



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

[www.cityofrhome.com](http://www.cityofrhome.com) | [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com)

**Mayor**  
Jo Ann Wilson

**City Council**

**Mayor Pro-Tem,  
Place 3**  
Elaine Priest

**Place 1**  
Josh McCabe

**Place 2**  
Michelle Tye

**Place 4**  
Sam Eason

**Place 5**  
Ashley Majors

**City  
Administrator**  
Cynthia Northrop

**City Attorney**  
Carvan Adkins

**City Secretary**  
Shannon  
Montgomery

**Fire Chief**  
Darrell Fitch

**Police Chief**  
Sam Love

**Public Works  
Director**  
Sean Densmore

## NOTICE OF REGULAR MEETING OF THE RHOME CITY COUNCIL

**Meeting Date: Thursday, February 11, 2021**

**Location: VIA TELEPHONE CONFERENCE**

**MEETING START TIME: 6:30 PM**

**(Total Estimated Meeting Time 56 minutes)**

**NOTICE IS HEREBY GIVEN** in accordance with order of the Office of the Governor issued March 16, 2020, and most recently extended on February 4, 2021, the City Council of the City of Rhome will conduct its Regular Meeting scheduled for **6:30pm** on Thursday, February 11, 2021 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

**This meeting will be closed to in person attendance by the public.**

A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Telephonic and videoconferencing capabilities will be utilized to allow individuals to address the Council. Members of the public are entitled to participate remotely **via GoToMeeting Teleconferencing. Citizens may join the GoToMeeting:**

### **Regular City Council Meeting**

Thursday, February 11, 2021 6:30PM (CDT)

### **You can dial in using your phone.**

United States (Toll Free): 1 866 899 4679

United States: +1 (571) 317-3116

**Access Code:** 976-664-501

Members of the public who wish to submit written comments on a listed agenda item must submit their comments to [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com) no later than **4:00pm on day of meeting.**

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

This meeting will be recorded and the recording will be available to the public in accordance with the Open Meetings Act upon written request.

### **Call to Order and Establish a Quorum (Estimated 1 minute)**

### **Public Presentations and Input (Estimated Time Varies)**

*The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear comments during this designated time. Request form, or email, must be submitted to the City Secretary, via email to [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com), prior to **4:00pm** to be recognized.*

## **Announcements from Mayor and Council Members (Estimated 2 minutes)**

### **A. February 2021 Events:**

- February 12, 2021 – 5pm - Last day to submit application for Place on Ballot for May 1, 2021 General Election
- February 15, 2021 – City Offices will be closed in Observance of President's Day
- February 25, 2021 – Regular City Council Meeting

## **Consent Agenda (Estimated 1 minute)**

*All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.*

- B. Minutes of City Council Regular Session dated January 14, 2021 (City Secretary)**
- C. Minutes of City Council Special Session dated January 20, 2021 (City Secretary)**
- D. Minutes of City Council Regular Session dated January 28, 2021 (City Secretary)**
- E. Resolution authorizing continued participation with the Atmos Cities Steering Committee (City Secretary)**

## **Monthly Staff Reports and Board Minutes (Estimated 1 minute)**

*All items under this section are for informational purposes only; no action will be taken by Council.*

- F. Departments: Administration, Building & Development, Fire Rescue, Municipal Court, Police, and Public Works (Department Heads)**
- G. Minutes of Parks & Recreation Regular Session dated January 7, 2021 (City Secretary)**

## **Regular Session – Old Business**

- H. Update, discussion and any necessary action regarding latest developments for COVID-19 and mitigation efforts and actions within the City (Estimated 1 minute - City Administrator)**
- I. Discussion and any necessary action regarding possible extension of current City Hall Lease (Estimated 5 minutes - Council Member McCabe)**

## **Regular Session – New Business**

- J. Discussion and any necessary action regarding a proposed Final Plat for Rolling V Ranch East, Phase 1, being described as 102.912 acres, Lots 1-71, 1X, 2X & 3X, Block 1; Lots 1-40, Block 2; Lots 1-23 & 1X, Block 3; Lots 1-13, 1X, 2X & 3X Block 4; Lots 1-21 & 1X, Block 5; Lots 1-41 & 1X, Block 6; Lots 1-21, Block 7; Lots 1-21, 55-78, 1X, 2X & 3X, Block 8; Lots 1-33, Block 9; Lots 1-18, Block 10; & Lots 1-10, Block 12 (336 Residential Lots and 12 Open Space Lots) situated in the Smith County School Land Survey, Abstract No. 743, and the James B. Farnsworth Survey, Abstract No. 991, City of Rhome, Wise County, Texas as requested by PMB RVR Dev CO 1, LLC (Estimated 5 minutes - City Administrator)**
- K. Discussion and any necessary action regarding the adoption of a City of Rhome Citizen Participation Plan for the Texas Community Development Block Grant Application (Estimated 3 minutes - City Administrator)**
- L. Discussion and any necessary action regarding the Parks & Recreation Board recommendation of the Parks Master Plan (Estimated 10 minutes - Public Works Director)**
- M. Discussion and any necessary action regarding amending Section 1.02.011, "Recording of Meetings of City Council, Commissions and Committees" of the City's Code of Ordinances (Estimated 5 minutes - Council Member Eason/City Secretary)**

- N. Discussion and any necessary action regarding an Ordinance calling the May 1, 2021 General Election for two-year terms for Council Member – Place 1, Council Member – Place 2, and Council Member – Place 3, authorizing the City Administrator to sign Joint Contract with Wise County for Election Services, and setting meeting date to Canvass the Election **(Estimated 5 minutes - City Secretary)**
- O. Discussion and any necessary action regarding clarification of Section 38, “Sign Regulations”, subsection E.8.b, “Political Signs” **(Estimated 5 minutes - Mayor Wilson)**
- P. Discussion and any necessary action regarding including Mayor Pro Tem in all city negotiations **(Estimated 5 minutes - Council Member Eason)**
- Q. Discussion and any necessary action regarding moving back to in-person meetings **(Estimated 5 minutes - Council Member Majors)**

### **Executive Session**

Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:

- R. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
- S. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
- T. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests public
- U. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations

### **Future Agenda Items** **(Estimated 1 minute)**

### **Adjourn** **(Estimated 1 minute)**

**A quorum of Planning & Zoning Commissioners may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.**

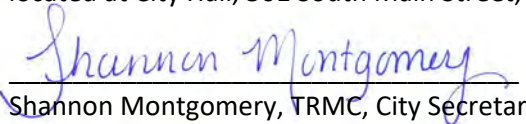
**A quorum of Parks & Recreation Board Members may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.**

*\*Pursuant to the Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code, the Council may convene into executive session at any time during the meeting if a need arises for the City Council to seek advice from the City Attorney concerning any item on this agenda, to discuss pending and contemplated litigation, or a settlement offer, or to discuss a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Board of Texas clearly conflicts with Chapter 551.*

*The Council may vote and / or act upon each of the items listed in this Agenda. Except for Public Presentation and Input and items in the Agenda designated as public hearing or otherwise designated for public input, there will be no public input during the course of this meeting without express authorization from the presiding officer.*

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at 817-636-2462 for further information.*

**CERTIFICATION:** I do hereby certify that the above City Council Agenda was posted on the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas by 6:00 p.m. on the 8th day of February 2021.

  
Shannon Montgomery, TRMC, City Secretary

I certify that the attached notice and agenda of items to be considered by the Rhome City Council was removed by me from the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_, Title: \_\_\_\_\_



## Agenda Commentary

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**Meeting Date:** February 11, 2021

**Department:** Administration

**Contact:** Shannon Montgomery

**Agenda Item:** B. Minutes of City Council Regular Session dated January 14, 2021 **(City Secretary)**

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**Type of Item:** ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☐ Discussion & Direction ☒ Other

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**Summary-Background:** Minutes of January 14, 2021 Council Meeting

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**Funding Expected:** ☐ Revenue ☐ Expenditure ☒ N/A

**Budgeted Item:** ☐ Yes ☐ No ☒ N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☒ N/A ☐ Required **Date Completed:** \_\_\_\_\_

**Engineering Review** ☐ **FD Review** ☐ **PD Review** ☐ **PW Review** ☐

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**Supporting Documents attached:**

Draft Minutes of January 14, 2021 Council Meeting

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**Recommendation:**

Approve Draft Meeting Minutes

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**Mayor**  
Jo Ann Wilson

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Elaine Priest

**Place 1**  
Josh McCabe

**Place 2**  
Kenny Crenshaw

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Shannon  
Montgomery

**Fire Chief**  
Darrell Fitch

**Police Chief**  
Sam Love

**Public Works**  
**Director**  
Sean Densmore

## **MINUTES OF REGULAR MEETING OF THE RHOME CITY COUNCIL**

**Meeting Date: Thursday, January 14, 2021**

**Location: VIA TELEPHONE CONFERENCE**

**MEETING START TIME: 6:30 PM**

### **Call to Order and Establish a Quorum**

Mayor Wilson called the meeting to order at 6:33pm, called roll, and announced a quorum of Council Members present.

### **Council Members Present:**

Mayor Jo Ann Wilson

Mayor Pro Tem Elaine Priest

Council Member Josh McCabe

Council Member Kenny Crenshaw

Council Member Sam Eason

Council Member Ashley Majors

### **City Staff Present:**

City Administrator Cynthia Northrop

City Attorney Carvan Adkins

City Secretary Shannon Montgomery

Fire Chief Darrell Fitch

Police Chief Sam Love

Public Works Director Sean Densmore

### **Public Presentations and Input**

*The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear comments during this designated time. Request form, or email, must be submitted to the City Secretary, via email to [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com), prior to 4:00pm to be recognized.*

The following individuals made public presentations:

- Michelle Tye – 105 School Road, Rhome, Texas
- Michelle Pittman Di Credico – 202 Cheyenne Trail North, Rhome, Texas
- Patricia Mitchell – 389 South Old Mill Road, Rhome, Texas
- Tommie Eason – 1107 Mount Lane, Rhome, Texas
- Shirley Mize – 170 Russel Street, Rhome, Texas
- Cathy Coffee – 1102 Mount Lane, Rhome, Texas

### **Announcements from Mayor and Council Members**

Mayor Wilson listed off the January 2021 events:

- January 13, 2021 thru February 12, 2021 – Filing Period to submit application for Place on Ballot for May 1, 2021 General Election
- January 18, 2021 – City Offices will be closed in Observance of Martin Luther King, Jr Day
- January 28, 2021 – Regular City Council Meeting
- Council Member McCabe reminded everyone that the new trash carts need to be placed 3 to 6 inches away from the sidewalk and to place them away from cars
- Council Member Majors added that residents can purchase a second cart for \$5 a month

### **Consent Agenda**

*All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.*

**A. 2021 Calendar of City Events (City Secretary)**

**B. Resolution naming the official newspaper of the City for the 2021 calendar year (City Secretary)**

**C. December 2020 Monthly Staff Reports (Department Heads)**

Motion made by Mayor Pro Tem Priest, seconded by Council Member Majors to approve the consent agenda as presented.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Council Member Crenshaw:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

**CITY OF RHOME  
RESOLUTION NO. 2021-01**

**A RESOLUTION OF THE CITY OF RHOME, TEXAS DESIGNATING THE WISE COUNTY MESSENGER AS THE OFFICIAL NEWSPAPER OF THE CITY; AND PROVIDING AN EFFECTIVE DATE.**

### **Board and Commission Minutes**

*All items under this section are for informational purposes only; no action will be taken by Council.*

**D. Minutes of Planning & Zoning Commission Regular Session dated December 7, 2020 (City Secretary)**

No discussion.

### **Regular Session – New Business**

**E. Discussion and any necessary action regarding council meeting minutes content and subsequent approval of Minutes of City Council Regular Session dated November 12, 2020 and Minutes of City Council Regular Session dated December 10, 2020 (City Secretary)**

Council Member Eason asked that this item be discussed in Execution Session to consult with City Attorney Adkins.

*Mayor Wilson combined agenda items G & H into one discussion:*

**F. Discussion and any necessary action regarding the resignation of Council Member Crenshaw (Council Member Crenshaw)**

**G. Discussion and any necessary action regarding Proclamation of Appreciation for Council Member Crenshaw for Service to the City (Mayor Wilson)**

Council Member Eason thanked Council Member Crenshaw for his service to the City of Rhome; Mayor Pro Tem Priest read the Proclamation of Appreciation for Council Member Crenshaw.

Motion made by Council Member McCabe, seconded by Council Member Eason to accept Council Member Crenshaw's resignation and approve the Proclamation of Appreciation.



Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Council Member Crenshaw:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

**H. Discussion and any necessary action regarding Council vacancy and Statement/Oath of Office, if applicable (Council Member Eason)**

Council Member Eason nominated Michelle Pittman Di Credico to the newly vacated Council Member Place 2 position.

Mayor Wilson asked City Attorney Adkins if this nomination was appropriate as she thought there was a provision in the Ordinances that an elected official could not take an appointed position for a period of time. Adkins stated the nomination was appropriate.

Council Member Majors stated she would like to wait until the May Election to fill the vacancy.

Council Member McCabe would like to accept applications through next Friday, January 22, 2021.

Mayor Pro Tem Priest stated that the application process is reasonable.

Motion made by Council Member McCabe, seconded by Mayor Pro Tem Priest, to accept applications until 5pm Friday, January 22, 2021 and interview and appoint someone to the vacancy at the January 28, 2021 Council Meeting.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Nay
Council Member Majors:	Nay

Roll-call vote resulted in a tie; Mayor voted Nay, wanted to wait until the May election.

*Mayor Wilson moved agenda item K forward:*

**K. Update, discussion and any necessary action regarding latest developments for COVID-19 and mitigation efforts and actions within the City (City Administrator)**

City Administrator Northrop stated that Governor Abbott extended his Disaster Declaration through January 2021. Council discussed the City's COVID-19 protocols. City Hall will provide clean and used pen holders in the lobby.

**Audit**

**J. Discussion and any necessary action regarding Annual City Audit for Fiscal Year 2019-2020 (City Secretary)**

City Auditor Bill Spore presented the City Audit and addressed questions from Council. Spore stated that the City received a "Clean Audit" for Fiscal Year 2019-2020.

Motion made Council Member Eason, seconded by Council Member Majors to accept the Audit for Fiscal Year 2019-2020 as presented.



Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

*Mayor Pro Tem Priest requested to go back to Agenda Item I:*

**I. Discussion and any necessary action regarding Council vacancy and Statement/Oath of Office, if applicable (Council Member Eason)**

Motion made by Mayor Pro Tem Priest, seconded by Council Member Eason, to accept Michelle Pittman Di Credico as appointed from this date until the May Election.

Council continued to discuss the nomination.

City Attorney Adkins stated he has to amend his earlier answer, and apologized, that he was not aware of a limitation, but the Mayor is correct. The City does have a provision, in Section 1.07.008, "Appointment to City Office After Termination of Office" that no officer who has held an office of the city shall, after terminating his office with the city, be appointed by the city council, or any other agency, board, commission, committee, department or person of the city, to any office, commission, committee, board, agency or department of the city within six (6) months after his term of office has ceased.

Adkins stated, in his opinion, Michelle Pittman Di Credico could not be appointed to the Council at this time.

Mayor Pro Tem Priest withdrew her motion and Council Member Eason withdrew his second.

Council continued their discussion on whether or not to appoint at this meeting, wait until May, or accept applications.

Motion made by Council Member Majors to accept other applications; motion dies for lack of a second.

Motion made by Council Member Eason, seconded by Council Member McCabe, to rescind the previous motion that was denied.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion to rescind carried.

Council continues discussion.

Motion made by Council Member Majors to accept applications until the beginning of the February 11, 2021 Council Meeting. Motion dies for lack of a second.

Motion made by Council Member Eason, seconded by Mayor Pro Tem Priest to accept applications until 5pm, Wednesday, January 20, 2021 to hold interviews and appoint at the January 20, 2021 Special Council Meeting.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Nay

Motion carries 3-1-0 with Council Members McCabe, Priest, and Eason voting for and Council Member Majors voting against.

### **Regular Session – Old Business**

#### **L. Discussion and any necessary action regarding amending Article 13.03, “Solid Waste” of the City’s Code of Ordinances (City Administrator)**

City Administrator Northrop stated that this amendment will provide more clarity and will align with the current Solid Waste Contract. City Attorney Adkins echoed Northrop, stating that the amendment is aligning both the new solid waste contract and the ordinance.

Motion made by Council Member McCabe, seconded by Council Member Eason, to approve Ordinance amendment. Eason asked for a provision to state that the Ordinance expires with the expiration date of the Waste Connections solid waste contract.

City Attorney Adkins stated that the amended ordinance will require the citizens to use the garbage service provided the city or its designee, so you don’t have to change the ordinance. Adkins suggested that Council instruct Staff to bring the ordinance back for reconsideration prior to the next renewal date to address the issue of the contract expiring.

Both Council Member McCabe and Council Member Eason, removed the provision to have the ordinance expire and move to leave the motion and second to approve the Ordinance amendment as presented.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

### **CITY OF RHOME ORDINANCE 2021-01**

**AN ORDINANCE AMENDING ARTICLE 13.03 “SOLID WASTE” OF THE CODE OF ORDINANCES, CITY OF RHOME, TEXAS TO UPDATE SOLID WASTE REGULATIONS TO CONFORM TO CURRENT SERVICE PROVIDER CONTRACT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PUBLICATION CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

#### **M. Discussion and any necessary action regarding facilities assessment/conditions report (City Administrator)**

City Administrator Northrop briefly reminded Council that they directed Staff to analyze and develop a high-level facilities assessment/conditions report to include all city facilities. Last month Staff presented projected space needs as they relate to each department at the request of Mayor Pro Tem Priest.

Northrop and Public Works Director Densmore provided Council with the report for each facility – Police Department, Fire Station, Public Works, Community Center, Senior Center, Old School Building, and Old City Hall. Report included approximate build year, square footage, utility costs, pest control costs and building maintenance costs. Report also included structural, roof, HVAC/Mechanical, electrical and plumbing issues as well as square footage, construction cost per square foot, opinion of probable cost-estimates including construction costs, owner’s contingency and soft costs.

Council discussed each facility separately.

Mayor Wilson requested Mayor Pro Tem Priest to schedule a workshop to discuss further.

Motion made by Council Member Majors, seconded by Council Member McCabe, to schedule the workshop for January 20, 2021.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

(City Secretary Note: Rhome City Facilities Assessment/Conditions Report included with approved minutes)

**N. Discussion and any necessary action regarding Old City Hall renovation and estimated cost (Mayor Wilson)**

Motion made by Council Member Majors, seconded by Mayor Pro Tem Priest, to move this agenda item to the January 20, 2021 Special Meeting.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

**O. Discussion and any necessary action authorizing the City Administrator to execute a professional service agreement with a CPA to review the City's FY2021-2022 annual budget (City Administrator)**

City Administrator Northrop stated Council directed her to bring back a recommendation on consulting with a CPA to review the budget. After identifying and talking with several potential options, Staff has identified a CPA to enter into a professional services agreement to review the budget after budget development for FY2021/20211. Northrop added that the current budget includes up to \$1000 for this service, which would be approximately 10 hours of review.

Motion made by Council Member Majors, seconded by Mayor Pro Tem Priest, to authorize the City Administrator to execute a professional services agreement with Cheryl Davenport, CPA.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

**Regular Session – New Business**

**P. Discussion and any necessary action regarding the ratification of the Mayor's authorization to enter into a Request for Proposals for grant administration services (Mayor Wilson)**

City Administrator Northrop stated that she, Mayor Wilson, and Mayor Pro Tem Priest met with a prospective grant company who stated the City is competitive for a 2021-2022 Texas Community Development Block Grant for various projects – water, sewer, housing, and other infrastructure improvements to areas having no or inadequate services to

meet standards. If the City is interested, a public hearing must be held prior to February 1 to give the City more points toward its application.

Northrop continued by stating that the City would apply for a water, wastewater, or drainage project because those are the projects that will garner the most points in the grant application submittal.

Motion made by Council Member Majors, seconded by Council Member Eason, to ratify the Mayor's authorization to enter into a Request for Proposals for grant administration services and to call the public hearing for January 20, 2021.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

*Mayor Wilson call a short recess and reconvened into Regular Session at 10:39pm.*

**Q. Discussion and any necessary action regarding updating ordinances for code compliance (nuisance) and substandard buildings (Council Member Majors)**

Motion made by Council Member Majors, seconded by Council Member McCabe, to table this agenda item to the January 20, 2021 Special Meeting.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

**R. Discussion and any necessary action regarding PD future planning and community policing expectations (Council Member Eason)**

Council Member Eason stated he met with City Administrator Northrop and Police Chief Love to discuss Police Department future planning and community policing expectations and wanted the Council to know. The three discussed the perceptions of speeding on School Road, the U-Turns in front of Dollar General, and the traffic backup at Big Z.

Chief Love will bring recommendations for solutions to those issues back to Council at their January 28, 2021 meeting.

**Executive Session**

*Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:*

**S. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney**

**T. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person**

- a. 261 North School Road Property Ownership
- b. City-owned property real estate value
- U. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests public
- V. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations

Mayor Wilson convened into Executive Session at 10:47pm.

Mayor Wilson reconvened into Regular Session at 11:43pm.

**Reconvene into Regular Session**

*Council Member Majors did not return to Regular Session.*

- F. Discussion and any necessary action regarding council meeting minutes content and subsequent approval of Minutes of City Council Regular Session dated November 12, 2020 and Minutes of City Council Regular Session dated December 10, 2020 (City Secretary)

Motion made by Mayor Pro Tem Priest, seconded by Council Member McCabe, to approve both the Minutes of City Council Regular Session dated November 12, 2020 and Minutes of City Council Regular Session dated December 10, 2020 as presented.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye

Motion carried.

**Future Agenda Items**

Council Member Eason asked to have a discussion regarding a disabled veterans ad valorem tax freeze.

**Adjourn**

Motion made by Council Member McCabe, seconded by Mayor Pro Tem Priest to adjourn. Meeting adjourned at 11:49pm.

**Minutes approved the 11th day of February 2021.**

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Jo Ann Wilson,  
Mayor

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Shannon Montgomery, TRMC  
City Secretary



## Agenda Commentary

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**Meeting Date:** February 11, 2021

**Department:** Administration

**Contact:** Shannon Montgomery

**Agenda Item:** C. Minutes of City Council Special Session dated January 20, 2021 **(City Secretary)**

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**Type of Item:** ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☐ Discussion & Direction ☒ Other

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**Summary-Background:** Minutes of January 20, 2021 Council Meeting

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**Funding Expected:** ☐ Revenue ☐ Expenditure ☒ N/A

**Budgeted Item:** ☐ Yes ☐ No ☒ N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☒ N/A ☐ Required **Date Completed:** \_\_\_\_\_

**Engineering Review** ☐ **FD Review** ☐ **PD Review** ☐ **PW Review** ☐

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**Supporting Documents attached:**

Draft Minutes of January 20, 2021 Council Meeting

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**Recommendation:**

Approve Draft Meeting Minutes

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Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

[www.cityofrhome.com](http://www.cityofrhome.com) | [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com)

**Mayor**  
Jo Ann Wilson

**City Council**

**Mayor Pro-Tem,**  
**Place 3**  
Elaine Priest

**Place 1**  
Josh McCabe

**Place 2**  
Michelle Tye

**Place 4**  
Sam Eason

**Place 5**  
Ashley Majors

**City**  
**Administrator**  
Cynthia Northrop

**City Attorney**  
Carvan Adkins

**City Secretary**  
Shannon  
Montgomery

**Fire Chief**  
Darrell Fitch

**Police Chief**  
Sam Love

**Public Works**  
**Director**  
Sean Densmore

## **MINUTES OF SPECIAL MEETING OF THE RHOME CITY COUNCIL**

**Meeting Date: Wednesday, January 20, 2021**

**Location: VIA TELEPHONE CONFERENCE**

**MEETING START TIME: 6:30 PM**

### **Call to Order and Establish a Quorum**

Mayor Wilson called the meeting to order at 6:34pm, called roll, and announced a quorum of Council Members present.

#### **Council Members Present:**

Mayor Jo Ann Wilson

Council Member Michelle Tye – *after appointment*

Mayor Pro Tem Elaine Priest

Council Member Sam Eason

Council Member Josh McCabe

Council Member Ashley Majors

#### **City Staff Present:**

City Administrator Cynthia Northrop

Fire Chief Darrell Fitch

City Attorney Carvan Adkins

Public Works Director Sean Densmore

City Secretary Shannon Montgomery

### **Public Presentations and Input**

*The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear comments during this designated time. Request form, or email, must be submitted to the City Secretary, via email to [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com), prior to 4:00pm to be recognized.*

The following individuals made public presentations:

- Deborah BeCraft – 360 West Second Street, Rhome, Texas
- Michelle Pittman Di Credico – 202 Cheyenne Trail North, Rhome, Texas
- Tommie Eason – 1107 Mount Lane, Rhome, Texas
- Joe Hernandez – 105 School Road, Rhome, Texas

### **Announcements from Mayor and Council Members**

Council Member McCabe reminded Council to act professional and to remember facial expressions and body language while on camera.

### **Regular Session – Old Business**

#### **A. Discussion and any necessary action regarding Council vacancy and Statement/Oath of Office, if applicable (Council)**

Council interviewed the following individuals who submitted an application for the Place 2 vacancy:

- Michelle Tye
- Patrick Di Credico
- Gary Walker
- Tim Robison



Council Member Eason thanked all of the applicants for their willingness to serve the City; Eason also stated that Michelle Tye had gotten his attention.

Council Member McCabe stated all applicants were extremely knowledgeable and Council interviewed a well-qualified group of candidates. McCabe also stated that Michelle Tye had gotten his attention.

Mayor Wilson stated that Council could only select one and reminded all that the deadline to submit an application to be placed on the May 1, 2021 ballot deadline was Friday, February 12, 2021.

Motion made by Council Member Eason, seconded by Council Member McCabe, to appoint Michelle Tye to the vacant Place 2 position.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Nay

Motion carried 3-1-0 with Council Members McCabe, Priest, and Eason voting for and Council Member Majors voting against.

City Secretary Montgomery presided over newly appointed Michelle Tye's Statement of Office and Oath of Office and welcomed Council Member Tye to the Rhome City Council.

*Mayor Wilson moved Agenda Item D forward:*

**Regular Session – New Business**

**D. Discussion and any necessary action regarding the awarding of grant administrative service contract for the 2021-2022 Texas Community Development Block Grant Community Development Fund (Mayor Wilson)**

City Administrator reminded Council that at their January 14, 2021 Council Meeting, Council authorized Staff to move forward with the Request for Proposals for grant administration services. This agenda item is to award the grant administration services. Northrop continued by stating that if the City is successful with getting the grant, the City would pay for the grant administrative services over the next two fiscal year budgets.

Keith Payne and Brett Payne, GrantWorks, LLC, the only company that submitted a proposal, provided a brief overview of the grant submission process and answered questions from Council.

Council discussed the fees associated with the grant submission – GrantWorks Fees of \$32,900 – which would be paid over two fiscal year budgets, beginning with FY2021-2022 and the \$35,000 matching funds.

Motion made by Council Member Majors, seconded by Mayor Pro Tem Priest, to award the grant administrative service contract to GrantWorks, Inc.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe:	Aye
Council Member Tye:	Aye
Mayor Pro-Tem Priest:	Aye
Council Member Eason:	Aye
Council Member Majors:	Aye

Motion carried unanimously.

## **Regular Session – Old Business**

### **B. Discussion and any necessary action regarding facilities assessment/conditions report (City Administrator)**

Mayor Pro Tem Priest asked Council to please be patient with each other and the process and that the budget system will be key as Council and Staff look at each option. Council needs to come up with a strategy.

Council discussed the facilities assessment from last meeting, the need to have more inspections performed on all buildings and whether or not all the buildings safe, and funding options.

Consensus of the Council was to direct City Administrator Northrop to reach out to the owners of City Hall and report back to Council. Council Member Eason reminded Council of the option of a modular building lease.

Options for financing included that current bonds would be paid off in a couple of years and a possible tax rate increase.

Discussion only, no action taken.

### **C. Discussion and any necessary action regarding Old City Hall renovation and estimated cost (Mayor Wilson)**

Mayor Wilson stated she is proposing both sides of the Old City Hall to be renovated on both sides for offices. She had individually walked three different contractors through the building to receive an overall/loose estimate. Wilson stated all estimates were around \$250,000.

Mayor Wilson suggested a meeting with Staff to sketch a floor plan and have a formal design drawn, along with a structural engineer and the building inspector.

Council Member McCabe asked City Attorney Adkins whether or not those that the Mayor walked through the Old City Hall would be disqualified from bidding the project as those had an advantage over other bidders that have not seen the inside of the building. Adkins stated that Staff could arrange a tour for the other bidders, if they asked.

Council continued their discussion from the previous agenda item of financing options and began discussing building codes, whether or not the buildings needed fire sprinklers and uses of all buildings.

Council directed City Administrator to contact the City's bond counsel and financial advisor to see if they could attend the next meeting to continue discussing financial options available to the City.

Discussion only, no action taken.

## **Adjourn**

Motion made by Council Member Tye, seconded by Council Member Majors to adjourn. Meeting adjourned at 9:40pm.

**Minutes approved the 11th day of February 2021.**

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Jo Ann Wilson,  
Mayor

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Shannon Montgomery, TRMC  
City Secretary



## Agenda Commentary

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**Meeting Date:** February 11, 2021

**Department:** Administration

**Contact:** Shannon Montgomery

**Agenda Item:** D. Minutes of City Council Regular Session dated January 28, 2021 (City Secretary)

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**Type of Item:** ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☐ Discussion & Direction ☒ Other

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**Summary-Background:** Minutes of January 28, 2021 Council Meeting

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**Funding Expected:** ☐ Revenue ☐ Expenditure ☒ N/A

**Budgeted Item:** ☐ Yes ☐ No ☒ N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☒ N/A ☐ Required **Date Completed:** \_\_\_\_\_

**Engineering Review** ☐ **FD Review** ☐ **PD Review** ☐ **PW Review** ☐

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**Supporting Documents attached:**

Draft Minutes of January 28, 2021 Council Meeting

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**Recommendation:**

Approve Draft Meeting Minutes

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**Mayor**  
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Shannon  
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**Fire Chief**  
Darrell Fitch

**Police Chief**  
Sam Love

**Public Works  
Director**  
Sean Densmore

## **MINUTES OF REGULAR MEETING OF THE RHOME CITY COUNCIL**

**Meeting Date: Thursday, January 28, 2021**

**Location: VIA TELEPHONE CONFERENCE**

**MEETING START TIME: 6:30 PM**

### **Call to Order and Establish a Quorum**

Mayor Wilson stated at 6:30pm that there is not a quorum of Council Members present at this time.

The City will conduct a Public Hearing for 2021/2022 Texas Community Development Block Grant Program.

Mayor Wilson called the meeting to order at 7:10pm and announced a quorum of Council Members present.

#### **Council Members Present:**

Mayor Jo Ann Wilson

Council Member Michelle Tye

Mayor Pro Tem Elaine Priest

Council Member Sam Eason

Council Member Josh McCabe

Council Member Ashley Majors

#### **City Staff Present:**

City Administrator Cynthia Northrop

Fire Chief Darrell Fitch

City Attorney James Donovan

Police Chief Sam Love

City Secretary Shannon Montgomery

Public Works Director Sean Densmore

### **Announcements from Mayor and Council Members**

Mayor Wilson stated that the filing period for a place on the ballot continues through 5:00pm, Friday, February 12, 2021.

Council Member Majors stated that Council needs to work together to move forward as growth is upon the City.

### **Public Presentations and Input**

*The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear comments during this designated time. Request form, or email, must be submitted to the City Secretary, via email to [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com), prior to 4:00pm to be recognized.*

The following individuals made public presentations:

- Jonna Amos – 1110 Mount Lane, Rhome, Texas
- Deborah BeCraft – 360 West Second Street, Rhome, Texas
- Patricia Mitchell – 389 South Old Mill Road, Rhome, Texas
- Shirley Mize – 170 Russel Street, Rhome, Texas
- Cathy Coffee – 1102 Mount Lane, Rhome, Texas

## **Regular Session – Old Business**

### **B. Discussion regarding updating ordinances for code compliance (nuisance) and substandard buildings (Council Member Majors)**

Council Member Majors discussed various code violations that she has seen around the City, in particular, Section 3.05 Dangerous or Substandard Buildings” and wanted to know what the City could do about these violations.

Council Member Eason questioned whether Council should be discussing this item as the Council also serves as the Zoning Board of Adjustment and if the City should be calling residents out while the City has a boarded up old school building.

Mayor Pro Tem Priest spoke on the process of moving a mobile home from land that was sold at auction.

City Administrator ended the discussion with the process of code compliance – the City tries to get compliance, not trying to give tickets. Currently, the code officer works ten hours a week on code items, Council may need to decide if the City needs more, which will be discussed during the budget process. If someone has a complaint, please report that and the code enforcement office will research.

Discussion only, no action taken.

### **C. Discussion and any necessary action regarding PD future planning and community policing expectations (Council Member Eason)**

Council Member Majors asked Council Member Eason to read Chief Love’s Police Department Community Policing Plan Summary:

*Community policing is a collaboration between the police and the community that identifies and solves community problems. With the police no longer the sole guardians of law and order, all members of the community become active allies in the effort to enhance the safety and quality of neighborhoods.*

*Community policing recognizes the fact that most community problems can best be handled by allowing the individual officer the flexibility to "resolve" problems rather than just "clear the call".*

*Citizens are accountable for participating in community policing. Community policing can never be successful without participation by the community. It is the policy of the Rhome Police Department to embrace the tenants of community policing and engage the community in a positive and trusting manner.*

*All employees will extend reasonable assistance to the public. Reasonable assistance means the level of assistance that call load and current demand levels would permit. Employees must not neglect community services in the belief that the police function is restricted to crime control.*

*The purpose of this plan is to guide personnel and to affirm the department’s commitment to seek out opportunities to interact with the public and to build trusting relationships with the community.*

*Police Department employees shall provide reasonable assistance to all residents in need of service.*

*All personnel are expected to seek out opportunities to promote trust and positive dialog with the public.*

*All officers are expected to spend a large amount of their shift in the neighborhoods and contact anyone they see out in their yards or walking.*

*The Chief, Sergeant, and any other supervisory personnel shall monitor this activity including participating and riding with officers from time to time.*

*The Chief and/or Sergeant will review data from these processes monthly to track successes or deficiencies.*

No action taken, discussion only.

**D. Discussion and any necessary action regarding amending Chapter 11, “Taxation” of the City’s Code of Ordinances to include disabled veterans to the list of Ad Valorem Tax Freeze (Council Member Eason)**

After a brief discussion regarding what the City can do and what the Tax Code does for disabled veterans, Council Member Eason, seconded by Mayor Pro Tem Priest, made a motion to approve the proposed ordinance written by City Attorney Donovan.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe: Aye  
Council Member Tye: Aye  
Mayor Pro-Tem Priest: Aye  
Council Member Eason: Aye  
Council Member Majors: Aye

Motion carried unanimously.

**CITY OF RHOME, TEXAS  
ORDINANCE NO. 2021-02**

**AN ORDINANCE AMENDING ARTICLE 11.02 “PROPERTY TAX” OF THE CODE OF ORDINANCES, CITY OF RHOME, TEXAS TO ADD A RESIDENTIAL HOMESTEAD EXEMPTION FOR PROPERTY OWNERS WHO ARE A DISABLED VETERAN OR THE SURVIVING SPOUSE OF A DECEASED VETERAN IN ACCORDANCE WITH THE TEXAS TAX CODE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PUBLICATION CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Regular Session – New Business**

**E. Discussion and any necessary action regarding financial options for budget planning (Council)**

City Administrator Northrop introduced the City’s Financial Advisor John Martin and Bond Counsel Bob Dransfield.

Both Mr. Martin and Mr. Dransfield addressed questions from Council in regards to the City’s current financial options pertaining to the City’s facilities and budget planning priorities.

Consensus of the Council was that there is no time to call a bond election for May 2021 and that Council needs to work on a plan for the city’s facilities and priorities.

Council directed City Administrator Northrop to move forward with getting information in regards to inspections on all buildings and seeing what needs to bring each up to code. Northrop to bring back to Council once findings are complete.

Discussion only, no action taken.

**F. Discussion and any necessary action regarding a professional services agreement with Kimley-Horn for the West Wastewater Treatment Plant renewal permit and authorizing the City Administrator to execute all necessary documents (City Administrator)**

City Administrator Northrop provided a brief summary of the project, along with what tasks will be performed by Kimley-Horn for the renewal permit project.

Council discussed the pros and cons of using the City’s Engineer for this project or going out to bid for this project.

Motion made by Council Member Eason, seconded by Council Member McCabe, to approve the professional services agreement with Kimley-Horn for the West Wastewater Treatment Plant renewal permit and to authorize the City Administrator to execute all necessary documents.



Mayor Wilson asked for a roll-call vote:

Council Member McCabe: Aye  
Council Member Tye: Aye  
Mayor Pro-Tem Priest: Aye  
Council Member Eason: Aye  
Council Member Majors: Aye

Motion carried unanimously.

**G. Discussion and any necessary action regarding resignation of Planning & Zoning Commission Alternate (City Secretary)**

Motion made by Council Member McCabe, seconded by Council Member Eason, to accept the resignation of Planning & Zoning Commission Alternate Michelle Tye.

Mayor Wilson asked for a roll-call vote:

Council Member McCabe: Aye  
Council Member Tye: Aye  
Mayor Pro-Tem Priest: Aye  
Council Member Eason: Aye  
Council Member Majors: Aye

Motion carried unanimously.

**H. Discussion and any necessary action regarding complaints of dirt bikes/noise in ByWell Estates (Mayor Wilson)**

Council discussed the complaints and concluded that the dirt bikes were being rode on private property and Council could not intervene.

No action taken, discussion only.

**Future Agenda Items**

Council Member Majors requested an agenda item regarding in-person meetings and weekly reports from Public Works Director Densmore.

Mayor Wilson requested an agenda item to clarify the current ordinance relative to political signs.

Council Member McCabe requested an item regarding appointment of Planning & Zoning Commission Alternates and extending the current lease at City Hall.

Council Member Eason requested an item including the Mayor Pro Tem on all City negotiations.

Mayor Pro Tem Priest requested a facilities inspection report on what is needed to bring all city buildings to code.

**Adjourn**

Motion made by Council Member McCabe, seconded by Council Member Majors to adjourn. Meeting adjourned at 10:12pm.

**Minutes approved the 11th day of February 2021.**

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Jo Ann Wilson,  
Mayor

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Shannon Montgomery, TRMC  
City Secretary





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## CONSENT AGENDA ITEM E

## **STAFF REPORT ON ASSESSMENT RESOLUTION FOR ATMOS CITIES STEERING COMMITTEE**

### **Purpose of the Resolution:**

Most municipalities have retained original jurisdiction over gas utility rates and services within municipal limits. The Atmos Cities Steering Committee (“ACSC”) is composed of 178 municipalities in the service area of Atmos Energy Corporation, Mid-Tex Division that have retained original jurisdiction. Atmos is a monopoly provider of natural gas. Because Atmos has no competitors, regulation of the rates that it charges its customers is the only way that cities can ensure that natural gas rates are fair. Working as a coalition to review the rates charged by Atmos allows cities to accomplish more collectively than each city could do acting alone. Cities have more than 100 years experience in regulating natural gas rates in Texas.

ACSC is the largest coalition of cities served by Atmos Mid-Tex. There are 178 ACSC member cities, which represent more than 60 percent of the total load served by Atmos-Mid Tex. ACSC protects the authority of municipalities over the monopoly natural gas provider and defends the interests of residential and small commercial customers within the cities. Although many of the activities undertaken by ACSC are connected to rate cases (and therefore expenses are reimbursed by the utility), ACSC also undertakes additional activities on behalf of municipalities for which it needs funding support from its members.

### **The ACSC Membership Assessment Supports Important Activities:**

ACSC is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Atmos within the City. These activities will continue throughout the calendar year. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that ACSC be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

### **Explanation of Resolution Paragraphs:**

- I. This paragraph authorizes the continuation of the City’s membership in ACSC.
- II. This paragraph authorizes payment of the City’s assessment to the ACSC in the amount of five cents (\$0.05) per capita.
- III. This paragraph requires notification that the City has adopted the Resolution.

### **Payment of Assessment**

The assessment payment check should be made out to “*Atmos Cities Steering Committee*” and mailed to Brandi Stigler, Atmos Cities Steering Committee, c/o Arlington City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

**CITY OF RHOME, TEXAS  
RESOLUTION NO. 2021-03**

**A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE ATMOS  
CITIES STEERING COMMITTEE; AND AUTHORIZING THE PAYMENT OF FIVE CENTS  
PER CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND  
REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY  
CORPORATION**

**WHEREAS**, the City of Rhome is a regulatory authority under the Gas Utility Regulatory Act (GURA) and has exclusive original jurisdiction over the rates and services of Atmos Energy Corporation, Mid-Tex Division (Atmos) within the municipal boundaries of the city; and

**WHEREAS**, the Atmos Cities Steering Committee (ACSC) has historically intervened in Atmos rate proceedings and gas utility related rulemakings to protect the interests of municipalities and gas customers residing within municipal boundaries; and

**WHEREAS**, ACSC is participating in Railroad Commission dockets and projects, as well as court proceedings and legislative activities, affecting gas utility rates; and

**WHEREAS**, the City is a member of ACSC; and

**WHEREAS**, in order for ACSC to continue its participation in these activities which affects the provision of gas utility service and the rates to be charged, it must assess its members for such costs;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS:**

I.

That the City is authorized to continue its membership with the Atmos Cities Steering Committee to protect the interests of the City of Rhome and protect the interests of the customers of Atmos Energy Corporation, Mid-Tex Division residing and conducting business within the City limits.

II.

The City is further authorized to pay its 2021 assessment to the ACSC in the amount of five cents (\$0.05) per capita.

III.

A copy of this Resolution and approved assessment fee payable to “*Atmos Cities Steering Committee*” shall be sent to:

Brandi Stigler  
Atmos Cities Steering Committee  
c/o Arlington City Attorney’s Office, Mail Stop 63-0300  
101 S. Mesquite St., Suite 300  
Arlington, Texas 76010

**PRESENTED AND PASSED on this the 11th day of February, 2021, by a vote of \_\_\_\_\_  
ayes and \_\_\_\_\_ nays at a regular meeting of the City Council of the City of Rhome, Texas.**

\_\_\_\_\_  
Jo Ann Wilson,  
Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
Shannon Montgomery, TRMC  
City Secretary

APPROVED TO AS FORM:

\_\_\_\_\_  
Carvan E. Adkins,  
City Attorney



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## MONTHLY STAFF REPORTS – AGENDA ITEM F



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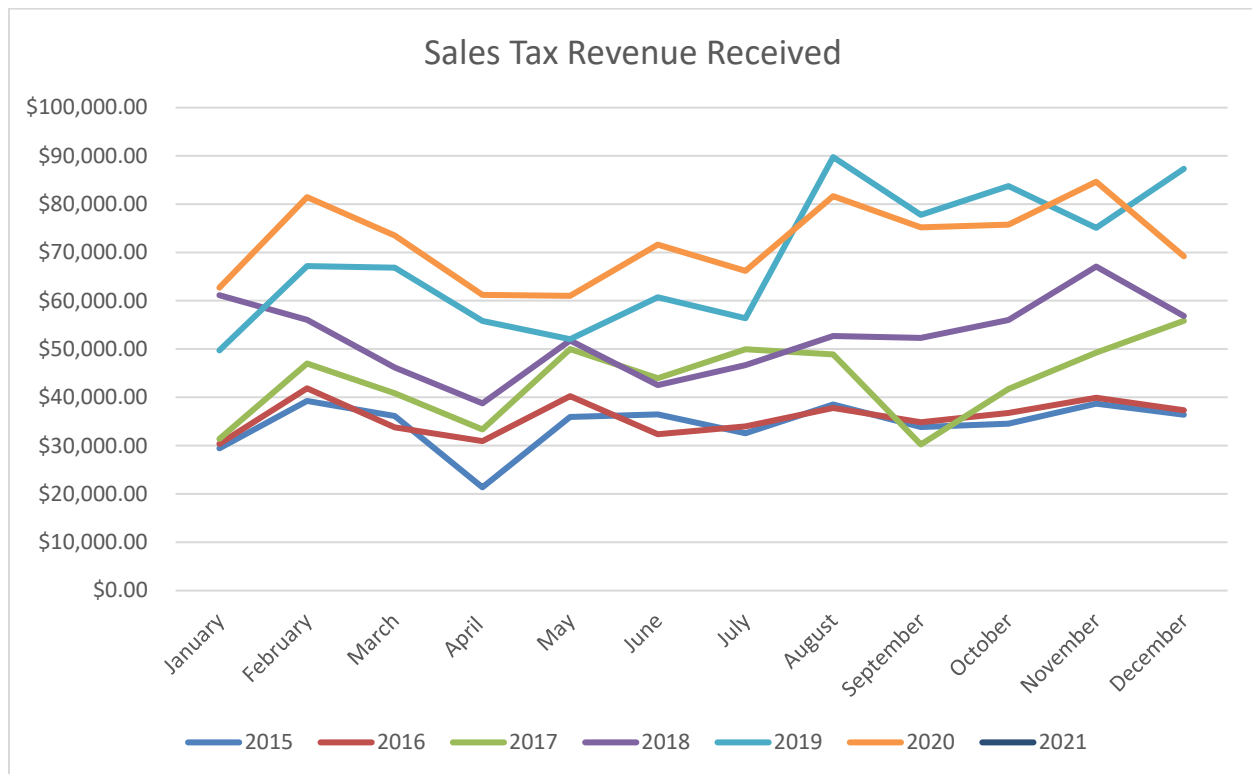
## Administration by the Numbers – January 2021

### Bank Statement Balances

Account Name	Balances as of January 31, 2020	Balances as of January 31, 2021
2017 Tax Note, Series 2017	\$235,024.80	\$19,725.38
2019 Bond Checking	\$16,150.79	\$642.79
Fire Dept Checking	\$107,412.78	\$109,421.53
Fire Dept Savings - Quarterly Statement	\$39,601.07	\$40,591.35
General Fund Checking	\$652,284.11	\$193,681.44
General Fund Savings	\$181,412.52	\$270,836.41
Hotel Motel Tax	\$54,441.38	\$74,654.03
Interest & Sinking	\$20,245.31	\$452,987.60
LOGIC	\$1,196,707.95	\$1,149,255.75
MC Security	\$28,571.41	\$32,426.79
MC Tech Fund	\$16,285.53	\$19,122.02
MC Title 7	\$4,533.01	\$4,533.60
Meter Deposits	\$91,537.38	\$ 93,889.84
Parks & Recreation Checking	\$18,576.62	\$26,961.87
Payroll ZBA Account	\$0.00	\$0.00
Police Grant Account	\$2,065.70	\$2,835.88
Police Seizure Funds	\$100.28	\$100.44
Rhame Beautification Fund	\$100.00	\$ 120.00
Rolling V	\$22,904.86	\$27,578.54
TEXSTAR	\$1,195,118.94	\$ 1,144,688.24
W/S I&S Fund	\$3,428.77	\$3,428.77
Water & Sewer Checking	\$304,427.19	\$181,250.11
<b>TOTAL</b>	<b>\$4,318,199.76</b>	<b>\$3,848,732.38</b>

## Sales Tax Revenue Received: \$80,355.58

Month Received	2015	2016	2017	2018	2019	2020	2021
January	\$29,441.65	\$30,387.32	\$31,401.41	\$61,139.42	\$49,719.73	\$62,703.14	\$80,355.58
February	\$39,262.62	\$41,866.33	\$47,000.93	\$56,030.60	\$67,180.35	\$81,459.72	
March	\$36,118.36	\$33,776.77	\$40,837.42	\$46,156.35	\$66,853.76	\$73,488.63	
April	\$21,352.29	\$30,915.49	\$33,361.07	\$38,766.96	\$55,814.51	\$61,205.25	
May	\$35,929.48	\$40,225.24	\$49,987.00	\$51,754.08	\$52,022.35	\$61,014.98	
June	\$36,473.96	\$32,353.93	\$43,940.94	\$42,538.20	\$60,712.41	\$71,595.88	
July	\$32,549.55	\$33,975.41	\$49,928.81	\$46,649.99	\$56,382.32	\$66,189.23	
August	\$38,499.24	\$37,782.39	\$48,878.03	\$52,698.74	\$89,739.58	\$81,658.50	
September	\$33,854.56	\$34,844.61	\$30,263.17	\$52,300.18	\$77,788.90	\$75,181.40	
October	\$34,539.68	\$36,761.46	\$41,715.19	\$55,994.48	\$83,748.34	\$75,745.64	
November	\$38,667.86	\$39,909.64	\$49,257.27	\$67,076.39	\$75,077.06	\$84,636.19	
December	\$36,385.65	\$37,325.73	\$55,857.75	\$56,827.29	\$87,313.44	\$69,183.69	
<b>Total</b>	<b>\$413,074.90</b>	<b>\$430,124.32</b>	<b>\$522,428.99</b>	<b>\$627,932.68</b>	<b>\$822,352.75</b>	<b>\$864,062.25</b>	<b>\$80,355.58</b>





### Ordinances Passed:

2021-01	AN ORDINANCE AMENDING ARTICLE 13.03 "SOLID WASTE" OF THE CODE OF ORDINANCES, CITY OF RHOME, TEXAS TO UPDATE SOLID WASTE REGULATIONS TO CONFORM TO CURRENT SERVICE PROVIDER CONTRACT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PUBLICATION CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE
2021-02	AN ORDINANCE AMENDING ARTICLE 11.02 "PROPERTY TAX" OF THE CODE OF ORDINANCES, CITY OF RHOME, TEXAS TO ADD A RESIDENTIAL HOMESTEAD EXEMPTION FOR PROPERTY OWNERS WHO ARE A DISABLED VETERAN OR THE SURVIVING SPOUSE OF A DECEASED VETERAN IN ACCORDANCE WITH THE TEXAS TAX CODE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PUBLICATION CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE

### Resolutions Passed:

2021-01	A RESOLUTION OF THE CITY OF RHOME, TEXAS DESIGNATING THE WISE COUNTY MESSENGER AS THE OFFICIAL NEWSPAPER OF THE CITY; AND PROVIDING AN EFFECTIVE DATE
2021-02	A RESOLUTION OF THE CITY OF RHOME, TEXAS, AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACT FOR THE 2021-2022 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT COMMUNITY DEVELOPMENT FUND

### Requests for Information:

Requests Received	23
Pending / Open	0
Sent for Attorney General Opinion (RFO)	0
Complete / Closed	23
Requestor Fees – <i>in an effort to streamline, responses less than 50 pages will be emailed to the requestor to reduce supply costs and staff time</i>	\$0.00
Approximate Staff Time	555 mins / 9.25 hours
Approximate Supply Cost	\$0.00
Approximate Staff Cost	\$282.31

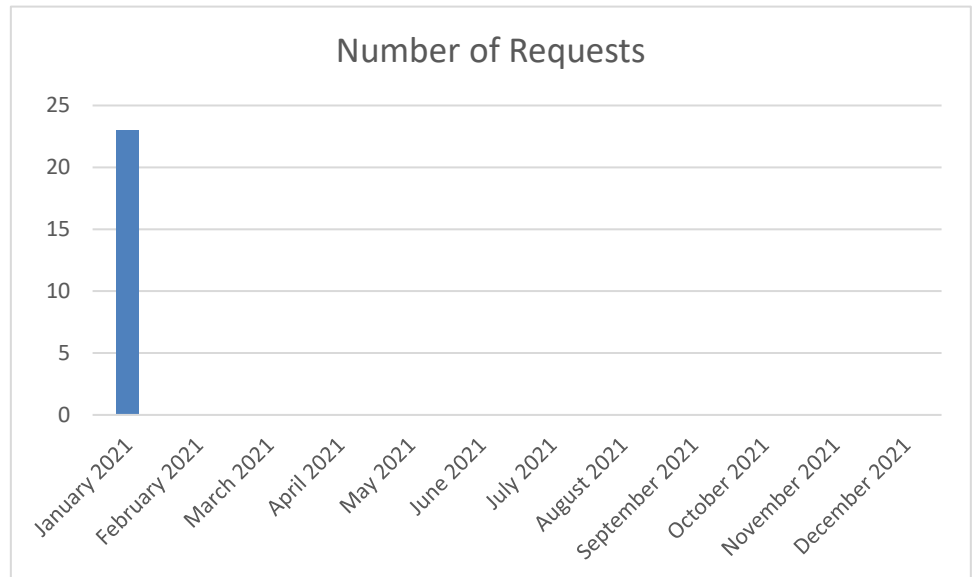
ORR Number	Requestor	Date Rec'd	Due Date	Request Description	Time in Mins	Release Date
2021-001	Chris Parrot	1/3	1/19	I would like to receive information from permits for residential new construction. I am interested in: address, permit number, builder/contractor name, subdivision, date permit was issued, and any value, square footage information or floor plan name or number for permits issued for residential new construction from December 1, 2020 - December 31, 2020. If you do not have a permit report readily available, I would like to request a digital copy of each permit application for permits issued within the given time frame.	30	1/12
2021-002	Sammy Rangwala	1/6	1/21	I am requesting a list of all residential properties in the city of Rhome that have had High or Tall Grass/Weed code violations any time between November 25, 2020 and January 05, 2021.	30	1/11
2021-003	Sammy Rangwala	1/6	1/21	I am requesting a list of all residential properties in the city of Rhome that have had Fire Damage any time between November 25, 2020 and January 05, 2021.	30	1/11
2021-004	Louis Godfrey	1/12	1/27	I am officially requesting the following documents: 1) A copy of the City of Rhome ordinances concerning dumpsters passed or not passed by the council. 2) Copies of every college or university degree of the City Administrator to include copies of every class she has taken concerning city government and being a city administrator in the State of Texas, and all other documents that shows her qualifications to be a city manager. These are public record documents that I am requesting.	60	1/26
2021-005	Carolyn Lewis	1/12	1/27	I would like to request the available plats for Rolling V Ranch	15	1/12
2021-006	Lorne Glenn	1/13	1/28	We are requesting your water, waste water, and storm records for the referenced areas.	30	1/28
2021-007	Michelle Di Credico	1/15	2/1	I would like to request a copy of the Facilities Report and PowerPoint presentation from the council meeting on 1/14/21.	15	1/15
2021-008	Michelle Di Credico	1/15	2/1	I would like to request a copy of the financial statement audit presented at the council meeting on 1/14/21.	15	1/15
2021-009	RaMona Davis	1/20	2/3	We need a copy of all inspections performed from 01/01/2020 to 01/20/2021 - 4800 E Hwy 114 RHOME, TX 76179	30	2/3
2021-010	Julie Jackson	1/20	2/3	I have been on your website and the P&Z Packet dated 11/12/2020 talked about approving a preliminary plat for Rolling V Ranch, PH 1-3. I am looking for information regarding this property. I did not see a plat. I am hoping you can send me a copy of the plat and any information you may have regarding this property.	15	1/29

ORR Number	Requestor	Date Rec'd	Due Date	Request Description	Time in Mins	Release Date
2021-011	Sammy Rangwala	1/25	2/8	I am requesting a list of all residential properties in the city of Rhome that have filed permits for a Garage Sale any time between December 23, 2020 and January 25, 2021. I only need the property addresses.	15	1/29
2021-012	Sammy Rangwala	1/25	2/8	I am requesting a list of all residential properties in the city of Rhome that have had Fire Damage any time between December 23, 2020 and January 25, 2021.	30	2/8
2021-013	Sammy Rangwala	1/25	2/8	I am requesting a list of all residential properties in the city of Rhome that have had High or Tall Grass/Weed code violations any time between December 23, 2020 and January 25, 2021.	30	2/8
2021-014	Sammy Rangwala	1/25	2/8	I am requesting a list of all residential rental properties in the city of Rhome that were registered any time between October 1, 2020 and January 25, 2021. I only need the property addresses.	15	1/29
2021-015	Sammy Rangwala	1/25	2/8	I am requesting a list of all residential properties in the city of Rhome that have had the water shut off, inactive meters and water delinquents any time between December 23, 2020 and January 25, 2021. I only need the property addresses.	60	2/8
2021-016	NTXPS	1/27	2/10	I would like to make a public information request for the following: I would like a list of all property addresses that have has their water service turned off from 12/21/2020 through 1/22/2021. Properties with lawn maintenance or un-mowed lawns from 12/21/2020 through 1/22/2021. Properties with open code enforcement issues from 12/21/2020 through 1/22/2021. Properties that have been deemed as substandard or condemned structures from 12/21/2020 through 1/22/2021.	30	2/8
2021-017	Amy Mello	1/28	2/11	AS-BUILTS FOR THE SOUTHEAST CORNER OF U.S. HWY 81/287 & SH 114, THERE APPEARS TO BE EXISTING FRANCHISE UTILITY LINES ALONG THE 114 FRONTAGE, AS WELL AS A GAS LINE. THERE IS MOST LIKELY WATER AND SEWER THAT RUNS TO THE EXISTING HOUSE AS WELL. AS-BUILT CIVIL PLANS FOR THE TACO CASA SITE @ SH 114 & SCHOOL RD, TO INDICATE PAVING, DRAINAGE, GRADING & UTILITIES	30	2/8

ORR Number	Requestor	Date Rec'd	Due Date	Request Description	Time in Mins	Release Date
2021-018	Machele Mandell	1/29	2/12	This serves as an official Open Record Request as allowed by the Public Information Act. I ask that you please do not forward links to any additional forms or online systems. I am requesting electronic copies of the following Texas Local Government Code Chapter 372 Public Improvement District ("PID") documents for each PID within the jurisdiction: 1. Each PID Petition submitted October 1, 2020 through December 31, 2020 by a property owner requesting creation of a PID. Please include a copy of the resolution and/or ordinance approving the creation of the PID petition where applicable. 2. If applicable each Preliminary Service and Assessment Plan submitted between October 1, 2020 through December 31, 2020 for recently created and/or petitioned PIDs. 3. If applicable, each Service and Assessment Plan Update (commonly referred to as the SAP update) issued between October 1, 2020 through December 31, 2020 for existing PIDs.	15	1/29
2021-019(a)	Patricia Mitchell	1/22	2/5	The Total amount of sales tax revenue the City of Rhome received in fiscal year 2020	15	1/29
2021-019(b)	Patricia Mitchell	1/22	2/5	A list of businesses assessed the Rhome City Sales Tax in fiscal year 2020 and amounts the City of Rhome received from each.	15	1/29
2021-020(a)	Patricia Mitchell	1/22	2/5	The Total amount of sales tax revenue the City of Rhome received in fiscal year 2019	15	1/29
2021-020(b)	Patricia Mitchell	1/22	2/5	A list of businesses assessed the Rhome City Sales Tax in fiscal year 2019 and amounts the City of Rhome received from each.	15	1/29

## YTD Requests for Information (January 2021 – December 2021)

Month	Number of Requests
January 2021	23
February 2021	
March 2021	
April 2021	
May 2021	
June 2021	
July 2021	
August 2021	
September 2021	
October 2021	
November 2021	
December 2021	



Requests Received	23
Pending / Open	0
Sent for Attorney General Opinion (RFO)	0
Complete / Closed	23
Requestor Fees – <i>in an effort to streamline, responses less than 50 pages will be emailed to the requestor to reduce supply costs and staff time</i>	\$0.00
Approximate Staff Time	555 mins / 9.25 hours
Approximate Supply Cost	\$0.00
Approximate Staff Cost	\$282.31



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

[www.cityofrhome.com](http://www.cityofrhome.com) | [permits@cityofrhome.com](mailto:permits@cityofrhome.com)

## Building and Development

January 2021		FY 2020 - 2021	
Permits Issued:	9	46	
Building Permit	4	10	
Certificate of Occupancy	1	3	
Electrical Permit:	2	2	
Plumbing Permit:	1	4	
Lights on Inspection	1	1	
Mechanical	-	2	
Moving Structure	-	17	
Irrigation Permit	-	6	
Demolition	-	1	
Type:	Address:	Assoc. Permits:	Cost:
Building Permit	EWWTP		13888.22
Building Permit	1111 Meadowlark		629.54
Plumbing Permit	700 Troxell		279.50
Electrical Permit	429 Troxell		118.80
Certificate of Occupancy	10326 Hwy 278 Suite B		150.00
Building Permit	1105 Ellis Lane		363.00
Lights on Inspection	610 Hickory		60.00
Electrical Permit	495 Old Mill		110.00
Building Permit	620 Stirling		181.50

# Code Case Report

01/01/2021 - 01/31/2021

Case #	Case Date	Main Status	Description	Parcel Address
26	1/1/2021	In-Active	bandit signs city wide	
24	1/28/2021	Active	unlawful occupation	SECOND 215 W
23	1/28/2021	Active	Substandard	OLD MILL 389 S
22	1/28/2021	Active	substandard building	685 main
21	1/21/2021	Active	vehicle stored on street	204 clear fork trail
20	1/13/2021	In-Active	trash and debris, working without permit	700 Troxell
19	1/14/2021	Active	substandard structure	199 Old Mill
18	1/12/2021	Active	substandard structure	311 Old Mill
17	1/14/2021	Active	substandard structure	290 Aurora
13	1/7/2021	In-Active	refrigerator with doors attached left on curb	200 St James

Total Records: 10

2/2/2021



## Code Case Report Carry Overs

Case #	Case Date	Main Status	Description	Parcel Address
14	8/3/2020	Active	Junk Vehicle	1109 Sunrise
9	12/1/2020	Active	trash, junk and debris	191 Old Mill
8	12/30/2020	Active	Trash, Junk and debris	430 Old Mill S



# RHOME FIRE RESCUE

*Duty • Honor • Compassion • Service*

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078  
817-636-2001 station17@rhomefirerescue.com

## January 2021 – Council Fire Report

### Calls for Service Monthly:

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2021	75											
2020	57	43	44	47	34	55	59	54	53	69	61	75

### Calls for Service by type:

	EMS	MVA	Structure Fires	Grass Fires	Vehicle Fires	Fire Invest.	Fire Alarms	Gas Leak	Road Hazard	Lift Assist	Other
Jan. 2021	27	15	7	9	2	4	1	1	0	3	6
Year-To-Date	27	15	7	9	2	4	1	1	0	3	6

### Call Locations

	City	County	Auto/Mutual Aid Given	Auto/Mutual Aid Received	Cancelled	Weather Watch
Jan. 2021	30	45	10	3	5	0
Year-To-Date	30	45	10	3	5	0

Numbers above are approximate since the official numbers have not been finalized

### Membership

Current Members – 17		
#	Area	+/-
5	City	-
5	In District	+1
7	Out of District	+3
EMS Certification - 12		
5	EMT Basic	-
7	Paramedics	-

2 new members going through 6-month probationary period. These 2 new members are currently working on their initial requirements of: Courage to be safe, NIMS (100, 200, 700, 800), Traffic Incident Safety and CPR Certification.

2 members completed probation requirements and have been placed as active members.

On behalf of Rhome Fire Rescue, we would like to congratulate and welcome Paul Szymanski and Ryan Yale on completing the RFR probationary requirements. Paul Szymanski and Ryan Yale are now official members of Rhome Fire Rescue.

### **Command Staff**

- Finalized 2020 Annual Report and distributed to Council and City Administrator.
- Continued to work on updating the 2017-2027 RFR Strategic Plan.
- Completed 2021 RFR Training Plan.
- Command Staff continuing to work on required information for official ISO Survey scheduled for February 11, 2021.
- Approved for a Texas Forestry Service grant for Personal Protective Equipment. Working on fulfilling grant based off the restrictions set up for the grant. Quotes have been received.

- 
- Continue to update, Covid-19 Standard Operating Guidelines. Included in guidelines are:
    - Response to Medical calls when Covid-19 is suspected.
    - Precautions and questions on Medical calls when pre-screening questions to Covid-19 are negative.
    - Equipment and Apparatus Decontamination on all Emergency responses.
    - Handling Social Distancing with Department Personnel.
  - Guidelines established in conjunction with
    - CDC Guidelines
    - Medical Director
    - Wise County EMS
  - Process of completing awarded State grants that had deadlines extended.
  - CARES Act approval and disbursement.
    - Bunker Gear – Additional gear to use when assigned gear must be deconned due to contamination. Based on TCFP guidelines. *Gear scheduled to arrive in January 2021.*
    - Extractor and Dryer – A means to thoroughly clean gear when dirty or contaminated. Provides a means for longevity due to proper cleaning procedures. *Waiting on site evaluation for placement, prior to ordering.*
    - Uniforms - Additional uniforms to use when assigned uniforms need to be cleaned or deconned due to contamination.

### **Equipment**

- Hands-on training completed with new hose placed in service on E317 and E217.



# RHOME FIRE RESCUE

*Duty • Honor • Compassion • Service*

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078  
817-636-2001      station17@rhomefirerescue.com

## Station

- Closed to non-essential personnel.
- Electrical issues with FD breaker box. Problem traced back to window unit in Community Center kitchen. Unit unplugged with no additional problems.

## Apparatus

- E217 water leak on deck gun piping. Fixed in-house.
- E217 and E317 waiting on parts and maintenance for windshield wipers. Driver side wiper on each apparatus not functioning properly. Outsourced work with Siddons-Martin.

## Future Projects

- Inside personal lockers for members.
- Wildland Brush Truck.
- Motion stop sensors for garage doors to improve safe vehicle operations in and out along with the main benefit of safety of members and visitors entering and exiting the building.

My door is as always open if you have any questions,

Darrell Fitch  
Fire Chief  
Rhome Fire Rescue

City of Rhome  
Municipal Court Council Report  
From 1/1/2021 to 1/31/2021

2/1/2021 3:49 PM

**Violations by Type**

Traffic	Penal	City Ordinance	Parking	Other	Total
62	2	1	0	23	88

**Financial**

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$7,646.02	\$5,557.77	\$13,884.51	\$354.10	\$369.75	\$27,812.15

**Warrants**

Issued	Served	Closed	Total
131	0	268	399

**FTAs/VPTAs**

FTAs	VPTAs	Total
0	0	0

**Dispositions**

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
58	0	10	6	36	110

**Trials & Hearings**

Jury	Bench	Appeal	Total
0	0	0	0

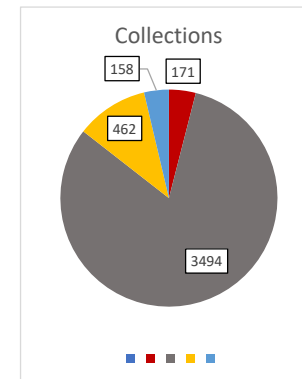
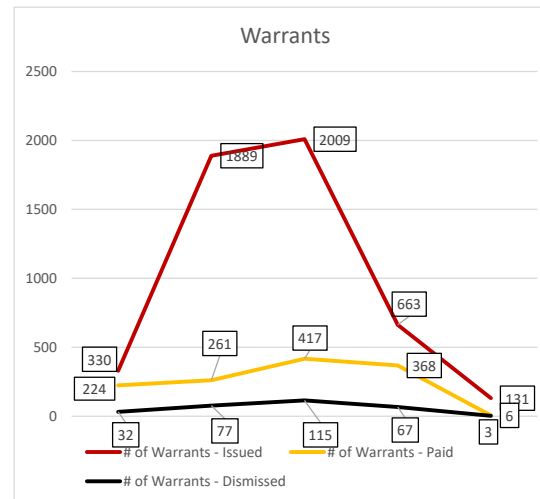
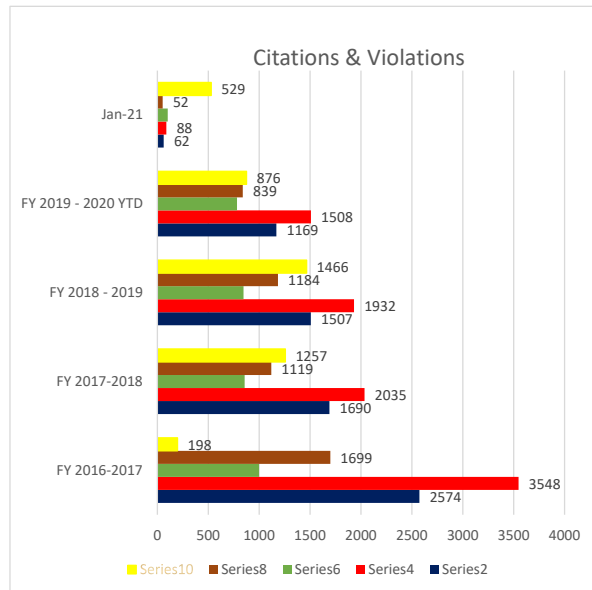
**Omni/Scofflaw/Collection**

Omni	Scofflaw	Collections	Total
158	0	158	316



## Municipal Court Violation Trends

Statistics	FY 2016-2017	FY 2017-2018	FY 2018 - 2019	FY 2019 - 2020 YTD	Jan-21
# of Citations - Issued	2574	1690	1507	1169	62
# of Violations - Issued	3548	2035	1932	1508	88
# of Violations - Paid	998	857	846	782	102
# of Violations - Dismissed	1699	1119	1184	839	52
# of Violations - Outstanding	198	1257	1466	876	529
# of Warrants - Issued	330	1889	2009	663	131
# of Warrants - Paid	224	261	417	368	6
# of Warrants - Dismissed	32	77	115	67	3
# of Collections - Submitted	0	171	3494	462	158
# of Collections - Paid	246	157	513	543	28
# of Collections - Dismissed	120	180	265	194	9





**To:** Cynthia Northrop-City Administrator

**From:** Sean Densmore- Director of Public Works

**Date:** February 8, 2021

**Re:** January Monthly Report

**Reporting:**

- 1) Monthly TCEQ Reporting: GW/PWMOR
- 2) Monthly TCEQ Reporting: Wastewater MOR
- 3) Monthly Coliform Test

**Equipment Issues:**

- 1)

**Maintenance:**

- 1) Normal preventative maintenance was performed for the water system.
- 2) Normal preventative maintenance was performed for the wastewater system
- 3) Monthly preventative collection system maintenance to wastewater collection line

**Water:**

- 1) Updated proper backflow device testing documents and record keeping
- 2) Adjusting Water Storage capacity to reduce water aging
- 3) Bobo pump station- repair chemical feed line leak
- 4) Line locates for gas company
- 5) TCEQ- Two-week daily water testing on the untreated well water at well location, per TCEQ request. Testing was required to achieve compliance in the blend rule of mixing well water treated with chlorine with surface water treated with chloramines.



- 6) TCEQ- Submitted final documentation from the June 9<sup>th</sup> TCEQ comprehensive compliance investigation on Rhome's water system. All outstanding issues have been resolved.

### **Wastewater:**

**East Plant; Flow-** 1.2 Million Gallons Total, **Average** 88,000-GPD, **Rain-** 1.25 inches, **Temperature** 32 degrees F to 52 degrees F, **average Cl2 residual-** 2.20 mg/l, at this writing no violations recorded.

**West Plant; Flow-** 1.2 Million Gallons Total, **Average-** 55,095 GPD, **Rain-** 1.50 inches, **Temperature-** 34 degrees F to 63 degrees F, **average Cl2 residual-** 1.89 Mg/l, at this writing no violations recorded.

1. Lift Station maintenance at Love's
2. WWTP site maintenance
3. Jetted sewer lines for maintenance

### **Streets/Parks:**

- 1) Normal preventative maintenance – Parks- mowed, trash pickup and ant killer
- 2) Alliance Blvd road repairs- Percent 3 has completed the first part of phase one. The project is on hold. The County has been hit with Covid-19. They will resume second part of phase one, asphalt level up, once they are able to. Will meet with new superintendent on Feb. 9<sup>th</sup> to discuss completion of project.
- 3) Scheduled meeting with Percent 3 to look over Iron Horse Ct. February 9th
- 4) Install new breakaway street sign poles and signs to meet federal regulations.
- 5) Remove rocks and debris from Crown Point Drainage ditch
- 6) Pot hole patching
- 7) Clean park restroom for rental

### **Building Maintenance:**

- 1) Moved files for City hall

### **Construction:**

- 1) East WWTP Equalization Basin project- contractor has begun demolition of old equipment.

**Engineering:**

- 1) Kimley Horn – Expansion to east wastewater plant
- 2) Kimley-Horn- Long Term Water Supply and Rate Study
- 3) Meeting with Texas Water Infrastructure Coordination Committee (TWICC) about possible funding option for various water and sewer projects

**Development:**

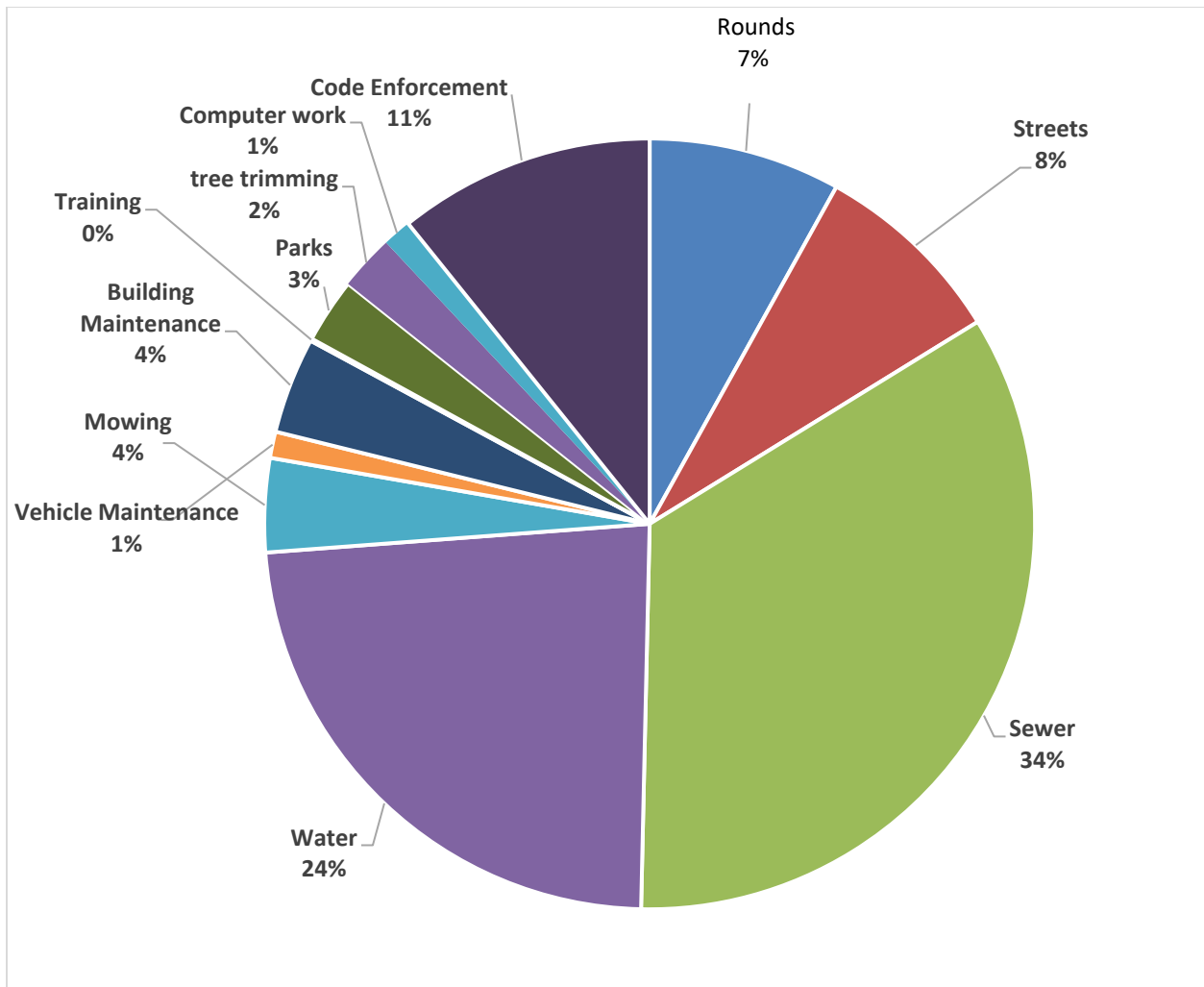
- 1) Rhome RV Resort- meeting with developer, city staff and mayor to discuss possible development and their request for water and sewer services.

**Administration:**

- 1) Daily water production reporting
- 2) Daily chlorine reporting
- 3) Daily wastewater production reporting
- 4) Daily wastewater chlorine reporting
- 5) Daily employee production reporting

**Citizen Issue:** None

**New Employees:**



**If you would like to discuss any items noted above please do not hesitate to contact me;**

**Sean Densmore**

**Public Works Director**

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Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

[www.cityofrhome.com](http://www.cityofrhome.com) | [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com)

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## MONTHLY BOARD MINUTES – AGENDA ITEM G



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

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## **MINUTES OF SPECIAL MEETING OF THE RHOME PARKS & RECREATION BOARD**

**Meeting Date: January 7, 2021**

**Meeting Time: 6:00pm**

**VIA TELEPHONE CONFERENCE**

**MEETING START TIME: 6:00 PM**

### **Call to Order and Establish a Quorum**

Chairperson Eason called the meeting to order at 6:09pm, called roll, and announced a quorum of Park and Recreation member present:

Park and Recreation Members Present:

Chairperson Tommie Eason

Vice Chair Kaitlyn Dilts

Board Member Cathy Coffee

Board Member Debbie Kuhleman

### **Public Presentations and Input**

*The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear comments on specific agenda items during this designated time. A Request to Speak form must be filled out and submitted to the Board Secretary prior to the beginning of the meeting to be recognized.*

There were no Public Presentations made.

### **Regular Session**

**Discussion and any necessary action regarding the Parks Master Plan Report, prioritizing projects and/or making a recommendation back to the City Council on same.**

The board discussed with Public works director, Sean Densmore, the different areas for pocket parks and determined they would like to approve the Master Plan with the recommendation that potential park #6 in the Bywell community be the first park of development.

Motion made by board member Coffee and seconded by Vice Chair Dilts to accept the Parks Master Plan.

Chairperson Eason asked for a roll call vote:

Board Member Kuhleman: Aye

Board Member Coffee: Aye

Vice Chair Dilts: Aye

Motion carried unanimously

Motion made by Board Member Kuhleman and seconded by Vice Chair Dilts to take the potential park #6 Bywell Estates to the council.

Chairperson Eason asked for a roll call vote:

Board Member Coffee: Aye

Board Member Kuhleman: Aye

Vice Chair Dilts: Aye

Motion carried unanimously

### **Future Agenda Items**

The board would like to review the Bywell park plans and discuss any changes.

### **Adjourn**

Motion made by Vice Chair Dilts and seconded by Board Member Kuhleman to adjourn.

Chairperson Eason asked for a roll call vote:

Board Member Coffee: Aye

Board Member Kuhleman: Aye

Vice Chair Dilts: Aye

Motion carried unanimously; meeting adjourned at 6:45pm.

### **Minutes approved the 4 day of March 2021**

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**Tommie Eason**  
Chairperson

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**Julie Rutherford**  
Administrative Assistant



## Agenda Commentary

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**Meeting Date: February 11, 2021**

**Department:** Planning & Zoning

**Contact:** Cynthia Northrop

**Agenda Item: J.** Discussion and any necessary action considering a recommendation to Council regarding a proposed Final Plat for Rolling V Ranch East, Phase 1, being described as 102.912 acres, Lots 1-71, 1X, 2X & 3X, Block 1; Lots 1-40, Block 2; Lots 1-23 & 1X, Block 3; Lots 1-13, 1X, 2X & 3X Block 4; Lots 1-21 & 1X, Block 5; Lots 1-41 & 1X, Block 6; Lots 1-21, Block 7; Lots 1-21, 55-78, 1X, 2X & 3X, Block 8; Lots 1-33, Block 9; Lots 1-18, Block 10; & Lots 1-10, Block 12 (336 Residential Lots and 12 Open Space Lots) situated in the Smith County School Land Survey, Abstract No. 743, and the James B. Farnsworth Survey, Abstract No. 991, City of Rhome, Wise County, Texas as requested by PMB RVR Dev CO 1, LLC

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**Type of Item:** ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☒ Plat ☐ Discussion & Direction ☐ Other

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**Summary-Background:** Rolling V Ranch is a 3400-acre master-planned community in the City of Rhome's ETJ south of Highway 287 and east and west of FM 3433. RVR previously submitted and received approval on the preliminary plat for RVR East, Phases 1-3 and RVR West, Phases 1-2 from P&Z and the City Council.

This submittal is for the final plat for RVR East, Phase 1. City staff and the Engineers have reviewed and found it to be in conformance with the City of Rhome Code of Ordinances and the RVR Development Agreement. While no action on the construction plans is required by P&Z or City Council, the Engineer has reviewed and confirms they are in conformance with both standards and agreement.

P&Z reviewed at the February 1, 2021 meeting and recommended Council approval.

---

**Funding Expected:** ☐ Revenue ☐ Expenditure ☐ N/A **Budgeted Item:**  
☐ Yes ☐ No ☐ N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☐ N/A ☐ Required **Date Completed:** \_\_\_\_\_

**Engineering Review** ☒ **FD Review** ☒ **PD Review** ☒ **PW Review** ☒

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**Supporting Documents attached:** The final plat for RVR East, Phase 1

**Recommendation:** The final plat meets City Ordinance and RVR Development Agreement. Staff supports P&Z recommendation for Council approval approval for RVR No. 1, Phases 1, Final Plat.

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January 26, 2021

Peter Pincoffs  
PMB Rolling V Land, LP  
4001 Maple Ave., Suite 600  
Dallas, Texas 75219

**RE:     *Rolling V Ranch East, Phase 1***  
          ***Final Plat and Construction Plans Review - Final Plat ready for P&Z***  
          ***KHA No. 061274207***

Dear Mr. Pincoffs,

The City of Rhome and Kimley-Horn and Associates, Inc. have reviewed the Final Plat and Construction Plans submittal for Rolling V Ranch East, Phase 1, in accordance with the *City of Rhome Code of Ordinances* and the *Rolling V Development Agreement*. The Final Plat appears to be in general conformance with the *City of Rhome Code of Ordinances* and the *Rolling V Development Agreement* and ready for approval at the Planning and Zoning Commission and City Council. Kimley-Horn's review of the construction plans was limited to *City of Rhome Design Criteria* and the *Rolling V Development Agreement*. While no action on the construction plans is required by the Planning and Zoning Commission or City Council, the construction plans appear to be in general conformance with both the standards and agreement.

For review and acceptance by the City of Rhome, it is the developer's responsibility to confirm with the City Administrator for placement on the agenda for Planning and Zoning and subsequently City Council. The Plat is currently anticipated to be on agenda for the February 1<sup>st</sup> Planning and Zoning Meeting. Please provide ten paper copies and one digital copy of the Final Plat submittal to the City of Rhome prior to this meeting. If you have any questions regarding your Final Plat submittal, please do not hesitate to call.

Very truly yours,  
KIMLEY-HORN AND ASSOCIATES, INC.  
Texas Registration No. F-928



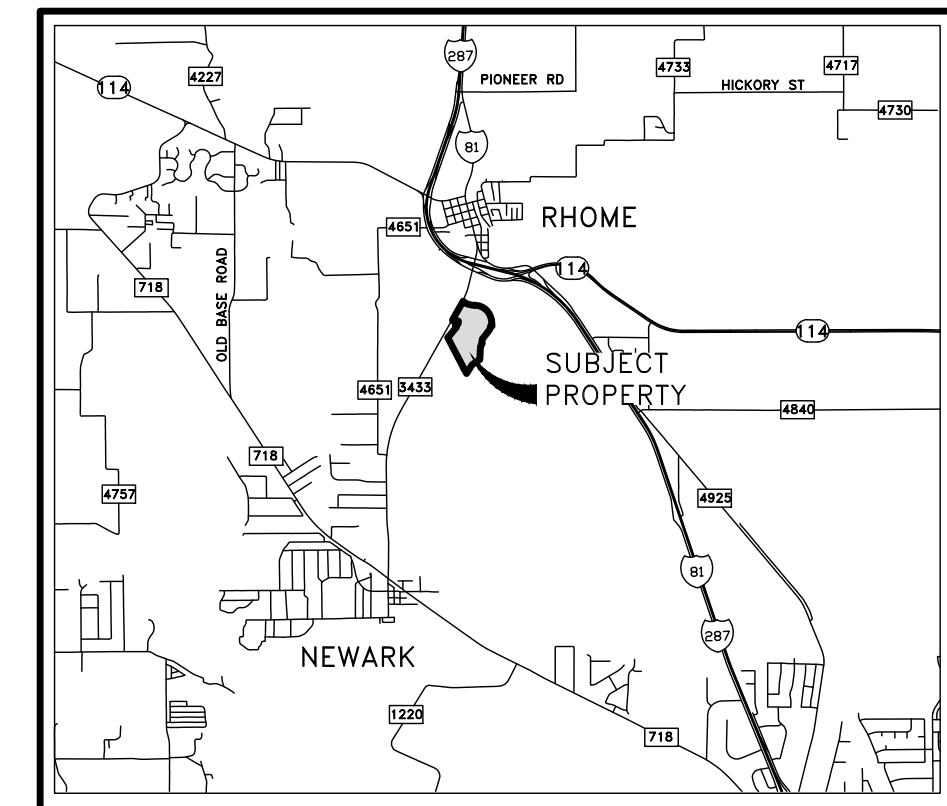
Kyle Welden, P.E.  
KLW/sdw

Attachments:   Final Plat

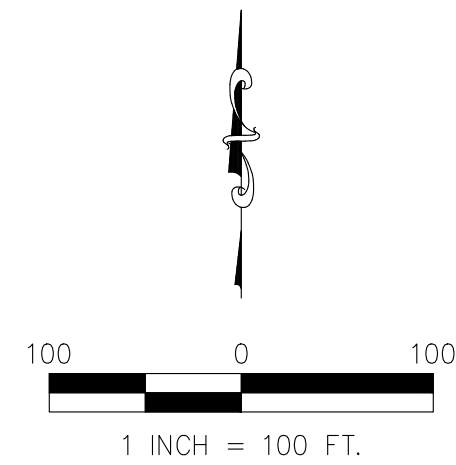
Copy to:       Ms. Cynthia Northrop, City Administrator  
                  Ms. Jo Ann Wilson, City Mayor  
                  Ms. Shannon Montgomery, City Secretary  
                  Ms. Shaina Odom, City Administrator Assistant  
                  Mr. Sean Densmore, Director of Public Works  
                  Mr. Sam Love, Chief of Police  
                  Mr. Darrell Fitch, Chief of Police  
                  Ms. Michelle Tilotta, P.E., LJA Engineering, Inc.  
                  Mr. Kevin Kessler, P.E., LJA Engineering, Inc.

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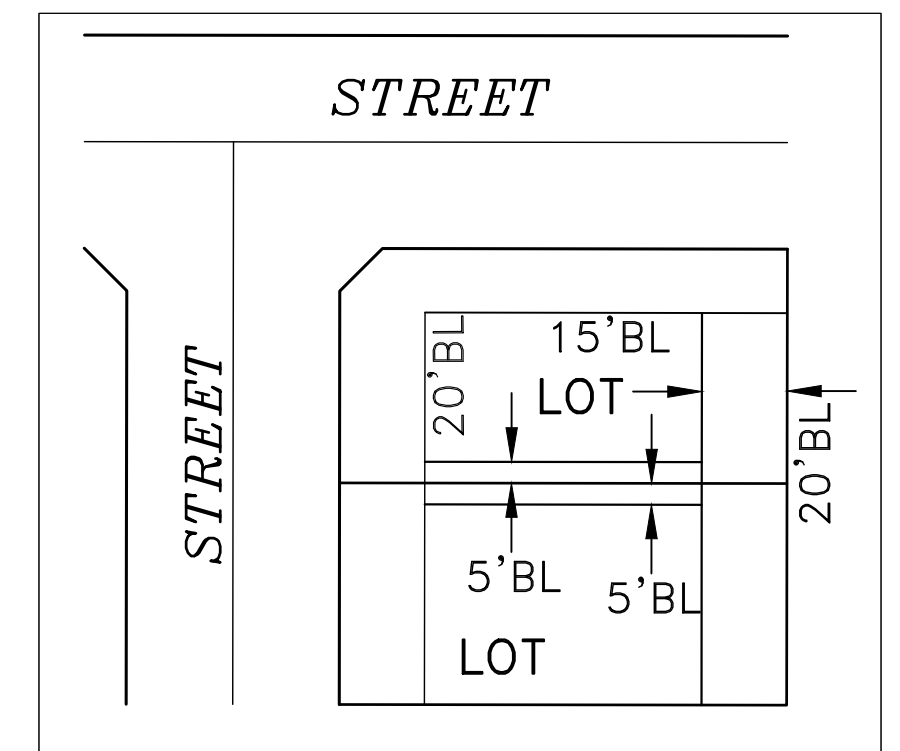
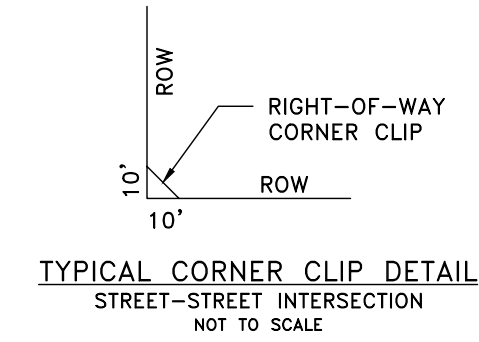
VICINITY MAP  
NOT TO SCALE



LAND USE SUMMARY			
USE	RESIDENTIAL LOTS	NONRESIDENTIAL LOTS	ACREAGE
SINGLE FAMILY	336		60.294
OPEN SPACE		12	21.045
RIGHT-OF-WAY			20.591
TOTAL			102.912

LEGEND

(CM)	CONTROLLING MONUMENT
AE	ACCESS EASEMENT
SSE	SANITARY SEWER EASEMENT
DE	DRAINAGE EASEMENT
BL	BUILDING SETBACK LINE
UE	UTILITY EASEMENT
O.P.R.W.C.T.	OFFICIAL PUBLIC RECORDS, WISE COUNTY, TEXAS
CIRS	5/8 INCH IRON ROD WITH YELLOW PLASTIC CAP STAMPED "LJA SURVEYING" SET
◆	STREET NAME CHANGE



TYPICAL LOT DETAIL  
N.T.S.

FINAL PLAT  
OF  
ROLLING V RANCH EAST, PHASE 1

OF  
LOTS 1-71, 1X, 2X & 3X, BLOCK 1; LOTS 1-40, BLOCK 2;  
LOTS 1-23 & 1X, BLOCK 3; LOTS 1-13, 1X, 2X & 3X BLOCK  
4; LOTS 1-21 & 1X, BLOCK 5; LOTS 1-41 & 1X, BLOCK 6;  
LOTS 1-21, BLOCK 7; LOTS 1-21, 55-78, 1X, 2X, & 3X,  
BLOCK 8; LOTS 1-33, BLOCK 9; LOTS 1-18, BLOCK 10; & LOTS  
1-10, BLOCK 12

102.912 ACRES

SITUATED IN THE  
SMITH COUNTY SCHOOL LAND SURVEY, ABSTRACT NO. 743,  
AND THE JAMES B. FARNSWORTH SURVEY, ABSTRACT NO. 991,  
CITY OF RHOME, WISE COUNTY, TEXAS

336 RESIDENTIAL LOTS  
12 OPEN SPACE LOTS

OWNER/DEVELOPER: PMB RVR DEV CO 1, LLC  
4001 MAPLE AVENUE  
SUITE 600  
DALLAS, TEXAS 75219  
PHONE (214) 954-7039

ENGINEER/SURVEYOR:

**LJA Surveying, Inc.**

3017 West 7th Street,  
Suite 300  
Fort Worth, Texas



Phone 682.747.0800

T.B.P.L.S. Firm No. 10194540

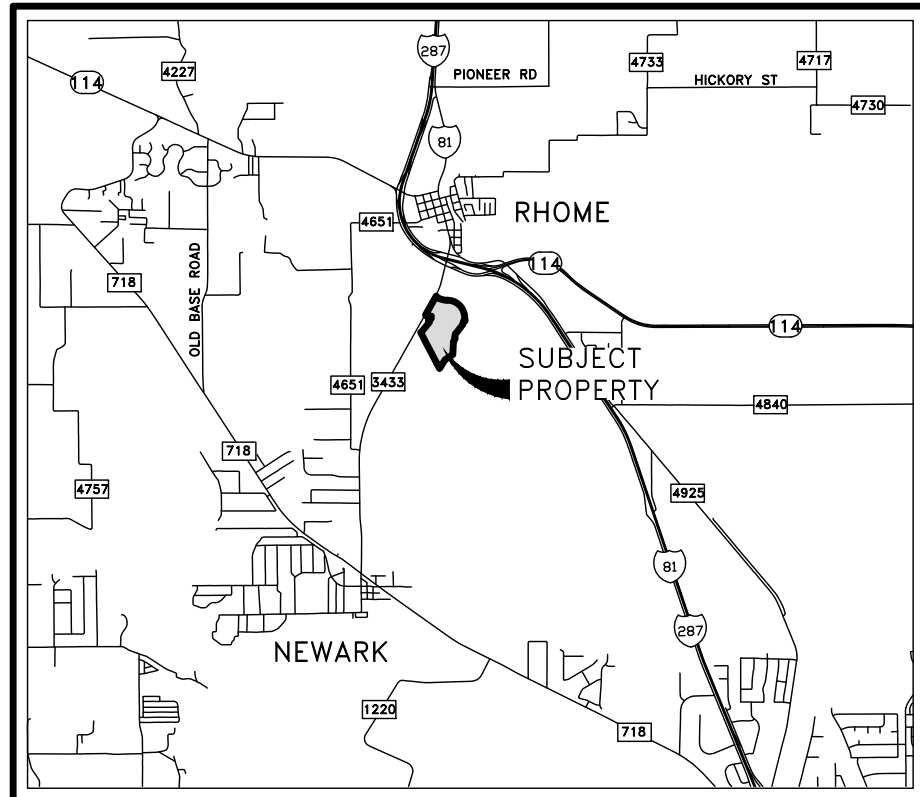
REFERENCE CASE NUMBERS  
FP-20-XXX

JANUARY 2021

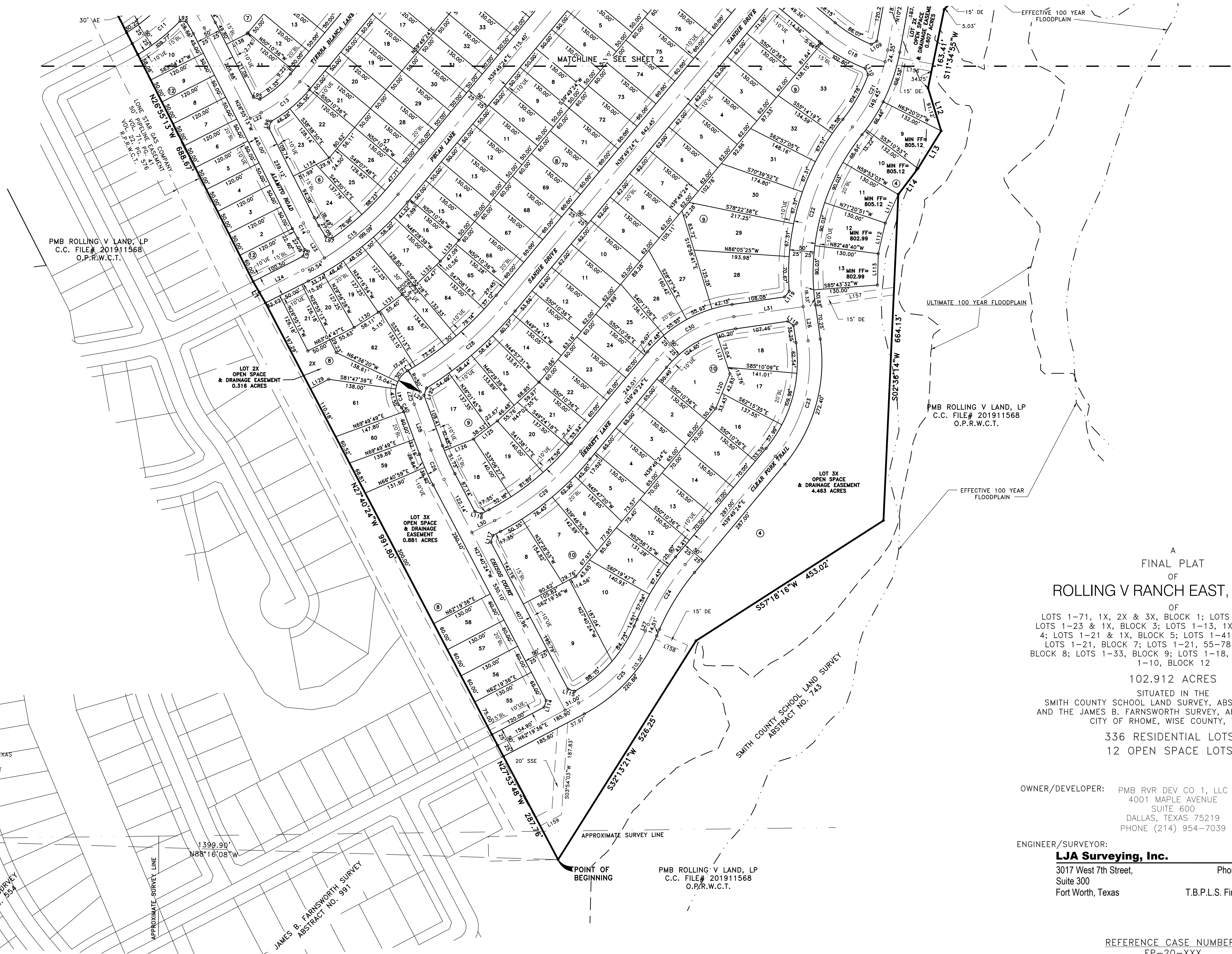
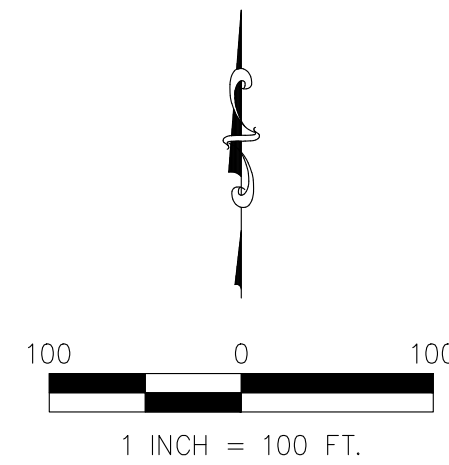
SHEET 1 OF 3

THIS PLAT FILED IN





VICINITY MAP  
NOT TO SCALE



A  
FINAL PLAT  
OF  
ROLLING V RANCH EAST, PHASE 1

OF  
LOTS 1-71, 1X, 2X & 3X, BLOCK 1; LOTS 1-40, BLOCK 2;  
LOTS 1-23 & 1X, BLOCK 3; LOTS 1-13, 1X, 2X & 3X BLOCK  
4; LOTS 1-21 & 1X, BLOCK 5; LOTS 1-41 & 1X, BLOCK 6;  
LOTS 1-21, BLOCK 7; LOTS 1-21, 55-78, 1X, 2X, & 3X,  
BLOCK 8; LOTS 1-33, BLOCK 9; LOTS 1-18, BLOCK 10; & LOTS  
1-10, BLOCK 12

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Suite 300  
Fort Worth, Texas T.B.P.L.S. Firm No. 10194540

REFERENCE CASE NUMBERS  
FP-20-XXX

JANUARY 2021

SHEET 2 OF 3

THIS PLAT FILED IN

LEGEND	
AE	ACCESS EASEMENT
SSE	SANITARY SEWER EASEMENT
DE	DRAINAGE EASEMENT
BL	BUILDING SETBACK LINE
UE	UTILITY EASEMENT
O.P.R.W.C.T.	OFFICIAL PUBLIC RECORDS, WISE COUNTY, TEXAS
CIRS	5/8 INCH IRON ROD WITH YELLOW PLASTIC CAP STAMPED "LJA SURVEYING" SET
	STREET NAME CHANGE

C:\NTP\LAND\CASES\2020\Mapings\2020\Rolling V Ranch East\Rolling V Ranch East Plat.dwg 1/27/2020

LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE
L1	N29°59'05"W	50.07'	L83	S55°33'03"E	26.69'
L2	N46°17'56"E	91.82'	L84	N33°28'53"E	18.66'
L3	N34°24'31"W	101.01'	L85	N78°37'34"W	17.22'
L4	N02°37'08"E	124.71'	L86	N34°12'47"W	51.17'
L5	N34°24'32"W	28.04'	L87	N62°24'57"W	85.64'
L6	N29°27'26"E	102.27'	L88	N75°59'12"W	87.90'
L7	N60°32'34"W	25.00'	L89	N42°11'11"E	14.14'
L8	S15°32'34"E	42.43'	L90	S47°48'49"W	14.14'
L9	S60°32'34"E	88.77'	L91	N47°48'49"E	14.14'
L10	S82°35'09"W	85.00'	L92	N42°11'11"W	14.14'
L11	S43°56'10"W	102.99'	L93	N85°50'09"W	12.76'
L12	S17°03'23"E	91.12'	L94	N00°54'19"E	15.56'
L13	S31°44'30"W	89.73'	L95	S72°33'02"E	13.98'
L14	S37°05'58"W	66.43'	L96	N17°33'31"E	14.27'
L15	S60°32'34"E	94.00'	L97	S78°05'10"E	13.78'
L17	N08°07'12"W	104.78'	L98	S14°49'41"W	13.78'
L18	S18°48'10"E	16.75'	L99	S59°54'33"W	64.55'
L19	N74°18'00"E	17.73'	L100	S48°37'18"W	64.55'
L20	N02°48'49"E	50.16'	L101	N39°20'03"E	64.55'
L21	N76°44'30"W	27.95'	L102	N29°25'01"E	66.78'
L22	N63°04'47"E	25.00'	L103	N28°06'20"E	70.00'
L23	S31°37'44"E	62.61'	L104	N27°32'20"E	68.31'
L24	N63°04'47"E	98.16'	L105	N20°51'12"E	66.32'
L25	N55°26'17"E	50.00'	L106	S13°52'36"W	66.32'
L26	N06°12'00"W	70.25'	L107	N84°15'47"E	15.23'
L27	S23°23'25"W	14.51'	L108	S09°36'15"E	13.62'
L28	N20°10'11"W	99.05'	L109	N60°37'07"E	12.79'
L29	S57°58'22"E	15.01'	L110	N25°30'46"W	14.18'
L30	N62°19'36"E	52.35'	L111	N24°23'03"E	63.92'
L31	N81°48'00"E	142.46'	L112	N12°55'14"E	63.92'
L32	N74°27'26"E	42.43'	L113	N01°27'26"E	63.92'
L33	S41°43'52"E	58.71'	L114	N17°19'36"E	14.14'
L34	S41°20'59"E	57.56'	L115	N72°45'24"W	14.12'
L35	S33°00'57"E	57.56'	L116	S72°40'24"E	14.14'
L36	S24°40'55"E	57.56'	L117	N17°19'36"E	14.14'
L37	S16°20'53"E	57.56'	L118	N53°12'00"W	14.14'
L38	N56°56'47"W	13.17'	L119	N38°31'10"E	14.56'
L39	N40°03'47"E	15.87'	L120	N22°14'54"E	76.26'
L40	N11°55'00"E	27.53'	L121	N18°26'09"W	86.80'
L41	S75°03'26"E	27.53'	L122	N19°10'50"E	15.47'
L42	N40°42'23"E	13.17'	L123	N84°49'24"E	14.14'
L43	N42°11'11"W	14.14'	L124	S05°10'36"E	14.14'
L44	N47°48'49"E	14.14'	L125	S52°37'58"W	60.99'
L45	S87°11'11"E	73.96'	L126	S68°34'00"W	63.74'
L46	S98°33'06"E	28.70'	L127	S81°11'58"E	14.54'
L47	N84°56'29"W	44.09'	L128	N12°04'32"E	14.54'
L48	N82°59'27"W	44.09'	L129	N62°19'36"E	41.74'
L49	N81°02'26"W	44.09'	L130	S57°53'19"W	58.11'
L50	N79°05'24"W	44.09'	L131	N53°31'18"E	60.55'
L51	N77°08'22"W	44.09'	L132	N46°18'16"E	73.03'
L52	N75°11'20"W	44.09'	L133	N41°26'01"E	57.09'
L53	S73°14'18"E	44.09'	L134	S63°04'47"W	81.90'
L54	N71°17'17"W	44.09'	L135	N04°27'25"W	13.96'
L55	S69°20'15"E	44.09'	L136	S84°49'24"W	14.14'
L56	S67°23'13"E	44.09'	L137	N05°10'36"W	14.14'
L57	S65°26'11"E	44.09'	L138	N63°04'47"E	47.39'
L58	N48°06'36"E	78.88'	L139	N36°29'07"W	83.80'
L59	N29°27'26"E	80.00'	L140	S50°10'36"E	104.64'
L60	N14°10'48"E	82.83'	L141	N80°03'49"E	104.98'
L61	N70°40'00"E	15.05'	L142	S58°49'53"W	53.62'
L62	N16°18'25"W	13.95'	L143	N39°49'24"E	66.02'
L63	N02°48'49"E	55.56'	L144	N46°08'00"W	56.23'
L64	N16°29'01"W	29.29'	L145	N36°53'50"W	55.15'
L65	S60°20'37"E	33.12'	L146	N27°43'40"W	55.15'
L66	N86°01'23"W	40.40'	L147	N18°33'50"W	55.15'
L67	N83°44'30"W	38.83'	L148	N09°23'20"W	55.15'
L68	S81°30'20"E	38.83'	L149	N02°48'49"E	70.89'
L69	S79°16'11"E	38.83'	L150	N50°10'36"W	50.24'
L70	S77°02'01"E	38.83'	L151	N02°48'49"E	56.98'
L71	N74°47'52"W	38.83'	L152	N60°32'22"W	28.65'
L72	N72°33'42"W	38.83'	L153	N00°00'00"W	95.26'
L73	N70°19'33"W	38.83'	L154	N31°34'13"W	132.56'
L74	S71°55'07"E	44.15'	L155	N18°03'52"E	102.85'
L75	N60°32'34"W	48.21'	L156	N79°36'42"W	71.34'
L76	N76°47'47"E	15.87'	L157	N81°48'00"E	163.28'
L77	N58°23'47"E	80.00'	L158	S61°36'35"E	65.25'
L78	S59°22'44"W	47.64'	L159	S62°20'03"W	48.86'
L79	S66°12'49"W	57.56'	L160	N86°56'16"W	71.07'
L80	S74°32'52"W	57.56'	L161	S86°42'38"W	61.32'
L81	S81°58'53"W	57.64'	L162	S80°16'22"W	61.32'
L82	S34°50'57"W	29.60'	L163	S73°50'06"W	61.32'
			L164	N87°13'01"W	55.48'

CURVE	CENTRAL ANGLE	RADIUS	CHORD BEARING	CHORD LENGTH	ARC LENGTH
C1	29°57'51"	945.00'	S75°31'30"E	488.60'	484.21'
C2	83°05'35"	842.50'	S48°57'38"E	1117.54'	1221.83'
C3	30°38'50"	1000.00'	S75°52'00"E	528.54'	534.90'
C4	83°46'34"	800.00'	S49°18'08"E	1068.28'	1169.74'
C5	34°23'02"	250.00'	S75°37'18"W	147.79'	150.03'
C6	79°03'59"	250.00'	N47°39'12"W	318.26'	344.99'
C7	20°24'03"	1150.00'	N76°59'10"W	407.31'	409.47'
C8	26°38'57"	1150.00'	N73°51'53"W	529.97'	534.77'
C9	37°59'20"	250.00'	N68°11'31"W	162.74'	165.76'
C10	52°59'25"	400.00'	N66°19'07"E	356.90'	369.94'
C11	18°28'34"	420.00'	S49°03'41"W	134.85'	135.44'
C12	16°48'53"	250.00'	S35°19'40"E	73.11'	73.37'
C13	23°15'22"	250.00'	S51°27'09"W	100.78'	101.47'
C14	4°42'31"	250.00'	N29°16'29"W	20.54'	20.55'
C15	23°15'22"	615.00'	N51°27'05"E	247.92'	249.63'
C16	15°36'53"	250.00'	N47°37'51"E	67.92'	68.13'
C17	52°59'25"	500.00'	N23°40'53"W	446.12'	462.43'
C18	29°26'59"	300.00'	S62°54'09"E	132.16'	133.25'
C19	54°28'49"	515.00'	N55°20'45"E	471.45'	489.69'
C20	17°43'02"	700.00'	N19°14'49"E	215.80'	216.46'
C21	28°27'01"	350.00'	S24°36'49"W	172.01'	173.79'
C22	47°02'20"	475.00'	N15°19'09"E	379.11'	389.97'
C23	48°01'25"	300.00'	S15°48'42"W	244.15'	251.45'
C24	16°25'59"	500.00'	N31°36'25"E	142.92'	143.41'
C25	38°56'11"	300.00'	S42°51'31"W	199.97'	203.87'
C26	7°30'13"	500.00'	N23°55'17"W	65.43'	65.48'
C27	77°33'09"	50.00'	S18°36'24"W	62.63'	67.68'
C28	17°33'54"	725.00'	N48°56'11"E	221.32'	222.19'
C29	22°30'12"	575.00'	N51°04'30"E	224.39'	225.84'
C30	41°58'35"	250.00'	N60°48'42"E	179.09'	183.16'
C31	31°18'28"	1055.00'	N76°11'48"W	569.33'	576.48'
C32	2°03'05"	737.50'	S89°10'30"W	26.40'	26.41'
C33	21°26'09"	727.50'	N72°48'48"W	270.59'	272.18'
C34	34°37'20"	25.00'	N52°07'41"W	14.88'	15.11'
C35	149°17'00"	50.00'	N70°32'29"E	96.43'	130.27'
C36	33°33'26"	25.00'	N12°40'42"E	14.43'	14.64'
C37	33°33'26"	25.00'	S46°14'09"W	14.35'	14.64'
C38	158°46'28"	50.00'	N16°22'22"W	98.29'	138.56'
C39	32°33'15"	25.00'	S79°28'58"E	14.01'	14.20'
C40	20°33'39"	25.00'	N30°27'00"W	8.92'	8.97'
C41	100°00'54"	50.00'	N09°16'37"E	76.61'	87.28'
C42	33°33'26"	25.00'	S66°57'19"E	14.43'	14.64'
C43	123°33'26"	50.00'	S21°57'19"E	88.11'	107.82'

OWNER'S DEDICATION

STATE OF TEXAS )

COUNTY OF WISE )

METES AND BOUNDS DESCRIPTION  
BEING A 102.912 ACRE TRACT OF LAND SITUATED IN THE SMITH COUNTY SCHOOL LAND SURVEY, ABSTRACT NO. 743, AND THE JAMES B. FARNSWORTH SURVEY, ABSTRACT NO. 991, THE CITY OF RHOME AND ITS E.T.J., WISE COUNTY, TEXAS, AND BEING A PORTION OF A TRACT OF LAND DESCRIBED TO PMB ROLLING V LAND, LP BY DEED RECORDED IN COUNTY CLERKS FILE NO. 201911568, OFFICIAL PUBLIC RECORDS, WISE COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:  
BEGINNING AT A 5/8-INCH IRON ROD WITH CAP STAMPED "LJA" (HEREAFTER REFERRED TO AS "SET IRON ROD") SET WITHIN SAID PMB ROLLING V LAND, LP TRACT, FROM WHICH A RAILROAD SPIKE FOUND FOR THE NORTHEAST CORNER OF A 39.06 ACRE TRACT OF LAND DESCRIBED TO NORTHWEST INDEPENDENT SCHOOL DISTRICT IN VOLUME 727, PAGE 891, REAL PROPERTY RECORDS, WISE COUNTY, TEXAS, BEARS NORTH 88°16'08" WEST, A DISTANCE OF 1399.90 FEET;

THENCE OVER AND ACROSS SAID PMB ROLLING V LAND, LP TRACT THE FOLLOWING COURSES AND DISTANCES:  
NORTH 27°53'48" WEST, A DISTANCE OF 287.76 FEET TO A SET IRON ROD;  
NORTH 27°40'24" WEST, A DISTANCE OF 991.80 FEET TO A SET IRON ROD;  
NORTH 29°59'05" WEST, A DISTANCE OF 50.07 FEET TO A SET IRON ROD;  
NORTH 26°55'13" WEST, A DISTANCE OF 688.67 FEET TO A SET IRON ROD;  
NORTH 46°17'56" EAST, A DISTANCE OF 91.62 FEET TO A SET IRON ROD;  
NORTH 39°49'24" EAST, A DISTANCE OF 580.00 FEET TO A SET IRON ROD;  
NORTH 34°24'31" WEST, A DISTANCE OF 101.01 FEET TO A SET IRON ROD ON THE EASTERLY LINE OF A 1.26 ACRE TRACT OF LAND DESCRIBED TO NORTHWEST INDEPENDENT SCHOOL DISTRICT IN VOLUME 780, PAGE 783, OFFICIAL PROPERTY RECORDS, WISE COUNTY, TEXAS;

THENCE WITH THE COMMON EASTERLY LINE OF SAID NORTHWEST INDEPENDENT SCHOOL DISTRICT TRACT AND THE WESTERLY LINE OF SAID PMB ROLLING V LAND, LP TRACT THE FOLLOWING COURSES AND DISTANCES:

NORTH 55°35'29" EAST, A DISTANCE OF 170.21 FEET TO A SET IRON ROD;  
NORTH 02°37'08" EAST, A DISTANCE OF 124.71 FEET TO A SET IRON ROD;  
NORTH 87°22'52" WEST, A DISTANCE OF 278.00 FEET TO A SET IRON ROD;  
NORTH 34°24'32" WEST, A DISTANCE OF 28.04 FEET TO A SET IRON ROD;  
NORTH 29°27'26" EAST, A DISTANCE OF 102.27 FEET TO A SET IRON ROD;  
NORTH 60°32'34" WEST, A DISTANCE OF 25.00 FEET TO A SET IRON ROD ON THE EAST RIGHT-OF-WAY LINE OF F.M. 3433 (A 100 FOOT RIGHT-OF-WAY);

THENCE NORTH 29°27'26" EAST, WITH THE EAST RIGHT-OF-WAY LINE OF SAID F.M. 3433 A DISTANCE OF 988.48 FEET TO A SET IRON ROD;

THENCE SOUTH 60°32'34" EAST, DEPARTING THE EAST RIGHT-OF-WAY LINE OF SAID F.M. 3433, A DISTANCE OF 20.00 FEET TO A SET IRON ROD;

THENCE OVER AND ACROSS SAID PMB ROLLING V LAND, LP TRACT THE FOLLOWING COURSES AND DISTANCES:

SOUTH 15°32'34" EAST, A DISTANCE OF 42.43 FEET TO A SET IRON ROD;  
SOUTH 60°32'34" EAST, A DISTANCE OF 88.77 FEET TO THE BEGINNING OF A CURVE TO THE LEFT, HAVING A RADIUS OF 945.00 FEET AND A CHORD THAT BEARS SOUTH 75°31'30" EAST, 488.60 FEET;  
WITH SAID CURVE TO THE LEFT, THROUGH A CENTRAL ANGLE OF 29°57'51", AN ARC-DISTANCE OF 494.21 FEET TO THE BEGINNING OF A REVERSE CURVE TO THE RIGHT HAVING A RADIUS OF 842.50 FEET AND A CHORD THAT BEARS SOUTH 48°57'38" EAST, 1,117.54 FEET;  
WITH SAID CURVE TO THE RIGHT THROUGH A CENTRAL ANGLE OF 83°05'35", AN ARC-DISTANCE OF 1,221.83 FEET TO A SET IRON ROD;  
SOUTH 07°24'51" EAST, A DISTANCE OF 287.72 FEET TO A SET IRON ROD;  
SOUTH 82°35'09" WEST, A DISTANCE OF 85.00 FEET TO A SET IRON ROD;  
SOUTH 10°38'30" WEST, A DISTANCE OF 156.34 FEET TO A SET IRON ROD;  
SOUTH 37°33'16" WEST, A DISTANCE OF 500.29 FEET TO A SET IRON ROD;  
SOUTH 43°56'10" WEST, A DISTANCE OF 102.99 FEET TO A SET IRON ROD;  
SOUTH 11°34'55" WEST, A DISTANCE OF 163.41 FEET TO A SET IRON ROD;  
SOUTH 17°03'23" EAST, A DISTANCE OF 91.12 FEET TO A SET IRON ROD;  
SOUTH 31°44'30" WEST, A DISTANCE OF 89.73 FEET TO A SET IRON ROD;  
SOUTH 37°05'58" WEST, A DISTANCE OF 66.43 FEET TO A SET IRON ROD;  
SOUTH 02°36'14" WEST, A DISTANCE OF 664.13 FEET TO A SET IRON ROD;  
SOUTH 57°18'16" WEST, A DISTANCE OF 453.02 FEET TO A SET IRON ROD;  
SOUTH 32°13'21" WEST, A DISTANCE OF 526.25 FEET TO THE POINT OF BEGINNING AND CONTAINING A CALCULATED AREA OF 102.912 ACRES (4,482,825 SQ. FEET), OF LAND.

TO BE KNOWN AS:

LOTS 1-71, 1X, 2X & 3X, BLOCK 1; LOTS 1-40, BLOCK 2; LOTS 1-23 & 1X, BLOCK 3; LOTS 1-13, 1X, 2X, & 3X, BLOCK 4; LOTS 1-21, BLOCK 7; LOTS 1-21, 55-78, 1X, 2X, & 3X, BLOCK 8; LOTS 1-33, BLOCK 9; LOTS 1-18, BLOCK 10; & LOTS 1-10, BLOCK 12

ROLLING V RANCH EAST, PHASE 1

AN ADDITION TO THE CITY OF RHOME, AND THE ROLLING V RANCH WCID NO.1, WISE COUNTY, TEXAS AND DO HEREBY DEDICATE TO THE PUBLIC USE FOREVER THE EASEMENTS AND RIGHTS-OF-WAY AS SHOWN HERON.

EXECUTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, A.D. 2021.

BY: PMB RVR DEV CO 1 LLC,  
A TEXAS LIMITED LIABILITY COMPANY  
ITS MANAGER

BY: PMB RVR DEV CO 1 MANAGER LLC,  
A TEXAS LIMITED LIABILITY COMPANY,  
ITS MANAGER

BY: \_\_\_\_\_  
PETER PINCOFFS  
MANAGER

STATE OF TEXAS )  
COUNTY OF WISE )

BEFORE ME, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, ON THIS DAY PERSONALLY APPEARED K. TAYLOR BAIRD, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, A.D. 2021.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

MY COMMISSION EXPIRES:

NOTES

- HORIZONTAL DATUM: THE BEARING BASIS IS GRID NORTH, TEXAS STATE PLANE COORDINATE SYSTEM, NORTH CENTRAL ZONE, NAD83 (NAD83 (2011) EPOCH 2010), AS DETERMINED BY GPS OBSERVATIONS. ALL DISTANCES SHOWN HEREON ARE THE RESULT OF THE APPLICATION OF A COMBINED SCALE FACTOR OF 1.0001660276 FROM THE ORIGIN (0,0).
- ALL SET CORNERS ARE 5/8 INCH IRON RODS WITH PLASTIC CAPS STAMPED "LJA SURVEYING" UNLESS OTHERWISE NOTED.
- NO PERMANENT BUILDINGS OR STRUCTURES SHALL BE CONSTRUCTED OVER ANY EXISTING OR PLATTED WATER, SANITARY SEWER, DRAINAGE, GAS, ELECTRIC, CABLE OR OTHER UTILITY EASEMENT OF ANY TYPE.
- SUBJECT TRACT IS AFFECTED BY 100-YEAR FLOODPLAIN PER FEMA - FLOOD INSURANCE RATE MAP NUMBER 48121C0490 G, DATED APRIL 18, 2011.
- THE CITY OF RHOME SHALL NOT BE HELD RESPONSIBLE FOR THE CONSTRUCTION, MAINTENANCE OR OPERATION OF ANY LOTS CONTAINING PRIVATE COMMON AREAS OR FACILITIES IDENTIFIED AS SUCH ON THIS PLAT. SAID LOTS AND FACILITIES SHALL INCLUDE, BUT ARE NOT LIMITED TO: PRIVATE STREETS, EMERGENCY ACCESS EASEMENTS, AND GATED PRIVATE ENTRANCES, RECREATION, LANDSCAPE, AND OPEN SPACE AREAS; WATER AND WASTEWATER DISTRIBUTION, COLLECTION, AND TREATMENT FACILITIES, AND CLUBHOUSE, RECREATION BUILDINGS AND OUTDOOR FACILITIES.
- THE LANDOWNERS AND SUBSEQUENT OWNERS OF THE LOTS AND PARCELS IN THIS SUBDIVISION, ACTING JOINTLY AND SEVERALLY AS A LAND OWNERS ASSOCIATION, SHALL BE RESPONSIBLE FOR SUCH CONSTRUCTION, RECONSTRUCTION, MAINTENANCE AND OPERATION OF THE SUBDIVISIONS PRIVATE COMMON AREAS AND FACILITIES, AND SHALL AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF RHOME TEXAS, FROM ALL CLAIMS, DAMAGES AND LOSSES ARISING OUT OF, OR RESULTING FROM THE PERFORMANCE OF THE OBLIGATIONS OF SAID OWNERS ASSOCI



## Agenda Commentary

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**Meeting Date:** February 11, 2021

**Department:** Administration

**Contact:** Cynthia Northrop

**Agenda Item:** K. Discussion and any necessary action regarding the adoption of a City of Rhome Citizen Participation Plan for the TxCDBG application.

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**Type of Item:** ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☒ Plat ☐ Discussion & Direction ☐ Other

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**Summary-Background:** The City of Rhome onboarded a grants administrator service (GrantWorks) to assist in submission of a grant application (TxCDBG through the Texas Department of Agriculture) due May 3, 2021. A Citizen Participation Plan is required to assure meaningful access to all aspects of the TxCDBG project which includes information and complaint procedures and public hearings and ensuring non-English materials are also available and accessible at City Hall during regular business hours.

This information will also be included on the city's website.

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**Funding Expected:** ☐ Revenue ☐ Expenditure ☐ N/A **Budgeted Item:**  
☐ Yes ☐ No ☐ N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☐ N/A ☐ Required **Date Completed:** \_\_\_\_\_

**Engineering Review** \_\_\_\_\_ **FD Review** \_\_\_\_\_ **PD Review** \_\_\_\_\_ **PW Review** \_\_\_\_\_

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**Supporting Documents attached:** Citizen Participation Plan

**Recommendation:** Adopt the Citizen Participation Plan

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**THE CITY OF RHOME  
CITIZEN PARTICIPATION PLAN  
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

*Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:*

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have 'meaningful access' to all aspects of the TxCDBG project. To provide 'meaningful access', Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents may include Citizen Participation notices (e.g., complaint procedures, hearings notices), civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see LEP.gov

#### COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture's Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Rhome, PO Box 228 or 501 Main St., Rhome, TX 76078, 817-636-2462, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the City Administrator, at PO Box 228 or 501 Main St., Rhome, TX 76078, or may call 817-636-2462.
2. A copy of the complaint or grievance shall be transmitted by the City Administrator to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City Administrator shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.

6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

## TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

## PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

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Jo Ann Wilson, Mayor

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Date

**LA CIUDAD DE RHOME**  
**PLAN DE PARTICIPACIÓN CIUDADANA**  
**PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

*Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del Inglés:*

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TxCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG. Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de interpretación en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en Inglés. Para obtener más información, consulte LEP.gov.

### PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Community Development Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de Rhome, PO Box 228 o 501 Main St., Rhome, TX 76078, 817-636-2462 en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a la Ciudad de Rhome, PO Box 228 or 501 Main St., Rhome, TX 76078, o puede llamar a 817-636-2462.
2. Una copia de la queja o reclamación se transmitirá por el Administrador de la ciudad a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.
3. El Administrador de la ciudad deberá cumplir una investigación de la queja o reclamación, si es posible, y dará una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se deberá completar la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.
6. Se proporcionará copias de los procedimientos de queja y las respuestas a las quejas, tanto en Inglés y Español, u otro lenguaje apropiado.



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## ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. La Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

## DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.
2. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales y home las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audiencia será pública.
4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:

1. Rhome mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado. Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

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3. La audiencia pública deberá incluir una discusión con los ciudadanos Rhome se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.
4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad recibe fondos del programa TxCDBG:

1. La Ciudad celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación
2. Una vez finalizado el proyecto TxCDBG, la Ciudad celebrará una audiencia pública y revisará el desempeño del programa incluyendo el uso real de los fondos TxCDBG.
3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en Inglés y Español u otro idioma apropiado y se proporcionará un intérprete en la audiencia para dar cabida a las necesidades de los residentes.
4. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado.

Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

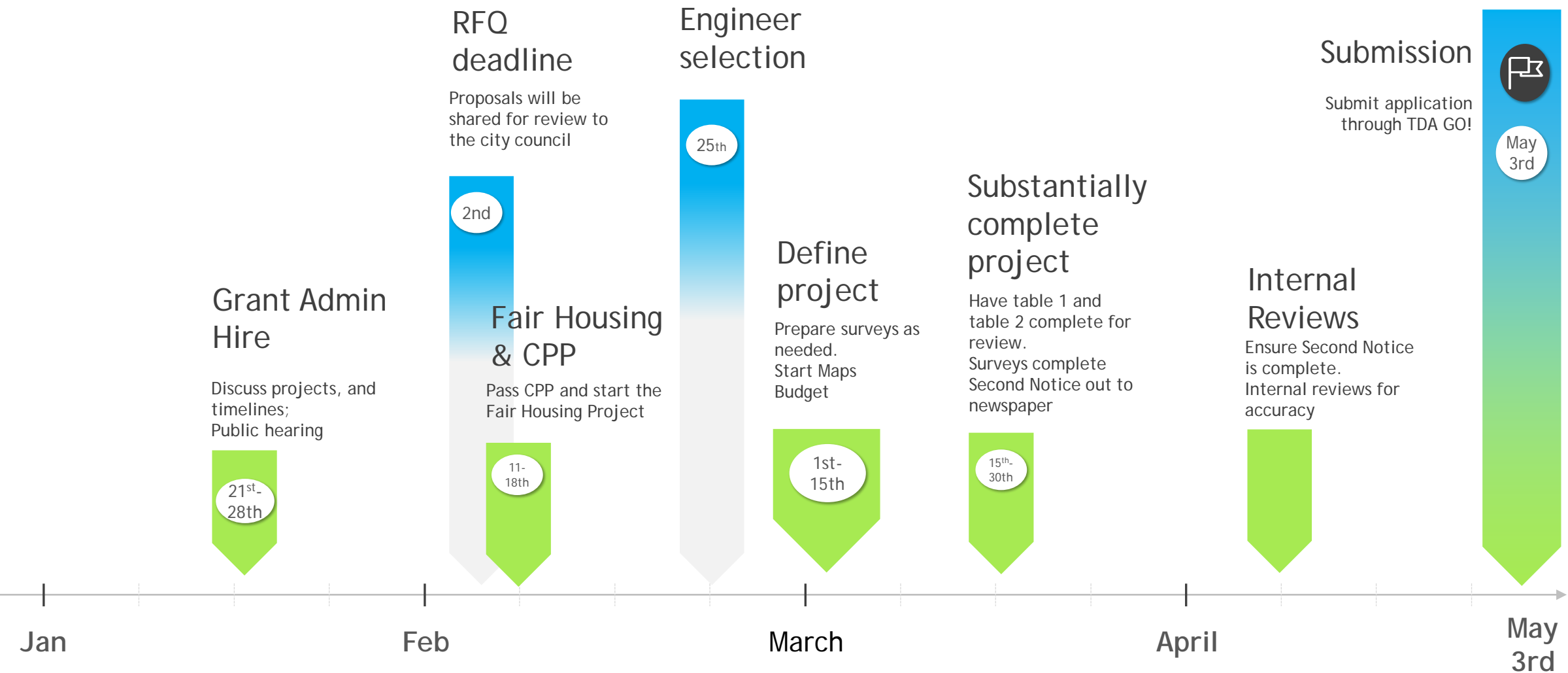
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Jo Ann Wilson, Alcalde

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Fecha

# Rhome - TDA CD 21-22 project





## Agenda Commentary

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Meeting Date: February 11, 2021

Department: Parks

Contact: Sean Densmore

**Agenda Item: L.** Discussion and any necessary action regarding the Parks & Recreation Board recommendation of the Parks Master Plan **(Estimated 10 minutes - Public Works Director)**

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Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☐ Discussion & Direction ☐ Other

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**Summary-Background:**

On January 7<sup>th</sup> the Park Board held a meeting to discussed the UTA Park Master Plan at the request of the City Council. After careful review and discussion, the Park Board voted to recommend the Council to accept the UTA Park Master Plan and recommends the City Council to approval Potential Park #6 By- Well estate as the first park to be developed.

Potential Park 6 (PP6), or the By Well Estates Neighborhood Park is located within the By Well Estates neighborhood on Alliance Blvd. This parcel is approximately 1.2-acres and would be classified as an NRPA neighborhood park.

It should be noted that the Parks Master Parks Plan is a guideline. The plan notes several approaches to determining 'priority order' projects as well as conceptual components and designs that may be subject to future conditions and funding availability.

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Funding Expected: ☐ Revenue ☐ Expenditure ☐ N/A

Budgeted Item: ☐ Yes ☐ No ☐ N/A

Funding Account: \_\_\_\_\_ Amount: \_\_\_\_\_

Legal Review Required: ☐ N/A ☐ Required Date Completed: \_\_\_\_\_

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Supporting Documents attached:

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**Recommendation:** Park Board Recommends the Council to approve the UTA Park Master Plan as is and approval Potential Park #6 in By-Well Estate as the First Park to be developed.

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Prioritization Rankings		Prioritization Rankings		Prioritization Rankings					Prioritization Rankings			
Park Name	Equity	Park Name	Desired Park Amenity	Park Name	Total Area (AC)	Area in the Flood Plain (AC)	Useable Area (AC)	Rank (Smallest to Largest)	Park Name	Estimated Project Cost	Estimated Annual Average Maintenance	Prioritization Ranking (from smallest to largest cost)
PP1	1	Rhorne Family Park	1	Rhorne Veterans Memorial Park	0.165	0	0.165	1	Rhorne Veterans Memorial	\$ 6,500	\$ 500	1
PP4	2	PP3	2	PP4	0.346	0	0.346	2	PP4	\$ 158,490	\$ 5,180	2
Rhorne Family Park	3	PP2	3	PP1	0.899	0	0.899	3	PP1	\$ 209,393	\$ 8,752	3
PP3	4	PP1	4	PP6	1.784	0	1.784	4	PP6	\$ 262,640	\$ 8,600	4
PP6	5	PP6	5	Rhorne Family Park	1.863	0	1.863	5	Rhorne Family Park	\$ 460,704	\$ 17,718	5
PP2	6	PP4	6	PP3	11.07	6.16	6.16	6	PP3	\$500,000 +	N/A	6
Rhorne Veterans Memorial	7	PP5	7	PP2	14.53	7.8	7.8	7	PP2	\$500,000 +	N/A	7
PP5	8	Rhorne Veterans Memorial	8	PP5	39.63	22.9	22.9	8	PP5	\$500,000 +	N/A	8

FIGURE 40 - PRIORITIZATION OF EXISTING AND PROPOSED PARKS BY GEOGRAPHIC EQUITY, DESIRED PARK AMENITY, PARK SIZE, AND PARK COST.

February 11, 2021 Council Agenda Packet

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#### POTENTIAL PARK 6: BY WELL ESTATES NEIGHBORHOOD PARK

Potential Park 6 (PP6), or the By Well Estates Neighborhood Park, is a city-owned drainage easement located within the By Well Estates neighborhood on Alliance Blvd. This parcel is approximately 1.2-acres and would be classified as an NRPA neighborhood park.

PP6 is a drainage easement for the By Well Estates neighborhood. A series of bar ditches and culverts lead to the lot and carry the water to the creek located on the PP5 parcel. The parcel is relatively flat with a gentle grade. There is existing vegetation toward the back of the site away from the main road. The parcel is also in between two residential properties. General site concerns include the proximity to adjacent homes i.e. privacy issues, access and traffic impacts, and drainage concerns.

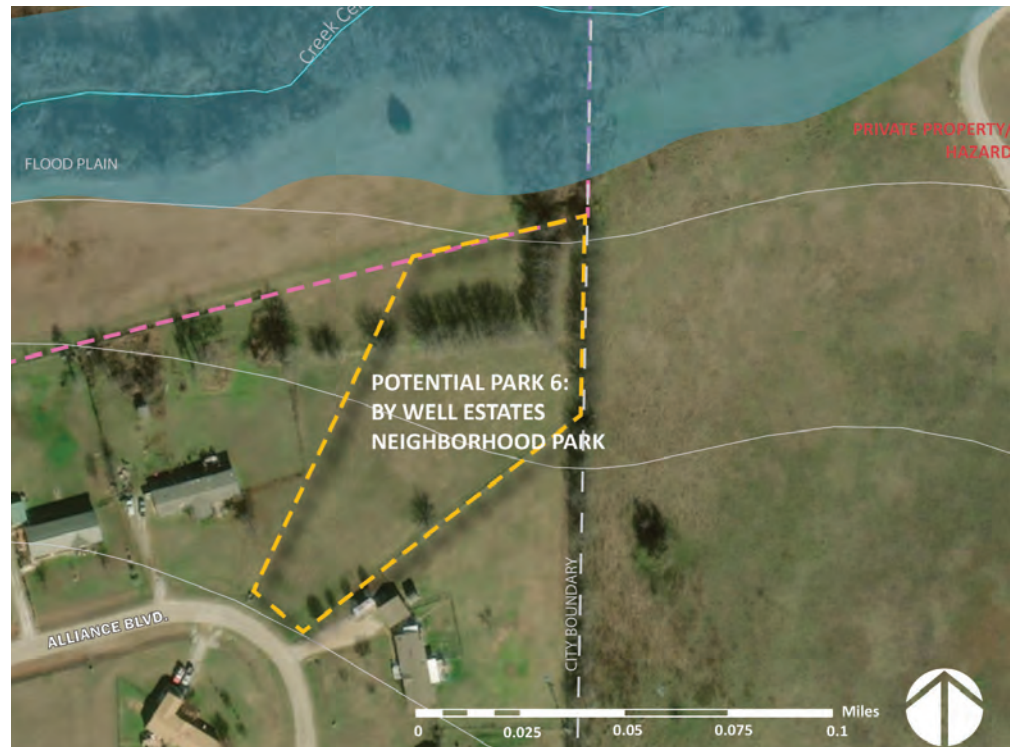
Based on site observations and spatial analyses, this site has the potential to meet the *physical, design, environmental, and social performance* factors to become a safe and successful park in Rhome. This site will require further site investigations and some land improvements, however there is a high potential to develop this parcel into a neighborhood park to address the recreational needs and desires of citizens of Rhome, and more locally the residents of By Well Estates.

The PROS opportunities for this parcel include developing a neighborhood park with similar amenities to Rhome Family Park to address park equity issues for this satellite community.

Name	By Well Estates Neighborhood Park
Category	Drainage Parcel
Ownership	City of Rhome
Size	1.2 - 2.0 acres
NRPA Park Class	Neighborhood Park
IUS Rating	Potential Park Area 6
Area in the floodplain	N/A



View of vacant drainage easement at the end of Alliance Blvd. in the By Well Estates Community





# CONCEPT PROS PROPOSALS





## Design Recommendations: Potential Park 6

1. Open Space Picnic Areas – IUS recommends implementing shaded seating and picnic areas at each end of the pocket park for passive recreation and to encourage gathering and socialization among neighbors. Natural shade is encouraged, therefore small to medium sized trees from the IUS plant list are recommended.
2. Community Garden - A community garden is a single parcel of land used by a group of people to garden. Garden plots are provided to individuals, typically as raised garden beds, to grow fruits and vegetables. Community gardens are a form of passive recreation that can accommodate many ages and abilities, aids in community gathering, as well as agricultural and horticultural education. IUS recommends implementing a community garden in the PROS proposal.
3. Outdoor Fitness Equipment - Outdoor fitness equipment is excellent recreation for adolescents and adults to promote physical activity. Outdoor fitness equipment can vary from light exercise such as stretching, to intensive exercise such as full-body workouts. IUS recommends implementing outdoor fitness equipment in this PROS proposal to accommodate the community's desire for recreational physical fitness.
4. Land Art – land art comes in the form of permanent sculptures and murals, to interactive art pieces such as writing and games. IUS recommends implementing a land art feature to foster a creative, lively, and welcoming





# CONCEPT PROS PROPOSALS



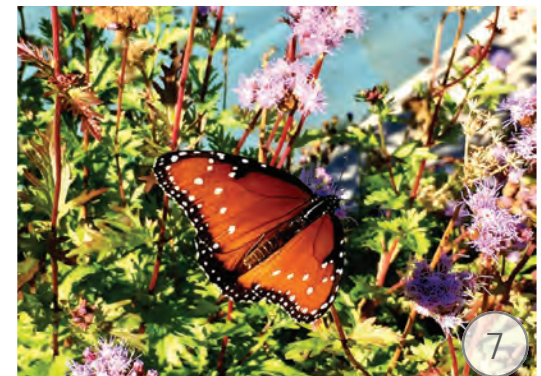
## Legend

- 1 Entry
- 2 Pollinator garden
- 3 Bike tracks & Parking
- 4 Open Space/Lawn area
- 5 Fitness equipment
- 6 All abilities playground
- 7 Pollinator garden
- 8 Picnic area
- 9 Green belt
- 10 Extended walkway

## Design Recommendations: Potential Park 6

environment for persons of all ages and abilities.

- 5. Meandering Paths - Meandering paths for walking and biking will provide park users an interesting place to walk and will enhance the overall quality of life of all park users through passive recreation and physical fitness. IUS recommends implementing paved sidewalk paths at least 5 to 6 feet wide to accommodate a pedestrian and wheelchair user comfortably on the path, based on NACTO sidewalk guidelines.
- 6. All-Abilities Playground - IUS recommends incorporating an all-abilities children's playground or a portion of the playground to accommodate all-abilities equipment for this PROS proposal to ensure all the children across demographics from this community are able to play and enjoy their park.
- 7. Native Pollinator Garden - IUS recommends implementing a small pollinator garden for this PROS proposal to add aesthetic interest in the park by creating a pollinator habitat.







## Agenda Commentary

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**Meeting Date:** February 11, 2021

**Department:** Administration

**Contact:** Shannon Montgomery, TRMC

**Agenda Item:** M. Discussion and any necessary action regarding amending Section 1.02.011, "Recording of Meetings of City Council, Commissions and Committees" of the City's Code of Ordinances **(Estimated 5 minutes - Council Member Eason/City Secretary)**

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**Type of Item:** ☒ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☐ Discussion & Direction ☐ Other

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**Summary-Background:** Council Member Eason requested an agenda item stating that the City will begin recording its Council, Commission, and Board meetings.

City Secretary Montgomery drafted an ordinance stating that the City will begin recording its meetings. Staff needs direction on how long the recordings need to be kept. Texas State Library has a minimum of 90 days after approval of written minutes. The City can go beyond the recommendation of the Texas State Library.

Staff is asking for 60 days after Governor Abbott rescinds his Disaster Declaration to prepare for recording to purchase audio/visual recording equipment and testing.

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**Funding Expected:** ☐ Revenue ☐ Expenditure ☐ N/A

**Budgeted Item:** ☐ Yes ☐ No ☐ N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☐ N/A ☒ Required **Date Completed:** \_\_\_\_\_

**Engineering Review** ☐ **FD Review** ☒ **PD Review** ☐ **PW Review** ☐

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**Supporting Documents attached:** Draft Ordinance

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**Recommendation:** Staff recommends approval with video retention decided upon by Council.

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**CITY OF RHOME, TEXAS  
ORDINANCE NO. 2021-03**

**AN ORDINANCE OF THE CITY OF RHOME AMENDING SECTION 1.02.011, "RECORDING OF MEETINGS OF CITY COUNCIL, COMMISSIONS AND COMMITTEES" OF ARTICLE 1.02, "ADMINISTRATION" OF CHAPTER 1, "GENERAL PROVISIONS" OF THE CITY OF RHOME CODE OF ORDINANCES TO AMEND REFERENCES TO RECORDING OF MEETINGS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Rhome is a Type A general law city acting under its powers granted to it pursuant to state law, including Chapters 6 and 211 of the Texas Local Government Code; and

**WHEREAS**, the City of Rhome Ordinance pertaining to references regarding recording of meetings in Chapter 1 "General Provisions"; and

**WHEREAS**, the City Council has determined that amending language regarding recording of meetings;

**WHEREAS**, the City Council of the City does hereby deem it advisable and in the public interest to amend portions of Chapter 1, Sections 1.02.011 and create, as described herein;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS:**

**SECTION 1.  
AMENDMENT OF ARTICLE 1.02 "ADMINISTRATION"  
SECTION 1.02.011**

Section 11, "Recording of meetings of city council, commissions and committees" of Article 1.02, "Administration" of Chapter 1, "GENERAL PROVISIONS" is hereby amended to provide as follows:

"(a) The city council, commissions and committees shall keep written minutes of all meetings in accordance with provisions of the Texas Public Information Act and Texas Open Meetings Act.

(b) The city council, commissions and committees, both virtual and in-person, shall be digitally recorded, uploaded to the City's You-Tube Account and kept for        years."

**SECTION 2.  
PROVISIONS CUMULATIVE**

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City, as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

**SECTION 3.  
PROVISIONS SEVERABLE**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION 4.  
RIGHTS AND REMEDIES SAVED**

All rights and remedies of the City are expressly saved as to any and all violations of the provisions of the City Code amended or revised herein, or any other ordinances affecting the matters regulated herein which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

**SECTION 5.  
PUBLICATION**

The City Secretary is directed to publish the caption, penalty clause, publication clause and effective date of this Ordinance to the extent required by law.

**SECTION 6.  
EFFECTIVE DATE**

This ordinance shall be in full force and effect no later than sixty (60) days after the Governor of Texas formally rescinds his active COVID-19 Disaster Declaration, thus removing the temporary suspension of the Texas Open Meetings Act.

**PASSED AND APPROVED** by the City Council of the City of Rhome, Texas, this the 11th day of February, 2021.

\_\_\_\_\_  
JoAnn Wilson,  
Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
Shannon Montgomery, TRMC  
City Secretary

APPROVED TO AS FORM:

\_\_\_\_\_  
Carvan E. Adkins,  
City Attorney





## Agenda Commentary

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**Meeting Date: February 11, 2021**

**Department:** Administration

**Contact:** Shannon Montgomery, TRMC

**Agenda Item:** N. Discussion and any necessary action regarding an Ordinance calling the May 1, 2021 General Election for two-year terms for Council Member – Place 1, Council Member – Place 2, and Council Member – Place 3, authorizing the City Administrator to sign Joint Contract with Wise County for Election Services, and setting meeting date to Canvass the Election **(Estimated 5 minutes - City Secretary)**

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**Type of Item:** ☒ Ordinance ☐ Resolution ☒ Contract/Agreement ☐ Public Hearing ☐ Plat  
☐ Discussion & Direction ☐ Other

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**Summary-Background:** Annual Calling General Election Ordinance.

Canvass Period is May 4, 2021 through May 12, 2021, ending just a day prior to the Council's regular meeting. Staff would like to schedule the Canvas for as last as possible to allow the County to receive all mail in ballots. Staff is asking Council for a date to Canvass; only two council members are needed to Council. Options include moving the regular scheduled meeting of Thursday, May 13 to Wednesday, May 12 or having a special meeting to Canvass either Tuesday, May 11 or Wednesday, May 12.

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**Funding Expected:** ☐ Revenue ☐ Expenditure ☐ N/A

**Budgeted Item:** ☐ Yes ☐ No ☐ N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☐ N/A ☒ X Required **Date Completed:** \_\_\_\_\_

**Engineering Review** ☐ **FD Review** ☒ **PD Review** ☐ **PW Review** ☐

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**Supporting Documents attached:** Draft Ordinance

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**Recommendation:** Staff recommends approval.

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**CITY OF RHOME, TEXAS  
ORDINANCE NO. 2021-04**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS, CALLING A GENERAL ELECTION FOR THE OFFICES OF CITY COUNCIL MEMBER - PLACE 1, COUNCIL MEMBER - PLACE 2, AND COUNCIL MEMBER - PLACE 3, TO BE HELD MAY 1, 2021; AUTHORIZING EXECUTION OF A JOINT ELECTION AGREEMENT WITH THE WISE COUNTY ELECTIONS ADMINISTRATOR TO CONDUCT THE ELECTION; AND PROVIDING PROCEDURES TO CONDUCT THE ELECTION**

**WHEREAS**, the City of Rhome, Texas ("City") is a Type A general law municipality governed by Chapter 6 of the Texas Local Government Code; and

**WHEREAS**, the Texas Election Code establishes May 1, 2021, as the uniform election date for the general election for the City; and

**WHEREAS**, it is the City Council's intent that the election be conducted jointly with other political subdivisions of Wise County and be administered by the Wise County Elections Administrator in accordance with the provisions of the Texas Election Code; and

**WHEREAS**, it is City Council's intent that the City accept the Wise County Election Administrator's use of the direct recording electronic voting system, which has been certified by the Secretary of State in accordance with the Texas Election Code and approved by the United States Department of Justice; and

**WHEREAS**, the meeting at which this Ordinance is considered is open to the public as required by law, and public notice of the time, place and purpose of said meeting was given as required by Section 551.043 of the Texas Government Code.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS:**

**SECTION 1. ORDER FOR GENERAL ELECTION.** The City Council hereby calls and orders a general municipal election to be held on May 1, 2021 between the hours of 7:00am to 7:00pm for the purpose of electing three (3) persons to serve on City Council Place 1, Place 2, and Place 3, each to serve a term of two (2) years from May 2021 until May 2023, or until their successors are duly elected and qualified.

**SECTION 2. FILING FOR OFFICE.** Qualified persons may file as candidates for the general election by filing applications each weekday in the office of the City Secretary during regular office hours of 8:00am to 5:00pm beginning Wednesday, January 13, 2021 and ending Friday, February 12, 2021.

**SECTION 3. MAIL BALLOTS.** Applications requesting a ballot by mail for either early voting or election day voting shall be mailed to: Wise County Elections, Early Voting Clerk, 200 South Trinity Street, Decatur, Texas 76234. Applications for early voting ballot by mail must be received no later than the close of business on Tuesday, April 20, 2021.

**SECTION 4. EARLY VOTING.** Early voting by personal appearance will be conducted on the following dates and times beginning April 19, 2021 and ending April 27, 2021.

The main early voting location is the Elections Office, 200 South Trinity Street, Decatur, TX 76234.

April 19, 2021	Monday	8:00am - 5:00pm
April 20, 2021	Tuesday	7:00am - 7:00pm
April 21, 2021	Wednesday	8:00am - 5:00pm
April 22, 2021	Thursday	8:00am - 5:00pm
April 23, 2021	Friday	8:00am - 5:00pm
April 24, 2021	Saturday	8:00am - 5:00pm
April 26, 2021	Monday	8:00am - 5:00pm
April 27, 2021	Tuesday	7:00am - 7:00pm

**SECTION 5. ELECTION DAY.** The elections shall be held jointly with other political subdivisions of Wise County on Saturday, May 1, 2021, between the hours of 7:00am and 7:00pm.

**SECTION 6. JOINT ELECTION CONTRACT.** Prior to the election, the City anticipates that it will enter into an agreement for election services with the Wise County Elections Administrator. The City Administrator is hereby authorized to execute a Joint Election Contract with the Wise County Elections Administrator for the conduct of a joint election to be held on May 1, 2021, and to execute any amendments.

**SECTION 7. ELECTION NOTICES.** The City Secretary is hereby authorized and instructed to file, publish and/or post, in the time and manner prescribed by law all notices required to be so filed, published, or posted in connection with these elections and to provide and furnish ballot wording to the County election officials.

**SECTION 8. APPOINTMENT OF ELECTION OFFICIALS.** All election officials, including but not limited to the Early Voting Clerk and election judges, shall be the officials appointed to such positions by Wise County, and to the extent required by law, are hereby so appointed.

**SECTION 9. DIRECT RECORDING SYSTEM.** In accordance with Section 123.001 of the Texas Election Code, the Direct Recording Electronic Voting Systems approved by the Secretary of State are hereby adopted for the election on May 1, 2021.

**SECTION 10. ACCESSIBLE VOTING SYSTEM.** Section 61.012 of the Code requires that the City must provide at least one accessible voting system in each polling place used in Texas election on or after January 1, 2006. The City shall use, in Early Voting and Election Day Voting, a voter assist terminal as approved by the Secretary of State.

**SECTION 11. ELECTION MATERIALS.** The election materials specified in the Texas Election Code shall be printed in both English and Spanish for use at the polling places and for early voting for the election and provisions shall be made for oral assistance to Spanish speaking voters.

**SECTION 12. ELECTION RESPONSIBILITY.** The City shall contract with the Wise County Elections Administrator to perform all duties normally performed by the City Secretary in regular elections with respect to early voting, election day voting, and preparing the official ballots.

**SECTION 13.** The election shall be conducted in accordance with the Texas Election Code and the Constitution of the State of Texas.

**PASSED AND APPROVED** by the City Council of the City of Rhome, Texas, this the 11th day of February 2021, by a vote of \_\_\_\_ayes \_\_\_\_nays and \_\_\_\_ abstentions, at a regular meeting of the City Council of the City of Rhome, Texas.

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Jo Ann Wilson,  
Mayor

[SEAL]

ATTEST:

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Shannon Montgomery, TRMC  
City Secretary

APPROVED TO AS FORM:

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Carvan E. Adkins,  
City Attorney



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhode, Texas 76078

Telephone: 817-636-2462

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## AGENDA ITEM O



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## CITY OF RHOME CODE OF ORDINANCES SECTION 38 - SIGN REGULATIONS\*

### 38.1 PURPOSE:

Signs use private land near the public rights-of-way to inform and persuade the general public by publishing a message. This section provides standards for the erection and maintenance of private signs. All private signs not exempt as provided below shall be erected and maintained in accordance with these standards. The general objectives of these standards are to promote health, safety, welfare, convenience, and enjoyment of the public, and in part, to achieve the following:

### 38.2 ADMINISTRATION:

The provisions of this Ordinance shall be administered and enforced by the Building Official or designated representative of the City of Rhyme.

H. **Political** Signs: **Political** signs may be erected provided such signs comply with the following:

1. The sign is on private property;
2. The sign is erected no sooner than the thirtieth (30th) day before the election and is removed no later than the seventh day after the election;
3. The area of the sign is not more than thirty-two (32) square feet per sign face;
4. The sign does not exceed eight feet (8') in height; and,
5. The sign is self-supporting.
6. See **Section 38.7(C)** for other **political** sign requirements in residential areas.

### 38.7 RESIDENTIAL ZONING DISTRICT SIGN REQUIREMENTS:

C. **Political** and Other Special On-Premise Signs

An occupant in residential zoning districts may erect only special purpose signs, **political** signs, and on-premise signs that include movement control signs and protective signs. No sign in developed residential areas shall exceed eight (8) square feet.