



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

Mayor
Jo Ann Wilson

City Council

**Mayor Pro-Tem,
Place 1**
Josh McCabe

Place 2
Michelle Tye

Place 3
Elaine Priest

Place 4
Sam Eason

Place 5
Ashley Majors

**City
Administrator**
Cynthia Northrop

City Attorney
Carvan Adkins

City Secretary
Shannon
Montgomery

Fire Chief
Darrell Fitch

Police Chief
Eric Debus

**Public Works
Director**
Sean Densmore

NOTICE OF REGULAR MEETING OF THE RHOME CITY COUNCIL

Meeting Date: Thursday, June 10, 2021

Location: VIA TELEPHONE CONFERENCE

MEETING START TIME: 6:30 PM

(Total Estimated Meeting Time 2 Hours)

NOTICE IS HEREBY GIVEN in accordance with order of the Office of the Governor issued March 16, 2020, and most recently extended on June 7, 2021, the City Council of the City of Rhome will conduct its Regular Meeting scheduled for 6:30pm on Thursday, June 10, 2021 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

This meeting will be closed to in person attendance by the public.

A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Telephonic and videoconferencing capabilities will be utilized to allow individuals to address the Council. Members of the public are entitled to participate remotely **via GoToMeeting Teleconferencing. Citizens may join the GoToMeeting:**

Regular City Council Meeting

Thursday, June 10, 2021 6:30PM (CDT)

You can dial in using your phone.

United States (Toll Free): 1-877-309-2073

United States: 1646-749-3129

Access Code: 979-115-693

Members of the public who wish to submit written comments on a listed agenda item must submit their comments to citysecretary@cityofrhome.com no later than **4:00pm on day of meeting.**

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

This meeting will be recorded and the recording will be available to the public in accordance with the Open Meetings Act upon written request.

Call to Order and Establish a Quorum (Estimated 1 minute)

Public Presentations and Input (Estimated Time Varies)

The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear comments during this designated time. Request form, or email, must be submitted to the City Secretary, via email to citysecretary@cityofrhome.com, prior to 4:00pm to be recognized.

Announcements from Mayor and Council Members (Estimated 2 minutes)

June 2021 Events:

- Thursday, June 10, 2021 – Regular City Council Meeting
- Saturday, June 12, 2021 – Splash Days at the Rhome Fire Department
- Thursday, June 24, 2021 – Regular City Council Meeting

Consent Agenda (Estimated 2 minutes)

All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.

- A. Minutes of City Council Regular Session dated May 27, 2021 **(City Secretary)**

Monthly Staff Reports and Board Minutes (Estimated 2 minutes)

All items under this section are for informational purposes only; no action will be taken by Council.

- B. Introduction of new Police Chief Eric Debus **(City Administrator)**
- C. Departments: Administration, Building & Development, Fire Rescue, Municipal Court, Police, and Public Works **(Department Heads)**
- D. Minutes of Regular Parks & Recreation Board Meeting dated May 6, 2021 **(City Secretary)**

Public Hearing (Estimated 5 minutes)

- E. Rhome City Council to conduct a Public Hearing to consider a request for a Carport Legal property being acres: Acres: 1.001, Lot 8, Blk: D, Subd: ALLIANCE ESTATES PH 2, Abst: A—743 SMITH CSL, also known as 1107 Meadowlark Drive, Rhome, Texas 76078

Regular Agenda – New Business

- F. Discussion and any necessary action regarding a request for a Carport Legal property being acres: 1.001, Lot 8, Blk: D, Subd: ALLIANCE ESTATES PH 2, Abst: A—743 SMITH CSL, also known as 1107 Meadowlark Drive, Rhome, Texas 76078 **(Estimated 5 minutes/City Administrator)**
- G. Update and discussion regarding 2021-2022 Preliminary Taxable Values **(Estimated 5 minutes/City Administrator)**
- H. Discussion and any necessary action regarding Council Priorities for Fiscal Year 2021-2022 budget **(Estimated 20 minutes/City Administrator)**
- I. Discussion and any necessary action regarding annual review of city contracts as part of the 2021-2022 fiscal year budget planning process **(Estimated 15 minutes/City Administrator)**
- J. Discussion and any necessary action regarding Presentation of List of City Inventoried Assets as Required by Section 1.20.045 **(Estimated 5 min/City Secretary)**
- K. Discussion and any necessary action regarding an amendment to the Quorum Contract **(Estimated 10 minutes/City Administrator)**
- L. Discussion and any necessary action regarding the designation of a Safe Space, including signage **(Estimated 10 minutes/Mayor Pro Tem McCabe)**
- M. Discussion and any necessary action regarding public use of the Senior Center Building as the City transitions from State mandated COVID restrictions **(Estimates 10 minutes/Mayor)**

- N. Discussion and any necessary action regarding assigning Mayor and Council Members City email addresses **(Estimated 5 minutes/Mayor/Council Member Majors)**

Executive Session (Estimated 20 minutes)

Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:

- O. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
- P. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
- Q. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests public
- R. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations
 - Wellflex Site

Reconvene into Regular Session

- S. Discussion and any necessary action as a result of Executive Session **(Estimated 5 minutes)**

Future Agenda Items (Estimated 1 minute)

Adjourn (Estimated 1 minute)

A quorum of Planning & Zoning Commissioners may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.

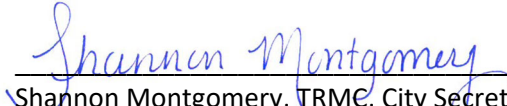
A quorum of Parks & Recreation Board Members may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.

**Pursuant to the Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code, the Council may convene into executive session at any time during the meeting if a need rises for the City Council to seek advice from the City Attorney concerning any item on this agenda, to discuss pending and contemplated litigation, or a settlement offer, or to discuss a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Board of Texas clearly conflicts with Chapter 551.*

The Council may vote and / or act upon each of the items listed in this Agenda. Except for Public Presentation and Input and items in the Agenda designated as public hearing or otherwise designated for public input, there will be no public input during the course of this meeting without express authorization from the presiding officer.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at 817-636-2462 for further information.

CERTIFICATION: I do hereby certify that the above City Council Agenda was posted on the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas by 6:00pm on the 7th day of June 2021.


Shannon Montgomery, TRMC, City Secretary

I certify that the attached notice and agenda of items to be considered by the Rhome City Council was removed by me from the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas, on the _____ day of _____, 2021.

_____, Title: _____



Agenda Commentary

Meeting Date: Thursday, June 10, 2021

Department: Administration

Contact: Shannon Montgomery, TRMC

Agenda Item: A. Minutes of City Council Regular Session dated May 27, 2021 **(City Secretary)**

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☒ Other

Summary-Background: Minutes of May 27, 2021 Council Meeting

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

Funding Account: _____ **Amount:** _____

Legal Review Required: ☒ N/A ☐ Required **Date Completed:** _____

Engineering Review ☐ **FD Review** ☐ **PD Review** ☐ **PW Review** ☐

Supporting Documents attached:

Draft Minutes of May 27, 2021 Council Meeting

Recommendation:

Approve Draft Meeting Minutes



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Rhyme, Texas 76078

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City Council

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Carvan Adkins

City Secretary
Shannon
Montgomery

Fire Chief
Darrell Fitch

**Interim Police
Chief**
Brody Brown

**Public Works
Director**
Sean Densmore

MINUTES OF SPECIAL MEETING OF THE RHOME CITY COUNCIL

Meeting Date: Thursday, May 27, 2021

Location: VIA TELEPHONE CONFERENCE

MEETING START TIME: 6:30 PM

Call to Order and Establish a Quorum

Mayor Wilson called the meeting to order at 6:30pm. Mayor Wilson called roll and announced a quorum of Council Members present.

Council Members Present:

Mayor Jo Ann Wilson

Mayor Pro Tem Josh McCabe

Council Member Michelle Tye

Council Member Elaine Priest

Council Member Sam Eason

Council Member Ashley Majors

City Staff Present:

City Administrator Cynthia Northrop

City Attorney Carvan Adkins

City Secretary Shannon Montgomery

Fire Chief Darrell Fitch

Interim Police Chief Brody Brown

Public Works Director Sean Densmore

Public Presentations and Input

The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear comments during this designated time. Request form, or email, must be submitted to the City Secretary, via email to citysecretary@cityofrhyme.com, prior to 4:00pm to be recognized.

The following made Public Presentations to the Council:

- Shirley Mize – Russell Street, Rhyme, Texas

Announcements from Mayor and Council Members

Council Member Eason thanked Debbie Kuhleman, Terry Priest and Tommie Eason for planting 27 new plants at the Veterans Park, Eason also thanked Public Works for their work at the Park.

Mayor Pro Tem McCabe announced the June 5th Plant Sale at the Family Park, in which all proceeds will benefit the Rhyme Beautification Fund and asked for a Moment of Silence to honor those have given their life to our Nation in observance of the upcoming Memorial Day Holiday.

Council Member Majors thanked the Rhyme Veterans for the upcoming Memorial Day Celebration.

Mayor Wilson made the following announcements:

- Rhyme Veterans Memorial Day Celebration will be held Saturday at the Rhyme Veterans Park
- The Rhyme Community Library will have a Book Sale June 3 – 5, 2021
- Dumpster Day – Saturday, May 29, 2021
- Monday, May 31, 2021 – City Offices Closed in observance of Memorial Day
- City is seeking volunteers for P&Z and Parks Board, the deadline to apply is June 18 with Council appointing at the June 24 Council Meeting

Consent Agenda

All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.

A. Minutes of City Council Regular Session dated April 29, 2021 (City Secretary)

B. Minutes of City Council Special Session dated May 20, 2021 (City Secretary)

C. Appointments of Marc Stanwyck and Anniassasa Satterfield as Rhome Reserve Police Officers (Interim Police Chief)

Motion made by Council Member Tye, seconded by Council Member Majors, to approve the Consent Agenda as presented.

City Secretary Montgomery asked for a roll-call vote:

| | |
|------------------------|-----|
| Mayor Pro Tem McCabe: | Aye |
| Council Member Tye: | Aye |
| Council Member Priest: | Aye |
| Council Member Eason: | Aye |
| Council Member Majors: | Aye |

Motion carried unanimously.

Monthly Staff Reports and Board Minutes

All items under this section are for informational purposes only; no action will be taken by Council.

D. Departments: Administration, Building & Development, Fire Rescue, Municipal Court, Police, and Public Works (Department Heads)

E. Minutes of Regular Parks & Recreation Board Meeting dated April 1, 2021 (City Secretary)

No discussion; no action taken.

Mayor Pro Tem McCabe asked that Agenda Item P be moved forward:

P. Discussion and any necessary action considering a Resolution designating the City of Rhome as a Sanctuary for the Unborn (Council Member Majors)

Council Member Majors introduced Connie Swain, who stated that Wise County Judge JD Clark passed a Resolution for unincorporated Wise County to be a Sanctuary for the Unborn. Swain stated seven cities in Wise County have also passed resolutions.

Mayor Wilson tabled this agenda item until the June 10, 2021 meeting; no further action.

Regular Session – Old Business

F. Discussion and any necessary action regarding amendment to the Waste Connections contract regarding bulk pickup (City Administrator)

City Administrator Northrop stated at the request of Council Member Majors, she contacted Waste Connections to discuss amending the contract by adding monthly bulk pick-up vs quarterly bulk pick-up currently included in the contract. To add monthly bulk pick-up will cost each residence an additional \$2.90 per month.

Northrop reminded Council that the new Waste Connection contract reduced residential solid waste cost by \$4.14; from \$15.59 to \$11.45 per month and currently includes containerized (carts) twice a week solid waste collection, pricing includes quarterly bulk and brush service as well as curbside hazardous waste collection with no recycling options.

Motion made by Council Member Majors, seconded by Council Member Priest, to amend the Waste Connections contract to include monthly bulk pickup.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe: Nay
Council Member Tye: Aye
Council Member Priest: Aye
Council Member Eason: Nay
Council Member Majors: Aye

Motion carried 3-2-0 with Council Members Tye, Priest and Majors voting for and Council Members McCabe and Eason voting against.

G. Update, discussion and any necessary action regarding Water and Wastewater Rate Study (City Administrator)

City Administrator Northrop provided a brief recap:

Council authorized a Water Source and Water/Wastewater Rate study in 2020. The results of the Water/Wastewater Study have been presented at several Council Meetings and was discussed in depth at the Budget Workshop held March 20, 2021. The Wastewater rates have not been raised since 1999 and the Water rates have not been raised since 2017. The Water/Wastewater Fund is an enterprise fund and as such, revenues should at least match expenses including operations and maintenance, improvements and necessary expansions.

Several scenarios were presented by the consultant, NewGen Strategies and Solutions, Inc. Staff is recommending Scenario 4 for capital and new program operations and maintenance for the Wastewater and no current change to the water rates.

If Council moves forward with Scenario 4 on the wastewater rate, effective September 1, 2021, the next steps include:

1. Send out notice of rate increase with June Utility billing
2. Post on website
3. This provides more than 60-day notice to our wastewater customers (please note, currently we do not have any out-of-city wastewater customers)

Chris Ekrut, NewGen Strategies & Solutions, reminded Council of the need to frequently monitor rates and the need to raise the current wastewater rates is to meet regulatory requirements, and if those requirements are not met, fines, prepare for growth and funding for capital projects, such as wastewater treatment plants upgrades and sanitary sewer line improvements and functional capital equipment to service residents.

Motion made by Council Member Tye, seconded by Council Member Eason to approve wastewater rate increase as recommended with an effective date of September 1, 2021.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe: Aye
Council Member Tye: Aye
Council Member Priest: Aye
Council Member Eason: Aye
Council Member Majors: Aye

Motion carried unanimously.

Mayor Wilson thanked Chris Ekrut for his presentation and attendance.

**CITY OF RHOME
ORDINANCE 2021-10**

AN ORDINANCE AMENDING THE EXISTING WASTEWATER RATES FOR THE CITY OF RHOME, TEXAS, AND PROVIDING AN EFFECTIVE DATE.

H. Discussion and any necessary direction and/or action regarding Budget Workshop items discussed on March 20, 2021 (City Administrator)

City Administrator Northrop reminded Council of the Vision/Budget Workshop held to review the Comprehensive Development Plan, accomplishments and Council priorities for the Fiscal Year 2021-2022 budget and at that workshop, Council discussed several items including maintaining level funding for M&O expenses and addressing bigger capital improvements via potential bonds.

Northrop also reminded Council of current debt:

- 2019 GO Bond – EWWTP Expansion (Principle outstanding = \$2,620,00/Final Maturity = 8/15/2044)
- 2017 Tax Notes – Facility improvements (Principle outstanding = \$369,000/Final Maturity = 9/15/24)
- 2016 GO Bond – Refunding Bond (Principle outstanding = \$938,000/Final Maturity = 9/15/2025)

Northrop encouraged Council to make decisions so that Staff can plan the Fiscal Year 2021-2022 with those decisions in mind by reminding Council that Staff and Council need to prepare for any bond issuance in November 2021 as several items need to be addressed by mid-August in advance of calling the election.

Council discussed different bond opportunities with John Martin, Hilltop Securities, the City's Financial Adviser and Bob Dransfield, Norton Rose Fulbright, the City's Bond Counsel. Both Martin and Dransfield answered questions from Council.

Northrop provided a Budget Workshop Summary of Potential Bond Items:

| Budget Workshop Summary of Potential Bond Items | | | |
|--|------------------|---|--|
| Project | FUND | COST (estimated) | Funding Options |
| 1. West WWTP & Water Improvements | Water/Wastewater | \$ 5,821,556 | Revenue Bond - Submitted PIF w/TWDB for low interest rate loan. Instrument- Revenue bond (Backed by revenue generated from W/WW rates) |
| 2. City Facilities (2 potential options*) | General Fund | | GO Bond (voter approval) |
| 3. Streets – A) Morris, Redbud, Pecan (design, drainage, construction) and B) Old Rhome including streets east of RR (chip seal) | General Fund | A) \$2.00 million B) \$ 1.75 million Total - \$3.75 | GO Bond (voter approval) |
| 4. Backhoe (\$115K), Dump Truck (\$90K), Work Truck (\$40) | Water/Wastewater | \$ 244 K | Finance – cost covered by rate increase |
| 5. Parks – ByWell Neighborhood Park | General Fund | \$ 150 K | (\$150K matching for \$300K) TPWD grant |

* Option 1 – Municipal Complex Bond (revote) exchanging FD façade improvements to FD and PW compliance items: Cost – estimated at \$5.76M

* Option 2 – Old City Hall and bring all 5 city facilities into compliance with minor cosmetic improvements: Cost – estimated at \$2M

City Administrator Northrop also reminded Council that building materials have increased anywhere from 100% - 150% over the last several months and are continuing to increase.

Motion made by Council Member Majors to table this agenda item until June 10, 2021; motion died for lack of a second.

Council continued to discuss options – debating short-term and long-term solutions, building size, and pros and cons to current facilities.

City Administrator Northrop continued discussing Project #1 on the Summary Table – West WWTP & Water Improvements.

Northrop stated that Staff is recommending a Revenue Bond for the proposed improvements as the revenue generated from both the water and wastewater rates can pay for this bond.

Motion made by Council Member Eason, seconded by Council Member Tye, to proceed with a revenue bond for the West WWTP and Water Improvements as listed in the Summary Table.

City Secretary Montgomery asked for a roll-call vote:

| | |
|------------------------|-----|
| Mayor Pro Tem McCabe: | Aye |
| Council Member Tye: | Aye |
| Council Member Priest: | Aye |
| Council Member Eason: | Aye |
| Council Member Majors: | Aye |

Motion carried unanimously.

Mayor Wilson went back to City Facilities, Northrop reminded Council of the two options regarding City Facilities:

1. Revise previous municipal complex bond to remove the Fire Department Façade and add the Fire Department and Public Works compliance items that would be approximately \$5.76M; or
2. Renovate 105 Main Street and bring all five city facilities into compliance with minor cosmetic improvements that would be approximately \$2M.

Council Member Eason asked if a third option could consist of option 1 and a portion of option 2 to renovate 105 Main Street to a shell.

Motion made by Council Member Majors to table this agenda item until June 3, 2021. Motion died for lack of a second.

City Administrator Northrop continued to discuss Project #4 – Water/Wastewater Equipment.

Motion made by Council Member Tye, seconded by Council Member Eason, to purchase the water/wastewater backhoe, dump truck, and work truck with a seven-year tax note.

City Secretary Montgomery asked for a roll-call vote:

| | |
|------------------------|-----|
| Mayor Pro Tem McCabe: | Aye |
| Council Member Tye: | Aye |
| Council Member Priest: | Aye |
| Council Member Eason: | Aye |
| Council Member Majors: | Aye |

Motion carried unanimously.

Council returned to the City Facilities discussion and Northrop re-summarized the options:

1. Revise previous municipal complex bond to remove the Fire Department Façade and add the Fire Department and Public Works compliance items that would be approximately \$5.76M; or

2. Renovate 105 Main Street and bring all five city facilities into compliance with minor cosmetic improvements that would be approximately \$2M; or
3. Allow for two propositions – option 1 and invest in refurbishing 105 Main Street into a shell and decide on its use at a later date.

Motion made by Council Member Priest, seconded by Council Member Eason, to approve option 3, allow for two propositions, both as General Obligation Bonds. First Proposition - revise the previous municipal complex to remove the Fire Department Façade and add the Fire Department and Public Works compliance items and Second Proposition to refurbish 105 Main Street to a shell.

City Secretary Montgomery asked for a roll-call vote:

| | |
|------------------------|-----|
| Mayor Pro Tem McCabe: | Aye |
| Council Member Tye: | Aye |
| Council Member Priest: | Aye |
| Council Member Eason: | Aye |
| Council Member Majors: | Nay |

Motion carried 4-1-0 with Council Members McCabe, Tye, Priest and Eason voting for and Council Member Majors voting against.

City Administrator Northrop continued discussing Project #3 – Streets.

Council focused on which streets would be repaired or replaced and the cost of the two proposed projects:

Project A – Morris, Redbud, Pecan which would entail design, drainage and construction for an estimated cost of \$2M and Project B – Old Rhome including streets east of the railroad which would be chip sealed for an estimated cost of \$1.75.

Financial Advisor Martin stated that road improvements could be certificates of obligation bonds; which is non-voter approved debt.

Motion made by Council Member Majors to utilize certificates of obligation bonds in the amount of \$3.75M; motion died for lack of a second.

Motion made by Council Member Eason, seconded by Council Member Majors, to fund both projects as general obligation bonds in the amount of \$3.75M.

After a short discussion Council Member Eason amended his motion to the amount of \$4M; Council Member Majors seconded the amended amount of \$4M.

City Secretary Montgomery asked for a roll-call vote:

| | |
|------------------------|-----|
| Mayor Pro Tem McCabe: | Aye |
| Council Member Tye: | Aye |
| Council Member Priest: | Aye |
| Council Member Eason: | Aye |
| Council Member Majors: | Aye |

Motion carried unanimously.

City Administrator Northrop continued discussing Project #5 – Parks – ByWell Neighborhood Park.

Council Member Majors asked can the City work to maintain its current parks before putting in a new park in ByWell. Northrop stated that Council, upon recommendation from the Parks and Recreation Board, approved the Master Parks Plan which prioritized a park in the ByWell community.

Motion made by Council Member Majors, seconded by Council Member McCabe, to utilize a general obligation bond in the amount of \$150,000 as recommended by Parks & Rec/Public Works; to potentially pursue a TPWD grant for the ByWell Neighborhood Park.

Council Member Eason questioned if a seven-year tax note would be more beneficial. Discussion ensued with Public Works Director Densmore informing Council of the \$115,000 turnkey cost to replace current playground equipment at the Rhome Family Park.

Council Member Majors amended her motion to the amount of \$300,000, Council Member McCabe seconded the amendment.

City Secretary Montgomery asked for a roll-call vote:

| | |
|------------------------|-----|
| Mayor Pro Tem McCabe: | Aye |
| Council Member Tye: | Aye |
| Council Member Priest: | Aye |
| Council Member Eason: | Aye |
| Council Member Majors: | Aye |

Motion carried unanimously.

City Administrator Northrop confirmed the project priority as:

1. West WWTP and Water Improvements
2. City Facilities
3. Streets
4. Water and Wastewater Equipment
5. Parks

I. Discussion and any necessary action regarding roads, repairs, speeding and speed limits (Mayor Wilson /Council Member Priest/Council Member Majors)

Mayor Wilson asked if the speed limit at the corner of Virginia and Hickory be lowered. City Administrator Northrop stated that enforcement of the speed limit comes from the Police Department and if the speed limit needs to be changed, the City Engineer needs to conduct a traffic study.

Mayor Wilson asked the Police Department to review the corner and provide a recommendation to the City Administrator.

Council Member Eason stated that the issue is visibility not necessarily speed limit. Mayor Wilson asked City Administrator Northrop to have Public Works check the visibility and cut back branches and bushes, if needed.

Northrop stated, at the request of Council Member Priest, reached out to TxDot regarding the speed limit on 3343 and has not heard back, she also shared that she reached out to City Engineer for a cost for a traffic study and they came back with an estimated cost of \$3,500. Council Member Priest asked if the developer could put up construction signs. Northrop stated she would reach out to TXDOT again and asked about construction signs.

Discussion only; no action taken.

Mayor Wilson called a small break at 11:00pm and reconvened the Council into Regular Session at 11:10pm.

Regular Session – New Business

J. Discussion and any necessary action regarding amending Chapter 15, “Schedule of Fees” of the City of Rhome’s Municipal code of Ordinances (City Administrator)

City Administrator Northrop stated last year, Council approved Chapter 15, "Schedule of Fee" in our Code of Ordinances that consolidated all fees into one Chapter to increase efficiencies and streamline the process so various fees were not scattered throughout the Code. During that process several fees were inadvertently left off and/or some that were not clearly stated, Staff is requesting to clean up these issues. Northrop also stated there were two fees Staff is proposing to increase – Contractor Registration fee from \$25 to \$50 as most cities in the County charge \$75 to \$150 and also to increase the hot tub permit from \$30.25 to \$50.

Motion made by Council Member Majors, seconded by Council Member Priest, to increase the Contractor Registration fee to \$75 and adopt Ordinance amending Chapter 15, "Schedule of Fees" as presented.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe: Aye
Council Member Tye: Aye
Council Member Priest: Aye
Council Member Eason: Aye
Council Member Majors: Aye

Motion carried unanimously.

**CITY OF RHOME, TEXAS
ORDINANCE NO. 2021-11**

AN ORDINANCE OF THE CITY OF RHOME, TEXAS AMENDING CHAPTER 15, "SCHEDULE OF FEES" OF THE CITY OF RHOME'S MUNICIPAL CODE OF ORDINANCES TO AMEND CERTAIN FEES, INCLUDING PERMITS, ZONING, UTILITY BILLING AND USER FEES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE

K. Discussion and any necessary action regarding the denial of Oncor Electric Delivery Company LLC's application to amend its distribution cost recovering factor to increase distribution rates with the city (City Secretary)

Motion made by Council Member Eason, seconded by Council Member Majors, to affirm denial of Oncor Electric Delivery Company LLC's application to amend its distribution cost recovering factor to increase distribution rates with the City.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe: Aye
Council Member Tye: Aye
Council Member Priest: Aye
Council Member Eason: Aye
Council Member Majors: Aye

Motion carried unanimously.

**CITY OF RHOME, TEXAS
RESOLUTION NO. 2021-08**

A RESOLUTION OF THE CITY OF RHOME TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; AUTHORIZING PARTICIPATION WITH OCSC; AUTHORIZING THE HIRING OF LEGAL COUNSEL AND CONSULTING SERVICES; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

L. Discussion and any necessary action regarding TCEQ Proposed Agreed Order for Enforcement Case No. 60293 (City Administrator)

City Administrator Northrop updated Council, ss previously included in Public Works November monthly report, Staff met with TCEQ on October 22, 2020 as well as a follow-up investigation meeting on November 3, 2020, concerning complaint of low pressure.

Initial test showed the City system pressure near the alleged location was 47 psi, TCEQ's minimum pressure is 35 psi. TCEQ installed a monitoring device for two weeks. TCEQ reported that at no time did the City distribution system dropped below 35 psi. However, during the investigation meetings with TCEQ the City did received "alleged violations" for "failure to maintain a minimum disinfectant residual of at least 0.5 mg/L total chlorine throughout the distribution system at all times." These "alleged violations" were resolved immediately and TCEQ acknowledges that these "alleged violations" were resolved immediately while the investigator was on site. TCEQ also performed additional testing on November 4th and 12th. All test result were above the minimum disinfectant residual of at least 0.5 mg/L total chlorine.

Public Works followed up with TCEQ on January 25, 2021, with a report concerning the TCEQ investigator who did not follow Best Practice processes in collecting chlorine samples. Best Practice procedure allows water to flush for 2-3 minute on a normal service before sampling. The investigator was observed taking "first draw" from the fire hydrant and not allowing the actual system water to flow before taking the chlorine test. This also goes for the test taken from 261 North School Road, hose bib in the Public Work's build. This line is rarely used and is located over 225' from the main. This would require additional flushing before testing. February 2, 2020 TCEQ enforcement notified the City that they stand by the investigator report and will move the "alleged violations" to enforcement violation.

TCEQ is assessing an administrative penalty of \$305. They are proposing a one-time offer to defer \$61 of the administrative penalty if the City agrees to this order within 30 days. Therefore, the assessed penalty to be paid will be \$244.

Motion made by Council Member Eason, seconded by Council Member Tye, to accept Staff's recommendation and pay the penalty in the amount of \$244 within 30 days.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe: Aye
Council Member Tye: Aye
Council Member Priest: Aye
Council Member Eason: Aye
Council Member Majors: Aye

Motion carried unanimously.

M. Discussion and any necessary action regarding an interlocal agreement between Region 8 Education Service Center and the City for cooperating purchasing services and authorize the City Administrator to execute all necessary documents (Public Works Director)

Public Works Director Densmore shared the proposed Interlocal Agreement allows the TML approved contractor to make the necessary storm damage repairs to the Fire Station and Public Works Buildings in the amount of \$50,369.00 at no charge to the City. Using an Interlocal allows us to bypass the three bids needed for projects over \$50,000. This Interlocal Agreement also offers additional benefits associated with cooperative purchases including, but not limited to:

- Reduced administrative efforts
- Simplified procurement processes
- Access to quality contracts and qualified vendors
- Receive services and products faster
- Competitive volume pricing rate

Motion made by Council Member McCabe, seconded by Council Member Priest, to authorize the City Administrator to execute all necessary documents to enter into an interlocal agreement between Region 8 Education Service Center for cooperating purchasing services and to make all necessary storm damage repairs to the Fire Station and Public Works Buildings.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe: Aye
Council Member Tye: Aye
Council Member Priest: Aye
Council Member Eason: Aye
Council Member Majors: Aye

Motion carried unanimously.

N. Discussion and any necessary action regarding assigning one council member without bank signatory authority to review monthly bank reconciliations (City Administrator)

Motion made by Council Member Eason, seconded by Council Member Majors, to nominate Council Member Priest to review the monthly bank reconciliations.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe: Aye
Council Member Tye: Aye
Council Member Priest: Aye
Council Member Eason: Aye
Council Member Majors: Aye

Motion carried unanimously.

O. Discussion and any necessary action on Economic Development and the creation of a Business Advisory/Focus Group (Council Member Priest)

Council Member Priest recapped that she and City Administrator Northrop, prior to COVID, met with a few business owners in the City and all were excited to have an opportunity to meet with other business owners within the City to discuss and define economic development strategies.

Council Member Majors loved the idea and shared that she was working with a local property/business owner to create a farmers' market.

Mayor Pro Tem McCabe stated this was a great opportunity for the City and would like to have Council Member Priest move forward this the idea of helping the City business owners work together to create a Business Advisory/Focus Group to build and define economic development strategies.

Council Member Priest clarified that the City would assist the business owners with this project and those business owners would work together. Priest also shared her hope that the Mayor would assist with this project as well as it is critical to help with grants and economic development opportunities.

City Administrator Northrop interjected and stated that she and Council Member Priest have met with a few business owners and they would need to meet with more owners and see what their ideas are.

Q. Discussion and any necessary action regarding authorizing the City Administrator to purchase necessary audio/visual equipment, software, etc. to prepare for eventual in-person meetings that allow for livestreaming (Council Member Eason/City Administrator)

City Administrator Northrop stated that she was been researching equipment and streaming services and costs range between \$5,000 to \$15,000 and she would like Council to provide to direction as to a limit for the equipment and services as this is not a budgeted item.

Council Member Majors stated that she would like to use Facebook Live because it is free. Northrop reminded Council Member Majors that Facebook Live limits citizen involvement because you have to have Facebook, she would like to use YouTube, because it is free and available to everyone with internet access.

Council Member Eason offered a non-interest \$5,000 loan to the City if Council would agree to put in the next fiscal year's budget to repay him, so Northrop could begin purchasing the needed equipment.

Council Member McCabe suggested partnering with the NISD Audio Visual group to bring their equipment and to offer extra credit to the students.

Motion made by Council Member Majors, seconded by Council Member Eason, to authorize the City Administrator to purchase equipment and streaming services in an amount not to exceed \$6,000.

City Secretary Montgomery asked for a roll-call vote:

| | |
|------------------------|-----|
| Mayor Pro Tem McCabe: | Aye |
| Council Member Tye: | Aye |
| Council Member Priest: | Aye |
| Council Member Eason: | Aye |
| Council Member Majors: | Aye |

Motion carried unanimously.

R. Discussion and any necessary action regarding Parks (Council Member Majors)

Council Member Majors provided Council a list of issues that she felt needed to be addressed at the parks:

- Trees at the Family Park needed trimming and cut down
- Disappointed that the City is not taking pride in the parks
- No mulch under the playground equipment
- No plants and flowers at either park
- Sign repainted
- Red wooden flower boxes need to be thrown away, and
- Rose bushes need to be weeded

Mayor Pro Tem McCabe stated that Council Member Majors needs to attend a Parks and Recreation Board meeting and have her issues be addressed there, not at Council – she needs to follow the chain of command.

Council Member Majors continued her list of issues. Mayor Wilson asked about the Veterans Bricks. City Attorney Adkins reminded Council Member Majors she was out of order by talking over Mayor Wilson.

Council Member Eason stated that volunteers Terry Priest, Tommie Eason, Debbie Kuhleman and Public Works spent the entire day at the Veterans Park and asked Council Member Majors what time she went out to the park. Council Member Eason continued, talking over the Mayor, and City Attorney Adkins stated Council Member Eason was out of order.

Council Member Priest stated that it is not the Council's responsibility to micromanage staff. She informed Council Member Majors that volunteers Tommie Eason and Terry Priest work to maintain the flowerbeds at City Hall and that they, along with Debbie Kuhleman and Public Works spent the day at the Veterans Park, to remove dead plants from the storm, worked in mud from the eight inches of rain received in May to replant 27 new plants to at the Veterans Park. Terry Priest has been contacting nurseries to gift flowers to help. Priest continued by telling Council Member Majors to stop chewing on volunteers because they will quit, she needs to be positive and show appreciation to the volunteers.

Mayor Wilson stated Council Member Priest made a good point – Council needs to be congenial towards volunteers.

Council Member Wilson thanked Terry Priest for his volunteer work. Council Member Priest stated he appreciates the thanks, but he is not the only one volunteering.

Executive Session

Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:

- S. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney**
- T. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person**
- U. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests public**
- V. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations**
 - Wellflex Site
 - QT

City Attorney Adkins stated that Council would be convening into Executive Session under Section 551.087, Deliberations regarding Economic Development Negotiations.

Mayor Wilson convened into Executive Session at 12:42pm on Friday, May 28, 2021.

Mayor Wilson reconvened into Regular Session at 1:31am on Friday, May 28, 2021.

Reconvene into Regular Session

W. Discussion and any necessary action as a result of Executive Session

Motion made by Council Member McCabe, seconded by Council Member Priest, to authorize the City Administrator to negotiate and execute a Developer's Agreement with QT based on items discussed in Executive Session.

City Secretary Montgomery asked for a roll-call vote:

| | |
|------------------------|-----|
| Mayor Pro Tem McCabe: | Aye |
| Council Member Tye: | Aye |
| Council Member Priest: | Aye |
| Council Member Eason: | Nay |
| Council Member Majors: | Aye |

Motion carried 4-1-0 with Council Members McCabe, Tye, Priest and Majors voting for and Council Member Eason voting against.

Future Agenda Items

Mayor Pro Tem McCabe requested an agenda item regarding Safe Space. City Secretary Montgomery stated she already has that on the June 10, 2021 agenda, based on his earlier email.

Adjourn

Mayor Wilson, hearing no objections, adjourned the meeting at 1:34am, on Friday, May 28, 2021.

Minutes approved the 10th day of June 2021.

Jo Ann Wilson,
Mayor

Shannon Montgomery, TRMC
City Secretary



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

Monthly Staff Reports and Board Minutes

All items under this section are for informational purposes only; no action will be taken by Council.



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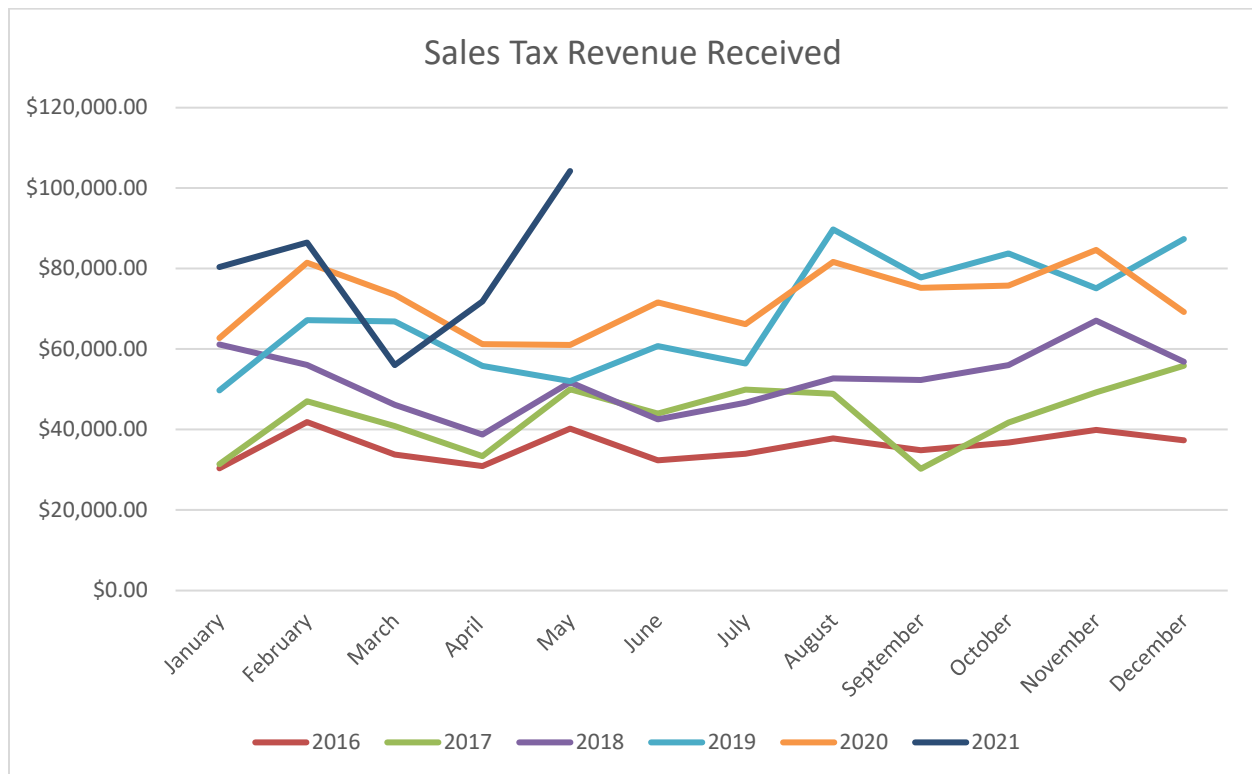
Administration by the Numbers – May 2021

Bank Statement Balances

| Account Name | Balances as of May 31, 2020 | Balances as of May 31, 2021 |
|---|--------------------------------|--------------------------------|
| 2017 Tax Note, Series 2017 | \$235,140.05 | \$19,735.76 |
| 2019 Bond Checking | \$35,862.79 | \$642.79 |
| Fire Dept Checking | \$134,008.13 | \$93,607.82 |
| Fire Dept Savings - Quarterly Statement | \$39,728.85 | \$40,628.11 |
| General Fund Checking | \$534,231.48 | \$247,527.24 |
| General Fund Savings | \$181,424.11 | \$270,846.42 |
| Hotel Motel Tax | \$63,812.50 | \$77,576.61 |
| Interest & Sinking | \$5,037.92 | \$507,210.56 |
| LOGIC | \$1,153,046.18 | \$968,149.71 |
| MC Security | \$29,174.62 | \$34,100.91 |
| MC Tech Fund | \$17,589.87 | \$11,178.20 |
| MC Title 7 | \$4,533.30 | \$4,533.76 |
| Meter Deposits | \$93,914.08 | \$98,016.28 |
| Parks & Recreation Checking | \$30,187.59 | \$29,081.00 |
| Payroll ZBA Account | \$0.00 | \$0.00 |
| Police Grant Account | \$2,065.83 | \$2,835.98 |
| Police Seizure Funds | \$100.33 | \$100.49 |
| RhOME Beautification Fund | \$100.00 | \$122.00 |
| Rolling V | \$22,904.86 | \$27,578.54 |
| TEXSTAR | \$1,149,649.71 | \$1,083,763.75 |
| W/S I&S Fund | \$3,428.77 | \$3,428.77 |
| Water & Sewer Checking | \$264,877.46 | \$177,658.45 |
| TOTAL | \$4,124,015.26 | \$3,698,323.15 |

Sales Tax Revenue Received: \$104,222.79

| Month Received | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 |
|----------------|--------------|--------------|--------------|--------------|--------------|--------------|
| January | \$30,387.32 | \$31,401.41 | \$61,139.42 | \$49,719.73 | \$62,703.14 | \$80,355.58 |
| February | \$41,866.33 | \$47,000.93 | \$56,030.60 | \$67,180.35 | \$81,459.72 | \$86,432.78 |
| March | \$33,776.77 | \$40,837.42 | \$46,156.35 | \$66,853.76 | \$73,488.63 | \$56,025.15 |
| April | \$30,915.49 | \$33,361.07 | \$38,766.96 | \$55,814.51 | \$61,205.25 | \$71,816.35 |
| May | \$40,225.24 | \$49,987.00 | \$51,754.08 | \$52,022.35 | \$61,014.98 | \$104,222.79 |
| June | \$32,353.93 | \$43,940.94 | \$42,538.20 | \$60,712.41 | \$71,595.88 | |
| July | \$33,975.41 | \$49,928.81 | \$46,649.99 | \$56,382.32 | \$66,189.23 | |
| August | \$37,782.39 | \$48,878.03 | \$52,698.74 | \$89,739.58 | \$81,658.50 | |
| September | \$34,844.61 | \$30,263.17 | \$52,300.18 | \$77,788.90 | \$75,181.40 | |
| October | \$36,761.46 | \$41,715.19 | \$55,994.48 | \$83,748.34 | \$75,745.64 | |
| November | \$39,909.64 | \$49,257.27 | \$67,076.39 | \$75,077.06 | \$84,636.19 | |
| December | \$37,325.73 | \$55,857.75 | \$56,827.29 | \$87,313.44 | \$69,183.69 | |
| Total | \$430,124.32 | \$522,428.99 | \$627,932.68 | \$822,352.75 | \$864,062.25 | \$398,852.65 |



Ordinances Passed:

| | |
|---------|--|
| 2021-10 | AN ORDINANCE AMENDING THE EXISTING WASTEWATER RATES FOR THE CITY OF RHOME, TEXAS, AND PROVIDING AN EFFECTIVE DATE. |
| 2021-11 | AN ORDINANCE OF THE CITY OF RHOME, TEXAS AMENDING CHAPTER 15, "SCHEDULE OF FEES" OF THE CITY OF RHOME'S MUNICIPAL CODE OF ORDINANCES TO AMEND CERTAIN FEES, INCLUDING PERMITS, ZONING, UTILITY BILLING AND USER FEES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE |

Resolutions Passed:

| | |
|---------|---|
| 2021-08 | A RESOLUTION OF THE CITY OF RHOME TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; AUTHORIZING PARTICIPATION WITH OCSC; AUTHORIZING THE HIRING OF LEGAL COUNSEL AND CONSULTING SERVICES; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL. |
|---------|---|

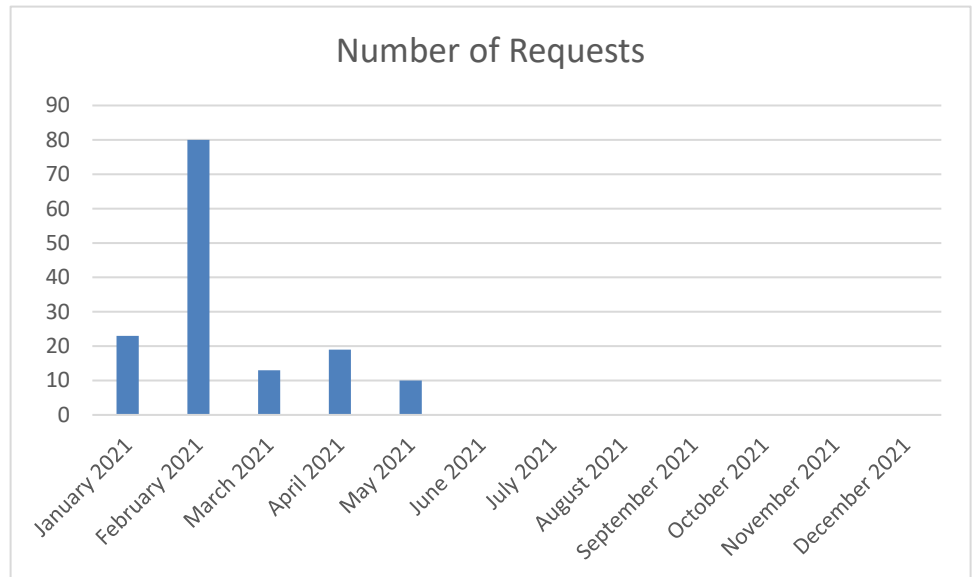
Requests for Information:

| | |
|---|-----------------------|
| Requests Received | 10 |
| Pending / Open | 0 |
| Sent for Attorney General Opinion (RFO) | 0 |
| Complete / Closed | 10 |
| Requestor Fees – <i>in an effort to streamline, responses less than 50 pages will be emailed to the requestor to reduce supply costs and staff time</i> | \$0.00 |
| Approximate Staff Time | 270 mins / 4.50 hours |
| Approximate Supply Cost | \$0.00 |
| Approximate Staff Cost | \$137.34 |

| ORR Number | Requestor | Date Rec'd | Due Date | Request Description | Time in Mins |
|------------|-------------------|------------|----------|--|--------------|
| 2021-073 | Chris Parrot | 5/3 | 5/17 | I would like to receive information from permits for residential new construction. I am interested in: address, permit number, builder/contractor name, subdivision, date permit was issued, and any value, square footage information or floor plan name or number for permits issued for residential new construction from April 1, 2021 - April 30, 2021. | 30 |
| 2021-074 | John Gustafson | 5/3 | 5/17 | Current Copy of Commercial Garbage Rates | 30 |
| 2021-075 | Patricia Mitchell | 5/10 | 5/24 | Please provide a list of funds paid out from January 1, 2021 to May 10, 2021 in contract labor for the Rhone Volunteer Fire Department; please include the amounts paid, dates and names of recipients | 30 |
| 2021-076 | Patricia Mitchell | 5/10 | 5/24 | Please provide a copy of the amended contract Council approved for City Administrator Cynthia Northrop on April 8, 2021 | 15 |
| 2021-077 | Mark De Castro | 5/11 | 5/25 | I am requesting a list of properties involved in a fire between 03/01/2021 to 04/30/2021. | 30 |
| 2021-078 | Mark De Castro | 5/11 | 5/25 | Please provide a list of residential properties with no water usage from 03/01/2021 to 04/30/2021 | 30 |
| 2021-079 | Mark De Castro | 5/11 | 5/25 | I am requesting a list of substandard or vacant residential building from 03/01/2021 to 04/30/2021. | 30 |
| 2021-080 | John Gustafson | 5/11 | 5/25 | Copy of the renewal amendment for the Solid Waste Management Contract with Waste Connections | 15 |
| 2021-081 | Deborah BeCraft | 5/24 | 6/9 | Invoices and/or other proof of the basketball goals being repaired and/or replaced in April and May of 2021 since it was listed in Public works report as being done both months | 30 |
| 2021-082 | Patricia Mitchell | 5/19 | 6/3 | Please provide copies of all communications (ie, letters, memos, notes, etc) exchanged between former City Attorney Walt Leonard (d. 2018) and Dr. Richard Ellis, MD (d. 2020) | 30 |

YTD Requests for Information (January 2021 – December 2021)

| Month | Number of Requests |
|----------------|--------------------|
| January 2021 | 23 |
| February 2021 | 80 |
| March 2021 | 13 |
| April 2021 | 19 |
| May 2021 | 10 |
| June 2021 | |
| July 2021 | |
| August 2021 | |
| September 2021 | |
| October 2021 | |
| November 2021 | |
| December 2021 | |



| | |
|---|-----------------------|
| Requests Received | 145 |
| Pending / Open | 0 |
| Sent for Attorney General Opinion (RFO) | 1 |
| Complete / Closed | 144 |
| Requestor Fees – <i>in an effort to streamline, responses less than 50 pages will be emailed to the requestor to reduce supply costs and staff time</i> | \$0.00 |
| Approximate Staff Time | 9177 mins / 153 hours |
| Approximate Supply Cost | \$0.00 |
| Approximate Staff Cost | \$6,361.49 |

Case Report

05/01/2021 - 06/01/2021

| Case # | Case Date | Main Status | Description | End Date | Parcel Address |
|--------|-----------|-------------|-------------------------------|-----------|---------------------|
| 50 | 5/28/2021 | Active | grass/ weeds | 6/7/2021 | 0 SCHOOL ROAD |
| 49 | 5/28/2021 | Active | grass/ weeds | 6/7/2021 | 150 N FRONT STREET |
| 48 | 5/28/2021 | Active | grass/ weeds | 6/7/2021 | 290 E FIRST |
| 47 | 5/26/2021 | Active | bulk limbs out to early | 6/7/2021 | 301 W B C RHOME |
| 46 | 5/18/2021 | In-Active | grass / weeds | 5/28/2021 | 0 MAIN |
| 45 | 5/18/2021 | Active | grass / weeds | | 0 MAIN |
| 44 | 5/13/2021 | In-Active | multiple violations | 5/23/2021 | 5853 E HWY 114 |
| 43 | 5/4/2021 | In-Active | standing water | 5/14/2021 | 105 ST. JAMES COURT |
| 42 | 5/4/2021 | In-Active | parking on unimproved surface | 5/27/2021 | 210 THIRD |
| | | | | | |

Total Records: 9

6/3/2021



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | permits@cityofrhome.com

Building and Development

| | May 2021 | FY 2020 - 2021 |
|--------------------------|--------------------|-----------------|
| Permits Issued: | 14 | 116 |
| Building Permit | 4 | 35 |
| Certificate of Occupancy | - | 7 |
| Electrical Permit: | 5 | 18 |
| Plumbing Permit: | 1 | 11 |
| Lights on Inspection | - | 2 |
| Mechanical | 1 | 6 |
| Moving Structure | 1 | 28 |
| Irrigation Permit | - | 7 |
| Demolition | - | 1 |
| Final Plat | - | 3 |
| Right of Way | 1 | 10 |
| Concrete | - | 2 |
| Solicitor | 2 | 2 |
| Fire Alarm | 2 | 2 |
| Fire Sprinkler | 2 | 2 |
| Specific Use | 1 | 1 |
| Event | 1 | 1 |
| | | |
| Type: | Address: | Assoc. Permits: |
| Electrical | 405 Troxell | |
| Building | 405 Troxell | |
| Building | 131 Hampton | |
| Electrical | 131 Hampton | |
| Mechanical | 412 Stirling | |
| Electrical | 1111 Meadowlark | |
| Building | 1111 Meadowlark | |
| Electrical | 300 Holly Parkway | |
| Moving Structure | 6550 E Hwy 114 | |
| Plumbing | 138 Kingsway | |
| Building | 1310 Prairie Point | |
| Electrical | 1310 Prairie Point | |
| Right Of Way | Crown Point | |
| Event | 100 Virigina | |



RHOME FIRE RESCUE

Duty • Honor • Compassion • Service

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078
817-636-2001 station17@rhomefirerescue.com

May 2021 – Council Fire Report

Calls for Service Monthly:

| | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | TOTAL |
|-------------|-----|-----|-------|-------|-----------|------|------|-----|------|-----|-----|-----|------------|
| 2021 | 81 | 79 | 70 | 68 | 69 | | | | | | | | 366 |
| 2020 | 57 | 43 | 44 | 47 | 34 | 55 | 59 | 54 | 53 | 69 | 61 | 75 | 658 |

Calls for Service by type:

| | EMS | MVA | Structure Fires | Grass Fires | Vehicle Fires | Fire Invest. | Fire Alarms | Gas Leak | Road Hazard | Lift Assist | Other |
|---------------------|-----|-----|-----------------|-------------|---------------|--------------|-------------|----------|-------------|-------------|-------|
| May 2021 | 34 | 14 | 2 | 3 | 0 | 7 | 0 | 2 | 1 | 3 | 3 |
| Year-To-Date | 149 | 55 | 39 | 35 | 9 | 21 | 5 | 5 | 3 | 14 | 26 |

Call Locations

| | City | County | Auto/Mutual Aid Given | Auto/Mutual Aid Received | Cancelled | Weather Watch |
|---------------------|------|--------|-----------------------|--------------------------|-----------|---------------|
| May 2021 | 35 | 34 | 8 | 3 | 5 | 1 |
| Year-To-Date | 144 | 201 | 63 | 13 | 24 | 2 |

Numbers above are approximate since the official numbers have not been finalized

Membership

| Current Members – 17 | | |
|-------------------------------|-----------------|-----|
| # | Area | +/- |
| 7 | City | - |
| 3 | In District | - |
| 5 | Out of District | - |
| 4 | Probationary | |
| EMS Certification - 12 | | |
| 3 | EMT Basic | - |
| 6 | Paramedics | - |

4 new members going through 6-month probationary period. These 4 new members are currently working on their initial requirements of: Courage to be safe, NIMS (100, 200, 700, 800), Traffic Incident Safety and CPR Certification.

Command Staff

- Reviewing and working on Fiscal Budget 2021/22.
- Completed and waiting on results of the official ISO Survey.
- Reviewing and updating Standard Operating Guidelines.
- Finalizing FD information to be placed on City Website in the Fire Department section.

-
- Continue to update, Covid-19 Standard Operating Guidelines. Included in guidelines are:
 - Response to Medical calls when Covid-19 is suspected.
 - Precautions and questions on Medical calls when pre-screening questions to Covid-19 are negative.
 - Equipment and Apparatus Decontamination on all Emergency responses.
 - Handling Social Distancing with Department Personnel.
 - Guidelines established in conjunction with
 - CDC Guidelines
 - Medical Director
 - Wise County EMS
 - Process of completing awarded State grants that had deadlines extended.
 - CARES Act approval and disbursement.
 - Bunker Gear – Additional gear to use when assigned gear must be deconned due to contamination. Based on TCFP guidelines. *Gear scheduled to arrive in January 2021.*
 - Extractor and Dryer – A means to thoroughly clean gear when dirty or contaminated. Provides a means for longevity due to proper cleaning procedures. *Waiting on site evaluation for placement, prior to ordering.*
 - Uniforms - Additional uniforms to use when assigned uniforms need to be cleaned or deconned due to contamination.

Station

- Closed to non-essential personnel.
- New Gear dryer having issues with Motherboard, under Warranty and being fixed.
- Heavier rounds of rain in May have compounded drainage issues with the building related to apparatus bay and offices.



RHOME FIRE RESCUE

Duty • Honor • Compassion • Service

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078
817-636-2001 station17@rhomefirerescue.com

Events

- June 12 - Splash Days.
- June 26 - Community Risk Reduction – AED/CPR BLS Class FD and PD.

Apparatus

- N/A

Training

- May - Live Fire Training
- Probationary Member Skills.

Prevention

- 8 – Prevention Administration and Field Hours.
- 24 – Manhours Hydrant Flow Testing
- 3 – Follow up inspections

Future Projects

- Inside personal lockers for members.
- Wildland Brush Truck.
- Motion stop sensors for garage doors to improve safe vehicle operations in and out along with the main benefit of safety of members and visitors entering and exiting the building.

My door is as always open if you have any questions,

Darrell Fitch

Fire Chief

Rhome Fire Rescue

City of Rhome
Municipal Court Council Report
From 5/1/2021 to 5/31/2021

6/4/2021 3:09 PM

Violations by Type

| Traffic | Penal | City Ordinance | Parking | Other | Total |
|---------|-------|----------------|---------|-------|-------|
| 54 | 2 | 0 | 0 | 10 | 66 |

Financial

| State Fees | Court Costs | Fines | Tech Fund | Building Security | Total |
|------------|-------------|-------------|-----------|-------------------|-------------|
| \$5,250.12 | \$6,086.87 | \$11,104.12 | \$249.57 | \$255.54 | \$22,946.22 |

Warrants

| Issued | Served | Closed | Total |
|--------|--------|--------|-------|
| 0 | 0 | 51 | 51 |

FTAs/VPTAs

| FTAs | VPTAs | Total |
|------|-------|-------|
| 0 | 0 | 0 |

Dispositions

| Paid | Non-Cash Credit | Dismissed | Driver Safety | Deferred | Total |
|------|-----------------|-----------|---------------|----------|-------|
| 48 | 0 | 19 | 2 | 50 | 119 |

Trials & Hearings

| Jury | Bench | Appeal | Total |
|------|-------|--------|-------|
| 0 | 0 | 0 | 0 |

Omni/Scofflaw/Collection

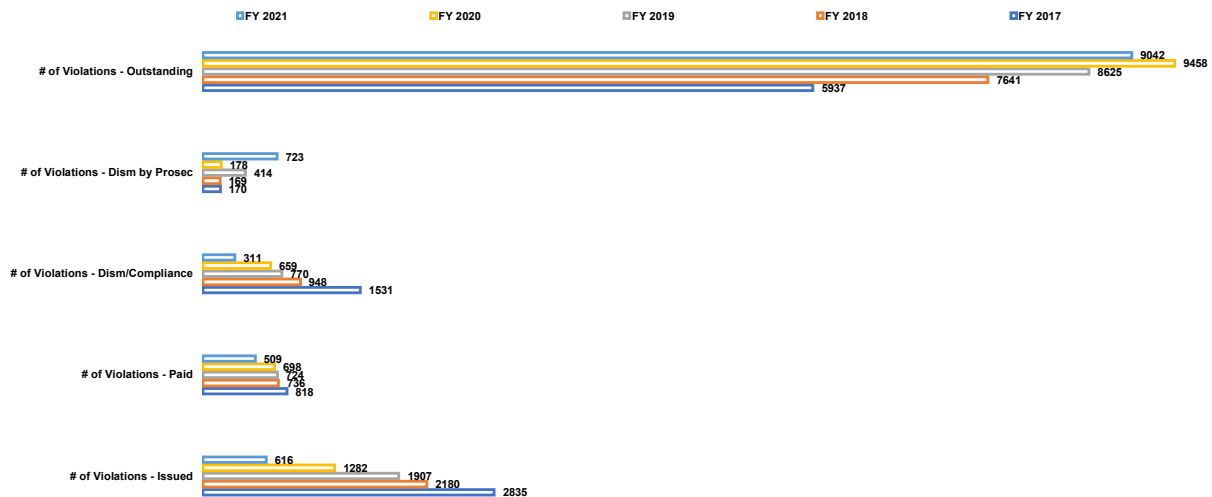
| Omni | Scofflaw | Collections | Total |
|------|----------|-------------|-------|
| 0 | 0 | 0 | 0 |



Municipal Court FY Statistics

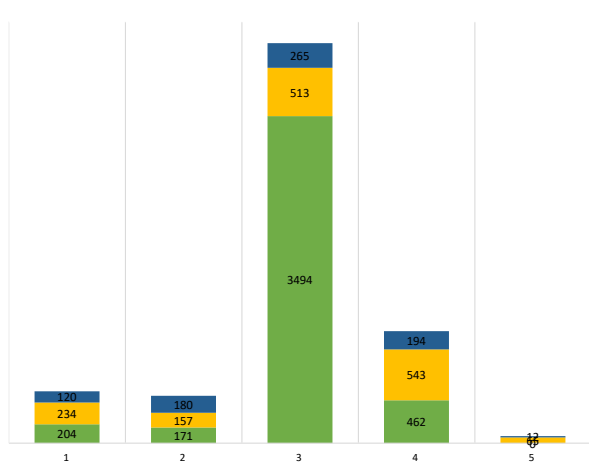
| Statistics | FY2017 | FY2018 | FY2019 | FY2020 | FY2021 |
|-----------------------------------|--------|--------|--------|--------|--------|
| # of Violations - Issued | 2835 | 2180 | 1907 | 1282 | 616 |
| # of Violations - Paid | 818 | 736 | 724 | 698 | 509 |
| # of Violations - Dism/Compliance | 1531 | 948 | 770 | 659 | 311 |
| # of Violations - Dism by Prosec | 170 | 169 | 414 | 178 | 723 |
| # of Violations - Outstanding | 5937 | 7641 | 8625 | 9458 | 9042 |
| # of Warrants - Issued | 204 | 1889 | 980 | 863 | 712 |
| # of Warrants - Paid | 73 | 125 | 242 | 245 | 306 |
| # of Warrants - Dismissed | 37 | 41 | 79 | 52 | 55 |
| # of Collections - Submitted | 204 | 171 | 3494 | 462 | 0 |
| # of Collections - Paid | 234 | 157 | 513 | 543 | 65 |
| # of Collections - Dismissed | 120 | 180 | 265 | 194 | 12 |

Violations Statistics



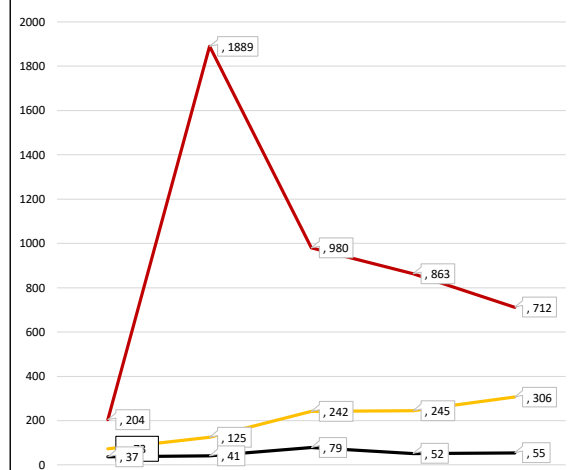
CASES SUBMITTED TO COLLECTIONS

■ # of Collections - Submitted ■ # of Collections - Paid ■ # of Collections - Dismissed



Warrant Status

— # of Warrants - Issued — # of Warrants - Paid — # of Warrants - Dismissed



Rhome PD Council Report

May 2021



Prepared by:

A. Soultair #310

B. Brown #301

Rhome PD Updates

May was busy busy around the PD. We had several improvement projects going at once! Your Rhome Officers have spent hundreds of man hours, much of it volunteered, making the PD an office space that officers and citizens alike can be proud of. There are many more projects to accomplish, but we're off to have a great start!!

Officers Richie and Debord laying flooring



Officer Richie Painting



Officer Attebery Scraping the popcorn ceiling



Officer Smith cleaning up

PD Improvements



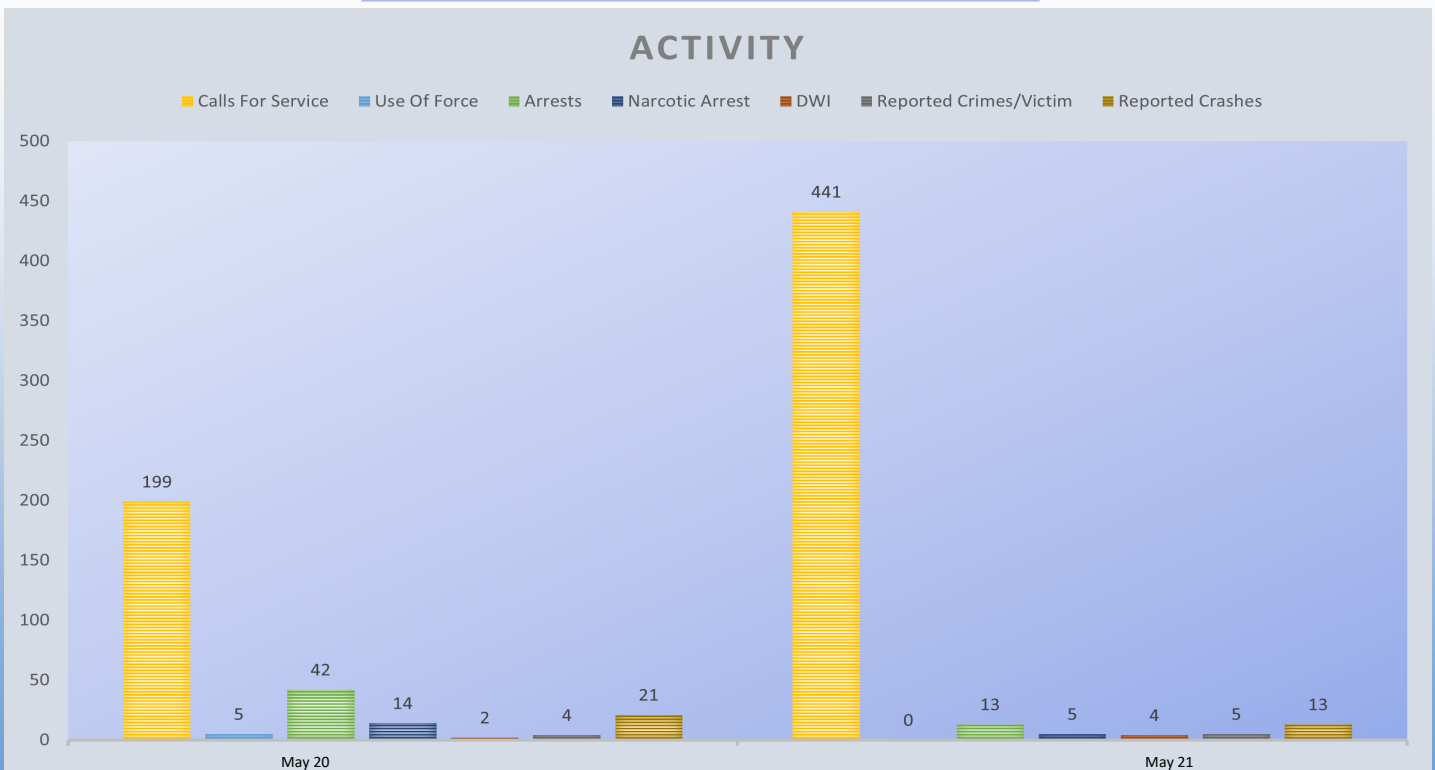
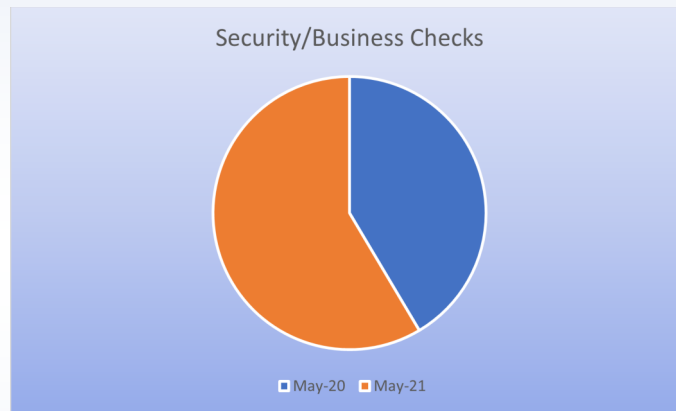
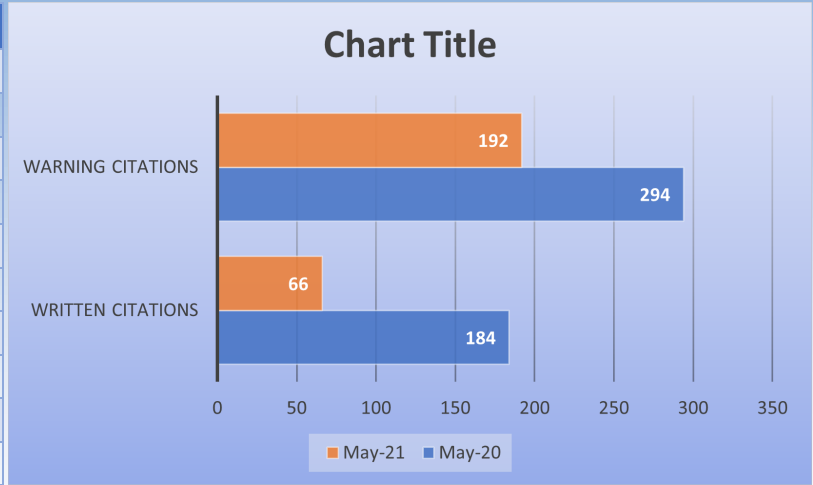
Refinished patrol desk



*New Flooring
and trim*

Monthly Statistics

| Activity | May-20 | May-21 |
|--------------------------|--------|--------|
| Written Citations | 184 | 66 |
| Warning Citations | 294 | 192 |
| Security/Business Checks | 449 | 634 |
| Calls For Service | 199 | 441 |
| Use Of Force | 5 | 0 |
| Arrests | 42 | 13 |
| Narcotic Arrest | 14 | 5 |
| DWI | 2 | 4 |
| Reported Crimes/Victim | 4 | 5 |
| Reported Crashes | 21 | 13 |



Narcotics Seized

Narcotics Seized May 2021

| | |
|-----------------|----------|
| Methamphetamine | .4 Grams |
|-----------------|----------|

| | |
|--------------------|----------|
| Hashish: Solid THC | .5 Grams |
|--------------------|----------|

| | |
|------------|----------|
| Psilocybin | 60 Grams |
|------------|----------|

Future Plans / Projects

The Rhome Police Department is committed to constantly improving how we do business to provide the best level of service to the citizens of Rhome.

- To that end we are working on an auction to clear out the impound lot as well as get rid of some of the old equipment that has accumulated over the years and is non-functional.
- Also high on our agenda is the revamping and reorganizing of the Rhome PD property room. Along with that is an overhaul of the way evidence and property is submitted, handled, and inventoried.

Sergeant Brown and I are always available if you have any further questions.

Eric Debus

Chief of Police

Rhome Police Department



To: Cynthia Northrop-City Administrator

From: Sean Densmore- Director of Public Works

Date: June 4, 2021

Re: May Monthly Report

Reporting:

- 1) Monthly TCEQ Reporting: GW/PWMOR
- 2) Monthly TCEQ Reporting: Wastewater MOR
- 3) Monthly Coliform Test

Equipment Issues:

- 1) Zero Turn mower- replaced a cylinder
- 2) Dump Truck- sent truck to another shop to try to repair for TXDOT inspection- Due to age of equipment parts have to be retro fitted.

Maintenance:

- 1) Normal preventative maintenance was performed for the water system.
- 2) Normal preventative maintenance was performed for the wastewater system
- 3) Monthly preventative collection system maintenance to wastewater collection line

Water:

- 1) Line locates for gas company
- 2) Meter replacement- Install new electronic
- 3) Quarterly State water samples
- 4) Well site maintenance
- 5) Water service leak- East Morris
- 6) Repair Chemical feed line at Bobo water site.

Wastewater

East Plant; Flow- 3.6 million Gallons Total, **Average** 177,970-GPD, **Rain-** 6.50 inches, **Temperature-** 54 degrees F to 76 degrees F, **average Cl2 residual-** 1.69 mg/l. Violated Maximum daily flow for 31 days due to rain and I&I. East plant is permitted for 100,000 GPD

West Plant; Flow- 4.9 million Gallons Total, **Average-** 246,155 GPD, **Rain-** 6.75 inches, **Temperature-** 54 degrees F to 82 degrees F, **average Cl2 residual-** 1.45 mg/l. Violated Maximum daily flow for 29 days due to rain and I&I. West plant is permitted for 150,000 GPD

1. Lift Station maintenance at Love's
2. WWTP site maintenance
3. Jetted sewer lines for maintenance
4. West plant- Lift Station Pump failure, Installed bypass pump for backup
5. West Plant- Installed new Lift Station Pump. Emergency purchase
6. TCEQ- Notified TCEQ of both plants overflowing due to extreme I&I from current rain events

Streets/Parks:

- 1) Normal preventative maintenance –trash pickup, mow, applied ant killer
- 2) Family Park/ Veterans park- Applied Pre-emergent and weed killer
- 3) Family Park- Tree trimming
- 4) Family Park- replace basketball hoop chains
- 5) Veteran's park- Parks Board and volunteers replaced plants that were killed due to freeze
- 6) Veteran's Park- PW removed dead plant
- 7) Veteran's park- Filled brick paver area with sand mix
- 8) Veteran's Park- Trimmed trees and roses bushes
- 9) Pot hole patching
- 10) Mow By well entrance
- 11) Dumpster Day for 2 weekends
- 12) By well- Alliance Blvd- County preformed asphalt level up. Will come ack out in July/ Aug to chip seal.
- 13) By-Well Phase II- Developer is working with contractor and City to address road repair issues. Weather has prevent the contractor from starting.

Building Maintenance:

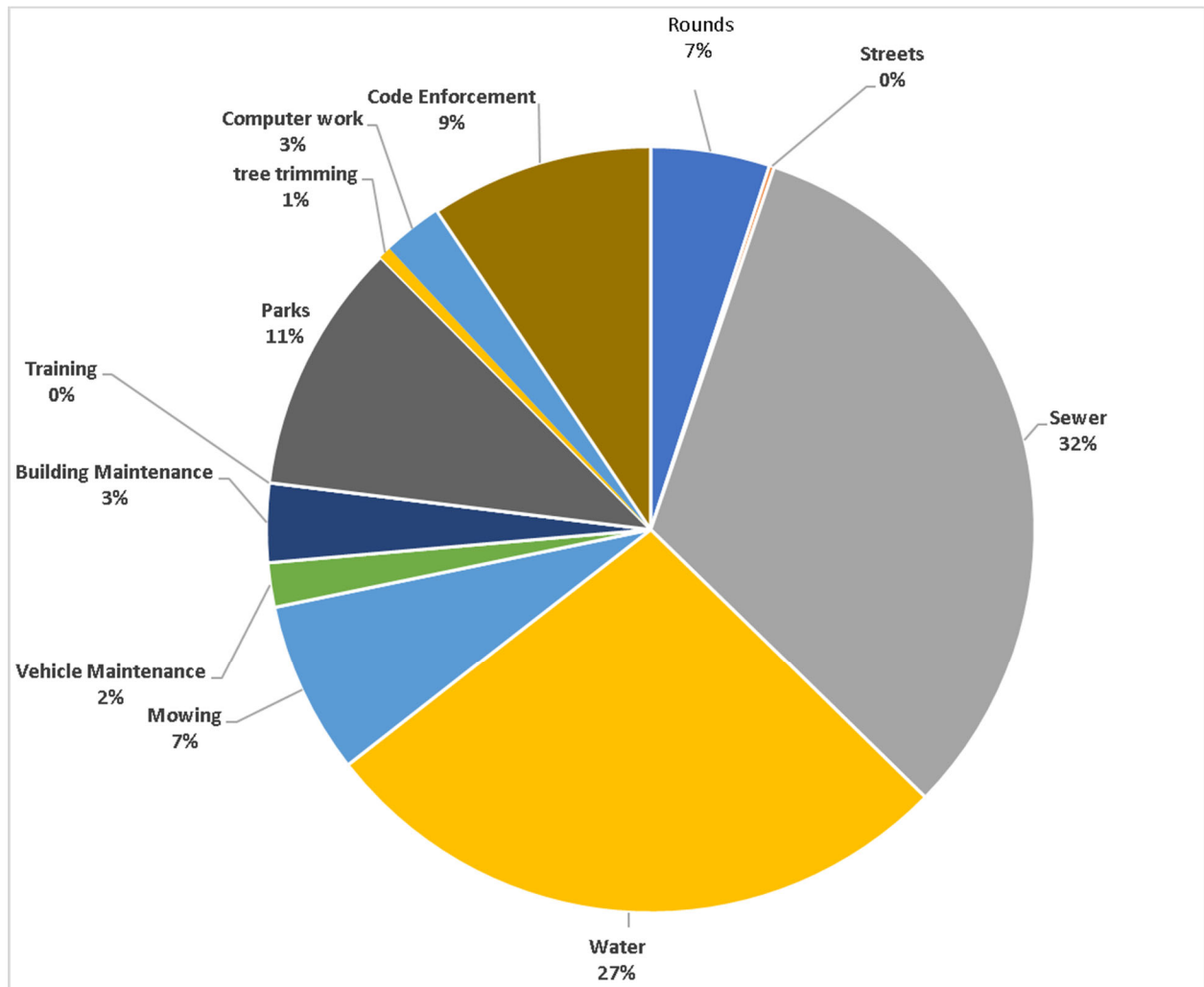
- 1) Install drain line for FD new bunker gear washing machine
- 2) Install new electrical outlet for FD new washer and dry for equipment

Construction:

- 1) East WWTP Equalization Basin project- Installing road base on plant entrance road, installing electrical conduct and piping.

Engineering:**Administration:**

- 1) Daily water production reporting
- 2) Daily chlorine reporting
- 3) Daily wastewater production reporting
- 4) Daily wastewater chlorine reporting
- 5) Daily employee production reporting



If you would like to discuss any items noted above, please do not hesitate to contact me;

Sean Densmore

Public Works Director



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhyme, Texas 76078

Telephone: 817-636-2462 | Metro: 817-638-2758

www.cityofrhyme.com | cityhall@cityofrhyme.com

MINUTES OF REGULAR MEETING OF THE RHOME PARKS & RECREATION BOARD

Meeting Date: May 6, 2021

Meeting Time: 6:00pm

VIA TELEPHONE CONFERENCE

MEETING START TIME: 6:00 PM

Call to Order and Establish a Quorum

Chairperson Eason called the meeting to order at 6:00pm, called roll, and announced a quorum of Park and Recreation member present.

Park and Recreation Members Present:

Chairperson Tommie Eason

Vice Chair Kaitlyn Dilts

Board Member Cathy Coffee

Board Member Debbie Kuhleman

Board Member Candance Fitch

Public Presentations and Input

The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear comments on specific agenda items during this designated time. A Request to Speak form must be filled out and submitted to the Board Secretary prior to the beginning of the meeting to be recognized.

Regular Session

Discussion and any necessary action regarding Approving Rhyme Park and Recreation meeting minutes dated April 1, 2021.

Motion made by Vice Chair Dilts and seconded by Board Member Kuhleman to accept the Meeting Minutes dated April 1, 2021.

Chairperson Eason asked for a roll call vote:

Chairperson Eason: Aye

Board Member Kuhleman: Aye

Board Member Coffee: Aye

Board Member Fitch: Aye

Vice Chair Dilts: Aye

Motion carried unanimously

Discussion and any necessary action regarding final decision for flowers at the Family Park and Veterans Park.

The Board discusses going to the Flower Ranch to see if flowers could be donated or purchased at a lower price for the Veterans Park and Family Park.

Motion made by Vice Chair Dilts and seconded by Board Member Coffee to have Park and Recreation look for Flowers and talk to the Flower Ranch about donations or a discount, if possible.

Chairperson Eason asked for a roll call vote:

Board Member Coffee: Aye

Board Member Fitch: Aye

Vice Chair Dilts: Aye

Board Member Kuhleman: Aye

Chairperson Eason: Aye

Motion Carried Unanimously

Discussion and any necessary action regarding Park and Recreation Board FY 2021-2022 Budget.

The Public Works Director made adjustments to the budget and discussed the changes with the Board.

Motion made by Board Member Kuhleman and seconded by Board Member Fitch to purchase the tube for the playground equipment, a new mower, and a new weed eater out of this fiscal budget.

Chairperson Eason calls for a roll call vote:

Board Member Coffee: Aye

Board Member Fitch: Aye

Vice Chair Dilts: Aye

Board Member Kuhleman: Aye

Chairperson Eason: Aye

Motion Carried Unanimously



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Telephone: 817-636-2462 | Metro: 817-638-2758

www.cityofrhome.com | cityhall@cityofrhome.com

Discussion and any necessary action regarding Standard Operating Procedure for the bathrooms at the Family Park.

Motion made by Vice Chair Dilts and seconded by Board Member Fitch to accept the Standard Operating Procedure for the Family Park.

Chairperson Eason calls for a roll call vote:

Board Member Coffee: Aye

Board Member Fitch: Aye

Vice Chair Dilts: Aye

Board Member Kuhleman

Chairperson Eason: Aye

Motion Carried Unanimously

Future Agenda Items

Park and Recreation Appointments

Meeting times for Park and Recreation meetings

Adjourn

Motion made by Board Member Kuhleman and seconded by Board Member Fitch to adjourn.

Motioned carried unanimously

Meeting Adjourned 6:48pm

Minutes approved the 3 day of June 2021

Tommie Eason

Chairperson

Julie Rutherford

Administrative Assistant



Agenda Commentary

Meeting Date: June 10, 2021

Department: Zoning Administrator

Contact: Cynthia Northrop

Agenda Item: F. Discussion and any necessary action considering a recommendation to Council regarding a request for a Carport Legal property being acres: 1.001, Lot 8, Blk: D, Subd: ALLIANCE ESTATES PH 2, Abst: A—743 SMITH CSL, also known as 1107 Meadowlark Drive, Rhome, Texas 76078

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☒ Other

Summary-Background:

Property owner, Joseph Green/Paula Lampley, are requesting to build a carport at 1107 Meadowlark Drive in By Well Estates. However, the carport has already been built and a permit, after the fact, has been submitted. The construction of the carport came to staff's attention after the construction started. Property owners were advised of the process and explained that even though the carport was already built, they would still need to go through the required process of obtaining a specific use permit and building permit.

Carports are regulated in our Building Ordinance, Chapter 3, Section 3.03, as well as our Zoning Ordinance, Chapter 14, Section 32.5 (see attached document on Carport Ordinances).

Carports must be at least ten feet (10 ft.) from the side property line and at least five (5 ft.) from the front public right-of-way. It appears that the constructed carport meets these requirements.

As background information, P&Z and Council have recommended approval of similar carport requests.

P&Z held a public hearing and subsequently recommended Council approval.

Funding Expected: ☐ Revenue ☐ Expenditure ☐ N/A

Budgeted Item: ☐ Yes ☐ No ☐ N/A

Funding Account: _____ **Amount:** _____

Legal Review Required: ☐ N/A ☐ Required **Date Completed:** _____

Supporting Documents attached: Yes

Recommendation: Consider P&Z recommendation for approval

**City of Rhome
Code of Ordinances
(carports)**

Chapter 3 – Building Regulations

Sec. 3.03.056 Carports/building standards

After the passage of this section, any permitted carport within the city limits shall be built to the standards applicable to such structures under the existing building code of the city but shall also be built in such a manner that its appearance is in conformity with that of the residential structure to which it is attached or which it serves. **Such structures must also be at least ten feet (10') from the property line and at least five feet (5') from the public right-of-way.** (Ordinance 2014-06 adopted 6/16/14)

Zoning Districts, Section 32 – Specific Use Permits

1. REGULATIONS GOVERNING CONSTRUCTION OF CARPORTS IN SINGLE-FAMILY RESIDENTIAL ZONING DISTRICTS:

In order to obtain a Specific Use Permit to construct a Carport, a property owner must apply for a Specific Use Permit, submit detailed construction plans showing the proposed location on the property, all dimensions, and the building materials and finishes that will be used, and pay the applicable fee. After required legal notices are sent and published, the application and plans will be submitted to the City planning and code enforcement departments or consultants for comment, and then to the Planning and Zoning Commission in a public hearing for review and presentation of a recommendation to the City Council. Thereafter, after required legal notices are sent and published, the plans, application and the Planning and Zoning Commission's recommendation will be submitted for approval to the City Council in a public hearing. If approved by the City Council, the applicant must then within 30 days of approval of the Specific Use Permit submit the Specific Use Permit with an application for a building permit and pay the associated fee. The City's planning departments or consultants will review the application and proposed plans for compliance with the conditions, if any, imposed by the City Council on issuance of the Specific Use Permit and if the application is approved, the City will issue a building permit. The applicant must complete the construction of the proposed carport within 90 days of issuance of the building permit. The City's inspection department or consultant will perform periodic and final inspections to ensure the conditions, regulations and guidelines set forth in the Specific Use Permit and building permit have all been met.

No carport will be permitted on any vacant lot, and can only be constructed in conjunction with and as an accessory use to an existing residential structure. Any carport must be constructed to appear similar in materials and design to the existing residential structure and be compatible with the existing residential structure and with surrounding properties. In determining whether to recommend and/or issue a Specific Use Permit, the Planning and Zoning Commission and the

City Council shall consider whether the proposed use is compatible with the property and surrounding property, and whether the design and appearance of the proposed use is similar in materials and design to the existing residential structure and is complimentary to the existing residential structure on the property and to surrounding properties.

(Ordinance 2016-6, sec. 2, adopted 3/10/16)

**SECTION 33A
OLD TOWN RHOME**

33.A.1. OTR - OLD TOWN RHOME

There is hereby created an overlay district within certain areas of the City which shall be designated as Old Town Rhome and such is, herein, more particularly described on the map attached to Ordinance 2004-03 which is also hereby incorporated within this section and the overall Zoning Ordinance.

33.A.2. IMPLEMENTATION AND DESCRIPTION

Regulations and requirements for the OTR overlay district:

- a. Only those uses specified in the base zoning for these districts may be allowed as provided in the overall Zoning Ordinance.
- b. Submission of Old Town Rhome Site Plan. Anyone desiring to build a new residential structure in the overlay district must first submit a site plan showing a survey which will also show all easements and public facilities and a footprint for the proposed buildings. Such site plan will also show the following:
 - (1) Off-street parking: Two (2) off-street parking spaces shall be required for each residence at each location which shall be constructed of four-inch (4") thick reinforced concrete to the property line.
 - (2) Rear yard setback requirements shall be a minimum of fifteen feet (15').
 - (3) Front yard setback shall be twenty-five feet (25') from the front property line, excluding decks, awnings and carports.
 - (4) Side yard setback minimum shall be five feet (5') and, on a corner lot, fifteen feet (15') towards the cornering streets.
 - (5) Setbacks to garage shall be a minimum of twenty-five feet (25').
 - (6) Rear yard will be fenced with a privacy fence, which shall be a minimum of six feet (6') in height, or a chain-link fence.

All such submissions shall be reviewed by the Planning and Zoning Commission and forwarded with recommendations for review, modification and action by the City Council. Upon approval by the City Council all approved provisions of the site plan will be mandatory for the proposed development.

33.A.3. SPECIAL EXCEPTIONS

- a. Special Exceptions are hereby authorized within the boundaries of the Old Town Rhome overlay district, regardless of the use district at each location, with respect to carports, decks and awnings which extend into the twenty-five foot (25') setback on the front of any structure within the district. These special exceptions shall be only granted through the normal procedures for the granting of special exceptions and are to be according to the normal standards for the granting of special exceptions anywhere within this ordinance.

Chapter 14 – Zoning

III Zoning Districts

Development Standards - Section 42

42.7 MINIMUM DWELLING UNIT AREA:

Minimum dwelling unit areas specified in this Ordinance shall be computed exclusive of breezeways, garages, open porches, carports, and accessory buildings.

USE CHART

CITY OF RHOME, TEXAS ZONING ORDINANCE

P Permitted

Not Permitted

SECTION 34.2 PRIMARY RESIDENTIAL USES

| | | SF LD | SF 30 | SF 25 | SF 20 | SF 15 | SF 12 | SF 10 | SF 8.4 | 2F | MF | O | NS | R | TC | C | IP | U | PD |
|---|---|----------|----------|----------|----------|----------|----------|----------|-----------|----|----|---|----|---|-----|---|----|---|----|
| Accessory building in excess of 200 sq. ft. | * | P | P | P | P | P | P | P | P | P | P | P | P | P | (1) | P | P | P | P |
| Accessory dwelling unit (detached) | * | S | S | S | | | | | | | | | | | (1) | | | | P |
| Carports | * | S | S | S | S | S | S | S | S | | | | | | | | | | |
| Detached private garage | * | P | P | P | P | P | P | P | P | P | P | | | | (1) | | | | P |
| Detached single-family dwelling | * | P | P | P | P | P | P | P | P | P | P | | | | (1) | | | | P |
| Family home | * | P | P | P | P | P | P | P | P | P | P | | | | (1) | | | | P |
| Garage accessory dwelling | * | P | P | P | P | S | S | S | | | | | | | (1) | | | | P |
| Group family day home (child care) | * | S | S | S | S | S | S | S | S | S | S | | | | (1) | | | | |
| Home occupations | * | P | P | P | P | P | P | P | P | P | P | | | | (1) | | | | |
| Mobile home on individual lot | * | S | | | | | | | | | | | | | (1) | | | | |
| Mobile home park | * | | | | | | | | | | | | | | (1) | | | | P |
| Modular home | * | P | P | P | P | P | P | P | P | | | | | | (1) | | | | P |

* See definition section in the appendix for further explanation

(1) See [Section 24](#) for uses permitted in the Town Center District

(2) See [Section 32](#) for Specific Use Permit procedure



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

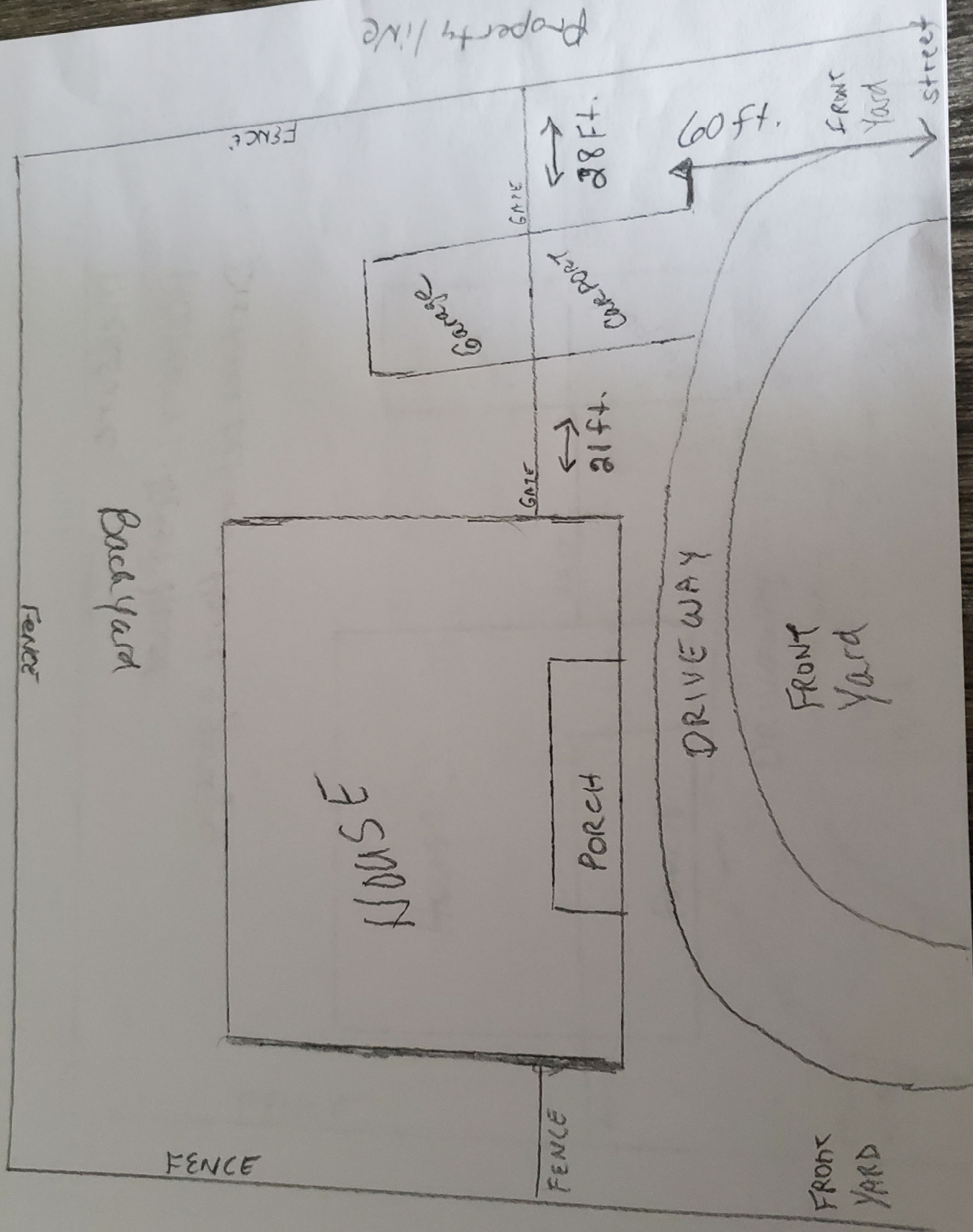
www.cityofrhome.com | permits@cityofrhome.com

SPECIFIC USE PERMIT

Name: Joseph Green / Paula Lampley
Address: 1107 Meadowlark Drive Rhome, Texas 76078
Email: [REDACTED]
Phone #: [REDACTED]
Date: 4/26/21

To be considered for your Specific Use Permit, you must do the following:

1. Submit plans according to the Building Standards, Ordinance 3.03.056, for a carport, and, Ordinance 15.2, for an accessory structure over 200 sq. foot in Single Family 20 and above.
2. Pay the Specific Use Permit fee of \$150.
3. You will be notified whether the plans are sufficient and follow all guidelines, or will need to be revised.
4. Once the plans are approved, a legal notice will be posted in the official newspaper and sent to all property owners within 200 ft of your property, after which it will go to Planning and Zoning, and they will make a recommendation to City Council.
5. If approved, you will then need to apply for a Building Permit.









1107 MEADOWLARK DRIVE

Please help by signing below & THANK YOU!!

1. Marcel Clark 1106 Meadowlark Dr.
2. Gres Taylor 1103 Meadowlark
3. Jordan Taylor 1103 meadow lark dr.
4. Misty Taylor 1103 Meadowlark dr
5. Richard Vancor 1118 meadowlark dr.
6. Malloy Braun 1122 meadowlark dr
7. Kusmae Ponges 1127 meadowlark DR
8. (Ana Edwall)
EDWALL, NATHANIEL H. 1123 MEADOWLARK DR
9. Margaret Maddox 1119 Meadowlark Dr
10. Darlene Maddox 1119 Meadowlark Dr.

More Signatures
available if needed



501 South Main Street | PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

May 27, 2021

Property Owner
Street Address
Rhome, TX 76078

RE: Public Hearings for Carport Request

Dear Property Owner;

The City of Rhome Planning and Zoning Commission will hold a Public Hearing on Monday, June 7, 2021, at 6:00pm for the purpose of considering a Carport Request for Legal property being Acres: 1.001, Lot: 8, Blk: D, Subd: ALLIANCE ESTATES PH2, Abst: A-743 SMITH CSL, also known as 1107 Meadowlark Drive, Rhome, Texas 76078.

In addition, the City of Rhome City Council will hold a Public Hearing on Thursday, June 10, 2021 at 6:30pm on the same matter.

Please check www.cityofrhome.com for meeting details, including call-in numbers or location. You are welcome to attend both Public Hearings to provide oral testimony. Both agendas will be posted no later than 72 hours prior to the meeting at <http://www.cityofrhome.com/calendar.html>.

The agendas will either have call in information if virtual or address of location if the meeting will be held in person. If you prefer, you may return the enclosed Notification Reply Form in person to City Hall, 501 South Main Street, Rhome, Texas, by mail to PO Box 228, Rhome, Texas 76078, or by email to City Secretary Shannon Montgomery at citysecretary@cityofrhome.com. The City Secretary will read your comments into the record at both meetings.

Please do not hesitate to contact City Administrator Cynthia Northrop at 817-636-2462 or by email at cityadministrator@cityofrhome.com if you have any questions or concerns regarding this request.

Sincerely,

Shannon Montgomery, TRMC
City Secretary

Enclosures



| | | | |
|----------------------|--|-----------------|---------------|
| TO: | Wise County Messenger | DATE: | May 26, 2021 |
| FROM: | Shannon Montgomery, TRMC City Secretary | PAGES: | 1 |
| RUN DATE: | 1 Time: Friday, May 28, 2021 | SUBJECT: | Legal Notices |

**CITY OF RHOME, TEXAS
NOTICE OF PUBLIC HEARING
REQUEST FOR CARPORT**

The City of Rhome Planning and Zoning Commission will hold a Public Hearing on Monday, June 7, 2021, at 6:00pm for the purpose of considering a Carport Request for Legal property being Acres: 1.001, Lot: 8, Blk: D, Subd: ALLIANCE ESTATES PH2, Abst: A-743 SMITH CSL, also known as 1107 Meadowlark Drive, Rhome, Texas 76078.

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501 South Main Street | PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

PUBLIC HEARING NOTIFICATION REPLY

Public Hearing Notice for Property: Legal property being Acres: 1.001, Lot: 8, Blk: D, Subd: ALLIANCE ESTATES PH2, Abst: A-743 SMITH CSL, also known as 1107 Meadowlark Drive, Rhome, Texas 76078.

Type of Request: Carport

P&Z PH Date: Monday, June 7, 2021 at 6:00pm

City Council PH Date: Thursday, June 10, 2021 at 6:30pm

PLEASE PRINT LEGIBLY

Property Owner Name:

JOSEPH D. GREEN

Property Owner Address:

1107 MEADOWLARK DR.

RHOME, TEXAS 76078

Property Owner Telephone:

Property Owner Email:

PLEASE CHECK ONE



I am **IN FAVOR** of the Proposed Request



I am **OPPOSED** to the Proposed Request

COMMENTS

WAS TOLD I COULD BUILD WHAT I WANTED WHEN
BOUGHT PROPERTY FROM MIRACLE HOMES - (BRENT NELMS)
DIDN'T KNOW ABOUT ALL PERMITS REQUIRED (GREG RICHMOND)
BUT AM AWARE NOW!!

Property Owner Signature

Date

6-1-21



501 South Main Street | PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

PUBLIC HEARING NOTIFICATION REPLY

Public Hearing Notice for Property: Legal property being Acres: 1.001, Lot: 8, Blk: D, Subd: ALLIANCE ESTATES PH2, Abst: A-743 SMITH CSL, also known as 1107 Meadowlark Drive, Rhome, Texas 76078.
Type of Request: Carport
P&Z PH Date: Monday, June 7, 2021 at 6:00pm
City Council PH Date: Thursday, June 10, 2021 at 6:30pm

PLEASE PRINT LEGIBLY

Property Owner Name:

Paula Lampley

Property Owner Address:

1107 Meadowlark Drive
Rhome, Texas 76078

Property Owner Telephone:

Property Owner Email:

PLEASE CHECK ONE



I am **IN FAVOR** of the Proposed Request



I am **OPPOSED** to the Proposed Request

COMMENTS

Didn't know Rhome required permits in this area.
Until I received the orange notice on my door.

Paula Lampley
Property Owner Signature

6/1/21
Date



501 South Main Street | PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

PUBLIC HEARING NOTIFICATION REPLY

Public Hearing Notice for Property: Legal property being Acres: 1.001, Lot: 8, Blk: D, Subd: ALLIANCE ESTATES PH2, Abst: A-743 SMITH CSL, also known as 1107 Meadowlark Drive, Rhome, Texas 76078.

Type of Request: Carport

P&Z PH Date: Monday, June 7, 2021 at 6:00pm

City Council PH Date: Thursday, June 10, 2021 at 6:30pm

PLEASE PRINT LEGIBLY

Property Owner Name: Darlene Maddox

Property Owner Address: 1119 Meadowlark Drive
Rhome, Texas 76078

Property Owner Telephone: [REDACTED]

Property Owner Email: [REDACTED]

PLEASE CHECK ONE

- ☒ I am **IN FAVOR** of the Proposed Request
- ☐ I am **OPPOSED** to the Proposed Request

COMMENTS

This owner has made significant improvements to his property, enhancing the aesthetic of both his property and the neighborhood as a whole. The carport blends seamlessly with the other structures on the lot and appears to be professionally constructed. It also appears to me to be proportionally aligned and compatible in design with the house and garage. My husband and I live just three houses down from this property and have no objection and, in fact, encourage the granting of this Carport Request.

Darlene Maddox
Property Owner Signature

June 2, 2021
Date



501 South Main Street | PO Box 228

RhOME, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

PUBLIC HEARING NOTIFICATION REPLY

Public Hearing Legal property being Acres: 1.001, Lot: 8, Blk: D, Subd: ALLIANCE ESTATES PH2, Abst:
Notice for Property: A-743 SMITH CSL, also known as 1107 Meadowlark Drive, RhOME, Texas 76078.
Type of Request: Carport
P&Z PH Date Monday, June 7, 2021 at 6:00pm
City Council PH Date: Thursday, June 10, 2021 at 6:30pm

PLEASE PRINT LEGIBLY

Property Owner Name:

Frederic Thericult

Property Owner Address:

1102 Meadowlark Drive
RhOME, TX

Property Owner Telephone:

Property Owner Email:

PLEASE CHECK ONE



I am **IN FAVOR** of the Proposed Request



I am **OPPOSED** to the Proposed Request

COMMENTS

Acceptable under following conditions:

- professional, compliant construction
- design, colors consistent with existing structures
- maintains acceptable setback from street

Frederic Thericult

Property Owner Signature

6/4/2021

Date



501 South Main Street | PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

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PUBLIC HEARING NOTIFICATION REPLY

Public Hearing Notice for Property: Legal property being Acres: 1.001, Lot: 8, Blk: D, Subd: ALLIANCE ESTATES PH2, Abst: A-743 SMITH CSL, also known as 1107 Meadowlark Drive, Rhome, Texas 76078.

Type of Request: Carport

P&Z PH Date: Monday, June 7, 2021 at 6:00pm

City Council PH Date: Thursday, June 10, 2021 at 6:30pm

PLEASE PRINT LEGIBLY

Property Owner Name:

Property Owner Address:

Property Owner Telephone:

Property Owner Email:

Dannette + Johnny Willis
1111 meadowlark Drive
Rhome Tx 76078

PLEASE CHECK ONE



I am **IN FAVOR** of the Proposed Request



I am **OPPOSED** to the Proposed Request

COMMENTS

I don't understand why the city would have a problem with a property owner putting up a carport on their own property that they paid for. Leave them be and let them be responsible for what THEY OWN. You shouldn't dictate what others can do.

Property Owner Signature

Date

**CITY OF RHOME, TEXAS
ORDINANCE NO. 2021-12**

AN ORDINANCE AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF RHOME BY GRANTING A SPECIAL USE PERMIT FOR A CARPORT FOR CERTAIN PROPERTY LOCATED AT 1107 MEADOWLARK DRIVE; PROVIDING FOR THE AMENDMENT OF THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Rhome is a Type A general law city acting under its powers granted to it pursuant to state law, including Chapters 6 and 211 of the Texas Local Government Code; and

WHEREAS, pursuant to Chapter 211 of the Local Government Code, the City has adopted a comprehensive zoning ordinance, codified as Chapter 14 of the City Code, and a comprehensive zoning map, regulating the location and use of buildings, other structures and land for business, industrial, residential or other purposes, and providing for a method to amend said ordinance and map for the purpose of promoting the public health, safety, morals and general welfare, all in accordance with a comprehensive plan; and

WHEREAS, in accordance with the Comprehensive Zoning Ordinance, the owner of the property referenced below has filed an application for a Special Use Permit to permit construction of a Carport as an accessory use on the property located at 1107 Meadowlark Drive; and

WHEREAS, a public hearing was duly held by the Planning and Zoning Commission of the City on the 7th day of June 2021, and by the City Council of the City on the 10th day of June 2021, with respect to the use changes described herein; and

WHEREAS, all requirements of law dealing with notice to other property owners, publication and all procedural requirements have been complied with in accordance with the comprehensive zoning ordinance and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council of the City does hereby deem it advisable and in the public interest to amend the Comprehensive Zoning Ordinance and the comprehensive zoning map, as amended, as described herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS:

SECTION 1.
SPECIAL USE PERMIT GRANTED

Chapter 14 of the City Code, as amended, is hereby amended so that the zoning of the hereinafter described areas shall be altered, changed and amended as shown and described below:

Zoning Case No.: 2021-0429-001 CARPORT

Owner: Joseph Green and Paula Lampley

Address: 1107 Meadowlark Drive
Rhome, Texas

Legal Description: Acres: 1.001, Lot: 8, Blk: D, Subd: ALLIANCE ESTATES PH2, Abst: A-743 SMITH CSL, Rhome, Texas

Zoning Change: A Special Use Permit for a Carport as an accessory use is hereby granted as provided herein.

SECTION 2.
ACCORDANCE WITH COMPREHENSIVE PLAN AND PURPOSES OF ZONING

The zoning districts, boundaries and uses as herein established herein have been made in accordance with the comprehensive plan for the purpose of promoting the health, safety, morals and general welfare of the community. They have been designed to lessen congestion in the streets, to secure safety from fire, panic, flood and other dangers, to provide adequate light and air, to prevent overcrowding of land, to avoid undue concentration of population, to facilitate the adequate provisions of transportation, water, sewer, parks and other public requirements. They have been made after a full and complete hearing with reasonable consideration among other things of the character of the district and its peculiar suitability for the particular uses and with a view of conserving the value of the buildings and encouraging the most appropriate use of land throughout the community.

SECTION 3.
DIRECTION TO AMEND OFFICIAL ZONING MAP

The official map of the City is amended and the Zoning Administrator is hereby directed to reference such change on the official zoning map to reflect the changes approved herein.

SECTION 4.
ORDINANCE CUMULATIVE

This Ordinance shall be cumulative of all other Ordinances of the City of Rhome affecting zoning and land use, as amended, and shall not repeal any of the provisions of such ordinances except in those instances where provisions of such ordinances are in direct conflict with the provisions of this ordinance.

SECTION 5.
PENALTY

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense. In addition, any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance may be subjected to such civil penalties as authorized by law.

SECTION 6.
RESERVATION OF RIGHTS AND REMEDIES FOR ACCRUED VIOLATIONS

All rights or remedies of the City are expressly saved as to any and all violations of Chapter 14, as amended, or any other ordinance affecting zoning and land use that have accrued at the time of the effective date of this Ordinance and as to such accrued violations and all pending litigation, both civil and criminal, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the Courts.

SECTION 7.
SEVERABILITY

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION 8.
PUBLICATION**

The City Secretary is hereby directed to publish in the official newspaper of the City the caption, penalty clause, publication clause, and effective date clause of this ordinance as required by law.

**SECTION 9.
EFFECTIVE DATE**

This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED by the City Council of the City of Rhome, Texas, this the 10th day of June 2021.

Jo Ann Wilson,
Mayor

[SEAL]

ATTEST:

Shannon Montgomery, TRMC
City Secretary

APPROVED TO AS FORM:

Carvan E. Adkins,
City Attorney



Agenda Commentary

Meeting Date: June 10, 2021

Department: Administration

Contact: Cynthia Northrop

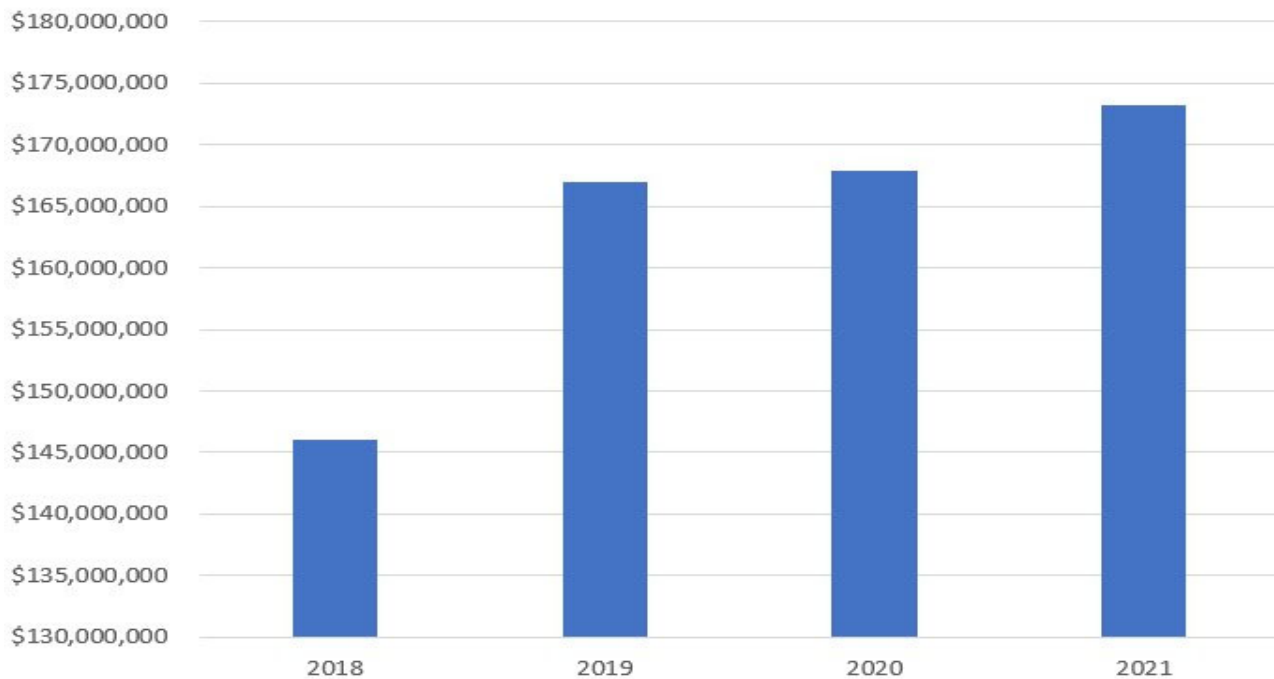
Agenda Item: G. Update and discussion regarding 2021-2022 Preliminary Taxable Values

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary-Background: Wise County Appraisal District has released the preliminary tax information. The City of Rhome's Preliminary Taxable Value is \$173,254,967. We are showing a slight increase, which is positive news considering last year's increase was relatively flat. Wise CAD is scheduled to release Certified Values July 26, 2021.

As always, the first budget review on July 8, with Council will be based on Preliminary Estimates and could go up or down depending on Certified Values.

City of Rhome
Certified Taxable Values
2021 is Preliminary Estimate





Supporting Documents attached: Yes

Recommendation: Information only

WISE COUNTY APPRAISAL DISTRICT

400 EAST BUSINESS 380 DECATUR, TEXAS 76234
PH (940) 627-3081 FAX (940) 627-5187

DATE: 30-Apr-21
TO: CITY OF RHOME
FROM: MICKEY HAND, CHIEF APPRAISER
SUBJECT: 2021 ESTIMATE OF TAXABLE VALUES *

| | |
|---|--------------------------|
| WCAD REAL PROPERTY | \$149,804,683 |
| MINERALS | \$9,930,000 |
| PERSONAL PROPERTY, UTILITY, & INDUSTRIAL | \$13,520,284 |
| ESTIMATE OF TAXABLE VALUE | \$173,254,967 |

*** Texas Property Tax Code Sec. 26.01 Submission of Rolls to the Taxing Entities.**

(a-1) [Effective January 1, 2020] If by July 20 the appraisal review board for an appraisal district has not approved the appraisal records for the district as required under Section 41.12, the chief appraiser shall not later than July 25th prepare and certify to the assessor for each taxing unit participating in the district an estimate of the taxable value of property in the taxing unit.

(e) not later than April 30th, the chief appraiser shall prepare and certify to the assessor for each county, municipality, and school district participating in the appraisal district an estimate of the taxable value of property in that taxing unit.

PLEASE NOTE: (a) final renditions for business personal property were due April 15th, however written extension request push those back to May 15th and June 1st each year
(b) Appraisal Review Board (ARB) decisions will made in the coming months which can / will affect these totals. © exemptions continue to be filed daily



Agenda Commentary

Meeting Date: June 10, 2021

Department: Administration

Contact: Cynthia Northrop

Agenda Item: H. Discussion and any necessary action regarding Council Priorities for FY 2021-2022 Budget

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary-Background: Wise County Appraisal District has released the preliminary tax information. The City of Rhome's Preliminary Taxable Value is \$173,254,967. We are showing a slight increase, which is positive news considering last year's increase was relatively flat. Wise CAD is scheduled to release Certified Values July 26, 2021.

Department Heads have submitted their initial budget requests. As a reminder, initial direction from Council was to keep a relatively flat budget. However, increases are to be expected as the cost of doing business, increased growth and increases in both M&O and I&S have to be accommodated.

I will be meeting with DH over the next few weeks to refine. Additionally, our financial software allows for a budget preparation module and this is the first year we will be incorporating into the budget preparation, which initially will take more time, similar to when we initially onboarded the STW software in 2019-2020.

As always, the first budget review with Council on July 8, 2021, will be based on Preliminary Estimates and could go up or down depending on Certified Values.

Staff is seeking direction on Council priorities (see ppt).

Funding Expected: ☐ Revenue ☐ Expenditure ☐ N/A **Budgeted Item:** ☐ Yes ☐ No ☐ N/A

Funding Account: _____ **Amount:** _____

Legal Review Required: ☐ N/A ☐ Required **Date Completed:** _____

Engineering Review ☐ **FD Review** ☐ **PD Review** ☐ **PW Review** ☐

Supporting Documents attached: Yes

Recommendation: Staff is seeking direction on Council priorities



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhode, Texas 76078

Telephone: 817-636-2462

www.cityofrhode.com | citysecretary@cityofrhode.com

AGENDA ITEM I

**CITY OF RHOME
CONTRACTS/SUBSCRIPTIONS SUMMARY**

| Vendor | Description | Terms | Contract Amount |
|--|---|---|------------------------|
| Auditor | Annual Audit Services | Renewed Annually | \$ 13,000.00 |
| Blue Cross Blue Shield | Employee Medical Insurance - City pays \$704.98/Month per employee thru November 2021 | Renewed Annually | |
| Cheryl Davenport, CPA | Professional Services | Renewed Annually | \$ 1,200.00 |
| Franklin Digital | Laserfiche Agreement | Renewed Annually | \$ 3,110.00 |
| Fund Accounting Solution Technologies, LLC | Court Software and Annual Support | Not renewing; termination July 2021 | \$ 2,757.00 |
| Health Inspections | Health Inspector | 15-Day notice to terminate | |
| iWorQ | Permitting & Code Software and Annual Support | Renewed Annually | \$ 5,000.00 |
| Kimley Horn | Professional Services | 30-Day notice to terminate | |
| Linebarger | Municipal Court Collections - 30% contingent fee of fine, paid by defendant | 30-Day notice to terminate | |
| Municipal Court Judge | Municipal Court Judge | Bi-Annual Appointment by Council - next up January 2022 | \$ 10,800.00 |
| MuniCode | Code of Ordinances/Codification Services | Initial 3-year contract; renews Fall 2023 30-Day notice to terminate | \$ 2,145.00 |
| NetData | Court Software and Annual Support | Initial 3-year contract Onboarding July 2021 30-Day notice to terminate | \$ 8,600.00 |
| OpenGov | Financial Software Annual Support & Lease | Renewed Annually 90-Day notice to terminate | \$ 17,950.00 |
| PC-Pros | Information Technology Services | No Written Contract | |
| Revize | New City Website | Initial 4-year contract; Renews Summer 2024 30-Day notice to terminate | \$ 3,700.00 |
| Rhome Library | Support for Library | Requested Annually | \$ 600.00 |

**CITY OF RHOME
CONTRACTS/SUBSCRIPTIONS SUMMARY**

| Vendor | Description | Terms | Contract Amount |
|--------------------------------|--|--|------------------------|
| Ross Inspections Services | City Permit Inspections | Initial 3-year contract; ends June 2022 30-Day notice to terminate | |
| TMLIRP Insurance | Vehicle/Building Insurance | Renewed Annually | \$ 106,562.00 |
| TOASE | Legal Services for City and Municipal Court Prosecutor | 30-Day notice to terminate | |
| Unum Benefits | Employee Vision/Dental, STD/LTD Insurance | Renewed Annually | |
| Walnut Creek | Water Supplier | Expires in 2024 | |
| Waste Connections | Trash Collection | Expires January 2026; 60-Day notice to terminate | |
| WEXBank (Fuel) | Fuel Cards for Fire, Police and Public Works vehicles | 90-Day notice to terminate | |
| Wise County Animal Control | \$35/\$50 per animal | Renewed Annually | |
| Wise County Appraisal District | Property Tax Collector | Renewed Annually | |
| Wise County Tax Office | Ad Valorem Tax Assessment & Collection | Renewed Annually | |



Agenda Commentary

Meeting Date: Thursday, June 10, 2021

Department: Administration

Contact: Shannon Montgomery, TRMC

Agenda Item: J. Discussion and any necessary action regarding Presentation of List of City Inventoried Assets as Required by Section 1.20.045

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☒ Other

Summary-Background:

Sec 1.10.045 Inventory of City Property

Each department head shall prepare an inventory of all city property in their department, under directions to be provided by the city council, and shall present this inventory to the mayor as part of the budgeting process, and the mayor shall transmit such information to the city council as part of the budgeting process. In no case shall this be later than the first July meeting of the city council during each budgetary year. Such inventory shall also include an inventory of the property of the fire department prepared by the chief of volunteer fire department.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

Funding Account: _____ **Amount:** _____

Legal Review Required: ☒ N/A ☐ Required **Date Completed:** _____

Engineering Review ☐ **FD Review** ☐ **PD Review** ☐ **PW Review** ☐

Supporting Documents attached:

Current List of Inventory will be supplied to Council under separate cover

Recommendation:

Accept the current inventory list.
