grant submission resolution

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**CITY OF RHOME, TEXAS  
RESOLUTION NO. 2021-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE 2021-2022 COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE MAYOR OR CITY ADMINISTRATOR TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

**WHEREAS**, the City Council of the City of Rhome desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to- moderate income; and

**WHEREAS**, it is necessary and in the best interests of the City of Rhome to apply for funding under the Texas Community Development Block Grant Program;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS:**

- Section 1. That a Texas Community Development Block Grant Program application for the 2021-2022 Community Development Fund is hereby authorized to be filed on behalf of the City of Rhome with the Texas Department of Agriculture.
- Section 2. That the City's application be placed in competition for funding under the 2021-2022 Community Development Fund.
- Section 3. That the application be up to \$350,000.00 of grant funds to provide water improvements to target area in Rhome.
- Section 4. That the City Council directs and designates the following to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program:
- The Mayor or City Administrator shall serve as the City's Chief Executive Officers and Authorized Representatives to execute this application and any subsequent contractual documents;
  - The Mayor or City Administrator are authorized to execute environmental review documents between the Texas Department of Agriculture and the City; and

- If this application is funded, the Mayor, City Administrator, and/or City Secretary are authorized to execute the Request for Payment Form documents and/or other forms required for requesting funds to reimburse project costs.

Section 5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.

Section 6. That it further be stated that the City of Rhome is committing \$35,000 from its General Fund as a cash contribution toward the construction activities of this water improvement project.

**PASSED AND APPROVED** this the 11th day of March 2021.

---

Jo Ann Wilson,  
Mayor

[SEAL]

ATTEST:

---

Shannon Montgomery, TRMC  
City Secretary

APPROVED TO AS FORM:

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Carvan E. Adkins,  
City Attorney



## Agenda Commentary

**Meeting Date: March 11, 2021**

**Department:** Planning & Zoning

**Contact:** Cynthia Northrop

**Agenda Item: I.** Discussion and any necessary action considering a recommendation to Council regarding a proposed Final Plat for Bluestem, Phase 1 of Lots 57-68, Block 3; Lots 63-77 & 1X, Block 7; Lots 1-25, 1X, & 2X, Block 9; Lots 1-43, Block 10; Lots 1-30, Block 11; Lot 1X, Block 12; Lots 1-23, Block 13; Lots 1-9 & 1X, Block 14; Lots 1-7, Block 15; Lots 1-14, Block 16; Lots 1-33 & 1X, Block 17; Lot 1X, Block 18; Lots 1-17 & 1X, Block 19; Lots 1-12, Block 20; & Lots 1-9 & 1X, Block 21 (92.792 Acres; 249 Residential Lots and 9 Private Open Space Lots) situated in the Smith County School Land Survey, Abstract No. 743, City of Rhome, Wise County, Texas as requested by PMB Rhome Developer West 1, LLC

**Type of Item:** ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☒ Plat ☐ Discussion & Direction ☐ Other

**Summary-Background:** Rolling V Ranch is a 3400-acre master-planned community in the City of Rhome's ETJ south of Highway 287 and east and west of FM 3433. RVR previously submitted and received approval on the preliminary plat for RVR East, Phases 1-3 and RVR West, Phases 1-2 from P&Z and the City Council.

This submittal is for the final plat for RVR West (Bluestem), Phase 1. As a reference, Phase 1 is south of Phase 2. Phase 2 is the phase of this development that abuts the Ellis subdivision.

City staff and City Engineers have reviewed and found it to be in conformance with the City of Rhome Code of Ordinances and the RVR Development Agreement. While no action on the construction plans is required by P&Z or City Council, the Engineer has reviewed and confirms they are in conformance with both standards and agreement.

**Funding Expected:** ☐ Revenue ☐ Expenditure ☐ N/A

**Budgeted Item:** ☐ Yes ☐ No ☐ N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☐ N/A ☐ Required **Date Completed:** \_\_\_\_\_

**Engineering Review** ☒ **FD Review** ☒ **PD Review** ☒ **PW Review** ☒

**Supporting Documents attached:** The final plat for RVR West (Bluestem), Phase 1

**Recommendation:** The final plat meets City Ordinance and RVR Development Agreement. Staff supports the P&Z recommendation to City Council for approval for RVR West (Bluestem), Phases 1, Final Plat.

February 24, 2021

Peter Pincoffs  
PMB Rolling V Land, LP  
4001 Maple Ave., Suite 600  
Dallas, Texas 75219

RE: **Bluestem, Phase 1**  
**Final Plat Review – Final Plat ready for P&Z**  
**KHA No. 061274207**

Dear Mr. Pincoffs,

As requested, Kimley-Horn and Associates, Inc. has reviewed the Final Plat submittal for Bluestem, Phase 1, in accordance with the *City of Rhome Code of Ordinances* and the *Rolling V Development Agreement*. The Final Plat appears to be in general conformance with the *City of Rhome Code of Ordinances* and the *Rolling V Development Agreement* and ready for approval at the Planning and Zoning Commission and City Council.

Kimley-Horn's review of the construction plans is ongoing and is limited to *City of Rhome Design Criteria* and the *Rolling V Development Agreement*. No action on the construction plans is required by the Planning and Zoning Commission or City Council as the City will not be adopting any of the proposed infrastructure.

For review and acceptance by the City of Rhome, it is the developer's responsibility to confirm with the City Administrator for placement on the agenda for Planning and Zoning and subsequently City Council. The Plat is currently anticipated to be on agenda for the March 1<sup>st</sup> Planning and Zoning Meeting. Please provide one paper copy and one digital copy of the Final Plat submittal to the City of Rhome prior to this meeting. If you have any questions regarding your Final Plat submittal, please do not hesitate to call.

We appreciate the opportunity to be of continued service to the City of Rhome. If you have any questions or comments, please do not hesitate to call.

Very truly yours,  
KIMLEY-HORN AND ASSOCIATES, INC.  
Texas Registration No. F-928

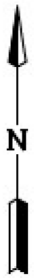


Kyle Welden, P.E.

KLW/sdw

Copy to: Ms. Cynthia Northrop, City Administrator  
Ms. Shaina Odom, City Administrator Assistant  
Mr. Sean Densmore, Director of Public Works  
Mr. Sam Love, Chief of Police  
Mr. Darrell Fitch, Chief of Police  
Ms. Michelle Tilotta, P.E., LJA Engineering, Inc.  
Mr. Kevin Kessler, P.E., LJA Engineering, Inc.

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0 300 600

5.00 ACRES  
CITY OF RHOME  
VOL. 806, PG. 135  
R.P.R.W.C.T.

ELLIS HOMESTEAD  
CAB. 8, SLIDE 483  
M.R.W.C.T.

EX. POWER POLES  
TO BE RELOCATED

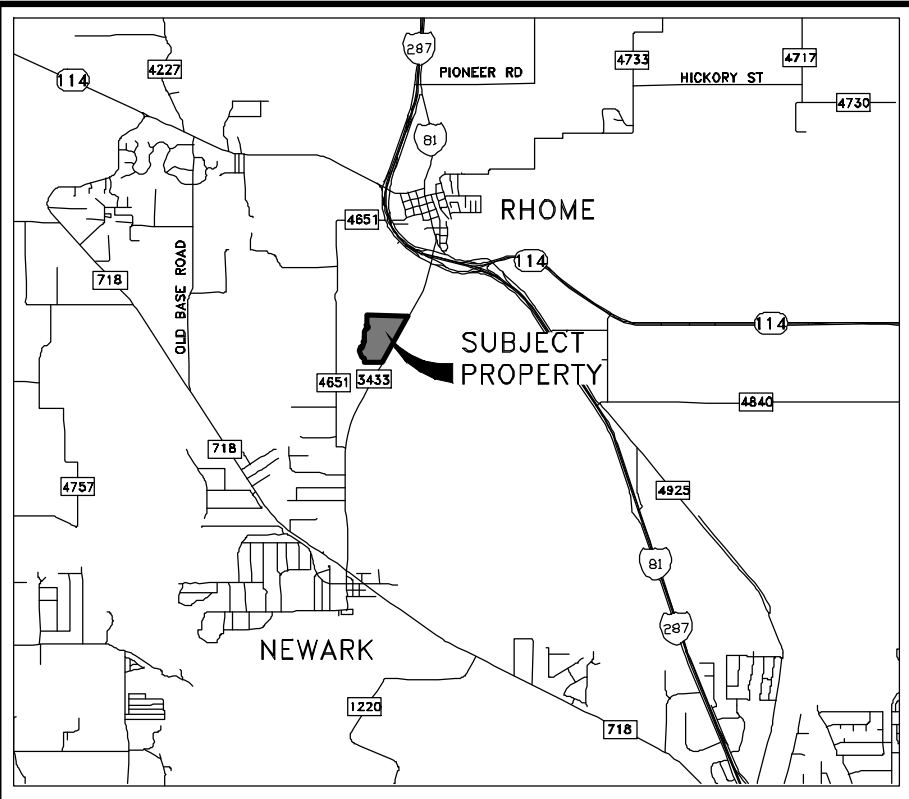
PMB ROLLING V LAND, LP

EX. 8" WL

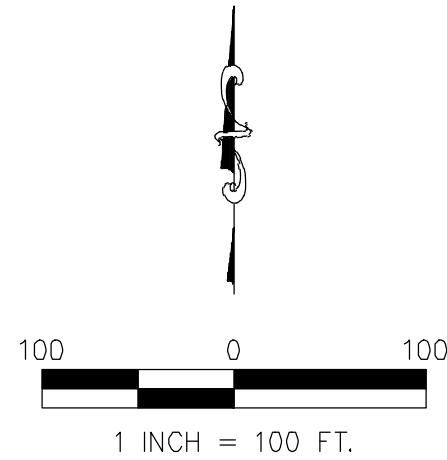




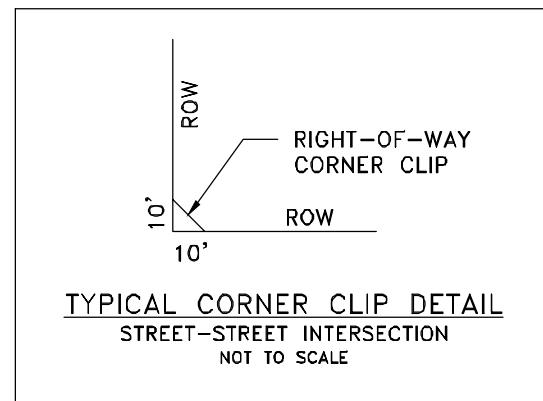




VICINITY MAP  
NOT TO SCALE



LAND USE SUMMARY			
USE	RESIDENTIAL LOTS	NONRESIDENTIAL LOTS	ACREAGE
SINGLE FAMILY	249		40.911
OPEN SPACE		09	36.034
RIGHT-OF-WAY			15.847
TOTAL			92.792



- LEGEND
- AE ACCESS EASEMENT
  - BL BUILDING SETBACK LINE
  - UE UTILITY EASEMENT
  - R.P.R.W.C.T. REAL PROPERTY RECORDS, WISE COUNTY, TEXAS
  - D.R.W.C.T. DEED RECORDS, WISE COUNTY, TEXAS
  - O.P.R.W.C.T. OFFICIAL PROPERTY RECORDS, WISE COUNTY, TEXAS
  - CIRS 5/8 INCH IRON ROD WITH YELLOW PLASTIC CAP STAMPED "LJA SURVEYING" SET
  - STREET NAME CHANGE

SMITH COUNTY SCHOOL LAND SURVEY  
ABSTRACT NO. 743

PMB ROLLING V LAND, LP  
C.C. FILE# 201911568  
O.P.R.W.C.T.

CHISHOLM RIDGE  
PHASE 1  
CAB. B, SLIDE 456  
CAB. B, SLIDE 461  
R.P.R.W.C.T.

LOT 9

APPROXIMATE SURVEY LINE

ALEXANDER BLACK SURVEY  
ABSTRACT NO. 72

98.18 ACRES  
THE ESTATES AT CHISHOLM RIDGE  
1995-1, L.P.  
VOL. 848, PG. 111  
R.P.R.W.C.T.

SOUTHWESTERN GAS PIPELINE, INC.  
40" PIPELINE EASEMENT  
R.P.R.W.C.T.

SOUTHWESTERN GAS PIPELINE, INC.  
40" PIPELINE EASEMENT  
VOL. 751, PG. 43  
D.R.W.C.T.

WEST CEN-TEX GAS CO.  
PIPELINE EASEMENT  
VOL. 236, PG. 75  
D.R.W.C.T.

JACOB MOFFATT SURVEY  
ABSTRACT NO. 554

DRAINAGE EASEMENT  
BY SEPARATE INSTRUMENT

A  
FINAL PLAT  
OF  
BLUESTEM, PHASE 1  
OF  
LOTS 57-68, BLOCK 3; LOTS 63-77 & 1X, BLOCK 7;  
LOTS 1-25, 1X, & 2X, BLOCK 9; LOTS 1-43, BLOCK 10;  
LOTS 1-30, BLOCK 11; LOT 1X, BLOCK 12;  
LOTS 1-23, BLOCK 13; LOTS 1-9 & 1X, BLOCK 14;  
LOTS 1-7, BLOCK 15; LOTS 1-14, BLOCK 16;  
LOTS 1-33 & 1X, BLOCK 17; LOT 1X, BLOCK 18;  
LOTS 1-17 & 1X, BLOCK 19; LOTS 1-12, BLOCK 20;  
& LOTS 1-9 & 1X, BLOCK 21  
92.792 ACRES  
SITUATED IN THE  
SMITH COUNTY SCHOOL LAND SURVEY, ABSTRACT NO. 743,  
CITY OF RHOME, WISE COUNTY, TEXAS

249 RESIDENTIAL LOTS  
9 PRIVATE OPEN SPACE LOTS

OWNER/DEVELOPER:  
PMB RHOME DEVELOPER WEST 1, LLC  
4001 MAPLE AVENUE  
SUITE 600  
DALLAS, TEXAS 75219  
PHONE (214) 954-7039

ENGINEER/SURVEYOR:  
**LJA Surveying, Inc.**  
3017 W 7TH STREET, Suite 300  
Fort Worth, Texas 76107  
Phone 817.288.1900  
T.B.P.E.L.S. Firm No. 10194465

THIS PLAT FILED IN \_\_\_\_\_

REFERENCE CASE NUMBERS  
FP-21-XXX

FEBRUARY 2021 PHASE 1



LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE
L1	N14°30'47"E	110.00'	L92	S47°16'48"W	14.14'
L2	N30°29'13"W	14.14'	L93	S42°43'12"E	14.14'
L3	N14°30'47"E	50.00'	L94	N11°28'05"W	12.76'
L4	N59°30'47"E	14.14'	L95	N81°20'52"W	20.00'
L5	N14°30'47"E	115.00'	L96	S02°16'48"W	32.95'
L6	S30°29'13"E	28.28'	L97	N14°43'45"E	61.35'
L7	N14°50'47"E	60.00'	L98	N19°41'10"E	48.13'
L8	N59°30'47"E	28.28'	L99	N24°38'35"E	48.13'
L9	N14°30'47"E	122.12'	L100	S29°35'59"W	48.13'
L10	N39°00'51"W	13.49'	L101	N34°33'24"E	48.13'
L11	N02°34'58"E	50.01'	L102	S39°30'48"W	48.13'
L12	N47°14'45"E	13.84'	L103	N44°28'13"E	48.13'
L13	N42°27'41"W	14.51'	L104	N49°25'37"E	48.13'
L14	N03°12'36"E	50.02'	L105	S54°23'02"W	48.13'
L15	N89°56'02"E	46.50'	L106	S59°20'27"W	48.13'
L16	N80°03'15"E	46.50'	L107	S64°17'51"W	48.13'
L17	N70°10'27"E	46.50'	L108	S69°15'16"W	48.13'
L18	N60°54'17"E	52.13'	L109	N74°12'40"E	48.13'
L19	N26°27'14"W	14.14'	L110	N79°10'05"E	48.13'
L20	N22°37'26"W	93.60'	L111	S84°07'29"W	48.13'
L21	S02°16'48"W	55.79'	L112	S89°04'54"W	48.13'
L22	N02°16'48"E	55.79'	L113	N85°57'41"W	48.13'
L23	N02°16'48"E	94.50'	L114	N81°00'17"W	48.13'
L24	N02°16'48"E	94.50'	L115	N76°02'52"W	48.13'
L25	N73°05'50"E	71.72'	L116	N71°05'28"W	48.13'
L26	S02°16'48"W	69.50'	L117	S61°48'38"E	56.60'
L27	S26°28'41"E	92.75'	L118	N29°16'20"E	14.43'
L28	S48°39'38"E	50.00'	L119	S63°05'21"E	14.43'
L29	S41°04'41"W	27.95'	L120	S10°55'04"W	14.43'
L30	S11°37'57"E	27.47'	L121	N33°56'32"W	51.44'
L31	N09°32'57"E	50.00'	L122	N26°27'14"W	68.19'
L32	N42°43'12"W	14.14'	L123	N43°37'48"E	14.73'
L33	N47°16'48"E	14.14'	L124	S81°26'38"E	14.43'
L34	N42°43'12"W	14.14'	L125	S05°53'31"E	12.79'
L35	N18°14'52"W	120.50'	L126	N45°09'31"W	13.84'
L36	S17°28'53"E	20.00'	L127	N88°57'23"W	26.22'
L37	N39°16'35"E	14.43'	L128	N82°02'36"E	65.95'
L38	N34°25'40"W	29.28'	L129	N77°17'54"E	49.32'
L39	N74°27'26"E	42.43'	L130	N72°38'44"E	48.24'
L40	S69°50'16"W	56.70'	L131	S68°22'22"W	44.56'
L41	N66°00'28"E	56.71'	L132	S63°19'42"W	51.77'
L42	N62°10'40"E	56.71'	L133	S45°55'39"W	42.22'
L43	N58°20'52"E	56.71'	L134	N44°04'21"W	86.75'
L44	N54°31'05"E	56.71'	L135	N34°15'56"W	47.24'
L45	N50°41'17"E	56.71'	L136	N47°54'08"W	56.71'
L46	N46°51'29"E	56.71'	L137	N34°16'47"W	63.24'
L47	N43°01'41"E	56.71'	L138	S48°03'05"W	15.13'
L48	N39°09'10"E	58.05'	L139	S81°16'34"W	15.80'
L49	N36°31'02"E	20.00'	L140	N49°21'25"W	14.43'
L50	N33°52'54"E	58.05'	L141	S52°57'26"W	29.06'
L51	N30°00'23"E	56.71'	L142	S57°00'44"E	29.99'
L52	N26°10'35"E	56.71'	L143	N56°13'58"E	30.94'
L53	N22°04'17"E	56.71'	L144	S30°29'13"E	28.28'
L54	N18°31'00"E	56.71'	L145	N01°09'13"W	120.86'
L55	N14°41'12"E	56.71'	L146	S85°43'09"W	65.87'
L56	N10°51'24"E	56.71'	L147	N82°04'11"E	56.39'
L57	N07°01'56"E	56.71'	L148	N78°25'13"E	56.39'
L58	N23°21'05"E	58.89'	L149	N74°46'15"E	56.39'
L59	N42°43'12"W	14.14'	L150	N71°07'17"E	56.39'
L60	S47°16'48"W	14.14'	L151	N67°28'19"E	56.39'
L61	N77°42'13"W	65.91'	L152	N63°49'22"E	56.39'
L62	N87°43'12"W	50.00'	L153	N60°10'24"E	56.39'
L63	S45°24'27"W	48.23'	L154	N56°31'26"E	56.39'
L64	S40°11'35"W	80.00'	L155	N52°48'50"E	56.39'
L65	S57°33'19"W	80.00'	L156	S05°38'23"W	20.00'
L66	S74°55'04"W	80.00'	L157	S07°55'45"W	47.16'
L67	N87°43'12"W	80.00'	L158	N30°29'36"E	26.83'
L68	N70°21'28"W	80.00'	L159	N33°09'06"W	22.67'
L69	N52°59'43"W	80.00'	L160	S15°32'34"E	42.43'
L70	N35°37'59"W	80.00'	L161	S59°30'47"W	28.28'
L71	N40°50'51"W	48.23'	L162	S30°29'13"E	14.14'
L72	N87°43'12"W	50.00'	L163	N46°55'21"E	59.22'
L73	S82°15'49"W	65.91'	L164	N41°39'57"E	59.22'
L74	N42°43'12"W	14.14'	L165	N36°24'34"E	59.22'
L75	N13°12'24"W	14.62'	L166	N31°09'11"E	59.22'
L76	N81°22'54"E	14.89'	L167	N25°53'47"E	59.22'
L77	S47°16'48"W	14.14'	L168	N21°07'38"E	59.24'
L78	N02°16'48"E	69.50'	L169	N59°30'47"E	14.14'
L79	N00°16'21"E	38.99'	L170	S30°29'13"E	14.14'
L80	S04°12'49"E	48.13'	L171	N84°31'46"E	13.69'
L81	S09°10'13"E	48.13'	L172	S11°34'01"W	44.65'
L82	N14°07'38"W	48.13'	L173	S08°55'46"E	41.66'
L83	S19°05'03"E	48.13'	L174	S69°35'27"E	41.51'
L84	N24°02'27"W	48.13'	L175	S01°51'02"E	13.69'
L85	N28°59'52"W	48.13'	L176	N28°32'57"E	51.54'
L86	N33°57'16"W	48.13'	L177	N14°30'47"E	50.00'
L87	N38°54'41"W	48.13'	L178	S72°04'14"W	17.85'
L88	N43°52'05"W	48.13'	L179	N62°52'55"W	64.80'
L89	S48°49'30"E	48.13'	L180	N42°12'11"W	103.08'
L90	N58°03'10"W	60.95'	L181	S27°03'49"W	2.50'

OWNER'S DEDICATION

STATE OF TEXAS )  
COUNTY OF DENTON )

WHEREAS PMB ROLLING V, LP IS THE OWNER OF A 92.792 ACRE TRACT OF LAND SITUATED IN THE SMITH COUNTY SCHOOL LAND SURVEY, ABSTRACT No. 743, CITY OF RHOME AND ITS E.T.J., WISE COUNTY, TEXAS, AND BEING A PORTION OF A TRACT OF LAND DESCRIBED TO PMB ROLLING V, LP BY DEED RECORDED IN COUNTY CLERK FILE No. 201911568, OFFICIAL PROPERTY RECORDS, WISE COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID 92.792 ACRE TRACT, FROM WHICH THE SOUTHWEST CORNER OF SAID PMB ROLLING V TRACT BEARS SOUTH 55°47'19" WEST, A DISTANCE OF 4381.62 FEET;

THENCE SOUTH 87°43'12" EAST, A DISTANCE OF 2,175.29 FEET TO A 5-8 INCH IRON ROD WITH CAP STAMPED "LJA" SET (HEREINAFTER REFERRED TO AS "IRON ROD SET") ON THE WEST RIGHT-OF-WAY LINE OF F.M. 3433 (A 100 FOOT RIGHT-OF-WAY);

THENCE SOUTH 29°27'26" WEST, WITH THE WEST RIGHT-OF-WAY LINE OF SAID F.M. 3433, A DISTANCE OF 2,748.56 FEET TO AN IRON ROD SET;

THENCE SOUTH 89°18°24" WEST, DEPARTING THE WEST RIGHT-OF-WAY LINE OF SAID F.M. 3433, AND ALONG THE SOUTH LINE OF SAID PMB ROLLING V LAND, LP TRACT, SAME BEING THE NORTH LINE OF A 98.18 ACRE TRACT OF LAND DESCRIBED TO THE ESTATES AT CHISHOLM RIDGE 1996-I, L.P., AS RECORDED IN VOLUME 648, PAGE 111, REAL PROPERTY RECORDS, WISE COUNTY, TEXAS, A DISTANCE OF 981.09 FEET TO A SET IRON ROD;

THENCE OVER AND ACROSS SAID PMB ROLLING V LAND, LP TRACT THE FOLLOWING COURSES AND DISTANCES:

NORTH 00°41'33" WEST, A DISTANCE OF 243.37 FEET TO AN IRON ROD SET;

NORTH 61°08'32" WEST, A DISTANCE OF 118.11 FEET TO AN IRON ROD SET;

NORTH 26°28'41" WEST, A DISTANCE OF 330.58 FEET TO AN IRON ROD SET;

NORTH 14°30'47" EAST, A DISTANCE OF 225.65 FEET TO AN IRON ROD SET;

SOUTH 75°29'13" EAST, A DISTANCE OF 120.00 FEET TO AN IRON ROD SET;

NORTH 14°30'47" EAST, A DISTANCE OF 110.00 FEET TO AN IRON ROD SET;

NORTH 30°29'13" WEST, A DISTANCE OF 14.14 FEET TO AN IRON ROD SET;

NORTH 14°30'47" EAST, A DISTANCE OF 50.00 FEET TO AN IRON ROD SET;

NORTH 59°30'47" EAST, A DISTANCE OF 14.14 FEET TO AN IRON ROD SET;

NORTH 14°30'47" EAST, A DISTANCE OF 115.00 FEET TO AN IRON ROD SET;

NORTH 30°29'13" WEST, A DISTANCE OF 28.28 FEET TO AN IRON ROD SET;

NORTH 14°30'47" EAST, A DISTANCE OF 60.00 FEET TO AN IRON ROD SET;

NORTH 59°30'47" EAST, A DISTANCE OF 28.28 FEET TO AN IRON ROD SET;

NORTH 14°30'47" EAST, A DISTANCE OF 122.12 FEET TO THE BEGINNING OF A CURVE TO THE LEFT HAVING A RADIUS OF 225.00 FEET AND A CHORD THAT BEARS NORTH 12°11'00" EAST, 18.29 FEET TO AN IRON ROD SET;

WITH SAID CURVE TO THE LEFT THROUGH A CENTRAL ANGLE OF 04°39'34", AN ARC DISTANCE OF 18.30 FEET TO AN IRON ROD SET;

NORTH 39°00'51" WEST, A DISTANCE OF 13.49 FEET TO AN IRON ROD SET;

NORTH 02°34'58" EAST, A DISTANCE OF 50.01 FEET TO AN IRON ROD SET;

NORTH 47°14'45" EAST, A DISTANCE OF 13.84 FEET TO AN IRON ROD SET;

NORTH 01°02'37" EAST, A DISTANCE OF 220.63 FEET TO AN IRON ROD SET;

NORTH 42°27'41" WEST, A DISTANCE OF 14.51 FEET TO AN IRON ROD SET;

NORTH 03°12'36" EAST, A DISTANCE OF 50.02 FEET TO AN IRON ROD SET;

NORTH 04°52'28" EAST, A DISTANCE OF 120.00 FEET TO AN IRON ROD SET;

NORTH 89°56'02" EAST, A DISTANCE OF 46.50 FEET TO AN IRON ROD SET;

NORTH 80°03'15" EAST, A DISTANCE OF 46.50 FEET TO AN IRON ROD SET;

NORTH 70°10'27" EAST, A DISTANCE OF 46.50 FEET TO AN IRON ROD SET;

NORTH 60°54'17" EAST, A DISTANCE OF 52.13 FEET TO AN IRON ROD SET;

NORTH 26°27'14" WEST, A DISTANCE OF 14.14 FEET TO AN IRON ROD SET;

NORTH 22°37'26" WEST, A DISTANCE OF 93.60 FEET TO THE BEGINNING OF A NON-TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 525.00 FEET AND A CHORD THAT BEARS SOUTH 82°42'22" WEST, 24.49 FEET TO AN IRON ROD SET;

WITH SAID CURVE TO THE RIGHT THROUGH A CENTRAL ANGLE OF 02°40'25", AN ARC-DISTANCE OF 24.50 FEET TO AN IRON ROD SET;

NORTH 05°57'28" WEST, A DISTANCE OF 294.53 FEET TO AN IRON ROD SET;

THENCE NORTH 02°16'48" EAST, A DISTANCE OF 280.00 FEET TO THE POINT OF BEGINNING AND CONTAINING A CALCULATED AREA OF 92.792 ACRES (4,042.031 SQ. FEET), OF LAND.

TO BE KNOWN AS:

LOTS 57-68, BLOCK 3; LOTS 63-77 & 1X, BLOCK 7; LOTS 1-25, 1X & 2X, BLOCK 9; LOTS 1-43, BLOCK 10; LOTS 1-30, BLOCK 11; LOT 1X, BLOCK 12; LOTS 1-23, BLOCK 13; LOTS 1-9 & 1X, BLOCK 14; LOTS 1-7, BLOCK 15; LOTS 1-14, BLOCK 16; LOTS 1-33 & 1X, BLOCK 17; LOT 1X, BLOCK 18; LOTS 1-17 & 1X, BLOCK 19; LOTS 1-12, BLOCK 20; & LOTS 1-9 & 1X, BLOCK 21

BLUESTEM, PHASE 1

AN ADDITION TO THE CITY OF RHOME, WISE COUNTY, TEXAS AND DO HEREBY DEDICATE TO THE PUBLIC USE FOREVER THE EASEMENTS AND RIGHTS-OF-WAY AS SHOWN HEREON.

EXECUTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, A.D. 2021.

BY: PMB RHOME DEVELOPER WEST 1, LLC  
A TEXAS LIMITED LIABILITY COMPANY  
ITS MANAGER

BY: PMB RHOME DEVELOPER WEST 1, LLC,  
A TEXAS LIMITED LIABILITY COMPANY,  
ITS MANAGER

BY: \_\_\_\_\_  
PETER PINCOFFS  
MANAGER

STATE OF TEXAS )  
COUNTY OF WISE )

BEFORE ME, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, ON THIS DAY PERSONALLY APPEARED K. TAYLOR BAIRD, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, A.D. 2021.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

MY COMMISSION EXPIRES:

NOTES

- HORIZONTAL DATUM: THE BEARING BASIS IS GRID NORTH, TEXAS STATE PLANE COORDINATE SYSTEM, NORTH CENTRAL ZONE, NAD83 (NAD83 (2011) EPOCH 2010), AS DETERMINED BY GPS OBSERVATIONS. ALL DISTANCES SHOWN HEREON ARE THE RESULT OF THE APPLICATION OF A COMBINED SCALE FACTOR OF 1.0001660276 FROM THE ORIGIN (0,0).
- ALL SET CORNERS ARE 5/8 INCH IRON RODS WITH PLASTIC CAPS STAMPED "LJA SURVEYING" UNLESS OTHERWISE NOTED.
- NO PERMANENT BUILDINGS OR STRUCTURES SHALL BE CONSTRUCTED OVER ANY EXISTING OR PLATTED WATER, SANITARY SEWER, DRAINAGE, GAS, ELECTRIC, CABLE OR OTHER UTILITY EASEMENT OF ANY TYPE.
- SUBJECT TRACT IS AFFECTED BY 100-YEAR FLOODPLAIN PER FEMA - FLOOD INSURANCE RATE MAP NUMBER 48121C0490 G, DATED APRIL 18, 2011.
- THE CITY OF RHOME SHALL NOT BE HELD RESPONSIBLE FOR THE CONSTRUCTION, MAINTENANCE OR OPERATION OF ANY LOTS CONTAINING PRIVATE COMMON AREAS OR FACILITIES IDENTIFIED AS SUCH ON THIS PLAT. SAID LOTS AND FACILITIES SHALL INCLUDE, BUT ARE NOT LIMITED TO: PRIVATE STREETS, EMERGENCY ACCESS EASEMENTS, AND GATED PRIVATE ENTRANCES, RECREATION, LANDSCAPE, AND OPEN SPACE AREAS; WATER AND WASTEWATER DISTRIBUTION, COLLECTION, AND TREATMENT FACILITIES, AND CLUBHOUSE, RECREATION BUILDINGS AND OUTDOOR FACILITIES.
- THE LANDOWNERS AND SUBSEQUENT OWNERS OF THE LOTS AND PARCELS IN THIS SUBDIVISION, ACTING JOINTLY AND SEVERALLY AS A LAND OWNERS ASSOCIATION, SHALL BE RESPONSIBLE FOR SUCH CONSTRUCTION, RECONSTRUCTION, MAINTENANCE AND OPERATION OF THE SUBDIVISION'S PRIVATE COMMON AREAS AND FACILITIES, AND SHALL AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF RHOME TEXAS, FROM ALL CLAIMS, DAMAGES AND LOSSES ARISING OUT OF, OR RESULTING FROM THE PERFORMANCE OF THE OBLIGATIONS OF SAID OWNERS ASSOCIATION, AS SET FORTH HEREIN.

SURVEYOR'S CERTIFICATE

I, AARON C. BROWN, REGISTERED PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THE PLAT SHOWN HEREON DOES ACCURATELY REPRESENT THE PROPERTY AS DETERMINED BY AN ON THE GROUND SURVEY, MADE UNDER MY DIRECTION AND SUPERVISION, AND THAT ALL CORNERS ARE AS SHOWN.

FOR REVIEW & COMMENT ONLY

AARON C. BROWN  
REGISTERED PROFESSIONAL LAND SURVEYOR  
TEXAS REGISTRATION NO. 6702

DATE: \_\_\_\_\_



A  
FINAL PLAT  
OF  
BLUESTEM, PHASE 1  
OF

LOTS 57-68, BLOCK 3; LOTS 63-77 & 1X, BLOCK 7;  
LOTS 1-25, 1X, & 2X, BLOCK 9; LOTS 1-43, BLOCK 10;  
LOTS 1-30, BLOCK 11; LOT 1X, BLOCK 12;  
LOTS 1-23, BLOCK 13; LOTS 1-9 & 1X, BLOCK 14;  
LOTS 1-7, BLOCK 15; LOTS 1-14, BLOCK 16;  
LOTS 1-33 & 1X, BLOCK 17; LOT 1X, BLOCK 18;  
LOTS 1-17 & 1X, BLOCK 19; LOTS 1-12, BLOCK 20;  
& LOTS 1-9 & 1X, BLOCK 21

92.792 ACRES  
SITUATED IN THE  
SMITH COUNTY SCHOOL LAND SURVEY, ABSTRACT NO. 743,  
CITY OF RHOME, WISE COUNTY, TEXAS

249 RESIDENTIAL LOTS  
9 PRIVATE OPEN SPACE LOTS

OWNER/DEVELOPER:  
PMB RHOME DEVELOPER WEST 1, LLC  
4001 MAPLE AVENUE  
SUITE 600  
DALLAS, TEXAS 75219  
PHONE (214) 954-7039

ENGINEER/SURVEYOR:  
**LJA Surveying, Inc.**  
3017 W 7TH STREET, Phone 817.288.1900  
Suite 300  
Fort Worth, Texas 76107 T.B.P.E.L.S. Firm No. 10194465

THIS PLAT FILED IN \_\_\_\_\_

REFERENCE CASE NUMBERS  
FP-21-XXX

FEBRUARY 2021 PHASE 1

Certificate of approval by the City Council of the City of Rhome:

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by the City Council of the City of Rhome, Texas.

Mayor \_\_\_\_\_

City Secretary \_\_\_\_\_





## Agenda Commentary

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**Meeting Date:** March 11, 2021

**Department:** Administration

**Contact:** Cynthia Northrop, City Administrator

**Agenda Item:** J. Discussion and any necessary action regarding Letter of Intent from Atomic Ranch for Utility Agreement

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**Type of Item:** ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☐ Discussion & Direction ☒ Other

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**Summary-Background:**

Representatives interested in developing an upscale RV Park (Atomic Ranch) in the City of Rhome's ETJ located south of SH 114 and east of US 287 contacted the City of Rhome to explore water and sewer availability. The area is in Aqua Texas CCN so the city will not be providing water. Atomic Ranch is requesting sewer (17000 gpd) and will pay for the infrastructure required to bring the sewer line to their property and connect via a metered connection. This Letter of Intent lays out the expectations and responsibilities of each party.

**Benefits:**

While located in our ETJ and not requiring platting (they are not subdividing the property) this development will be an up-scale destination resort style RV park that would have positive economic impacts for the City of Rhome with their expected population seeking retail services. Additionally, though not required, the city would have the opportunity to up-size the infrastructure at the same time in preparation for growth in the Prairie Point area, if desired.

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**Funding Expected:** ☐ Revenue ☐ Expenditure ☒ N/A **Budgeted Item:** ☐ Yes ☐ No ☐ N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☐ N/A ☒ Required **Completed:** Yes

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**Supporting Documents attached:** Letter of Intent, conceptual site plan

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**Recommendation:** Authorize the city administrator to execute the Letter of Intent

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March 2, 2021

Letter of Intent – Utility  
Agreement Hwy 114/287 RV  
Resort

To: The City of Rhome

We welcome the opportunity to submit this letter to pursue an agreement with the intent for the City of Rhome to provide SEWER services to the property of 44.936 and 1.048 acres of land in attached exhibits. It is the intent of this letter to pursue a developer's agreement between the owners of 46.01 acre tract on Hwy 114 and Hwy 287, which is in the ETJ of Rhome, TX. This property is planned to be a destination resort style RV facility that will bring a high-class venue and resort as an attraction to travelers as well as local DFW patrons to the City of Rhome. It also assists the City of Rhome's expansion of their sewer infrastructure to the SE at the developers cost as well as the sale of its utility services to this location. We present this opportunity to the city of Rhome with the following request.

1. The City of Rhome agrees to provide sewer service at the standard out of city rates to the property. (Estimated 17,000gpd)
2. Developer agrees to assume cost of infrastructure from the development to connect to the East Wastewater Treatment Plant. The developer is responsible for only the infrastructure necessary to provide service to their property. Any oversizing of lines would be paid for by the city.
3. Developer agrees to submit drainage and storm water detention plans to the City engineer for review to ensure that no offsite property owner is affected adversely.
4. The City will not require the owner to annex as a condition for service.

The parties acknowledge that time is of the essence and agree to work diligently towards completion of a developer's agreement upon approval of this LOI by City Council.

Cynthia Northop (City of Rhome): \_\_\_\_\_

Dan Addante (Property Representative): Dan Addante



## Agenda Commentary

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**Meeting Date:**

**Department:** Emergency Management

**Contact:** Chief Fitch

**Agenda Item:** M. Discussion regarding the City's Emergency Management Plan

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**Type of Item:** ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☐ Discussion & Direction ☒ Other

---

**Summary-Background:**

The City of Rhome established an Emergency Management Committee early 2018, consisting of the City Administrator, Fire Chief, Police Chief and the Public Works Director. The City of Rhome falls under the Wise County Emergency Management Plan and the Fire Chief is a member representing the City of Rhome.

The National Incident Management System (NIMS) "...guides all levels of government, nongovernmental organizations and the private sector to work together to prevent, protect against, mitigate, respond to and recover from incidents.

NIMS provides stakeholders across the whole community with the shared vocabulary, systems, and processes to successfully deliver the capabilities described in the National Preparedness System. NIMS defines operational systems that guide how personnel work together during incidents."

---

**Funding Expected:** ☐ Revenue ☐ Expenditure ☒ N/A

**Budgeted Item:** ☐ Yes ☐ No ☐ N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☒ N/A ☐ Required **Date Completed:** \_\_\_\_\_

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**Supporting Documents attached:** Emergency Management Plan - Brief

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**Recommendation:** For information

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# **Emergency Management Plan**

## **National Incident Management System**

"NIMS guides all levels of government, nongovernmental organizations and the private sector to work together to prevent, protect against, mitigate, respond to and recover from incidents.

NIMS provides stakeholders across the whole community with the shared vocabulary, systems, and processes to successfully deliver the capabilities described in the National Preparedness System. NIMS defines operational systems that guide how personnel work together during incidents."

<https://www.fema.gov/emergency-managers/nims>

## **Emergency Operations Center (EOC)**

The EOC is the location where staff from multiple departments or agencies come together to address imminent threats and hazards and to provide coordinated support to incident command, on-scene personnel, and other EOCs. EOCs may be fixed locations, temporary facilities, or virtual structures with remote staff depending on the type of emergency.

The location of the EOC Command Post will typically be in the Fire Administration Conference Room. The Emergency Management Committee will be staged at the Command Post.

## **Emergency Management Committee**

The Emergency Management Committee consists of the following:

- City Administrator
- Fire Chief/Emergency Management Coordinator
- Police Chief
- Public Works Director

Each member has certain roles and responsibilities within their area of expertise.

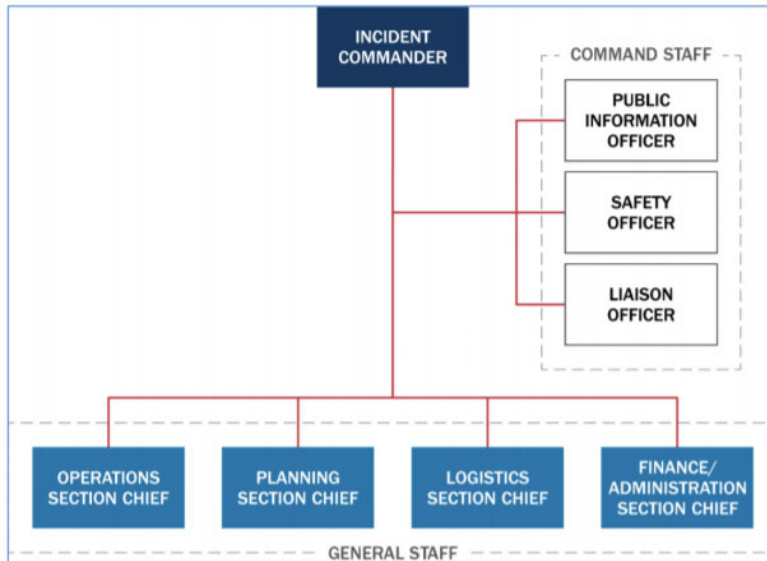
### **City Administrator**

The City Administrator is responsible for communicating information to Elected Officials including the Mayor and City Council. The City Administrator acts as a go between for all Elected Officials and the Emergency Management Committee and will provide regular communications, as appropriate, during an emergency. The City Administrator also communicates information to the Emergency Management Committee from the Elected Officials.

### **Fire Chief/Emergency Management Coordinator**

The Fire Chief is the designated Emergency Management Coordinator (EMC) for the City and is responsible for coordinating with the City Administrator during an emergency as well as coordinating with Wise County Emergency Management for resources or other assistance as needed whether from the county, state, or federal level.

The Fire Chief will maintain a presence at the EOC Command Post and will follow guidelines from the National Incident Management System (NIMS). As the EMC, the Fire Chief will establish the necessary command structure for each type of incident and delegate responsibilities to personnel, as appropriate.



## Police Chief

The Police Chief is responsible for the safety and security of the EOC and helps to lead coordinated efforts in the safety of the Community as well as the affected area of the incident. The Police Chief will coordinate with Wise County Sheriff Office and the EMC, as appropriate, for additional resources needed to secure or mitigate the incident.

## Public Works Director

The Public Works Director is responsible for the securing the City's water and wastewater services as well as transportation system throughout any incident as well as coordinating the cleanup efforts and additional resources with the EMC.

## Internal Communications

Email and phone communications will be the primary medium for disseminating information. However, some types of emergencies will require face to face interactions to ensure continuity throughout the duration of the incident.

For some types of emergencies, Elected Officials will be staged in the Briefing Room which will typically be in the Community Center or the Senior Building. The City Administrator will be the liaison between Elected Officials staged in Briefing Room and the Emergency Management Committee in the Command Post.

## External Communications

Before, during, and after an incident, coordinated and timely communication to the public is critical. Effective communication can save lives and property, and can promote credibility and public trust. The City Administrator will be responsible for external communications related to the City of Rhome. The Public Information Officer (PIO) designated by the EMC for any particular incident will be responsible for coordinating communications with the EMC within the Incident Command System (ICS).



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhode, Texas 76078

Telephone: 817-636-2462

[www.cityofrhode.com](http://www.cityofrhode.com) | [citysecretary@cityofrhode.com](mailto:citysecretary@cityofrhode.com)

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## AGENDA ITEM N

CITY OF RHOME, TEXAS

# *Proclamation of Appreciation*

**A PROCLAMATION OF THE CITY COUNCIL  
OF THE CITY OF RHOME, TEXAS, TO  
POLICE CHIEF SAM LOVE  
FOR HIS SERVICE TO THE CITY OF RHOME  
SEPTEMBER 9, 2016 – MARCH 12, 2021**

**WHEREAS**, the City Council of the City of Rhome, Texas wishes to express their sincere appreciation to Police Chief Sam Love for his invaluable service to the City of Rhome; and

**WHEREAS**, Sam Love served with distinction and honor as the City of Rhome's Police Chief for over five years; and

**WHEREAS**, Police Chief Sam Love's dedication and loyalty to Rhome and its citizens has been instrumental to the enhanced welfare, growth and development of the City of Rhome.

**NOW THEREFORE, BE IT PROCLAIMED** that the City Council of the City of Rhome, Texas hereby expresses their heartfelt appreciation to City of Rhome's Police Chief Sam Love for his unselfish contributions and service to the City of Rhome and its citizens.

Passed and approved by the City Council of the City of Rhome, Texas, this 11th day of March 2021.

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Jo Ann Wilson,  
Mayor

[SEAL]

ATTEST:

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Shannon Montgomery, TRMC  
City Secretary