



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

Mayor
Jo Ann Wilson

City Council

**Mayor Pro-Tem,
Place 1**
Josh McCabe

Place 2
Michelle Tye

Place 3
Elaine Priest

Place 4
Sam Eason

Place 5
Ashley Majors

**City
Administrator**
Cynthia Northrop

City Attorney
Carvan Adkins

City Secretary
Shaina Odom

Fire Chief
Darrell Fitch

Police Chief
Eric Debus

**Public Works
Director**
Sean Densmore

NOTICE OF MEETING OF THE RHOME CITY COUNCIL

Meeting Date: Thursday, April 14, 2022

Executive Session: 6pm

Regular Session: 7pm

Meeting Location: Rhome Community Center, 261 North School Road, Rhome, TX 76078

LIVE Streaming: In an effort to be as accessible as possible, we will be

Live Streaming the meeting using GoToMeeting.

Please call **1 (646) 749-3122/ Access Code 129-818-557**

The Rhome City Council may conduct this meeting by videoconference call in accordance with Section 551.127 of the Texas Open Meetings Act. A quorum of the City Council will be physically present at the address listed above and the public may attend the meeting at the same location.

Call to Order and Establish a Quorum – 6pm

Convene into Executive Session – 6pm

Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:

- A. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
- B. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
- C. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests a public hearing
- D. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations

Reconvene into Regular Session – 7pm

Discussion and any necessary action as a result of Executive Session

Invocation

Pledge of Allegiance to the American Flag

Pledge of Allegiance to the Texas Flag

Honor the Texas Flag; I pledge allegiance to thee, Texas, One state under God, One and indivisible

Public Comments

The Council is not permitted to take action on or discuss any comments made to the Council at this time concerning an item not listed on the agenda. However, a Council Member or Mayor may make a statement of fact regarding the item, make a statement concerning the policy regarding the item and/or may propose that the item be placed on a future agenda or direct the City Administrator to contact the individual to address.

- 1. If you are attending the meeting via **Live Streaming**, and you would like to make a Public Comment, you must email the City Secretary at citysecretary@cityofrhome.com prior to **4 pm on the day of meeting** and must identify each subject you plan to present to be recognized.*
- 2. If the writer of a Public Comment wants someone to read the letter, it will only be read by the City Secretary and must be emailed prior (email above) to 4 pm on the day of the meeting.*
- 3. Public Comments made in person require the speaker to submit the sign-up form to the City Secretary prior to the meeting, and the form must identify each subject the speaker plans to present.*
- 4. A statement of no more than 3 minutes may be made. There will be no yielding of time to another person. Comments should be directed to the entire Council, not individual members. Engaging in verbal attacks, or comments intended to insult, abuse, malign, or slander any individuals shall be cause for termination of time privileges and removal from Council Chambers.*

Announcements from Mayor and Council Members

- April 15, 2022 – City offices closed for Good Friday
- April 25, 2022 – First day of Early Voting
- April 28, 2022 – Council Meeting

Monthly Staff Reports

All items under this section are for informational purposes only; no action will be taken by Council.

- E. Departments: Administration, Building & Development, Fire Rescue, Municipal Court, Police and Public Works (Department Heads)

Public Hearing

- F. Public Hearing regarding request to Re-Plat/Final Plat property currently described as being Legal Acres: 0.321, Lot: 1 & 2 Blk: 2, Subd: BC Rhome Addition; also described as located at 290 Aurora Street, Rhome, TX 76078

Regular Agenda – Old Business

- G. Discussion and any necessary action regarding updates to the Animal Ordinance (**City Administrator**)

Regular Agenda – New Business

- H. Discussion and any necessary action regarding request to Re-Plat/Final Plat property currently described as being Legal Acres: 0.321, Lot: 1 & 2 Blk: 2, Subd: BC Rhome Addition; also described as located at 290 Aurora Street, Rhome, TX 76078 (**City Administrator**)
- I. Discussion and update regarding Operation Slow Down (**Chief Debus**)
- J. Discussion and any action regarding FD By law changes (**Chief Fitch**)
- K. Discussion and any necessary action regarding amendment to the Monarch Rhome Service Agreement (**City Administrator/PW Director**)
- L. Discussion and any necessary action regarding appointment to the Parks Board (**City Secretary**)

Future Agenda Items

(Agenda items are due by 5 pm on the Wednesday of the week prior to the council meeting)

Adjourn

A quorum of Planning & Zoning Commissioners may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.

A quorum of Parks & Recreation Board Members may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.

**Pursuant to the Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code, the Council may convene into executive session at any time during the meeting if a need rises for the City Council to seek advice from the City Attorney concerning any item on this agenda, to discuss pending and contemplated litigation, or a settlement offer, or to discuss a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Board of Texas clearly conflicts with Chapter 551.*

The Council may vote and / or act upon each of the items listed in this Agenda. Except for Public Presentation and Input and items in the agenda designated as public hearing or otherwise designated for public input, there will be no public input during the course of this meeting without express authorization from the presiding officer.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at 817-636-2462 for further information.

CERTIFICATION: I do hereby certify that the above City Council Agenda was posted on the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas by 6pm on April 11, 2022.



Cynthia Northrop, City Administrator

I certify that the attached notice and agenda of items to be considered by the Rhome City Council was removed by me from the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas, on the _____ day of _____, 2022.

_____, Title: _____



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www.cityofrhome.com cityadministrator@cityofrhome.com

MONTHLY STAFF REPORTS



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhyme, Texas 76078

Telephone: 817-636-2462

www.cityofrhyme.com | citysecretary@cityofrhyme.com

Administration by the Numbers – March 2022

Bank Statement Balances

Account Name	Balances as of March 2021	Balances as of March 2022
2019 Bond Checking	\$54,424.24	\$191,635.77
Fire Dept Checking	\$114,655.46	\$64,580.11
Fire Dept Savings - Quarterly Statement	\$94,835.32	\$53,814.25
General Fund Checking	\$326,793.50	\$887,357.41
General Fund Savings	\$270,841.89	\$219,994.63
Hotel Motel Tax	\$77,575.31	\$87,484.30
Interest & Sinking	\$500,115.37	\$434,438.23
LOGIC	\$1,072,932.94	\$435,494.08
MC Building Security	\$33,111.54	\$35,335.43
MC Technology Fund	\$10,172.66	\$2,429.35
Meter Deposits	\$16,285.92	\$108,526.22
Parks & Recreation Checking	\$29,260.61	\$41,605.72
Payroll ZBA Account	\$0.00	\$1,706.61
Police Grant Account	\$2,835.93	\$2,806.89
Police Seizure Funds	\$100.46	\$12,085.92
Rhyme Beautification Fund	\$122.00	\$451.00
Rolling V	\$27,578.54	\$25,366.00
TEXSTAR	\$1,083,744.31	CLOSED
Water & Sewer Checking	\$192,047.70	\$1,240,414.18
TOTAL	\$3,907,433.70	\$ 3,541,244.20

Per Council's previous direction to reduce costs and to streamline processes, Staff is moving towards cutting the number of bank accounts, thus reducing bank fees and staff time.

During the month of September 2021, the following account was closed:

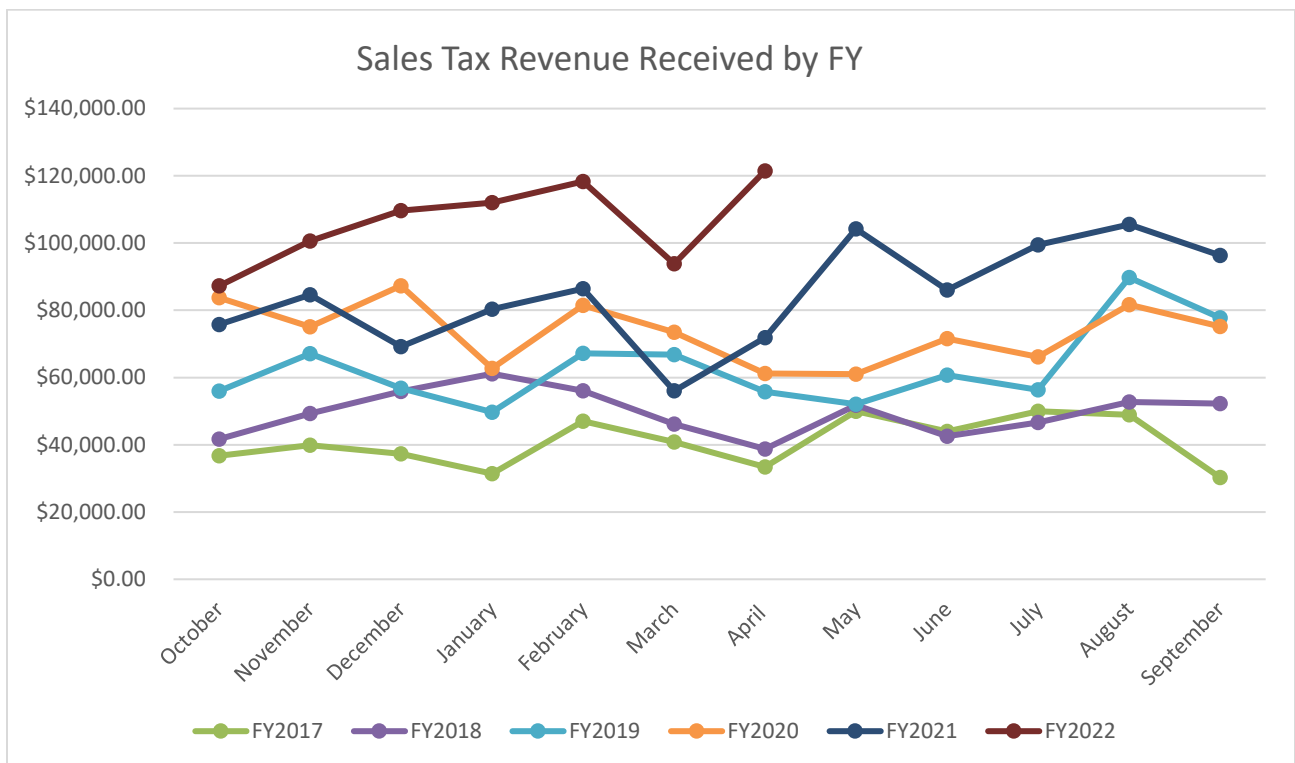
- **TexSTAR Investment** – One of the two investment accounts opened to hold proceeds from the 2019 Bond Election for the EWWTP Expansion Project. Funds have been drained from this account for payment of construction costs. LOGIC Investment Account is still active and will be used to continue paying construction costs through completion of project.

With the pending upgrade of our financial software, Staff will be able to continue to reduce the number of bank accounts over the next several months. Staff will continue to update Council as the project moves forward.

Fiscal Year Sales Tax Revenue Received

March 2022 – \$121,488.55

Month Received	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
October	\$36,761.46	\$41,715.19	\$55,994.48	\$83,748.34	\$75,745.64	\$87,240.35
November	\$39,909.64	\$49,257.27	\$67,076.39	\$75,077.06	\$84,636.19	\$100,616.96
December	\$37,325.73	\$55,857.75	\$56,827.29	\$87,313.44	\$69,183.69	\$109,601.99
January	\$31,401.41	\$61,139.42	\$49,719.73	\$62,703.14	\$80,355.58	\$112,070.99
February	\$47,000.93	\$56,030.60	\$67,180.35	\$81,459.72	\$86,432.78	\$118,263.75
March	\$40,837.42	\$46,156.35	\$66,853.76	\$73,488.63	\$56,025.15	\$93,857.59
April	\$33,361.07	\$38,766.96	\$55,814.51	\$61,205.25	\$71,816.35	\$121,488.55
May	\$49,987.00	\$51,754.08	\$52,022.35	\$61,014.98	\$104,222.79	
June	\$43,940.94	\$42,538.20	\$60,712.41	\$71,595.88	\$86,028.11	
July	\$49,928.81	\$46,649.99	\$56,382.32	\$66,189.23	\$99,504.10	
August	\$48,878.03	\$52,698.74	\$89,739.58	\$81,658.50	\$105,530.55	
September	\$30,263.17	\$52,300.18	\$77,788.90	\$75,181.40	\$96,366.36	
Total	\$489,595.61	\$594,864.73	\$756,112.07	\$880,635.57	\$1,015,847.29	\$743,140.18



Ordinances Passed:

2022-08	AN ORDINANCE OF THE CITY OF RHOME AMENDING SECTION 5.01.002 OF THE CITY OF RHOME CODE OF ORDINANCES REGARDING OUTDOOR BURNING; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE	24-Mar
2022-09	AN ORDINANCE OF THE CITY OF RHOME AMENDING CITY OF RHOME ORDINANCE NO. 2022-3 OF THE CITY OF RHOME, TEXAS, TO CORRECT THE DATES AND TIMES SET FOR EARLY VOTING FOR THE MAY 7, 2022 GENERAL ELECTION.	24-Mar
2022-10	AN ORDINANCE OF THE CITY OF RHOME, TEXAS, SETTING A SPEED LIMIT PURSUANT TO TEXAS TRANSPORTATION CODE, SECTION 545.356 AND CITY ORDINANCE, CHAPTER 12, TRAFFIC AND VEHICLES, ARTICLE 12.05, OPERATION OF VEHICLES, SECTION 12.05.033, GENERAL SPEED LIMIT; IDENTIFYING THE MAXIMUM PRIMA FACIE SPEED LIMIT FOR FM 3433 WITHIN THE CORPORATE LIMITS OF THE CITY; PROVIDING A PENALTY NOT TO EXCEED \$200.00 FOR VIOLATIONS HEREOF; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CUMULATIVE CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.	24-Mar

ORR 2022- 055	Chris Parrott	2/10	2/25	I would like to receive information from permits for residential new construction. I am interested in: address, permit number, builder/contractor name, subdivision, date permit was issued, and any value, square footage information or floor plan name or number for permits issued for residential new construction from January 1, 2022 - January 31, 2022. If you do not have a permit report readily available, I would like to request a digital copy of each permit application for permits issued within the given time frame.	15	2/17
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ORR 2022-056	Ruby Sargento	3/1	3/15	I am requesting a list of all residential properties in the city of RHOME Grass/Weed code violations any time between February 1, 2022 and February 28, 2022. Kindly make sure that the response list will only include High or Tall Grass/Weed Code Violations. I only need the property addresses. I do not want any other information regarding the code violation. Please email to ruby@savoyacquisitions.com.	15	3/21
ORR 2022-057	Ruby Sargento	3/1	3/15	I am requesting a list of all residential properties in the city of RHOME that have had Fire Damage any time between February 1, 2022 and February 28, 2022. I only need the property addresses. I do not want any other information regarding the fire damage. Please email to ruby@savoyacquisitions.com	15	3/21
ORR 2022-058	Ruby Sargento	3/1	3/15	I am requesting a list of all residential rental properties in the city of RHOME that were registered any time between February 1, 2022 and February 28, 2022. I only need the property addresses. I do not want any other information regarding the rental properties. Please email to ruby@savoyacquisitions.com	15	3/21
ORR 2022-059	Candance Fitch	3/2	3/16	How much has Patti Mitchell Paid for Open Record Requests in the last 5 years	15	3/21
ORR 2022-060	Candance Fitch	3/2	3/16	Last 4 years, how many open record requests have been asked for	15	3/21
ORR 2022-061	Candance Fitch	3/2	3/16	Request ALL open record request pulled by patti mitchell for the past 5 years	15	3/21
ORR 2022-062	Candance Fitch	3/2	3/16	I would like to request all open records requested by lisa ann wilson since Oct 2019	15	3/21
ORR 2022-063	Ashley Majors	3/4	3/18	Number of ORR by Cathy Coffee From January 2021 to Present	15	3/21
ORR 2022-064	Ashley Majors	3/4	3/18	Total amount of money for legal fees for her ORR's	15	3/21
ORR 2022-065	Ashley Majors	3/4	3/18	Total amount it cost the City and Number of hours Included	15	3/21
ORR 2022-066	Ashley Majors	3/4	3/18	Total number of ORR Done from Jan 2021 to present	15	3/21

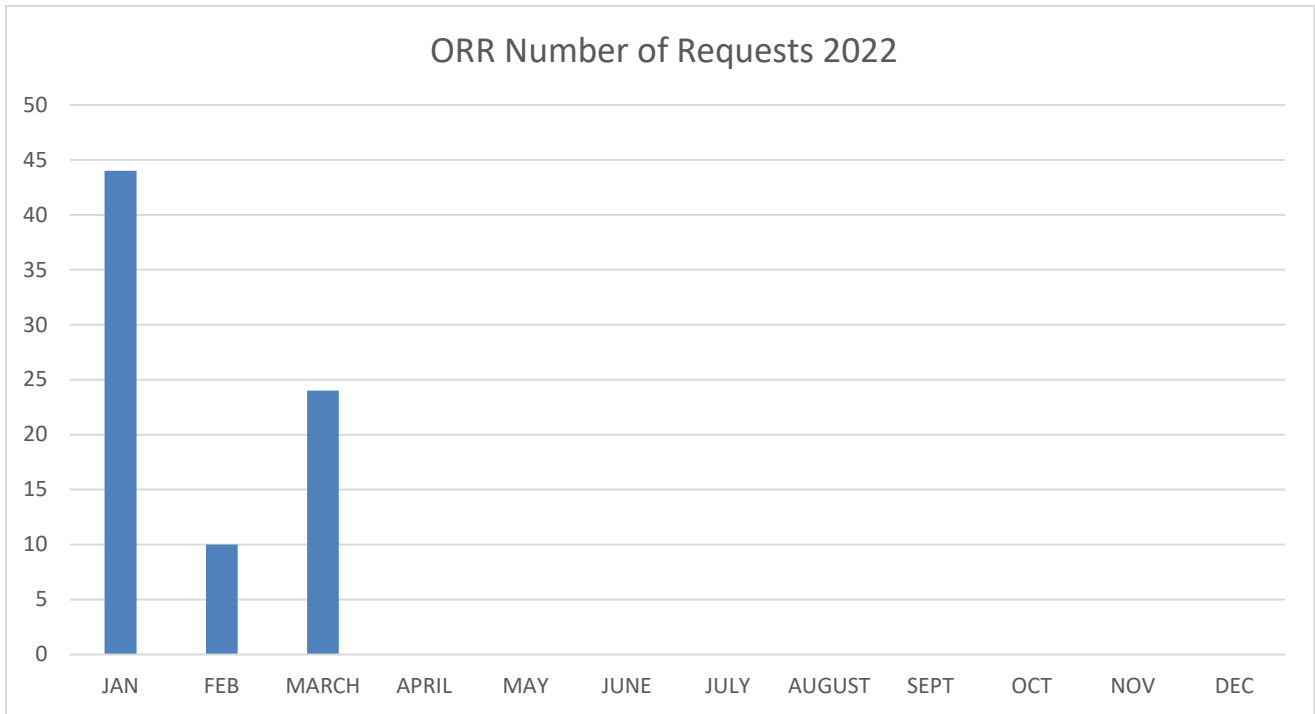
ORR 2022- 067	Carole Bartholomew	3/10	3/24	Please email me the issued permits for new residential, commercial, and swimming pools with contactor, job address, sq foot, and issue date. In January and Feb 2022. This is something I want each month and will request it through here.	15	3/21
2022- 068	Deborah BeCraft	3/11	3/25	A copy of the insurance cards for all pick-ups used by public works and/or	300	3/25
2022- 069	Deborah BeCraft	3/11	3/25	A copy of the title for all pick-ups used by public works You may redact the account numbers on insurance cards. You may redact partial vin number on the title. Basically I need a copy showing the year/make/model of all 3 trucks used by public works.		3/25
2022- 070	Deborah BeCraft	3/11	3/25	Copy of the loan for above mentioned trucks showing date financed, year/make/model of trucks used by public works.		3/25
2022- 071	Janine Rugas- Buildzoom	3/14	3/28	Can you please provide us with a report of all building permits processed by your department since Dec 3, 2021	15	3/29
2022- 072	Chris Parrott	3/21	4/4	I would like to receive information from permits for residential new construction. I am interested in: address, permit number, builder/contractor name, subdivision, date permit was issued, and any value, square footage information or floor plan name or number for permits issued for residential new construction from February 1, 2022 - February 28, 2022. If you do not have a permit report readily available, I would like to request a digital copy of each permit application for permits issued within the given time frame.	15	3/29
ORR 2022- 073	Patricia Mitchell	3/22	4/5	Please provide a copy of the 2021 Texas Comptroller's Annual Local Debt Report		
2022- 074	Tommie Eason	3/23	4/6	I am requesting an open records request for the total amount of debt the City of Rhome has at this time.		
ORR 2022- 075	Ruby Sargento	3/31	4/14	I am requesting a list of all residential properties in the city of RHOME Grass/Weed code violations any time between March 1, 2022 and March 31, 2022. Kindly make sure that the response list will only include High or Tall Grass/Weed Code Violations. I only need the property addresses. I do not want any other information regarding the code violation.		

ORR 2022- 076	Ruby Sargento	3/31	4/14	I am requesting a list of all residential properties in the city of RHOME that have had Fire Damage any time between March 1, 2022 and March 31, 2022. I only need the property addresses. I do not want any other information regarding the fire damage.		
ORR 2022- 077	Ruby Sargento	3/31	4/14	I am requesting a list of all residential rental properties in the city of RHOME that were registered any time between March 1, 2022 and March 31, 2022. I only need the property addresses. I do not want any other information regarding the rental properties.		
ORR 2022- 078	Mendy Magistro (Horrocks Engineers)	3/31	4/14	Requesting mapping/as-builts for existing City utilities, easements, right-of-way records to assist Horrocks Engineers with designing a new facility on behalf of QuikTrip. Location is the southeast corner of B.D. Rhome Ave and the SH 114 frontage road. Please see attached KMZ and JPG of the location.		

Requests for Information:

Calendar YTD Requests for Information

Requests Received	79
Pending / Open	6
Sent for Attorney General Opinion (RFO)	1
Complete / Closed	73
Requestor Fees – <i>in an effort to streamline, responses less than 50 pages will be emailed to the requestor to reduce supply costs and staff time</i>	\$0
Approximate Staff Time	39 HRS
Approximate Supply Cost	\$9
Approximate Staff Cost	\$899.75





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Building and Development

MARCH 2022		FY 2021-2022
Permits Issued:	16	97
Building Permit	4	18
Certificate of Occupancy		
Electrical Permit:	2	9
Plumbing Permit:	2	5
Lights on Inspection		
Mechanical		1
Moving Structure	7	28
Irrigation Permit		
Demolition		
Pelim/Final Plat		1
Right of Way		
Concrete		
Solicitor		
Fire Alarm		
Fire Sprinkler		
Specific Use		
Health Permit		20
Zoning Change		
Liquid Waste		
Backflow		
Sign	1	2
Event		
Type:	Address:	Assoc. Permits:
Plumbing	1115 Ellis	
	120 B.C. Rhome	
Moving Structure	6550 E Hwy 114	
	6550 E Hwy 114	
	6550 E Hwy 114	
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	6550 E Hwy 114	
	6550 E. Hwy 114	
	6550 E. Hwy 114	



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Building	104 Kensington	
	120 B. C. Rhome	
	405 Troxell	
	609 FM 3433	
	520 Stirling	
ELECTRICAL	104 Kensington	
SIGN	101 North Main	



Code Enforcement Monthly Report

Rhode Police – March 2022

Violations reported to Code Enforcement via email - 2

3/15/22 – 200 Blk Kings Way – abandoned vehicle (moved by owner)

3/18/22 – 2nd email about vehicle on Kings Way by different citizen

New violations cases opened – 3

3/9/22 – 300 Blk Holly Pkwy – abandoned commercial vehicle (impounded)

3/15/22 – 200 Blk Kings Way – abandoned vehicle

3/20/22 – 412 Troxell – Duty to maintain property (construction debris) – removed

Violations closed due to compliance – 3

City ordinance calls responded to – 5

Abandoned vehicle residential 1

Construction materials/debris in front yard 1

Abandoned commercial vehicle 1

Commercial trucks parking where prohibited/running 2

Estimated labor hours – 22 hours



RHOME MUNICIPAL COURT

COURT ACTIVITY	OCT. 2021	NOV. 2021	DEC. 2021	JAN. 2022	FEB. 2022	MAR. 2022
Monthly Violation Activity						
<i>Violations issued:</i>	60	111	78	140	173	207
<i>Average speed over posted limit:</i>	20.20	21.31	20.58	18.85	18.0	16.91
<i>Fines/Fees/Costs Assessed (for issued violations):</i>	\$18,246.00	\$34,930.00	\$23,555.00	\$41,334.00	\$48,802.00	\$61,286.00
<i>Citations closed:</i>	98	207	476	98	194	453
Citations dismissed (best interest/compliance)	38	78	379	42	66	256
Court Fines/Fees/Costs Revenue						
<i>Total Court Revenue:</i>	\$22,393.07	\$22,571.23	\$21,918.23	\$20,466.21	\$50,335.52	\$62,759.02
<i>Court Security Fund Revenue:</i>	\$309.06	\$309.60	\$318.65	\$307.70	\$634.99	\$971.76
<i>Court Technology Fund Revenue:</i>	\$283.94	\$357.00	\$290.64	\$356.34	\$593.89	\$873.13

COURT ACTIVITY	OCT. 2021	NOV. 2021	DEC. 2021	JAN. 2022	FEB. 2022	MAR. 2022
Private Collections Activity						
<i>Total # of violations paid:</i>	25	21	30	26	70	90
<i>Total amount collected:</i>	\$7,638.07	\$7,711.43	\$9,049.23	\$7,651.21	\$25,221.72	\$29,576.91
<i>Less 30% owed to Private Collections (commission)</i>	\$1,762.63	\$1,779.56	\$2,105.60	\$1,762.74	\$5,825.64	\$6,839.89
Monthly Court Expenditures						
<i>Contract Labor (Presiding Judge)</i>	\$600.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00
<i>Legal Fees (State's Attorney/Prosecutor)</i>	\$325.84	\$1,160.00	\$1,087.50	\$920.00	(pending invoice)	(pending invoice)
<i>GHS – Private Collections Company (30% fee of total collected)</i>	\$1762.63	\$1,779.56	\$2,105.60	\$1,762.74	\$5,825.64	\$6,839.89

RHOME POLICE DEPARTMENT

Monthly Council Report

March 2022



Rhyme PD Updates



Officer Grant with kiddos from Prairie View Elementary

March was a busy month for your Rhyme PD. We worked alongside Northwest ISD by assisting them with two lockdown drills at the schools. In addition to the drills, we also participated in Prairie View Elementary's Career Day on Wheels. The kids loved seeing the police car and hearing about what we do as police officers.

Coffee-with-a-Cop

We had another successful Coffee-with-a-Cop event at McDonald's and as always, they were a gracious host. Not only did they provide us space for the meet and greet, but they decorated a table for the event. There was an excellent turn out and we had a great time talking to our wonderful citizens.



Rhyme PD with McDonald's Staff

Rhome PD Updates



Chief Debus swearing in Officer Roberson

Your Rhome PD also welcomed our newest officer in March. Officer Daniel Roberson comes to us from the Dallas County Sheriff's Office. Officer Roberson is a full-time Irving Fire Fighter and will be serving Rhome as a reserve police officer. We are proud to welcome Officer Roberson aboard.

Rhome PD maintains great working relationships with our sister agencies in the DFW area. Through one of those relationships, with the Denton County Water District PD, we were gifted six WatchGuard body worn cameras (BWC) and a second docking station. With the addition of these new BWC's, we have been able to issue every officer their own camera. Not only will this increase the readiness of the officers, but also fosters a sense of ownership and accountability within the department.



New body cameras and docking station

Rhome PD Updates

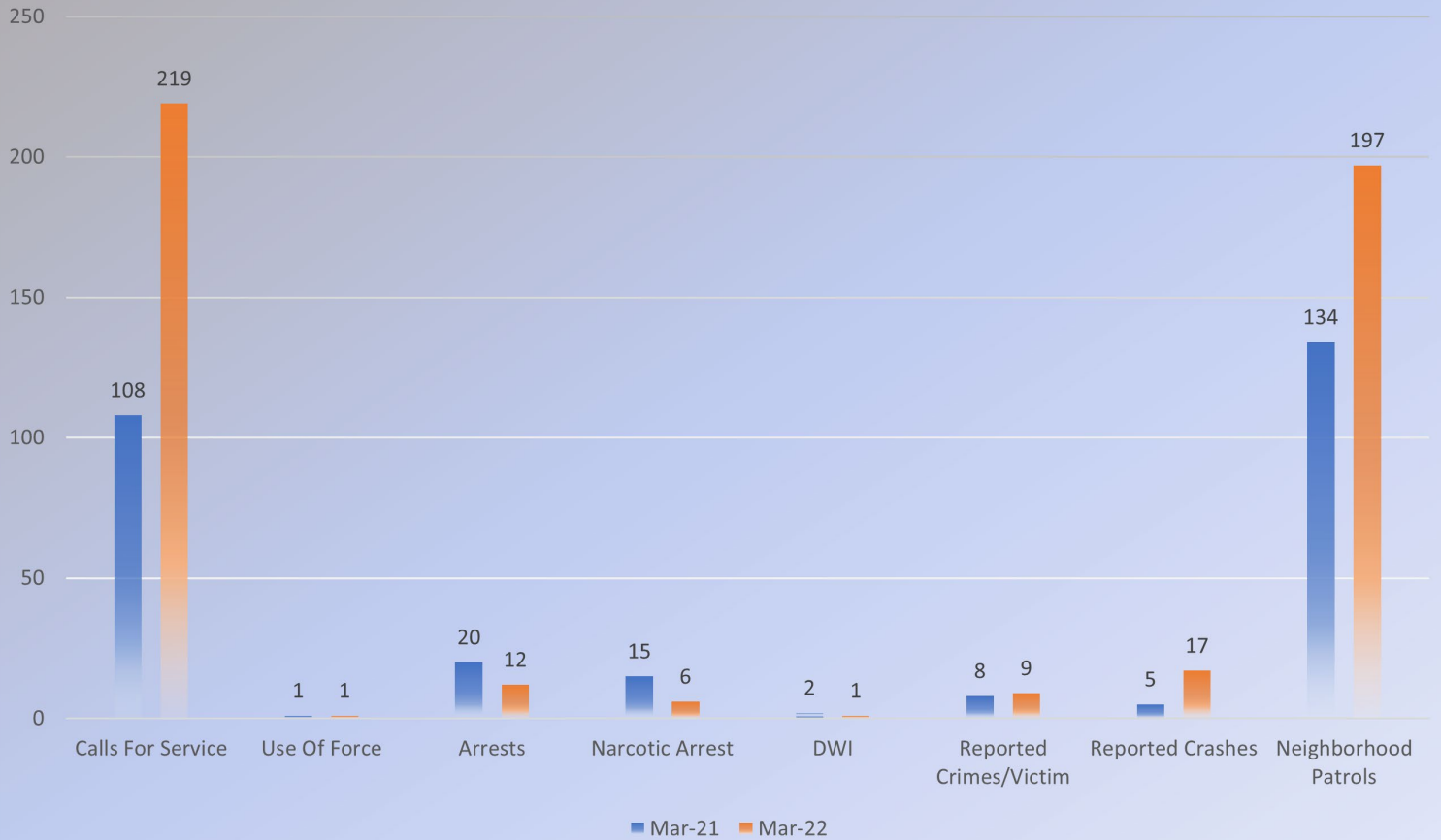


Viking (Kenwood) VP6000 Radio

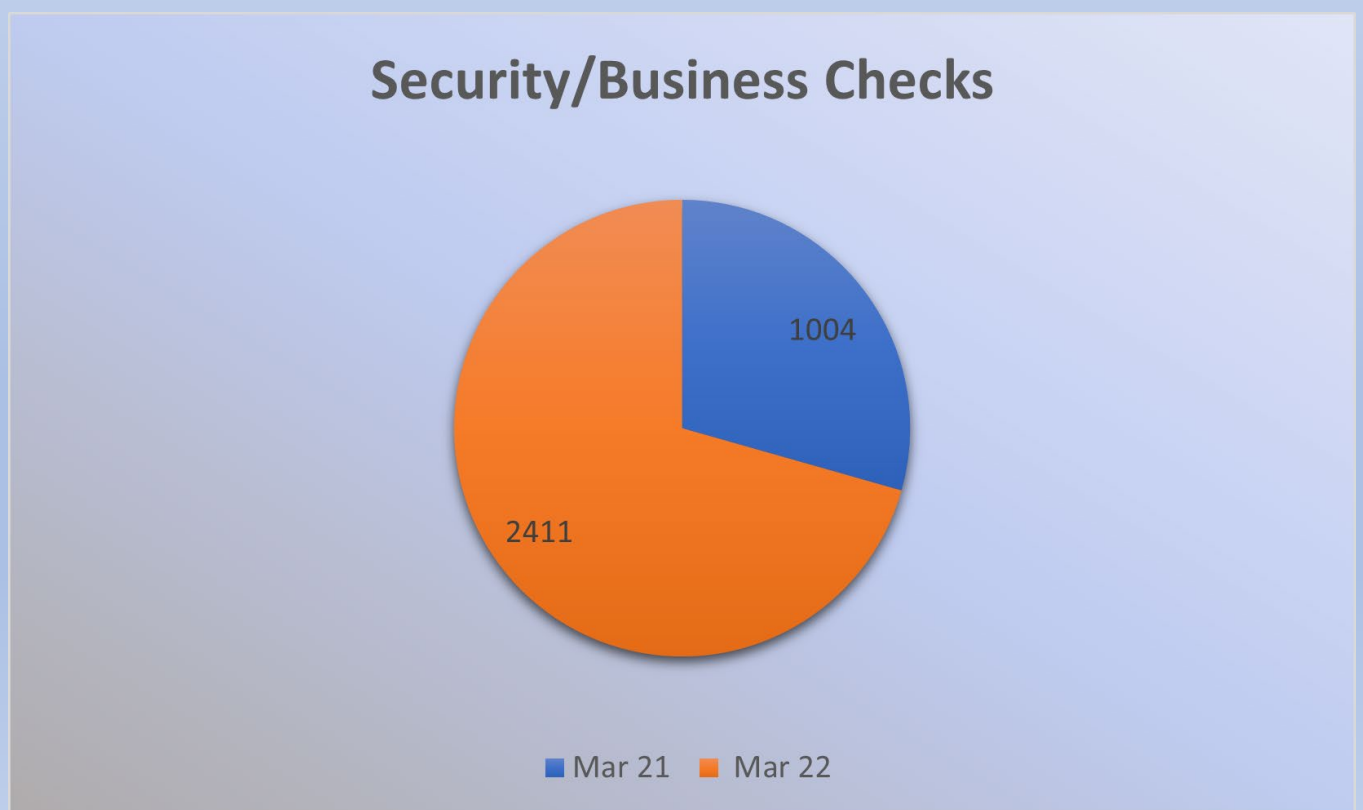
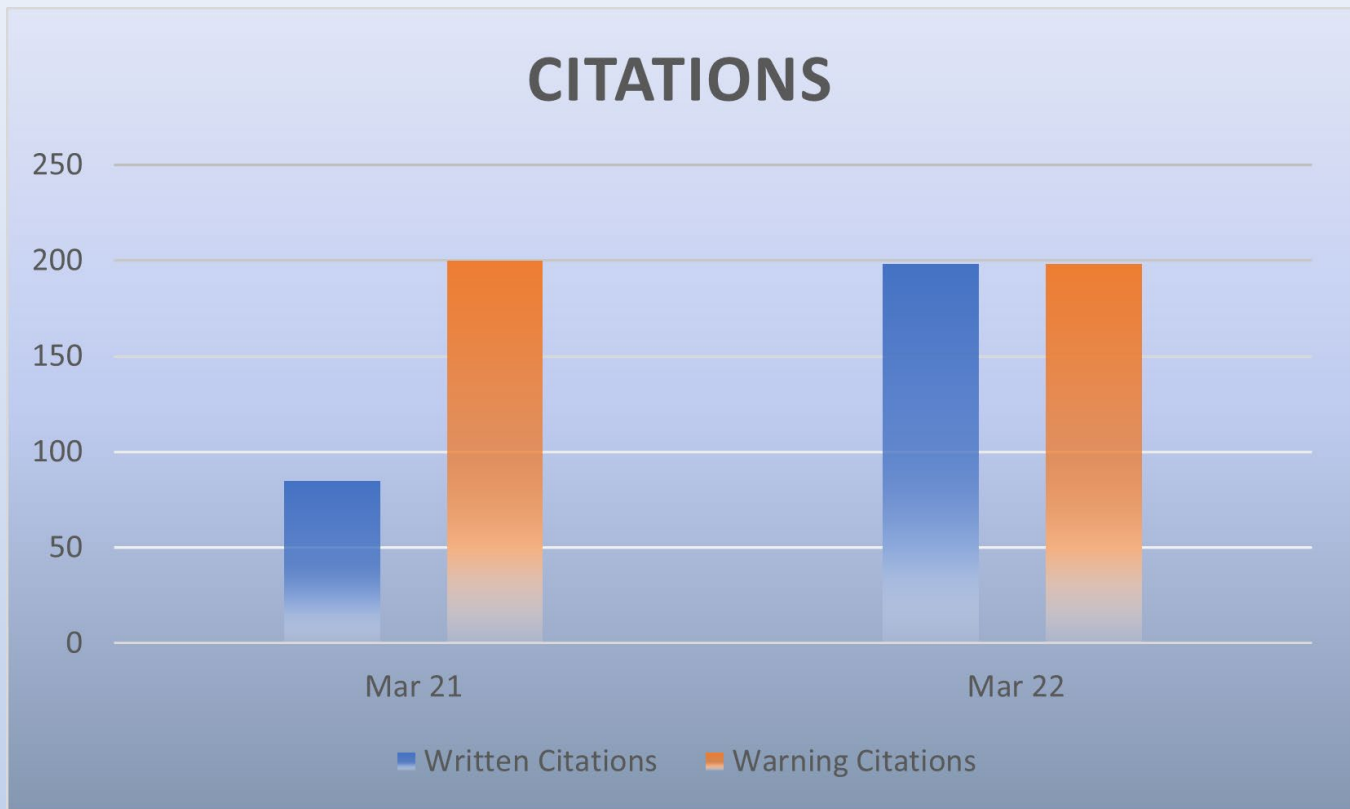
In March, the Rhome Police Department took a huge leap forward in officer safety by deploying new handheld radios. Through his diligent research and knowledge, Officer Stanwyck found us a great radio at an outstanding price. Officer Stanwyck also programmed the radios and got them assigned to all the officers. Both reception and transmission has been greatly improved. We are also set for future growth with these radios as they are compatible with the new system announced by the Wise County Sheriff's Office.

Monthly Statistics

MONTHLY ACTIVITY



Monthly Statistics



Narcotics Seized

Meth

2.04 Grams

LSD

3 Doses

Future Plans / Projects

The Rhome Police Department is committed to constantly improving how we do business to provide the best level of law enforcement customer service to the citizens of Rhome.

- We are beginning the process of sorting, cataloguing, and preparing for auction the old and outdated equipment. We will have updates throughout.
- We are continuing to identify areas of improvement within the department and are implementing new policies and procedures to those ends.

I am always available if you have any further questions.

Eric Debus

Chief of Police

Rhome Police Department



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Fax: 817-636-2465 - www.cityofrhome.com

To: Cynthia Northrop-City Administrator

From: Sean Densmore- Director of Public Works

Date: April 11, 2022

Re: March Monthly Report

Reporting:

- 1) Monthly TCEQ Reporting: GW/PWMOR
- 2) Monthly TCEQ Reporting: Wastewater MOR
- 3) Monthly Coliform Test

Equipment Issues:

1. Sent Ford mowing tracker to repair shop. Hydraulics steering leak

Maintenance:

- 1) Normal preventative maintenance was performed for the water system.
- 2) Normal preventative maintenance was performed for the wastewater system
- 3) Monthly preventative collection system maintenance to wastewater collection line

Water:

- 1) Well site maintenance-Mowing
- 2) Water Tap- Oates creek

Wastewater

East Plant; Flow- 2.08 million Gallons Total, Average 90,794-GPD, Rain- 1.0 inches, Temperature- 32 degrees F to 66 degrees F, average Cl2 residual- 2.48 Mg/l.- E. Coli Violation in January.

West Plant; Flow- 2.51 million Gallons Total, Average-109,393 GPD, Rain-2.0 inches, Temperature- 32 degrees F to 66 degrees F, average Cl₂ residual- 1.98 Mg/l.

1. WWTP site maintenance – Mowing and cleanup site
2. Jetted sewer lines for maintenance
3. Winterized WW treatment plant
4. Identifying I/I locations
5. Loves Travel Stop- Love's Corp. has complied to the required cleaning and maintenance of their grease trap.
6. 1st emergency sewer line repair. – Contractors replaced collapsed sewer on 1st St.

Streets/Parks:

- 1) Normal preventative maintenance –trash pickup, mow, applied ant killer
- 2) Pot hole patching
- 3) Clean restrooms- bathrooms
- 4) Family Park- Replace light bulbs
- 5) Fertilize parks
- 6) Set No Thru signs for alley way on Logan St.

Building Maintenance:

- 1) Roofing contractor replacing the PW building roof

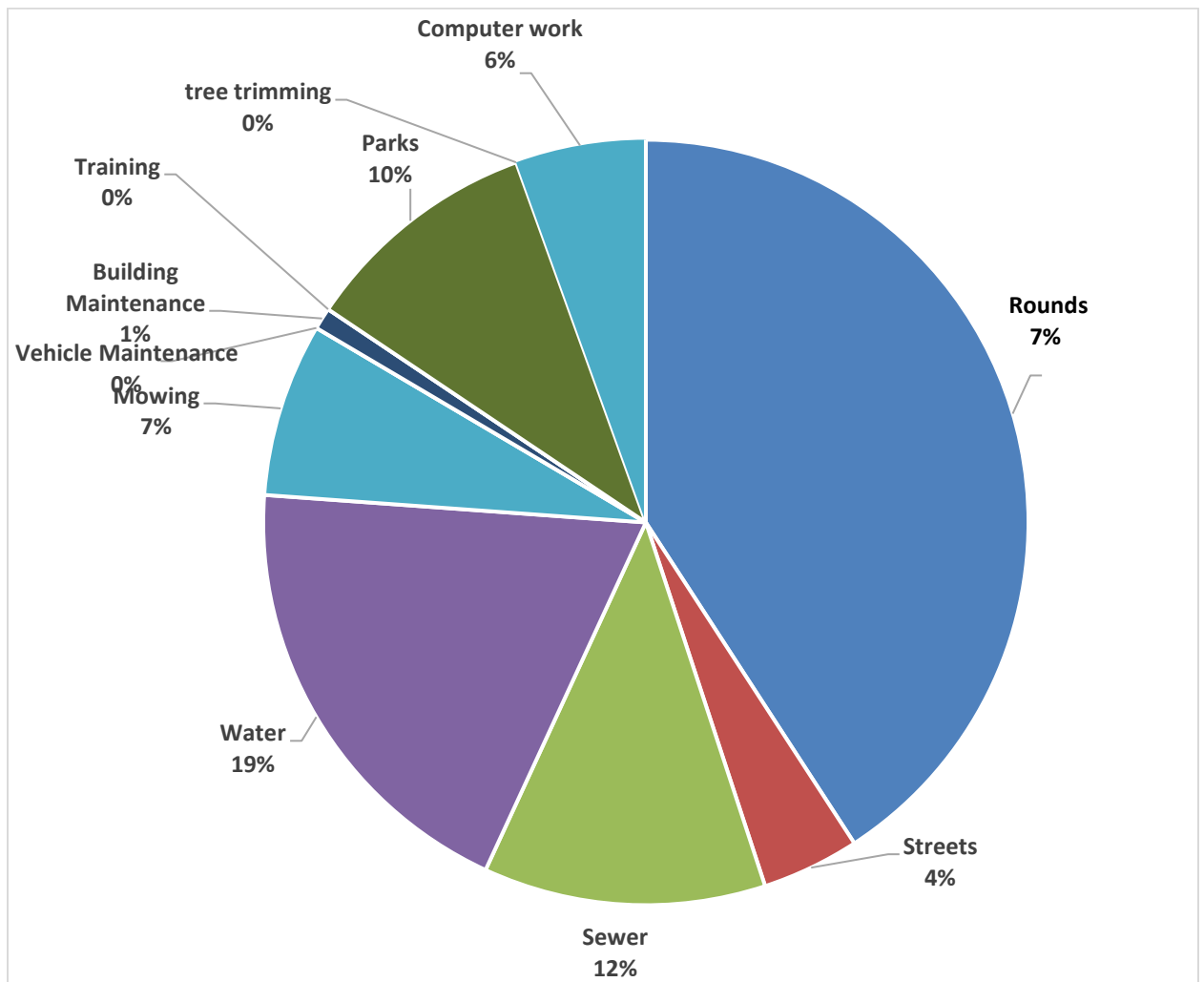
Construction:

- 1) East WWTP Equalization Basin project- Project is substantially complete
- 2) Contractor completing punch list

Administration:

- 1) Daily water production reporting
- 2) Daily chlorine reporting
- 3) Daily wastewater production reporting
- 4) Daily wastewater chlorine reporting

- 5) Daily employee production reporting
- 6) Online Training



If you would like to discuss any items noted above, please do not hesitate to contact me;

Sean Densmore

Public Works Director



RHOME FIRE RESCUE

Duty • Honor • Compassion • Service

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078
817-636-2001 station17@rhomefirerescue.com

March 2022 – Council Fire Report

Calls for Service Monthly:

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
2022	80	68	82										
2021	81	78	68	67	69	58	71	59	77	72	61	78	841

Calls for Service by type:

	EMS	MVA	Structure Fires	Grass Fires	Vehicle Fires	Fire Invest.	Fire Alarms	Gas Leak	Road Hazard	Lift Assist	Other
March 2022	32	14	7	10	1	10	0	1	1	2	4
Year-To-Date	100	42	25	28	2	14	1	1	2	8	6

Call Locations

	City	County	Auto/Mutual Aid Given	Auto/Mutual Aid Received	Cancelled	Weather Watch
March 2022	39	43	8	4	4	1
Year-To-Date	91	139	38	16	12	1

Numbers above are approximate since the official numbers have not been finalized

Membership

Current Members – 21	
#	Area
6	City
11	In District
10	Out of District
4	Probationary
2	Associates
EMS Certification - 11	
4	EMT Basic
7	Paramedics

2 New members starting probationary period. Completed Courage to be safe, NIMS (100, 200, 700, 800), Traffic Incident Safety and CPR Certification. Starting FF1.

2 probationary members completed Courage to be safe, NIMS (100, 200, 700, 800), Traffic Incident Safety and CPR Certification and FF1. Starting FF2.

Command Staff

- Completing:
 - Annual Report for 2021.
 - Annual Training Plan 2022.
 - Member Professional Development Plan for 2022.
 - Early stages of 22-23 FY budget review and proposals.
 - Completing documents and verbiage for City website in the FD section.
-
- Continue to update, Covid-19 Standard Operating Guidelines. Included in guidelines are:
 - Response to Medical calls when Covid-19 is suspected.
 - Precautions and questions on Medical calls when pre-screening questions to Covid-19 are negative.
 - Equipment and Apparatus Decontamination on all Emergency responses.
 - Handling Social Distancing with Department Personnel.
 - Guidelines established in conjunction with
 - CDC Guidelines
 - Medical Director
 - Wise County EMS

Emergency Management

- Planning/Preparation – 1.5 manhours
- Operations – 5 manhours
 - 2 Weather Events
 - (1) County Weather Watch - 12 manhours

Events

- Aurora Baptist Church – Smoke Alarm Program 3/26
- Prairie View Elementary Career Day – 3/10

Apparatus

- S17 – Replaced warning light on Driver mirror.



RHOME FIRE RESCUE

Duty • Honor • Compassion • Service

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078
817-636-2001 station17@rhomfirerescue.com

- E317 – Mobile dual band radio installed (purchased with grant funding), getting quote on wireless microphone due to lack of coverage by portable radio in some locations. Wireless microphone ties into mobile radio and utilizes apparatus antenna for better coverage.
- E217 mobile dual band radio set up for installation.
- E217 – Returned from shop after annual pump test and preventive maintenance.
 - Discovered and repaired:
 - Hole in radiator, possibility of not being able to patch and might need to be replaced. *(Radiator replaced along with hoses.)*
 - Air leak on cab air bags. *(Postponed for future fix)*
 - Primer seal on pump needing to be replaced for pump to pass annual inspection. *(In the process of rescheduling)*
 - Engine Oil leak – 3rd party looking at leak to determine extent and quote to fix. *(Postponed for future fix)*

Equipment

- N/A

Station

- 2 Computers installed for Prevention and FF Training/Day Room
- Looking at “First Arriving” software to be placed on a TV monitor in apparatus bay between responding vehicles to notify and map out location when a call comes in. Along with the ability to see who is coming to the station. Can be used as a weather and communication hub as well. Initial set up cost and yearly subscription.
- Garage door 6 wall control buttons replaced.

Training

- Fire Training
 - Command Communications
 - Apparatus placement on Major Accidents
 - Wildland Training
 - Apparatus Review
- Online Training

Professional Development

- (4) Members in EMT School Tuesday, Thursday, and Saturday.

Prevention/Community Risk Reduction

Community Risk Reduction

- Community Event (Not FD Event(s)) – 8 manhours
- FD Sponsored Community Event(s) – 2 manhours
- Fire Safety Education Event(s) – 3 manhours
- Monthly Testing
 - AED's at City Facilities
 - Storm Sirens

Prevention

- Administrative – 12 manhours
- Fire Inspections – 0 manhour/0 Inspections
- Fire Pre-Plan Business – 2

Future Projects

- Inside personal lockers for members.
- Wildland Brush Truck.
- Motion stop sensors for garage doors to improve safe vehicle operations in and out along with the main benefit of safety of members and visitors entering and exiting the building.

My door is as always open if you have any questions,

Darrell Fitch

Fire Chief

Rhome Fire Rescue



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhode, Texas 76078

Telephone: 817-636-2462 | Metro: 817-638-2758

www.cityofrhode.com cityadministrator@cityofrhode.com

AGENDA ITEM F



Agenda Commentary

Meeting Date: April 14, 2022

Department: Zoning Administrator

Contact: Cynthia Northrop

Agenda Item: F. Public Hearing regarding a request to recommend to Council to Re-Plat/Final Plat property currently described as being Legal Acres: 0.321, Lot: 1 & 2 Blk: 2, Subd: BC Rhome Addition; also described as located at 290 Aurora Street, Rhome, TX 76078

Type of Item:	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Contract/Agreement	<input checked="" type="checkbox"/> Public Hearing
	<input checked="" type="checkbox"/> Plat	<input type="checkbox"/> Discussion & Direction	<input type="checkbox"/> Other	

Summary-Background: The owner is requesting to re-plate previously platted lots (Lots 1 & 2, Blk 2) and re-orient the lots (the boundary map shows the current orientation and the re-plat shows the requested reorientation) with each property being 7,000 square feet.

As a reminder, this is a re-plat request. The re-platting process is located in Chapter 10, Section 10.04.004 and states, in part:

"Sec 10.04.004 Replating

Any person who wishes to revise a subdivision plat which has been previously filed for record must make an application of the proposed revised plat to the City Council. The replat of the subdivision shall meet all the requirements for a subdivision that may be pertinent.

However, if the subdivision as replated does not require any appreciable alteration or improvement of utility installations, streets, alleys, building setback lines, etc., then no engineering plans will be required."

Since the property does not require any appreciable alteration as stated above, engineering plans will not be required. Should Council approve, the property owner will bring back a site plan request prior to the City issuing building permits as he plans to construct a house on each re-platted lot. Public Hearing notice was published and 200 ft notices sent with a few forms returned (at time of printing) in favor.

Please Note: This property already meets the special exception allowing single-family residential uses in Retail and/or Commercial located in the Old Town Overlay District (Zoning Districts 12. D)

Planning & Zoning conducted a public hearing on April 4, 2022, and subsequently recommended that the City Council approve the re-plat request.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A Budgeted Item: ☐ Yes ☐ No ☐ N/A

Funding Account: _____ Amount: _____

Legal Review Required: ☐ N/A ☒ Required Date Completed: _____



Engineering Review ☒ PD Review ☐ PD Review ☐ PW Review ☐

Supporting Documents attached: No

Recommendation: Both Legal and Engineering have reviewed along with the Zoning Administrator. P&Z Commission recommended City Council approval of the replat.



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhode, Texas 76078

Telephone: 817-636-2462 | Metro: 817-638-2758

www.cityofrhode.com cityadministrator@cityofrhode.com

AGENDA ITEM G



Agenda Commentary

Meeting Date: April 14, 2022

Department: Administration

Contact: Cynthia Northrop

Agenda Item: G. Discussion and any necessary action regarding updates to the City of Rhome Animal Ordinance

Type of Item: ☒ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary-Background:

Council considered requests from citizens as it pertains to the City of Rhome's Animal Ordinance and its requirements for the keeping of goats. Council also directed staff to resolve any inconsistencies within the current Animal Ordinance and considered the first draft at the March 10, 2022 Council Meeting. Council still had questions and concerns regarding defining of livestock or small grazing animals and the allowance of goats on 1-acre or more, number of chickens allowed and distinguishing between breeds and the total number of dogs allowed. This most recent update includes an opportunity to grandfather in an allowance for residents with existing goats and provides for an administrative process.

Funding Expected: ☐ Revenue ☐ Expenditure ☐ N/A

Budgeted Item: ☐ Yes ☐ No ☐ N/A

GL Account: _____ Amount: _____

Legal Review Required: ☒ Yes ☐ No Date Completed: _____

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

Supporting Documents Attached: Yes – Legal Memo and Ordinance

Recommendation: Recommend approval of updates to the City of Rhome's Animal Ordinance

CITY OF RHOME ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF RHOME, TEXAS, AMENDING THE CITY'S ANIMAL CONTROL ORDINANCE TO DEFINE NEW CATEGORIES OF ANIMALS; PROVIDING REGULATIONS FOR THE KEEPING OF SMALL AND LARGE GRAZING ANIMALS; ADDRESSING INCONSISTENCIES AS TO THE NUMBER OF DOGS PERMITTED; AMENDING THE REGULATIONS ON CHICKENS TO PROVIDE A CAP ON THE TOTAL NUMBER OF CHICKENS; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CUMULATIVE CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Rhome is a Type A general law city located in Wise County, Texas and acting under the powers granted to it pursuant to state law, including Chapters 6 and 211 of the Texas Local Government Code; and,

WHEREAS, after receiving citizen complaints regarding small grazing livestock animals and considering reasonable methods of livestock regulation, the City Council determined that the City's existing limitations on keeping livestock in residential areas are insufficient; and,

WHEREAS, the City Council hereby finds and determines that reasonable limitations should be placed on the number of livestock animals permitted on smaller tracts of land, to minimize the impact of livestock on neighboring properties, and that reasonable sanitation and maintenance standards are warranted; and,

WHEREAS, the City Council wishes to address inconsistent provisions in the City's Animal Control Ordinance and bring all provisions into uniformity; and,

WHEREAS, the City Council recognizes a need to impose reasonable limitations on the number of chickens permitted; and,

WHEREAS, the City Council finds that these updates to the Animal Control Ordinance are in the best interest of the citizens of the City of Rhome and will promote the efficient and consistent enforcement of its animal control regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS:

SECTION 1.

Section 2.01.001, "Definitions," of the Code of Ordinances is hereby amended by inserting the following definitions in alphabetical order:

"
Grazing animal(s). The animals represented by the definitions of large grazing animal(s) and small grazing animal(s) as set out herein.

Z:\CITYSEC\COUNCIL\AGENDAS & PACKETS\2022\010 APRIL 14\G. ANIMAL ORDINANCE\G. Draft Animal Ordinance Amendment with Grandfathering.docxPage 1

Commented [RR1]: One alternative to using these two definitions of "grazing animals" is instead simply defining "Livestock" as "cows, horses, sheep, and goats of any breed, age, or gender." That is another common approach that other ordinances have taken.

Large grazing animal(s). A cow or other member of the bovine family of any breed, age, or gender; a horse, donkey, mule, or other animal of the equine family of any breed, age, or gender, that is taller than 36 inches at the withers.

Small grazing animal(s). A sheep or goat of any breed, age, or gender; any animal of the equine family of any breed, age, or gender, including donkeys and miniature ponies, that is no taller than 36 inches at the withers as an adult. Small grazing animals shall not include any member of the bovine family of any breed, age, or gender."

SECTION 2.

Section 2.04.002 of the Code of Ordinances is hereby amended to read as follows:

"Section 2.04.002 Grazing Animals

- (a) No large or small grazing animal may be kept on a lot or tract less than two (2) acres in size.
- (b) For a lot or tract exceeding the minimum acreage, the limitation on the number of grazing animals permitted on that lot or tract shall be:
 1. Large grazing animals: two (2) per acre
 2. Small grazing animals: four (4) per acre
- (c) It shall be unlawful to keep any grazing animal in the city other than those large grazing animals and small grazing animals defined in Section 2.01.001.
- (d) If offspring are produced and increase the total number of grazing animals to a number in excess of the limitations shown above, the owner shall have up to one year to wean and re-home the offspring or to otherwise bring the total number of animals into compliance with this section.
- (e) Grazing animals shall be kept in a sanitary manner and in compliance with the nuisance standards set forth in this article. For any lot or tract of less than two (2) acres where grazing animals are kept or harbored, before grazing animals are allowed, the property owner or animal owner shall prepare and submit for approval to the city code enforcement officer a manure management plan which demonstrates how all manure and animal waste from the grazing animals will be disposed of:
 1. By burial at least six (6) inches below the surface of the ground;

Commented [RR2]: Changed the minimum acreage for small grazing animals from one to two acres

Commented [RR3]: If we defined "livestock" as mentioned above, we could then identify specific numbers of permitted livestock, e.g. Horses: two per acre; Cows: two per acre; Goats: four per acre; Sheep: four per acre. This will be a very doable change if Council prefers the single definition of livestock.

2. By placing it in a disposable container, sealing the container and disposing it as household garbage; or
 3. By depositing in a suitable manure storage bin with a fly-proof lid, which bin shall be cleaned out and disinfected at least once a week. Manure from containers shall not be left in open stacks but shall be removed or buried.
- (f) It shall be unlawful for any owner of any grazing animals to maintain yards, pens, sheds, or other enclosures in which such grazing animals are confined in such a manner as to give off odors offensive to persons of ordinary sensibilities residing in the vicinity, or to breed or attract flies, mosquitoes or other noxious insects or rodents, or in any manner to endanger the public health, safety or welfare, or to create a public nuisance. Property shall be maintained in accordance with all other standards of the Code of Ordinances.
- (g) The owner of the grazing animals shall be responsible for installing and maintaining fencing adequate to restrain such animals.
- (h) If, on the effective date of this ordinance, a property owner maintains grazing animals in excess of the limits herein established or on a property that does not meet the minimum acreage requirements ("nonconforming grazing animals"), that property owner may maintain said nonconforming grazing animals upon submitting the following required documents and registering said animals with the City within sixty (60) days of the effective date of this ordinance:
1. Proof of written consent from all adjacent property owners agreeing to possession of nonconforming grazing animals;
 2. Identification of the number of nonconforming grazing animals on the property; and
 3. A description of each nonconforming grazing animal and any identifying markings.

This subsection shall not permit a property owner to replace a registered nonconforming grazing animal with a new nonconforming grazing animal following the registered animal's sale or death."

SECTION 3.

Section 2.04.004, "Location of Buildings," of the Code of Ordinances is hereby amended to read as follows:

Commented [RR4]: Policy determination for the City

Commented [RR5]: If Council ultimately wishes to allow people to maintain the number of nonconforming grazing animals in perpetuity (i.e., even if the current animals die), then this language can be removed and the registration and description requirements can be eliminated.

"No barn, shed, or building in which livestock is kept shall be located within three hundred (300) feet of the nearest exterior corner of a residential structure."

SECTION 4.

Section 2.02.036, "Maximum Number of Dogs," of the Code of Ordinances is hereby amended to read as follows:

"No person shall keep more than three (3) dogs over the age of six (6) months at one location. Keeping of more than three (3) dogs at one location shall be considered as maintaining a kennel and all regulations relating to maintaining a kennel shall be relevant."

SECTION 5.

Section 2.04.006 of the Code of Ordinances is hereby amended to read as follows:

"Sec 2.04.006 Chickens

- (a) Distance requirements for chickens. It shall be unlawful to keep, possess, or maintain any chickens in a pen, enclosure, or other structure within twenty-five feet (25') of a residence, church, school, medical facility, convalescent home, or nursing home, other than the residence of the keeper, possessor, or owner of the chickens, the distance of twenty-five feet (25') to be measured in a straight line from the nearest point of any pen, enclosure, or other structure in which the chickens are kept to the nearest point of the residence, church, school, medical facility, convalescent home, or nursing home.
- (b) Nonconforming uses. If any chickens are kept, possessed or maintained on property, and a residence, church, school, medical facility, convalescent home, or nursing home is later built within fifty feet (50') of the place where the chickens are kept, possessed, or maintained, the chickens are not required to be moved to meet the requirements of this section. The number of pre-existing chickens may be maintained at their previous location; however, no additional chickens above the number existing at the time of the building of the residence, church, school, medical facility, convalescent home, or nursing home may be kept, possessed, or maintained within twenty-five feet (25') of the structure.
- (c) Maximum number of chickens. It shall be unlawful for any person to knowingly possess a mature rooster, nor any more than twelve (12) total individual chickens at a single location.
- (d) Maintenance; nuisances. It shall be unlawful for any owner of any chickens to maintain yards, pens, sheds, coops, or other enclosures in which such chickens are confined in such a manner as to give off odors offensive to persons of ordinary

sensibilities residing in the vicinity, or to breed or attract flies, mosquitoes or other noxious insects or rodents, or in any manner to endanger the public health, safety or welfare, or to create a public nuisance. Property shall be maintained in accordance with all other standards of the Code of Ordinances.

SECTION 6.

Any person violating any of the provisions of this ordinance shall be deemed guilty of a Class C misdemeanor pursuant to Section 12.05.031 of the Code and upon conviction thereof shall be fined in any sum not to exceed two thousand dollars (\$2,000.00).

SECTION 7.

All ordinances, orders or resolutions heretofore passed and adopted by the City Council of the City of Rhome, Texas, are hereby repealed to the extent that said ordinances, orders or resolutions, or parts thereof, are in conflict herewith.

SECTION 8.

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City, as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

SECTION 9.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 10.

All rights and remedies of the City are expressly saved as to any and all violations of the provisions of the City Code amended or revised herein, or any other ordinances affecting the matters regulated herein which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 11.

The City Secretary is directed to publish the caption, penalty clause, publication clause and effective date of this Ordinance to the extent required by law.

SECTION 12.

The City Secretary is hereby authorized to publish this ordinance and the exhibits to this ordinance in book or pamphlet form for general distribution among the public, and the operative provisions of this ordinance as so published shall be admissible in evidence in all courts without further proof than the production thereof.

SECTION 13.

This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED THIS ____ DAY OF _____, 2022.

CITY OF RHOME, TEXAS

Mayor, Jo Ann Wilson

ATTEST:

APPROVED AS TO FORM:

Shaina Odom, City Secretary

Carvan E. Adkins, City Attorney



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhode, Texas 76078

Telephone: 817-636-2462 | Metro: 817-638-2758

www.cityofrhode.com cityadministrator@cityofrhode.com

AGENDA ITEM H



Agenda Commentary

Meeting Date: April 14, 2022

Department: Zoning Administrator

Contact: Cynthia Northrop

Agenda Item: H. Discussion and any necessary action regarding a request to recommend to Council to Re-Plat/Final Plat property currently described as being Legal Acres: 0.321, Lot: 1 & 2 Blk: 2, Subd: BC Rhome Addition; also described as located at 290 Aurora Street, Rhome, TX 76078

Type of Item:	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Contract/Agreement	<input checked="" type="checkbox"/> Public Hearing
	<input checked="" type="checkbox"/> Plat	<input type="checkbox"/> Discussion & Direction	<input type="checkbox"/> Other	

Summary-Background: The owner is requesting to re-plate previously platted lots (Lots 1 & 2, Blk 2) and re-orient the lots (the boundary map shows the current orientation and the re-plat shows the requested reorientation) with each property being 7,000 square feet.

As a reminder, this is a re-plat request. The re-platting process is located in Chapter 10, Section 10.04.004 and states, in part:

"Sec 10.04.004 Replating

Any person who wishes to revise a subdivision plat which has been previously filed for record must make an application of the proposed revised plat to the City Council. The replat of the subdivision shall meet all the requirements for a subdivision that may be pertinent.

However, if the subdivision as replated does not require any appreciable alteration or improvement of utility installations, streets, alleys, building setback lines, etc., then no engineering plans will be required."

Since the property does not require any appreciable alteration as stated above, engineering plans will not be required. Should Council approve, the property owner will bring back a site plan request prior to the City issuing building permits as he plans to construct a house on each re-platted lot. Public Hearing notice was published and 200 ft notices sent with a few forms returned (at time of printing) in favor.

Please Note: This property already meets the special exception allowing single-family residential uses in Retail and/or Commercial located in the Old Town Overlay District (Zoning Districts 12. D)

Planning & Zoning conducted a public hearing on April 4, 2022, and subsequently took action to recommend that the City Council approve the re-plat request.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A Budgeted Item: ☐ Yes ☐ No ☐ N/A

Funding Account: _____ Amount: _____

Legal Review Required: ☐ N/A ☒ Required Date Completed: _____



Engineering Review ☒ PD Review ☐ PD Review ☐ PW Review ☐

Supporting Documents attached: Yes

Recommendation: Both Legal and Engineering have reviewed along with the Zoning Administrator. P&Z Commission recommended City Council approval of the replat.



April 1, 2022

John Timothy Jones
Americas Home Buyers
2721 Calico Roack Drive
Fort Worth, Texas 76131

**RE: BC Rhome, Lots 1R and 2R, Block 2 (290 Aurora)
Replat Review (Intersection of Aurora Street and Randall Street)
KHA No. 061274207**

Dear Mr. Jones,

As requested, Kimley-Horn and Associates, Inc. has reviewed the Re-Plat submittal for BC Rhome, Lots 1R and 2R, Block 2, in accordance with the *City of Rhome Code of Ordinances*. Section 10.04.004 of the Ordinances states:

“Any person who wishes to revise a subdivision plat which has been previously filed for record must make an application of the proposed revised plat to the City Council. The replat of the subdivision shall meet all the requirements for a subdivision that may be pertinent. However, if the subdivision as replated does not require any appreciable alteration or improvement of utility installations, streets, alleys, building setback lines, etc., then no engineering plans will be required.”

It is our understanding that no appreciable alterations or improvements with regard to public infrastructure are planned for this Replat. The Replat appears to be in general conformance with the *City of Rhome Code of Ordinances* and ready for approval at Planning and Zoning Commission and City Council.

We appreciate the opportunity to be of continued service to the City of Rhome. If you have any questions regarding your Re-Plat submittal or the comments provided above, please do not hesitate to call.

Very truly yours,
KIMLEY-HORN AND ASSOCIATES, INC.
Texas Registration No. F-928

Kyle Welden, P.E.

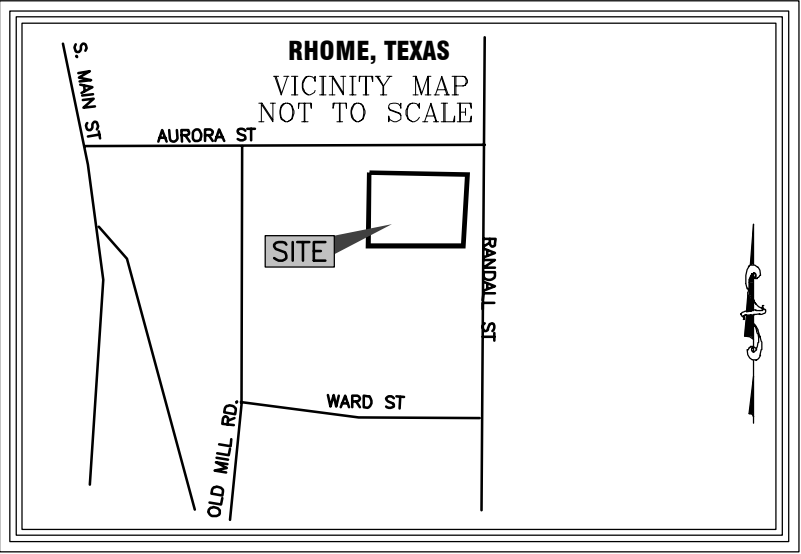
KLW/ras

Copy to:

Ms. Cynthia Northrop, City Administrator
Ms. Shaina Odom, City Secretary
Mr. Sean Densmore, Director of Public Works
Mr. Eric Debus, Chief of Police
Mr. Darrell Fitch, Fire Chief
Mr. Harold Ballard, R.P.L.S., Wise Texas Surveying, LLC

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SURVEYOR
WISE TEXAS SURVEYING, PLLC
Harold M. Ballard,
RPLS No. 6329, Tx
Managing Member
FIRM No. 0094286
P.O. BOX 485
PASADENA, TEXAS 76073
(940) 977-7979/(817) 999-8649 cell
(940) 503-2508 fax
EMAIL: harold.ballard@aol.com
WEB SITE: www.wisetasurveying.com
JOB No. 20232201A_110NCS



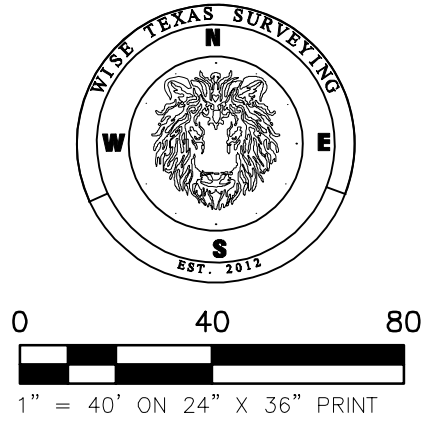
NOTE:
PROPERTY IS SUBJECT TO CITY OF RHOMÉ DEVELOPMENT
RULES AND REGULATIONS.

PURPOSE OF SURVEY IS TO RE-ESTABLISH BOUNDARY
FOR PRELIMINARY PLANNING AND FUTURE RE-PLATTING.

THIS SURVEY WAS PERFORMED WITHOUT REFERENCE TO A
TITLE REPORT. THEREFORE, THERE MAY BE BURDENS
UPON THE SUBJECT PROPERTY OF WHICH THE SURVEYOR
IS UNAWARE.

BEARINGS ARE BASED ON TEXAS NORTH CENTRAL ZONE
4202.

BUILDING LINES MUST BE VERIFIED WITH CITY OF RHOMÉ
PLANNING AND ZONING DEPARTMENT. LINES MAY VARY
DEPENDING ON WHICH DIRECTION FRONT OF RESIDENCE
FACES AND SIZE OF LOT REQUIRED FOR HOME SITE.



TOTAL AREA
0.321 Acres
14,000 Sq. Feet

NO RIGHT OF WAY DEDICATION
EXISTING ADDRESS (LOT 1): 290 E. AURORA
(BY TAX RECORDS)

NOTES:

FLOOD NOTE:
BY EXAMINING FEMA FIRM MAP No. 48497C05000, effective
on12/16/2011, THE SUBJECT PROPERTY DOES NOT APPEAR
TO LIE WITHIN A 100-YEAR SPECIAL FLOOD HAZARD AREA.

BASIS OF BEARINGS:
BEARINGS BASED ON NAD83 DATUM

ELEVATION DATA:
TOPOGRAPHICAL INFORMATION RETRIEVED FROM THE NORTH
CENTRAL TEXAS COUNCIL OF GOVERNMENTS WEB SITE ON
3-22-2022, DFWMAPS.COM, LIDAR POINT CLOUD 2021 0.5
METER, PROCESSED BY WISE TEXAS SURVEYING ON MARCH
22, 2022. VERTICAL DATUM IS BASED ON NAVD83.

BURIED UTILITIES:
ANY UNDERGROUND UTILITY COMPANY SHALL BE CONTACTED
TO VERIFY DEPTH AND LOCATIONS OF UTILITIES PRIOR TO ANY
EXCAVATION OCCURRING ON ANY LOT.

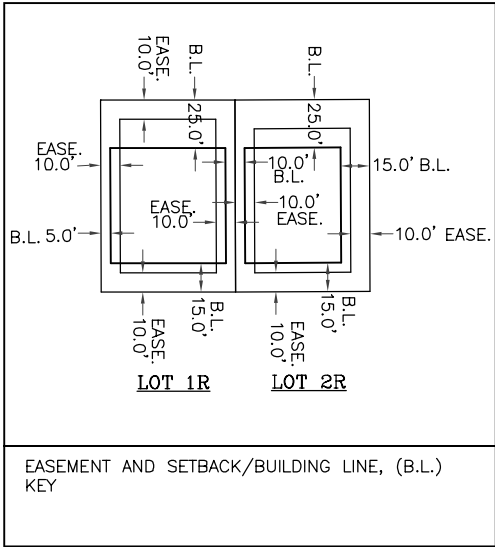
MONUMENTATION:
ALL IRON RODS SET ARE 1/2" WITH PURPLE PLASTIC CAP
STAMPED, "6329".

SOURCE OF SEWER TREATMENT:
CITY OF RHOMÉ PUBLIC WORKS.

SOURCE OF WATER:
CITY OF RHOMÉ PUBLIC WORKS.

EASEMENTS:
FRONT, SIDE, AND REAR EASEMENTS ARE 10' WIDE.

THE YARD SETBACKS SHALL BE AS FOLLOWS:
(RE: SECTION 18.5.D.2):
A. REAR YARD BUILDING SETBACKS SHALL BE A MINIMUM
OF FIFTEEN (15) FEET.
B. FRONT YARD SETBACK SHALL BE TWENTY-FIVE FEET
(25') FROM THE FRONT PROPERTY LINE.
C. SIDE YARD SETBACK MINIMUM SHALL BE FIVE FEET
(5') AND, ON A CORNER LOT, FIFTEEN
FEET (15') TOWARDS THE CORNERING STREETS.
D. SETBACKS TO GARAGE SHALL BE A MINIMUM OF
TWENTY-FIVE FEET (25')



STATE OF TEXAS § OWNERS ACKNOWLEDGMENT AND DEDICATION

WISE COUNTY, TEXAS

I, THE UNDERSIGNED, OWNER(S) OF THE LAND SHOWN ON THIS PLAT WITHIN THE AREA DESCRIBED BY METES AND
BOUNDS AS FOLLOWS:

BEING all of LOTS 1 and 2, BLOCK 2 of BC RHOMÉ, an addition to the CITY OF RHOMÉ, TEXAS according to the plat recorded in
VOLUME 37, PAGE 390 and 391, DEED RECORDS, WISE COUNTY, TEXAS being that same tract of land described to AMERICAS
HOME BUYERS recorded in DOCUMENT No. 202004141 OFFICIAL RECORDS, WISE COUNTY, TEXAS, said Lots 1 and 2 being
more particularly described by metes and bounds as follows:

Beginning at a 1/2 Inch Capped Iron Rod, stamped, "6329" set for the northeast corner of said Lot 1 lying along the intersection of the
south line of Aurora Street, (a 80' right of way by plat), with the west line of Randall Street, (a 40' right of way by plat);

Thence S 00°06'00" E, along said west line, a distance of 100.00 feet to a 1/2 Inch Capped Iron Rod, stamped, "6329" for the southeast
corner of said Lot 2;

Thence S 89°54'00" W, departing said west line, a distance of 140.00 feet to a 1/2 Inch Capped Iron Rod, stamped, "6329" set for the
southwest corner of said Lot 2 lying along the east line of a 20 foot wide alley right of way;

Thence N 00°06'00" W, along said east line, a distance of 100.00 feet to a 1/2 Inch Capped Iron Rod, stamped, "6329" set for the northwest
corner of said Lot 1;

Thence N 89°54'00" E, along the south line of said Aurora Street, a distance of 140.00 feet to the point of beginning containing 0.321 Acres
or 14,000 Square Feet of land, and designated herein as, Lots 1R and 2R, Block 2 of BC Rhomé, an addition to the City of Rhomé, Texas
and whose name is subscribed hereto, hereby dedicate to the use of the public forever all streets, alleys, parks, water courses, drains,
easements, rights-of-way and public places thereon shown for the purpose and consideration therein expressed.

DATE: _____

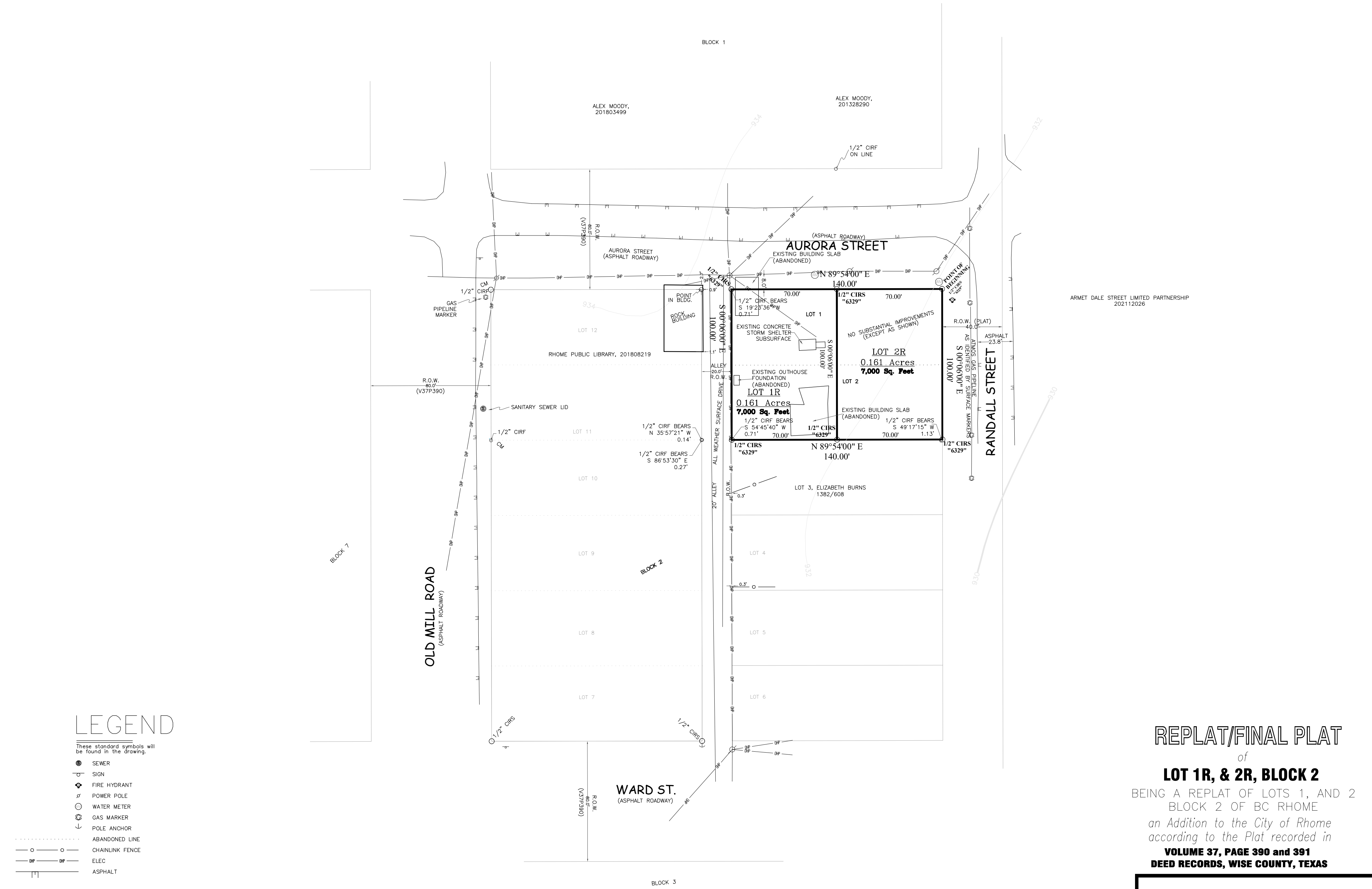
John Timothy Jones
Vice President,
Americas Home Buyers

STATE OF TEXAS § OWNERS NOTARY

WISE COUNTY, TEXAS
BEFORE ME, the undersigned authority, on this day personally appeared John Timothy Jones, known to me to be the person whose
name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations
therein stated.

Given under my hand and seal of office this _____ day of _____, 20__.

NOTARY PUBLIC
Wise County, Texas



LEGEND

- These standard symbols will
be found in the drawing.
- SEWER
 - SIGN
 - ◆ FIRE HYDRANT
 - ⚡ POWER POLE
 - ⊙ WATER METER
 - ⊙ GAS MARKER
 - ⌵ POLE ANCHOR
 - ABANDONED LINE
 - ○ CHAINLINK FENCE
 - ELEC
 - ASPHALT

REPLAT/FINAL PLAT

of
LOT 1R, & 2R, BLOCK 2
BEING A REPLAT OF LOTS 1, AND 2
BLOCK 2 OF BC RHOMÉ
an Addition to the City of Rhomé
according to the Plat recorded in
VOLUME 37, PAGE 390 and 391
DEED RECORDS, WISE COUNTY, TEXAS

KNOW ALL MEN BY THESE PRESENTS:
THAT I, HAROLD M. BALLARD, DO HEREBY CERTIFY THAT I
PREPARED THIS PLAT AND THE FIELD NOTES MADE A PART
THEREOF FROM AN ACTUAL AND ACCURATE SURVEY OF THE LAND
AND THAT THE CORNER MONUMENTS SHOWN THEREON WERE
PROPERLY PLACED UNDER MY PERSONAL SUPERVISION, IN
ACCORDANCE WITH THE SUBDIVISION REGULATIONS OF THE CITY
OF RHOMÉ, TEXAS

draft copy: not to be recorded for any purpose

HAROLD M. BALLARD, R.P.L.S. No. 6329, TX.

OWNER/DEVELOPER
AMERICAS HOME BUYERS
ATTN: JOHN TIMOTHY JONES,
VICE PRESIDENT
817-901-1170
2721 CALICO ROCK DRIVE
FORT WORTH, TEXAS 76131

RECOMMENDED FOR APPROVAL THIS _____ DAY OF _____, 20____
BY THE PLANNING & ZONING COMMISSION OF THE CITY OF RHOMÉ, TEXAS

PLANNING & ZONING COMMISSION CHAIRMAN: _____

ZONING ADMINISTRATOR:
APPROVED THIS _____ DAY OF _____, 20____
BY THE CITY COUNCIL OF THE CITY OF RHOMÉ, TEXAS



MAYOR: _____

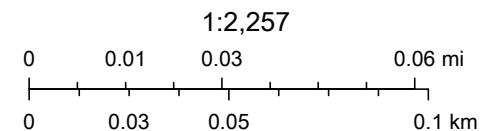
CITY SECRETARY: _____

Wise CAD Web Map



3/4/2022, 12:06:38 PM

-  Parcels
-  Abstracts



Esri Community Maps Contributors, City of Fort Worth, Texas Parks &

Wise County Appraisal District, BIS Consulting - www.bisconsulting.com

Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries.



501 South Main Street | PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com

cityadministrator@cityofrhome.com

PUBLIC HEARING NOTIFICATION REPLY

Public Hearing
Notice for
Properties:

1. Legal: Acres: 0.321, Lot: 1, Blk: 2, Subd: 2 BC Rhome Addition; also described as located at 290 Aurora Street, Rhome, TX 76078;

Type of Request:

Re Plat

P&Z PH Date

Monday, April 4, 2022 at 6 pm

City Council PH Date: Thursday, April 7, 2022 at 7 pm

PLEASE PRINT LEGIBLY

Property Owner Name:

Rhome Community Library

Property Owner Address:

265 W BC Rhome Ave

PO Box 427 Rhome

Property Owner Telephone:

817. 636. 2767

Property Owner Email:

rchomelibrary@embargmail.com

PLEASE CHECK ONE

☒ I am **IN FAVOR** of the Request

☐ I am **OPPOSED** to the Request

COMMENTS

Property Owner Signature

Pam Kemp - Board President



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cityadministrator@cityofrhome.com

PUBLIC HEARING NOTIFICATION REPLY

Public Hearing
Notice for
Properties:

1. Legal: Acres: 0.321, Lot: 1, Blk: 2, Subd: 2 BC Rhome Addition; also described
as located at 290 Aurora Street, Rhome, TX 76078;

Type of Request: Re Plat

P&Z PH Date Monday, April 4, 2022 at 6 pm

City Council PH Date: Thursday, April 7, 2022 at 7 pm

PLEASE PRINT LEGIBLY

Property Owner Name:

Ramab Burns

Property Owner Address:

564 Randall

Property Owner Telephone:

817 521-5355

Property Owner Email:

ramab5@earthlink.net

PLEASE CHECK ONE

☒ I am **IN FAVOR** of the Request

☐ I am **OPPOSED** to the Request

COMMENTS

I look forward to having houses built next to
my property

Property Owner Signature

Ramab Burns



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhode, Texas 76078

Telephone: 817-636-2462 | Metro: 817-638-2758

www.cityofrhode.com cityadministrator@cityofrhode.com

AGENDA ITEM I



Agenda Commentary

Meeting Date: April 14, 2022

Department: Police

Contact: Chief Eric Debus

Agenda Item: I. Discussion and any necessary action regarding a grant submission to participate in Operation Slow Down.

Type of Item: ☐ Ordinance ☐ Resolution ☒ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

Operation Slow Down is a grant funded TxDOT program offered to police departments to reduce crashes in which speed is a related factor. This grant funds overtime enforcement in high crash locations and targets not only speed, but related violations that could potentially cause traffic problems.

We have seen an uptick in the number of crashes we have worked and by increasing targeted speed enforcement, we hope to change this. Participating in this grant provides an extra 48 hours of enforcement for the two-week period of June 7th – 21st. The officer(s) who participate will earn overtime and we are refunded by TxDOT at 80/20.

Funding Expected: ☐ Revenue ☒ Expenditure ☐ N/A

Budgeted Item: ☒ Yes ☐ No ☐ N/A

GL Account: _____ Amount: _____

Legal Review Required: ☒ Yes ☐ No Date Completed: _____

Engineering Review: ☐ FD Review: ☒ PD Review: ☐ PW Review: ☐

Supporting Documents Attached:

Recommendation:

Approve PD submitting grant request for Operation Slow Down and authorize the City Administrator to execute the documents



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhode, Texas 76078

Telephone: 817-636-2462 | Metro: 817-638-2758

www.cityofrhode.com cityadministrator@cityofrhode.com

AGENDA ITEM J



Agenda Commentary

Meeting Date: April 14, 2022

Department: Fire Department

Contact: Fire Chief Darrell Fitch

Agenda Item: J. Discussion and any necessary action regarding FD By Law Changes

Type of Item: ☐ Ordinance ☐ Resolution ☒ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

Proposed changes to the Bylaw membership requirements, Article III, Section 3 & 4. Recommendation to update from a percentage-based requirement for active members to an hourly-based requirement for active membership. This change would complement and update the current membership structure and enhance member participation making requirements obtainable and more appealing with member schedules as Volunteer Departments are facing an overall decline in membership locally and nationally. Members passed recommended changes with a majority vote.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: _____ **Amount:** _____

Legal Review Required: ☐ Yes ☒ No **Date Completed:** _____

Engineering Review: ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

Supporting Documents Attached:

RFR Bylaws Article III, Section 3 & 4

Recommendation:

Approve Bylaw updates as recommended



RHODE FIRE RESCUE

CITY OF RHODE, TEXAS

ORIGINAL CONSTITUTION AND BY-LAWS APPROVED ON SEPTEMBER 29, 2008 & AMENDED FEBRUARY 8, 2018
Proposed Amendments for December 10, 2020

Article I

Title and Purpose

Section 1

This organization shall be known as Rhome Fire Rescue and shall operate a volunteer fire department to render assistance in alarms of fire or emergency in Rhome, Texas as well as outside the city limits when called upon in surrounding areas. This organization shall maintain and operate firefighting and emergency equipment, vehicles, machinery and all other property of the City of Rhome for the protection and preservation of property and lives as controlled by the ordinances and regulations of the City of Rhome.

Section 2

This organization's purpose shall be the preservation and protection of life and property within the service area by

- Promoting fire safety through public education within the community.
- Providing fire, rescue and emergency medical services.
- Providing assistance in time of crisis or emergency.
- Supporting other area fire departments subject to duly executed interlocal agreements or in times of emergencies.

Article II

Organization

Section 1

Number of Members

The Department shall be composed of the necessary number of members as commissioned by the City of Rhome.

Section 2

Officers

The Department shall consist of a minimum of four officers:

1. Fire Chief
2. Assistant Fire Chief
3. Captain
4. Fire Lieutenant

The Fire Chief may appoint members for optional positions as needed including but not limited to any of the following:

- EMS Lieutenant
- Second Fire Lieutenant
- Second Captain
- Chaplin
- Safety Officer
- Public Information Officer

In addition to the minimum required number of officers, the Fire Chief shall designate one member other than the Fire Chief as Secretary. The Secretary will be responsible for recording all business meetings to include attendance, old or new business discussed, any committee reports, and all decisions made at the business meetings.

No Officer of the Department in direct supervision of another Officer shall be married, engaged or related to the Officer being directly supervised.

Section 3

Election of Officers

As a Department Head of the City of Rhome, the Fire Chief will be appointed by and report directly to the City Administrator with the approval of the City Council and will not be subject to election by the membership of the Department.

All officers must be active members for no less than a minimum of two (2) years and shall be elected at the regular December business meeting by a majority vote of all active members. In the event of a tie for any officer position, the Fire Chief will cast the deciding vote.

The term of office for elected officers shall be for one (1) year with an unlimited number of possible terms. The Assistant Fire Chief term of office shall be for two (2) years with an unlimited number of possible terms. All officer positions begin on January 1 of the year following the election.

Nominations for Assistant Fire Chief, Captain or Fire Lieutenant may be made by any member of the Department. However, these officers shall be elected by a majority vote of only the active members of the Department.

All voting regarding elections will be done by secret ballot.

Section 4

Vacancy of Office

When an officer's position, other than Fire Chief, becomes vacant prior to the expiration of the term, the Fire Chief shall appoint an active member to fill the vacancy. The member so appointed by the Fire Chief shall serve as an officer for the remainder of the unexpired term.

Section 5

Duties of Officers

The duties of each of the officer positions or optional positions will be described in the Department's Standard Operating Guidelines (SOGs) as approved by the Fire Chief.

Section 6

Committees and Duties

Committees may be created by the Fire Chief so members have a voice in the Department. Committees may include but are not limited to the following:

- Membership Committee
- By-Law Committee
- Building Committee
- Apparatus Committee
- Equipment Committee
- Budget Committee

The Membership Committee will be the only required committee of the Department. The duties of each of the Committees will be described in the Department's Standard Operating Guidelines (SOGs) as approved by the Fire Chief.

Article III

Membership

The organization's goal shall be to recruit members to the Department as needed to fulfill its purpose and as authorized and commissioned by the City of Rhome.

Section 1

Application Process

Individuals interested in membership shall submit a written and signed Rhome Fire Rescue Application for Membership. Applicants must be 18 years of age.

Upon receiving an Application for Membership, the Fire Chief and Membership Committee will review the application to include but not limited to:

- Background check of driving record and all previous criminal history
- Reference checks
- Oral interview with appointed panel

Applicants with the following will be considered:

- No DWI/DUI within the past seven (7) years
- No felonies within the past ten (10) years
- No more than two (2) moving violations within the past three (3) years
- No drug convictions of any kind

After the application is reviewed by the Membership Committee, the Membership Committee may make recommendation to the Fire Chief for the application to be approved or denied. The Fire Chief will consider the recommendation along with required review results and give final determination in acceptance or denial of all applications for membership. Upon approval by both the Membership Committee and the Fire Chief, the applicant will become a probationary member and be required to adhere to all probationary requirements.

At any point in the process in which the applicant does not qualify or fails, the applicant shall be advised the Application for Membership has been denied by letter or in person with the Fire Chief.

Any applicant living outside of the immediate fire district response area including areas covered by interlocal agreements and outside the county of Wise will be required to maintain a minimum

of 36 hours of verified station service hours each calendar month at the fire station to obtain an active membership status, not including time spent on emergency calls. These members will not be able to hold an officer's position.

A subsequent driving record may be obtained by the Department for any member after acceptance on the Department as determined by the Fire Chief to ensure continued eligibility for operating city owned vehicles.

Section 2

Probationary Membership

New members will be considered probationary for a minimum period of one year (365 days) without previous certifications and/or training. New members with certain specific prior certifications and/or training may be considered for six months (180 days) on a case by case basis as determined by the Fire Chief. New probationary members will be issued a temporary set of gear and a copy of the current policies and procedures manual. Probationary members are required to follow all policies and procedures of the Department and will not drive any Department vehicles unless ordered by an officer to do so.

At the first regular business meeting following the end of the probation period, the Fire Chief of the Department will complete the final probationary evaluation regarding whether the probationary member will be accepted as a full member of the Department with all the privileges and responsibilities thereof. The probationary period may only be extended by the Fire Chief to a maximum of sixty (60) days on a case by case basis due to extenuating circumstances. After any extension of probation, the Fire Chief will complete the final probationary evaluation on whether to accept or dismiss the probationary member from the Department.

Section 3

Membership Classifications

Members will be classified into one of four classifications of membership.

1. Active Member
 - a. Individual who has met the probationary requirements and who maintains the required activity level for active membership.
 - b. Full voting rights.

- c. Given preference over Reserve, In-Active or Probationary Members on first out apparatus.
2. ~~Associate~~Reserve Member
 - a. Individual who has met the probationary requirements and who maintains the required activity level for ~~associate~~reserve membership.
 - b. No voting rights.
 - ~~c. Only given preference over In Active or Probationary members on first out apparatus.~~
3. In-Active Member
 - a. Individual who has met the probationary requirements and who has requested temporary leave due to new commitments or unforeseen circumstances that will keep the member away for a period of time. Examples include but are not limited to military, college/work schedule or personal/family circumstances.
 - b. Members requesting a change to In-Active status will be reviewed on a case by case basis by the Fire Chief.
 - c. No voting rights.
 - d. Any gear or equipment issued to In-Active members may be given to other members if needed during approved period of absence.
4. Probationary Member
 - a. Individual who has not met all the probationary requirements and has not completed the one year (365 days) probationary period for those without previous certifications and/or training (6 months for those with specific certification/training).
 - b. No voting rights.
 - c. Not given preference on first out apparatus

Section 4

Activity Levels

Required Activity Level shall mean participation and contribution to the purpose of the Department through:

- Responding to emergency and non-emergency calls for service
- Attending regular meetings
- Attending classes or training
- Participating in fundraisers
- Significantly contributing to the Department to a sufficient degree as determined by the decision and judgment of the Fire Chief

Activity will be classified into one of two levels of activity:

1. Active Member Activity Level

a. Sixty-five (65) percent of all meetings

~~b. Sixty five (65) percent of all training sessions~~

~~c. Seventy five (75) percent of all fundraisers~~

~~d.b. Twenty five (25) percent of all emergency and non-emergency calls for service~~
Minimum of forty-eight (48) shift hours each calendar month

~~e.c. Anything below this Activity Level will be considered Reserve Member~~
In-Active Activity Level and must meet with the Fire Chief.

2. ~~Reserve Member~~In-Active Activity Level~~Activity Level~~

~~a. Fifty (50) percent of all meetings~~

~~b. Sixty five (65) percent of all training sessions~~

~~c. Seventy five (75) percent of all fundraisers~~

~~d.a. Less than forty-eight (48) shift hours in a calendar month~~
~~Fifteen (15) percent of all emergency and non-emergency calls for service~~

~~b. Anything below this Activity Level will be considered by the Membership Committee for In-Active Status if qualified,~~
Must meet with the Fire Chief

~~e.c. Members with less than forty-eight (48) shift hours and do not meet with the Fire Chief will be subject to further~~
discipline and/or termination of membership.

The Fire Chief or the Assistant Fire Chief will review each activity level for members on a quarterly basis and will disclose to the members its guidelines used for determining whether a member has demonstrated the required activity level.

Section 5

Membership Roster

A roster will be maintained with a list of all members including whether they demonstrated the required activity level for each quarter.

Section 6

Member Duties

Members will be required to do all of the following:

- Follow and obey all Articles of this Constitution and By-Laws, the Standard Operating Guidelines (SOGs) of the Department as well as the City of Rhome Ordinances.

- Follow the chain of command of the Department including the orders and commands of higher ranking officers.
- Attend all required meetings, training, classes, workdays, fundraisers to maintain minimum required levels of activity
- Respond to the fire station for all calls for service when and if available to maintain minimum required levels of activity.
- Maintain and project the highest moral and ethical positive image and attitude regarding the Department when interacting with others.

Section 7

Medical Leave

Any member may apply for a medical leave of absence by presenting a physician's report to the Fire Chief. During the leave period, the member's level of physical activity shall not be a determinant of "activity level". Following the medical leave of absence, the member shall present a physician's release to return to full duty to the Fire Chief prior to participating in any previously restricted activities at the Department.

Section 8

Termination

Termination of a member may occur in two ways:

1. By Membership Committee
 - a. May recommend to the Fire Chief the termination of a member without cause if the member fails to maintain the Required Activity Level for a consecutive quarter.
 - b. Written documentation of the reason for termination will be included in the member's personnel file.
 - c. Notice shall be sent by first class mail to the member's last known address.
2. By Fire Chief
 - a. With cause, the Fire Chief may terminate a member at any time with or without notice.
 - b. Written documentation of the reason for termination will be included in the member's personnel file.
 - c. Notice shall be sent by first class mail to the member's last known address.

Members who are terminated for cause will not be eligible to re-apply for membership in the future and the terminated member's personnel file will be updated to reflect ineligibility to return.

Section 9

Resignation

Members may resign at any time for any reason by submitting resignation in writing and submitting to the Fire Chief of the Department. Members who resign verbally will give notice to the Fire Chief who will document the verbal resignation and include a written statement in the member's personnel file. Members who resign in good standing may return to the Department at a future time but will be treated as a new member subject to the new applicant process and probationary period.

Section 10

Return of Gear and Equipment

Upon termination or resignation of any member, the member will return all Department issued gear and equipment including but not limited to: bunker gear, gloves, helmet, T-shirts, job shirts, jackets, pagers, radios and charging stations. The officer receiving the gear and equipment will take inventory of the returned items and note the date and condition of property received in the member's personnel file.

In the event that Department gear or equipment is not returned within ten (10) days of termination or resignation or the agreed upon time period by the Fire Chief, legal actions will be taken including filing a police report. In addition, members will be automatically listed as not in good standing and will not be allowed to return to membership in the future.

Article IV

Conduct

As a member of the Department, all members must be of the highest moral and ethical character, and be willing to comply with all applicable laws and regulations, and will be expected to conduct the job functions and outside activities with the highest degree of fidelity, morality and ethics.

Section 1

Drug and Alcohol-Free Organization

Members of the Department are required to report to duty in appropriate mental and physical condition to perform their duties in a satisfactory and safe manner.

The unlawful or unauthorized use, abuse, solicitation, theft, possession, transfer, purchase, sale or distribution of controlled substances, drug paraphernalia or alcohol by an individual anywhere on City premises, while on Department business (whether or not on City premises) or while representing the Department is strictly prohibited. Members are also prohibited from reporting to duty or being on duty while he or she is under the influence of alcohol or any controlled substance(s), except when the use is pursuant to a licensed medical practitioner's instructions and the licensed medical practitioner authorized the member to report to work.

Violations of this policy will result in disciplinary action including and up to dismissal.

Members are required to immediately report any member suspected of drug or alcohol use while on duty to an officer or higher ranking officer. Failure to report will result in disciplinary action including and up to dismissal. No member will be subject to retaliation, intimidation or disciplinary action as a result of reporting a suspected violation in good faith.

Section 2

Workplace Violence

The Department is committed to providing a safe environment. Members are strongly discouraged from engaging in any physical confrontation with a violent or potentially violent individual. Threats, threatening language or any other acts of aggression or violence made toward or by any member will not be tolerated.

All potentially dangerous situations, including threats by other members, should be immediately reported to an officer or higher ranking officer. All threats will be promptly investigated. No

member will be subject to retaliation, intimidation or disciplinary action as a result of reporting a threat in good faith.

Section 3

Sexual Harassment

The Department is committed to prohibiting harassment of any member on the basis of sex or gender by other members or recipients of services provided. While it is not easy to define precisely what types of conduct could constitute sexual harassment, examples of prohibited behavior include but are not limited to unwelcome sexual advances, requests for sexual favors, obscene gestures, visual images, emails, text message and other verbal or physical conduct of a sexual nature.

Incidents should be immediately reported to an officer or higher ranking officer. All complaints will be promptly investigated. No member will be subject to retaliation, intimidation or disciplinary action as a result of reporting an incident in good faith.

Section 4

Political Activity

The Department encourages involvement in civic affairs. However, members may not represent the Department when actively campaigning for or against any person running for a political office.

The Fire Chief shall be the only officer that cannot be an elected public official.

Section 5

Department Gear and Equipment

Gear and equipment will be used for official City or Department business and/or functions under the direction of the Fire Chief as commissioned by the City of Rhome.

Members will be issued gear and equipment necessary to perform required duties. Gear and equipment issued by the Department will be kept at the fire station unless being utilized in the performance of duties for the Department. Member will not use Department equipment for personal use.

Section 6

Driving Policy

The Department is committed to safe driving practices. Members will be required to meet minimum driving history standards during the application process. Prior to driving any Department apparatus, members will need to complete a Departmental approved emergency driving course and be given authorization to drive Departmental apparatus by the Fire Chief.

Driving standards and expectations for Departmental apparatus will be listed in detail in the Standard Operating Guidelines (SOGs) as approved by the Fire Chief.

Any accidents no matter how minor will be immediately reported to an officer or a higher ranking officer. Drivers will be required to submit to a drug and alcohol screening at the time of the accident. The Fire Chief will notify the City Administrator as soon as reasonably possible to report the accident.

Accidents will be forwarded to the Accident Review Board.

Section 7

Accident Review Board

The Accident Review Board will be created and will be strictly an advisory board. Members of the board will be selected from the highest ranking officer not involved in the incident and shall include two (2) officers not involved in the incident and two (2) firefighters not involved in the incident. The board will make recommendations for disciplinary actions to the Fire Chief or the highest ranking officer not involved in the incident.

Article V

Finances

Section 1

Ownership

All property, assets and funds of the Department shall be the exclusive property of the City of Rhome.

Section 2

Fiscal Year

The fiscal year for the Department shall be October 1st through September 30th of the following year consistent with the City of Rhome's fiscal year.

Section 3

Record Keeping

The City Secretary shall be responsible for the record keeping of the Department's expenses in the city's financial software and shall keep custody of the Department bank accounts and check stock. The Fire Chief will not be a signatory on the bank accounts.

Section 4

Expenditures

Any use or expenditures of these funds shall be as provided in this Constitution and By-Laws and approved through the normal budgetary process of the City of Rhome acting in conjunction with the budgetary process of the Department. All budgeted funds shall be expended according to the annual approved budget under the authority of the Fire Chief or his designated agent.

All spending procedures shall be subject to the laws of the State of Texas as well as the directives of the City Council including any specified limitations on expenditures.

Section 5

Emergency Expenditures

Emergency expenditures outside of the approved budget will be forwarded to the City Administrator and/or City Council as necessary for appropriate approvals.

Section 6

Reporting

The Fire Chief shall submit a monthly report to the City Council on the Department activities including any financial issues or concerns with the Department. The Fire Chief shall also keep the City Administrator advised of any anticipated necessary expenditures outside of the budget as required or of the scheduling of large non-emergency expenditures which may not be included in the approved budget including the business purpose for the expenditure request to present to City Council at the next regular meeting.

Article VI

Business Meetings

Section 1

Frequency

Business meetings will be conduct on a regular monthly basis and minutes will be recorded by the designated Secretary of the Department.

Section 2

Agenda

All business meetings will be conducted in a systematic and orderly fashion and may include any of the following items to address:

- Attendance
- Approval of Minutes from Previous Meetings
- Officer Reports
- Committee Reports
- Financial Update
- Old Business
- New Business
- Adjourn

Section 3

Rules of Order

Meetings will be conducted in an orderly fashion with one member entitled to the floor at a time to ensure proper recognition of member and recording of the minutes. Members with questions or comments during the meeting will raise hand and wait to be recognized by the presiding officer before speaking. All questions, unless otherwise decided by the Fire Chief, governing By-Laws, SOGs or City of Rhome ordinances, will be settled by a majority vote of active members.

Article VII

Amendments

Section 1

Alterations

No alterations or amendments shall be made to this Constitution without a written proposal at a regular business meeting or specially called meeting.

Section 2

Approval by Members

Any proposed alteration or amendment shall be referred to the members of the Department in attendance. Approval will be by a two-thirds (2/3) vote of the members in attendance at such meeting.

Section 3

Final Approval

All approved alterations or amendments shall then be forwarded to the City Administrator and City Council for final approval.

Article VIII

Adoption of Constitution and By-Laws

Officers

These Constitution and By-Laws have been adopted this _____ day of _____, 2020 by the Department.

Signature _____ Printed _____

Signature _____ Printed _____

Signature _____ Printed _____

Signature _____ Printed _____

Fire Chief

These Constitution and By-Laws have been adopted this _____ day of _____, 2020.

Signature _____

Printed _____

City Administrator, City of Rhome

These Constitution and By-Laws have been adopted this _____ day of _____, 2020.

Signature _____

Printed _____



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462 | Metro: 817-638-2758

www.cityofrhome.com cityadministrator@cityofrhome.com

AGENDA ITEM K



Agenda Commentary

Meeting Date: Thursday, April 14, 2022

Department: Public Works

Contact: Public Works Director/City
Administrator

Agenda Item: K. Discussion and any necessary action regarding amending our Water Service Contract with Monarch Utilities I L.P., by and through its general partner, Texas Water Services Group, LLC, formerly known as Tecon Water Company, L.P.

Type of Item: ___ Ordinance ___ Resolution X Contract/Agreement ___ Public Hearing
___ Plat ___ Discussion & Direction ___ Other

Summary-Background:

The Aurora Vista community water system is owned by Monarch Utilities and has been water wholesale customer since 2001. The current contract between Rhome and Monarch allows them to take 50 Gallons Per Minute (GPM). They are requesting an increase to the amount to 100 GPM to meet TCEQ requirement for GPM per connection. For 2021 Monarch averaged 30.5 GPM. Included in the amendment to the agreement is a requirement for Monarch to install a new meter vault and meter and SCADA system, which will allow the City to monitor water flow in real time.

Funding Expected: ___ Revenue ___ Expenditure X N/A

Budgeted Item: ___ Yes ___ No X N/A

Funding Account: _____ **Amount:** _____

Legal Review Required: ___ N/A X Required **Date Completed:** _____

Supporting Documents attached: Yes

Recommendation: Approve Amended Contract and authorize the City Administrator to execute



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AGENDA ITEM L



Agenda Commentary

Meeting Date: April 14, 2022

Department:

Contact: City Secretary

Agenda Item: L. Discussion and any necessary action regarding appointment to the Parks & Rec Board

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary-Background:

There are currently two vacancies for unexpired terms on the Parks & Rec Board. We have had a citizen, Billy Ray Fitch, who has submitted his application to serve on the Parks Board. As a reminder, every year in June, Council appoints members to both the Planning & Zoning Commission and Parks & Recreation Board for two-year terms. The Planning & Zoning Commission has five members with two alternates and the Parks & Recreation Board has five members. Council may elect to appoint Mr. Fitch to the vacancy that will expire in 2023 or the vacancy that will expire in 2022. If Council elects to appoint Mr. Fitch to the term expiring in 2022, they would need to re-appoint him again in June of 2022 for the full two-year term.

Tommie Eason	Vice Chair	2023
VACANT (Debbie Kuhleman- resigned 2021)	Board Member	2022
Cathy Coffee	Board Member	2022
Kaitlyn Dilts	Chair	2023
VACANT	Board Member	2023
Julie Rutherford	Staff / Recording Secretary	Staff

Funding Expected: ☐ Revenue ☐ Expenditure ☐ N/A

Budgeted Item: ☐ Yes ☐ No ☐ N/A

GL Account: _____ Amount: _____

Legal Review Required: ☐ Yes ☐ No Date Completed: _____

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

Supporting Documents Attached:

Yes

Recommendation:

Consider and approve Billy Ray Fitch to serve on the Parks & Rec Board for one of the unexpired terms.



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COMMITTEE APPOINTMENT APPLICATION

Applying for: ☒ Parks and Recreation

☐ Planning & Zoning

Notes: To apply for a Board or Commission, you must be a resident of Rhome.
All information on this form will be available to the press and public.
You will be contacted before any action is taken on your application.

Please type or print clearly:

Name: Billy Ray Fitch

Home Phone: _____

Address: _____

Cell Phone: _____

Email: _____

Voter Registration #: _____

Date of Birth, if no Voter ID# (to confirm voter registration status): _____

How long have you lived in Rhome? 1 MO

Occupation: Retired ELECTRICIAN
If retired, please indicate former occupation or profession.

Education: 12 YR.

Professional and/or community activities: recently moved back to Texas, very involved with Church and Bricville.

Additional pertinent information: Air Force Vet

References:

Name: Wilber Alvarado

Phone: Phone: _____

Name: _____

Billy Fitch
Applicant's Signature

3/24/2022
Date

Please return completed form to: Shannon Montgomery, TRMC
City Secretary
Physical Address: 501 South Main Street, Rhome, Texas 76078
Mailing Address: PO Box 228, Rhome, Texas 76078