



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

Mayor
Jo Ann Wilson

City Council

**Mayor Pro-Tem,
Place 1**
Josh McCabe

Place 2
Michelle Tye

Place 3
Elaine Priest

Place 4
Sam Eason

Place 5
Ashley Majors

**City
Administrator**
Cynthia
Northrop

City Attorney
Carvan Adkins

City Secretary

Fire Chief
Darrell Fitch

Police Chief
Eric Debus

**Public Works
Director**
Sean Densmore

NOTICE OF REGULAR MEETING OF THE RHOME CITY COUNCIL

Meeting Date: Thursday, December 9, 2021

Executive Session: 6pm

NEW START TIME - Regular Session: 7pm

Meeting Location: Rhome Community Center, 261 North School Road, Rhome, TX 76078

LIVE Streaming: In an effort to be as accessible as possible, we will be

Live Streaming the meeting using GoToMeeting.

Please call 1-(408) 650-3123 / Access Code 814-025-461

Call to Order and Establish a Quorum – 6pm

Convene into Executive Session – 6pm

Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:

- A. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
- B. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
 - Appraisal for Old School property
- C. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests a public hearing
 - City Secretary
 - Accounting Specialist
 - Former Officer Geoffrey Pradia
- D. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations

Reconvene into Regular Session – 7pm or immediately following the Executive Session

- E. Discussion and any necessary action as a result of Executive Session

Invocation

Pledge of Allegiance to the American Flag

Pledge of Allegiance to the Texas Flag

Honor the Texas Flag; I pledge allegiance to thee, Texas, One state under God, One and indivisible

Public Presentations and Input

The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear comments during this designated time.

*If you are attending the meeting via **Live Streaming**, and you would like to make a Public Presentation, you must email the City Secretary at citysecretary@cityofrhome.com prior to **4:00pm on the day of meeting** to be recognized.*

*If you are attending the meeting **in person**, sign up forms will be available at the meeting to fill out and submit to the City Secretary prior to meeting start time.*

Announcements from Mayor and Council Members

City of Rhome Events:

- Saturday, December 13, Rhome Fire Rescue Santa Sightings
- Friday, December 24th, Monday, December 27th: City Hall Offices closed in observance of Christmas
- Friday, December 31st: City Hall Offices closed in observance of New Year's Day.
- Saturday, January 29, 2022 – Citizen's Forum on Facilities, 9 am – 11 am

Consent Agenda

All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.

F. Minutes of City Council Regular Session dated October 28, 2021 **(City Secretary)**

G. Minutes of City Council Special Session dated November 15, 2021 **(City Secretary)**

Monthly Staff Reports and Board Minutes

All items under this section are for informational purposes only; no action will be taken by Council.

H. Departments: Administration, Building & Development, Fire Rescue, Municipal Court, Police, and Public Works
(Department Heads)

Public Hearing

I. Rhome City Council to conduct a Public Hearing to consider a request for two Carport Requests:

1. Legal property being Acres: .423, Lot: 9, Blk: C, Subd: CHISHOLM CREEK PH2, Abst: A-554 J MOFFATT, also known as 217 Cheyenne Trail N, Rhome, Texas 76078.
2. Carport Request for Legal property being Acres: 0.154, Lot: 48, Blk: 4, Subd: Crown Point PH1, Abst: A-280 EJ TADLOCK, also known as 116 Troxell Blvd, Rhome, Texas 76078.

Regular Agenda – New Business

J. Discussion and any necessary action regarding two carport requests **(City Administrator)**:

1. Carport Request for Legal property being Acres: .423, Lot: 9, Blk: C, Subd: CHISHOLM CREEK PH2, Abst: A-554 J MOFFATT, also known as 217 Cheyenne Trail N, Rhome, Texas 76078.
2. Carport Request for Legal property being Acres: 0.154, Lot: 48, Blk: 4, Subd: Crown Point PH1, Abst: A-280 EJ TADLOCK, also known as 116 Troxell Blvd, Rhome, Texas 76078.

- K. Recognition – 4th quarter SHINE awards (**City Administrator**)
- L. Discussion and any necessary action regarding engaging the auditor for 2020-2021 (**City Administrator**)
- M. Discussion and any necessary action regarding sewer rates and winter averaging on wastewater billing (**City Administrator**)
- N. Discussion and any necessary action regarding appointment to the Planning and Zoning Commission
- O. Discussion and any necessary action regarding the location/timing of the Executive Session (**Mayor Wilson**)

Future Agenda Items

Adjourn

A quorum of Planning & Zoning Commissioners may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.

A quorum of Parks & Recreation Board Members may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.

**Pursuant to the Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code, the Council may convene into executive session at any time during the meeting if a need rises for the City Council to seek advice from the City Attorney concerning any item on this agenda, to discuss pending and contemplated litigation, or a settlement offer, or to discuss a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Board of Texas clearly conflicts with Chapter 551.*

The Council may vote and / or act upon each of the items listed in this Agenda. Except for Public Presentation and Input and items in the agenda designated as public hearing or otherwise designated for public input, there will be no public input during the course of this meeting without express authorization from the presiding officer.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at 817-636-2462 for further information.

CERTIFICATION: I do hereby certify that the above City Council Agenda was posted on the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas by 6:00 pm on the 6th day of December 2021.

Cynthia Northrop, City Administrator, MPA, CPM

I certify that the attached notice and agenda of items to be considered by the Rhome City Council was removed by me from the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas, on the _____ day of _____, 2021.

_____, Title: _____



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

Mayor
Jo Ann Wilson

City Council

Mayor Pro-Tem,
Place 1
Josh McCabe

Place 2
Michelle Tye

Place 3
Elaine Priest

Place 4
Sam Eason

Place 5
Ashley Majors

City
Administrator
Cynthia
Northrop

City Attorney
Carvan Adkins

City Secretary
LeAnn Gallman

Fire Chief
Darrell Fitch

Police Chief
Eric Debus

Public Works
Director
Sean Densmore

MINUTES OF REGULAR MEETING OF THE RHOME CITY COUNCIL

THURSDAY, OCTOBER 28, 2021 – 6:00 PM

Rhome Community Center, 261 North School Road, Rhome, TX 76078

Call to Order and Establish a Quorum

Mayor Wilson called the meeting to order at 6:00 pm and announced a quorum of Council Members present.

Council Members Present:

Mayor Jo Ann Wilson

Council Member Elaine Priest

Mayor Pro Tem Josh McCabe

Council Member Sam Eason

Council Member Michelle Tye

Council Member Ashley Majors

City Staff Present:

City Administrator Cynthia Northrop

Fire Chief Darrell Fitch

City Attorney Carvan Adkins

Police Chief Eric Debus

Interim City Secretary LeAnn Gallman

Public Works Director Sean Densmore

Executive Session

- A. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
- B. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
- C. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests a public hearing
City Secretary Transition and Temporary/Interim City Secretary
City Administrator - Annual Review
- D.- Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations

Reconvene into Regular Session – 7pm or immediately following the Executive Session

The City Council convened into Executive Session at 6:00 pm.

The City Council reconvened into Regular Session at 7:06 pm.

Invocation

Pastor Roy Deaver gave the invocation.

Pledge of Allegiance to the American Flag and Texas Flag

Mayor Pro Tem McCabe led the Pledges of Allegiance to the American Flag and the Texas Flag.

Public Presentations and Input

The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear comments during this designated time.

The following voiced their comments or asked the City Secretary to read their comments:

- Debra BeCraft, Rhome, TX
- Lisa Ann Wilson, Rhome, TX

Mayor Wilson recognized Chief Fitch and thanked him for providing Fire Prevention Training to the students of Prairie View Elementary School.

Announcements from Mayor Council Members

City of Rhome Events:

- Friday, October 29: Last Day of Early Voting
- Saturday, October 30: Dumpster Days: 8am until full
- Sunday, October 31: Trunk or Treat at the Fire Station: 6pm – 8pm
- Monday, November 1: Planning & Zoning Commission Meeting at 6pm
- Tuesday, November 2: Election Day: 7am – 7pm
- Friday, November 5 – Saturday, November 6: Rhome Fire Rescue Boot Drive
- Tuesday, November 9: Monthly Bulk Trash Pick Up
- Thursday, November 11: City Hall Offices Closed in observance of Veterans Day
- Monday, November 15: Special City Council Meeting at 7pm
- Council Member Priest reported the confirmation of ownership of school building is the City of Rhome. There is a clear title and the city may use the building as the City desires.
- Mayor Pro Tem McCabe reminded students of the deadline for VFW scholarship applications.

Regular Agenda – Recognition

- E. Discussion and any necessary action regarding a proclamation recognizing Officer Rex Richie.
Police Chief Debus read and presented Officer Richie a proclamation by the Rhome City Council recognizing Officer Richie for heroic service to the citizens of the City of Rhome.
- F. Discussion and any necessary action regarding a Proclamation recognizing City of Rhome's First Responders on First Responder Appreciation Day.

Mayor Wilson read a proclamation recognizing City of Rhome's First Responders on First Responder Appreciation Day.

G. Discussion and any necessary action regarding the 2021 second and third quarter Shine Award recipients.

The Shine Award is awarded to employees who go above and beyond in their service to the City of Rhome. They exhibit Sincerity, Honesty, Integrity, Neighborly, and Excellence in their service.

The 2nd quarter SHINE award honors Jesus Rodriguez, Public Works.

The 3rd quarter SHINE award honors Administrative Assistant Rachel Barnard and Officer Aaron Soultair for efforts on the National Night Out event. The event was extremely successful.

Consent Agenda

All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.

H. Minutes of City Council Regular Session dated October 14, 2021

Motion was made by Council Member Majors, seconded by Council Member Priest to approve the consent agenda as presented. Motion carried unanimously.

Regular Agenda – New Business

I. Discussion and any necessary action regarding a change order request for the East WWTP construction project **(City Administrator)**

Change Order No. 3 is in the amount of \$69,443.93, adding sixty-nine days to the project and includes

- (a) Enclosing building rather than a canopy
- (b) Meeting TCEQ standards by raising the conveyor
- (c) Replacing pumps at the Wastewater Treatment Plant.

Motion to approve the change order was made by Council Member Eason, seconded by Council Member Tye.

The motion passed with all Council Members voting in favor with the exception of Council Member Majors who voted against the motion.

J. Discussion and any necessary action regarding FY2020-2021 Budget Amendments **(City Administrator)**

This agenda item will be considered at the November 15th, 2021 Council meeting.

K. Discussion and potential action concerning the authority of a Rhome City Council Member **(Council Member Eason)**

Council Member Eason reminded Council members that outside of a posted Council meeting, Council members have no authority.

L. Discussion and any necessary action regarding the installation of time clocks **(Council Member Majors)**

Council Member Majors stated her concerns of salaried employees being overworked and not being compensated and suggested that perhaps timeclocks could be installed to monitor time worked of all employees.

Council Member Priest stated that Department Heads could offer input concerning timeclocks for all employees.

City Administrator Northrop informed Council that timesheets are reviewed by Department Heads who supervise their employees, the City Secretary as she enters time for payroll, and by herself who oversees Department Heads.

Fire Chief Fitch, Public Works Director Densmore, and Police Chief Debus gave input on how timeclocks would negatively impact their departments.

City Administrator Northrop stated that Department Heads have been asked to inventory the jobs in each of their departments. This information will provide information for needed personnel in the future.

There was no action on this item.

M. Discussion and any necessary action as a result of Executive Session

Mayor Wilson convened into Executive Session at 8:08 pm.

Mayor Wilson reconvened into Regular Session at 9:14 p.m.

Motion was made by Council Member Priest, seconded by Council Member Majors to accept the resignation of City Secretary Shannon Montgomery effective November 3, 2021. Motion passed unanimously.

Future Agenda Items

Adjourn

Motion was made by Council Member Priest, seconded by Council Member Eason to adjourn. Motion carried unanimously.

Jo Ann Wilson,
Mayor

LeAnn Gallman, TRMC, MMC
Interim City Secretary



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

Mayor
Jo Ann Wilson

City Council

Mayor Pro-Tem,
Place 1
Josh McCabe

Place 2
Michelle Tye

Place 3
Elaine Priest

Place 4
Sam Eason

Place 5
Ashley Majors

City
Administrator
Cynthia
Northrop

City Attorney
Carvan Adkins

City Secretary
LeAnn Gallman

Fire Chief
Darrell Fitch

Police Chief
Eric Debus

Public Works
Director
Sean Densmore

MINUTES OF REGULAR MEETING OF THE RHOME CITY COUNCIL

MONDAY, NOVEMBER 15, 2021 – 6:00 PM

RHOME Community Center, 261 North School Road, Rhome, TX 76078

Call to Order and Establish a Quorum

Mayor Wilson called the meeting to order at 6:00 pm and announced a quorum of Council Members present.

Council Members Present:

Mayor Jo Ann Wilson

Council Member Elaine Priest

Mayor Pro Tem Josh McCabe

Council Member Sam Eason

Council Member Michelle Tye

Council Member Ashley Majors

City Staff Present:

City Administrator Cynthia Northrop

Fire Chief Darrell Fitch

City Attorney Carvan Adkins

Police Chief Eric Debus

Interim City Secretary LeAnn Gallman

Public Works Director Sean Densmore

Executive Session

- A. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
 - B. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
 - C. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests a public hearing
- City Secretary Transition and Temporary/Interim City Secretary
City Administrator - Annual Review

- D. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations

Reconvene into Regular Session – 7pm or immediately following the Executive Session

The City Council reconvened into Regular Session at 7:05 p.m.

- E. Discussion and any necessary action as a result of Executive Session
- C. Motion was made by Mayor Pro Tem McCabe, seconded by Council Member Eason to ratify the agreement with SGR; providing for the Interim City Secretary, LeAnn Gallman.
 - C. Motion was made by Mayor Pro Tem McCabe, seconded by Council Member Eason to approve Option 1 of the contract for City Administrator, Cynthia Northrop, and commending her for her performance.

Invocation

Pastor Heath Van Zandt of the Antioch Baptist Church gave the invocation.

Pledge of Allegiance to the American Flag and Texas Flag

Mayor Pro Tem McCabe led the Pledges of Allegiance to the American Flag and the Texas Flag.

Public Presentations and Input

The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear comments during this designated time.

The following voiced their comments or asked the City Secretary to read their comments:

- Terry Priest – Cheyenne Trail N., Rhome, TX
- Lisa Wilson - 240 W 1st, Rhome, TX
- Justin Archer – 1329 Speedway Drive, Rhome, TX
- Gordon Basista – 1310 Renshaw Drive, Rhome, TX

Announcements from Mayor Council Members

City of Rhome Events:

- Thursday/Friday, November 24-25: City Hall Offices Closed in observance of Thanksgiving
- Thursday, November 27: Christmas tree lighting Veterans Park
- Sunday, December 5: A Christmas Celebration/Rhome United Methodist Church/Rhome Family Park
- Saturday, December 6 & 13, Rhome Fire Rescue Santa Sightings
- Tuesday, December 7: Monthly Bulk Trash Pick Up
- Thursday, December 9: City Council Meeting at 7 pm

Consent Agenda

All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.

- F. Discussion and any necessary action on End-of-Year Budget Amendments
- G. Accept resignation of Debbie Kuhleman from Parks & Recreation Board
- H. Discussion and any necessary action on approving the FY 2022 Library Contract with the Rhome Community Library

Motion was made by Council Member Priest, seconded by Council Member Tye to approve the consent agenda as presented. Motion carried unanimously.

Monthly Staff Reports and Board Minutes

All items under this section are for informational purposes only; no action will be taken by Council.

I. Departments: Administration, Building & Development, Fire Rescue, Municipal Court, Police, and Public Works (Department Heads)

Fire Chief Fitch reported on the City's ISO Rating.

Canvassing

J. Discussion and any necessary action regarding the Canvassing of the November 2, 2021 Bond Election

City Administrator Northrop read the official results of the bond election. Motion was made by Council Member Eason, seconded by Council Member Tye to adopt Ordinance 2021-22 canvassing the election returns for the Bond Election held on November 2, 2021. Motion carried unanimously.

Public Hearing

K. Discussion and any necessary action regarding a change in the current zoning of Residential to Retail of properties being legally described as:

- Legal: Acres: 0.340, Lot: 1 & PT 2, Blk: A, Subd: GRANDVIEW ADDITION otherwise known as 300 South Main Street, Rhome, Texas
- Legal: Acres: 0.323, Lot: 2 & PT3, Blk: A, Subd: GRANDVIEW ADDITION otherwise known as 330 Main Street, Rhome, Texas
- Legal: Acres: 0.327, Lot: PT5, Blk: A, Subd: GRANDVIEW ADDITION, otherwise known as 125 Logan, Rhome, Texas.

Mayor Wilson opened the Public Hearing at 7:40 p.m.

Shirley Mize spoke opposing the change.

Mayor Wilson closed the Public Hearing at 7:43 p.m.

Regular Agenda – New Business

L. Discussion and any necessary action regarding a change in the current zoning of Residential to Retail of properties being legally described as:

- Acres: 0.340, Lot: 1 & PT 2, Blk: A, Subd: GRANDVIEW ADDITION otherwise known as 300 South Main Street, Rhome, Texas
- Legal: Acres: 0.323, Lot: 2 & PT3, Blk: A, Subd: GRANDVIEW ADDITION otherwise known as 330 Main Street, Rhome, Texas
- Acres: 0.327, Lot: PT5, Blk: A, Subd: GRANDVIEW ADDITION, otherwise known as 125 Logan, Rhome, Texas.

Motion was made by Council Member Eason, seconded by Council Member Tye to change the current zoning of Residential to Retail properties. Motion carried unanimously.

M. Discussion and any necessary action regarding an Ordinance pertaining to the maintenance of Right-of-Ways, Easements and Alleyways (Public Works Director)

After a presentation by PW Director Densmore and discussion a motion was made by Council Member Eason to approve Ordinance 2021-23 with the recommendation that exceptions to certain areas be discussed in the future. The motion was seconded by Council Member Tye. Motion carried unanimously.

N. Discussion and potential action regarding a temporary construction and permanent grading easement – Quick Trip
(City Administrator)

Motion was made by Council Member Eason to grant the easement to Quick Trip contingent on the adding of a paragraph that Quick Trip would make their best effort to preserve the stone wall on the property and authorizing the City Administrator to execute the agreement. The motion was seconded by Mayor Pro Tem McCabe. Motion carried unanimously.

O. Discussion and any necessary action regarding city property, facilities and next steps/scheduling citizen forum post Bond Election (Mayor, Council Member Priest, Council Member Eason, Council Member Majors)

Following discussion, Mayor/Council agreed to hold a citizen forum in January after the holidays.

P. Discussion and potential action concerning election reform (Council Member Eason)

Council Member Eason asked questions concerning candidates on future ballots. City Attorney Adkins answered the questions.

Future Agenda Items

Council Member Majors requested an agenda item on sewer rates and winter averaging on wastewater billing.

Adjourn

Motion was made by Mayor Pro Tem McCabe, seconded by Council Member Eason to adjourn. Motion carried unanimously.

Jo Ann Wilson,
Mayor

LeAnn Gallman, TRMC, MMC
Interim City Secretary



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

Monthly Staff Reports and Board Minutes

All items under this section are for informational purposes only; no action will be taken by Council.



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

Administration by the Numbers – November 2021

Bank Statement Balances

Account Name	Balances as of September 30, 2020	Balances as of September 30, 2021
2019 Bond Checking	\$642.79	\$4,071.56
Fire Dept Checking	\$182,351.74	\$45,700.47
Fire Dept Savings - Quarterly Statement	\$40,443.41	\$49,802.03
General Fund Checking	\$205,991.36	\$397,364.57
General Fund Savings	\$170,829.84	\$270,860.00
Hotel Motel Tax	\$70,492.43	\$87,490.20
Interest & Sinking	\$149,209.30	\$140,957.20
LOGIC	\$1,148,648.64	\$625,383.37
MC Building Security	\$30,987.61	\$35,355.70
MC Technology Fund	\$20,545.32	\$2,458.68
Meter Deposits	\$91,193.70	\$100,972.56
Parks & Recreation Checking	\$21,660.73	\$31,099.02
Payroll ZBA Account	\$0.00	\$0.00
Police Grant Account	\$2,835.79	\$2,836.12
Police Seizure Funds	\$100.38	\$12,079.51
Rhome Beautification Fund	\$116.00	\$451.00
Rolling V	\$22,904.86	\$27,578.54
TEXSTAR	\$1,144,365.32	CLOSED
Water & Sewer Checking	\$231,449.32	\$143,840.52
TOTAL	\$3,585,652.63	\$ 2,163,409.41

Per Council's previous direction to reduce costs and to streamline processes, Staff is moving towards cutting the number of bank accounts, thus reducing bank fees and staff time.

During the month of September 2021, the following account was closed:

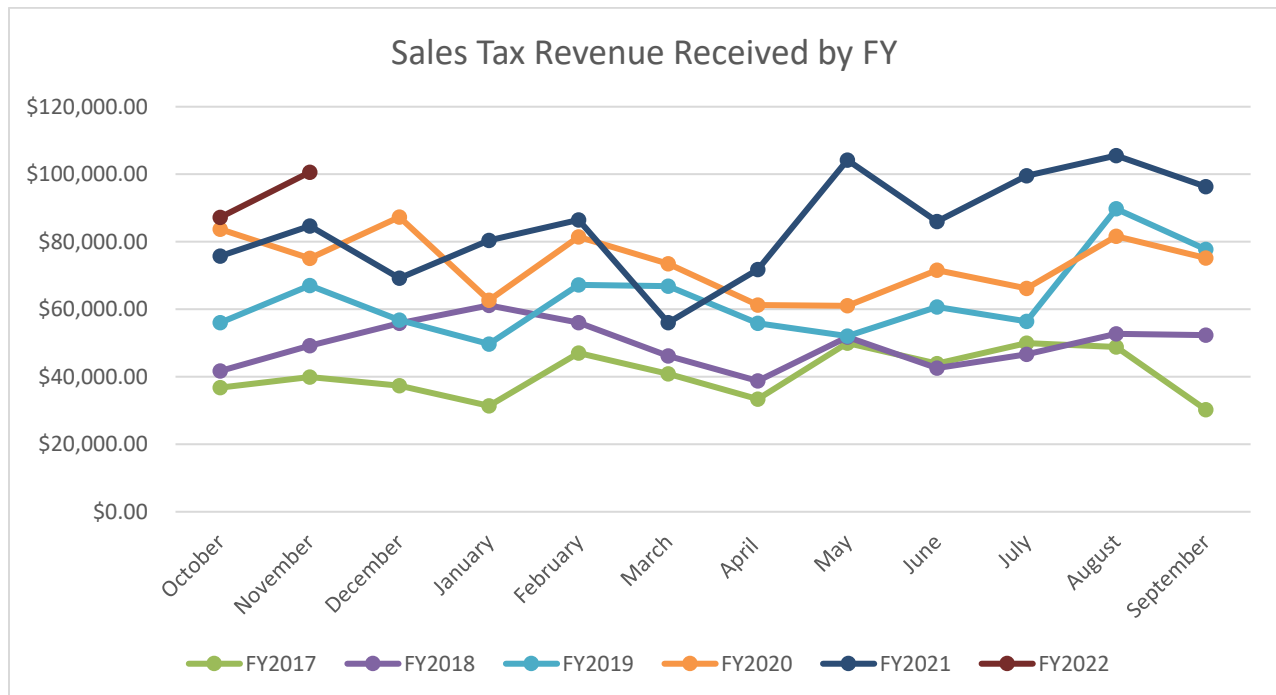
- **TexSTAR Investment** – One of the two investment accounts opened to hold proceeds from the 2019 Bond Election for the EWWTP Expansion Project. Funds have been drained from this account for payment of construction costs. LOGIC Investment Account is still active and will be used to continue paying construction costs through completion of project.

With the pending upgrade of our financial software, Staff will be able to continue to reduce the number of bank accounts over the next several months. Staff will continue to update Council as the project moves forward.

Fiscal Year Sales Tax Revenue Received

November 2021 – \$100,616.96

Month Received	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
October	\$36,761.46	\$41,715.19	\$55,994.48	\$83,748.34	\$75,745.64	\$87,240.35
November	\$39,909.64	\$49,257.27	\$67,076.39	\$75,077.06	\$84,636.19	\$100,616.96
December	\$37,325.73	\$55,857.75	\$56,827.29	\$87,313.44	\$69,183.69	
January	\$31,401.41	\$61,139.42	\$49,719.73	\$62,703.14	\$80,355.58	
February	\$47,000.93	\$56,030.60	\$67,180.35	\$81,459.72	\$86,432.78	
March	\$40,837.42	\$46,156.35	\$66,853.76	\$73,488.63	\$56,025.15	
April	\$33,361.07	\$38,766.96	\$55,814.51	\$61,205.25	\$71,816.35	
May	\$49,987.00	\$51,754.08	\$52,022.35	\$61,014.98	\$104,222.79	
June	\$43,940.94	\$42,538.20	\$60,712.41	\$71,595.88	\$86,028.11	
July	\$49,928.81	\$46,649.99	\$56,382.32	\$66,189.23	\$99,504.10	
August	\$48,878.03	\$52,698.74	\$89,739.58	\$81,658.50	\$105,530.55	
September	\$30,263.17	\$52,300.18	\$77,788.90	\$75,181.40	\$96,366.36	
Total	\$489,595.61	\$594,864.73	\$756,112.07	\$880,635.57	\$1,015,847.29	\$187,857.31



Ordinances Passed:

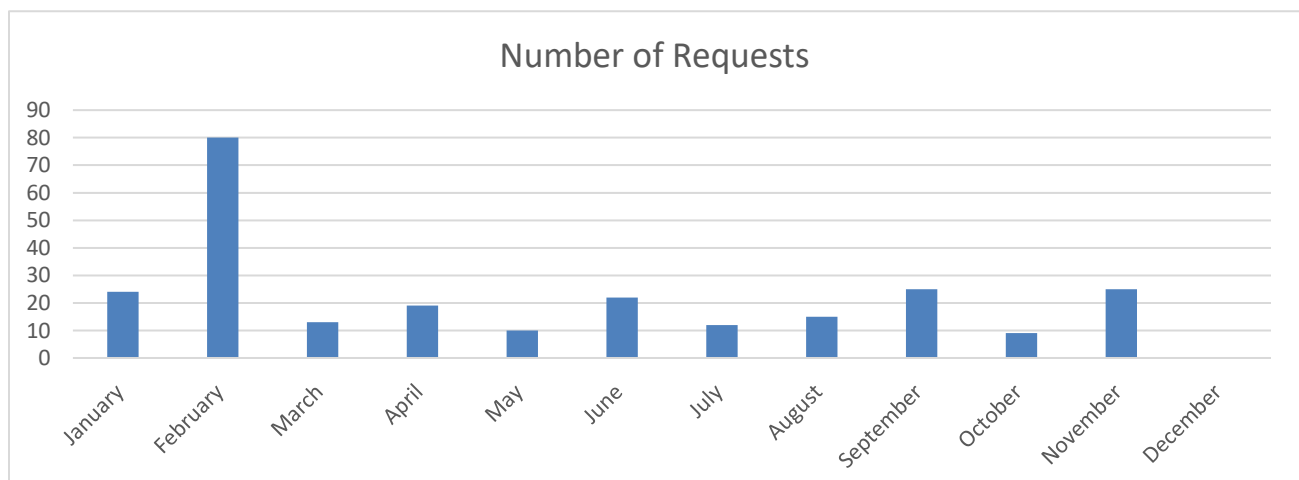
2021-21	AN ORDINANCE AMENDING THE ZONING CODE OF RHOME, CHANGING THE ZONING OF A CERTAIN PROPERTY, SPECIFICALLY ACRES: ACRES: 0.340, LOT: 1 & PT 2, BLK: A, SUBD: GRANDVIEW ADDITIONAL OTHERWISE KNOWN AS 300 SOUTH MAIN STREET, RHOME, TX; AND LEGAL: ACRES: 0.323, OT: 2 & PT3, BLK: A, SUBD: GRANDVIEW ADDITION OTHERWISE KNOWN AS 330 MAIN STREET RHOME, TX; AND ACRES: 0.327, LOT: PT5, BLK: A, SUBD: GRANDVIEW ADDITION, OTHERWISE KNOWN AS 125 LOGAN, RHOME, TX, CURRENTLY ZONED AS RESIDENTIAL TO RETAIL; PROVIDING FOR THE AMENDMENT OF THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE, PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.	11/15/2021	APPROVED
2021-22	AN ORDINANCE CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE BOND ELECTION HELD NOVEMBER 2, 2021	11/15/2021	APPROVED
2021-23	AN ORDINANCE AMENDING CHAPTER 6 HEALTH AND SANITATION, ARTICLE 6.01 GENERAL PROVISIONS; AND AMENDING DIVISION 6.03 HEALTH AND SANITATION NUISANCES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.	11/15/2021	APPROVED
2021-24	AN ORDINANCE OF THE CITY OF RHOME, TEXAS, AMENDING THE CITY'S DULY ADOPTED FISCAL YEAR 2020-2021 BUDGET, AS AMENDED; REALLOCATING DESIGNATED FUNDS WITHIN VARIOUS DEPARTMENTS TO VARIOUS FUNDS WITHIN THOSE DEPARTMENTS; AND PROVIDING AN EFFECTIVE DATE	11/15/2021	APPROVED

Requests for Information:

Calendar YTD Requests for Information

Requests Received	254
Pending / Open	4
Sent for Attorney General Opinion (RFO)	4
Complete / Closed	242
Requestor Fees – <i>in an effort to streamline, responses less than 50 pages will be emailed to the requestor to reduce supply costs and staff time</i>	\$63.90
Approximate Staff Time	13,050 mins / 217.5 hr
Approximate Supply Cost	\$24.35
Approximate Staff Cost	\$6783.17

Month	Number of Requests
January	24
February	80
March	13
April	19
May	10
June	22
July	12
August	15
September	25
October	9
November	25
December	



2021-166	Patricia Mitchell	11/1	11/16	Please provide a copy of City Secretary Shannon Montgomery's written 2 week notice of resignation
2021-167	Patricia Mitchell	11/1	11/16	Please provide a copy of the third (revised, corrected) May 2021 campaign finance report filed by Michelle Tye
2021-168	Patricia Mitchell	11/1	11/16	Please provide a copy of the third (revised, corrected) May 2021 campaign finance report filed by Josh McCabe
2021-169	Patricia Mitchell	11/1	11/16	Please provide a copy of each change order submitted for the Eastside Wastewater Treatment Plant expansion construction. Please include the change requested, the date and the amount.
2021-170	Ruby Sargento	11/1	11/16	I am requesting a list of all residential properties in the city of RHOME that have had High or Tall Grass/Weed code violations any time between October 1, 2021 and October 31, 2021.
2021-171	Ruby Sargento	11/1	11/16	I am requesting a list of all residential properties in the city of RHOME that have had Fire Damage any time between October 1, 2021 and October 31, 2021
2021-172	Ruby Sargento	11/1	11/16	I am requesting a list of all residential rental properties in the city of RHOME that were registered any time between October 1, 2021 and October 31, 2021.
2021-173	Askia Bell	11/2	11/17	Residential properties with code violations over the last 30 days and list of properties with water shut off over the last 30 days
2021-174	Ashley Majors	11/2	11/17	1. Amounts paid for all webinars and seminars in 2020-2021. 2. Invoices on all webinars and seminars for 2020-2021 and or billing that has not been paid as of today. 3. Copy of all invoices that the city paid for an employee that will be reimbursed to the city for all of 2021 that is or was employed by the City of Rhome. 4. The employee/employees who will reimburse the city for all webinars and seminars.
2021 - 175	Patricia Mitchell	11/5	11/19	Please provide a monthly list of permits issued by the City of Rhome from Jan 1, 2020 - Dec 31, 2020. Please include the type of project proposed and the amount charged for each permit
2021-176	Patricia Mitchell	11/5	11/19	Please provide a monthly list of permits issued by the City of Rhome from Jan 1, 2021 - Nov 5, 2021. Please include the type of project proposed and the amount charged for each permit
2021-177	Patricia Mitchell	11/5	11/19	Please provide documentation (agreement, contract, etc.) that reflects the hourly rate billed by City Atty, Carvan Adkins (TOASE) for legal services provided to the City of Rhome
2021-178	Patricia Mitchell	11/5	11/19	Please provide documentation (agreement, contract, etc.) that reflects the hourly rate billed by Kimley - Horn for engineering services provided to the City of Rhome

2021-179	Chris Parrott	11/15	11/29	I would like to receive information from permits for residential new construction. I am interested in: address, permit number, builder/contractor name, subdivision, date permit was issued, and any value, square footage information or floor plan name or number for permit issued for residential new construction from October 1, 2021 - October 31, 2021. If you do not have a permit report readily available I would like to request a digital copy of each permit application for permits issued within the given time frame.
2021-180	Patricia Mitchell	11/16	11/30	Please provide copy of the specific budget amendments approved by Council during the public meeting on November 15, 2021. Please include amounts and the purpose for each budget amendment.
2021-181	Patricia Mitchell	11/16	11/30	Please provide copy of amount billed by City Attorney, Carvan Adkins for attendance and commentary during council meeting November 15, 2021.
2021-182	Patricia Mitchell	11/16	11/30	Please provide copy of the amount billed by Kimley-Horn engineer, Kyle Wheldon for attendance and commentary during council meeting November 15th, 2021
2021-183	Patricia Mitchell	11/17	12/3	Under reconvening to regular session during the November 15 council meeting, Josh McCabe made a motion to exercise Option 1 of City Admin Cynthia Northrop's contract. Please provide documentation that reflects any way adjustment/increase council approved under that option
2021-184	Patricia Mitchell	11/17	12/3	Please provide a copy of all fees paid by City of Rhome to John Martin, Hilltop Securities from Jan 1 2021 to present and from Jan 1 2020 to Dec 31, 2020.
2021-185	Patricia Mitchell	11/17	12/3	Please provide a list of fees paid by the City of Rhome to NewGen Strategies and Solutions from Jan 1 2021 to present and from Jan 1, 2020 to Dec 31, 2020. Please include all costs for analysis, studies, plans, recommendations, council presentations and commentary.
2021-186	Patricia Mitchell	11/23	12/9	1. Please provide the current 2020-2021 hourly wage for each of the following city employees: Kristi Adams, Shaina Odom, Julie Rutherford, Jesse Dominguez, Chris Hulse, Bill Osborn. 2. provide hourly wage for each employee above for the FY 2021-2022
2021-187	Patricia Mitchell	11/23	12/9	Please provide copy of any updated contractual agreement with City Admin Cynthia Northrop as a result of the Council approval of Option 1 on Nov. 15, 2021.

2021-188	Patricia Mitchell	11/24	12/10	<p>1. Referring to Council minutes August 12, 2021, Item L, please provide a copy of the initial software contract with STW 2018-2019.</p> <p>2. Also referring to Council minutes August 12, 2021, Item L, please provide a copy of the contract with STW/OpenGov.com executed by Cynthia Northrop, authorized by Council.</p>
2021-189	Ruby Sargento	11/30	12/13	<p>I am requesting a list of all residential properties in the city of RHOME that have had High or Tall Grass/Weed code violations any time between November 1, 2021 and November 30, 2021. Kindly make sure that the response list will only include High or Tall Grass/Weed Code Violations. I only need the property addresses. I do not want any other information regarding the code violation.</p>
2021-190	Ruby Sargento	11/30	12/13	<p>I am requesting a list of all residential properties in the city of RHOME that have had Fire Damage any time between November 1, 2021 and November 30, 2021. I only need the property addresses. I do not want any other information regarding the fire damage.</p>
2021-191	Ruby Sargento	11/30	12/13	<p>I am requesting a list of all residential rental properties in the city of RHOME that were registered any time between November 1, 2021 and November 30, 2021. I only need the property addresses. I do not want any other information regarding the rental properties.</p>



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | permits@cityofrhome.com

Building and Development

November 2021

FY 2021-2022

Permits Issued:	24	35
Building Permit	7	8
Certificate of Occupancy	1	1
Electrical Permit:	2	4
Plumbing Permit:	1	1
Lights on Inspection		
Mechanical		
Moving Structure	9	11
Irrigation Permit		
Demolition	1	1
Final Plat		
Right of Way	1	1
Concrete		
Solicitor	1	1
Fire Alarm		
Fire Sprinkler		
Specific Use		
Health Permit		
Zoning Change		
Liquid Waste		
Backflow		
Sign		
Event	1	1
Type:	Address:	Assoc. Permits:
Plumbing	140 W Morris	
Building	450 Main Street	
CO	190 E Russell	
Moving Structure	6550 E Hwy 114	
Moving Structure	6550 E Hwy 114	
Building	412 Troxell	
Plumbing	201 Troxell	
Electrical	1307 Prairie Point	
Building	1307 Prairie Point	
Building	1212 Alliance Blvd	



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | permits@cityofrhome.com

Moving Structure	6550 E Hwy 114	
Building	6550 E Hwy 114	
Moving Structure	6550 E Hwy 114	
Moving Structure	6550 E Hwy 114	
Electrical	1130 Meadowlark	
Building	1130 Meadowlark	
Solicitor	Rhome	
Building	1302 Renshaw	Electrical, Plumbing, Concrete
Moving Structure	6550 E Hwy 114	
Demolition	401 Hickory	
Moving Structure	6550 E Hwy 114	
Moving Structure	6550 E Hwy 114	
Moving Structure	6550 E Hwy 114	
Event	400 Virginia Lane	

Code Compliance Report

November 2021

Case Report

11/01/2021 - 11/30/2021

Main Status	Description	End Date	Parcel Address
In-Active	tall grass	11/30/2021	199 N OLD MILL ROAD
In-Active	tall grass	11/8/2021	121 KINGS WAY DRIVE
In-Active	tall grass	11/8/2021	121 N REDBUD COURT
In-Active	tall grass	11/8/2021	141 N REDBUD COURT
In-Active	tall grass	11/30/2021	601 OLD MILL ROAD
In-Active	tall grass	11/30/2021	120 B C RHOME
In-Active	tall grass	11/8/2021	0 W B C RHOME
In-Active	tall grass	11/8/2021	198 E LOGAN STREET
In-Active	tall grass	11/8/2021	235 W FIRST
In-Active	parking	11/5/2021	1205 ALLIANCE BOULEVARD
In-Active	parking	11/30/2021	1204 ALLIANCE BOULEVARD
In-Active	parking	11/5/2021	1225 ALLIANCE BOULEVARD
In-Active	parking	11/5/2021	1305 SPEEDWAY DRIVE
In-Active	parking	11/5/2021	1301 SPEEDWAY DRIVE
In-Active	parking	11/5/2021	1218 ALLIANCE BOULEVARD
In-Active	parking	11/5/2021	1105 MOURNING DOVE STREET
In-Active	Parking	11/5/2021	1309 SPEEDWAY DRIVE
In-Active	parking	11/5/2021	1311 SPEEDWAY DRIVE
In-Active	parking	11/5/2021	1120 DAYTONA DRIVE
In-Active	parking	11/5/2021	1315 SPEEDWAY DRIVE
In-Active	parking	11/5/2021	1105 SUNRISE AVENUE
In-Active	parking	11/10/2021	1102 SUNRISE AVENUE
In-Active	parking	11/10/2021	1210 ALLIANCE BOULEVARD
In-Active	parking	11/10/2021	1337 SPEEDWAY DRIVE
In-Active	parking	11/10/2021	1111 DAYTONA DRIVE
In-Active	parking	11/10/2021	1406 GRAND PRIX COURT
In-Active	parking	11/10/2021	1404 GRAND PRIX COURT
In-Active	parking	11/10/2021	1103 DAYTONA DRIVE

No new cases opened for the month due to the mitigating circumstances.



RHOME MUNICIPAL COURT

COURT ACTIVITY	OCT. 2021	NOV. 2021	DEC. 2021	JAN. 2022	FEB. 2022	MAR. 2022
Monthly Violation Activity						
<i>Violations issued:</i>		111				
<i>Average speed over posted limit:</i>		21.31				
<i>Fines/Fees/Costs Assessed (for issued violations):</i>		\$34,930.00				
<i>Citations closed:</i>		207				
Citations dismissed (compliance)		78				
Private Collections Activity						
<i>Total # of violations paid:</i>		21				
<i>Total amount collected:</i>		\$7,711.43				
<i>Less 30% owed to Private Collections (commission)</i>		\$1,779.56				

COURT ACTIVITY	OCT. 2021	NOV. 2021	DEC. 2021	JAN. 2022	FEB. 2022	MAR. 2022
Court Fines/Fees/Costs Revenue						
<i>Total Court Revenue:</i>		\$22,571.23				
<i>Court Security Fund Revenue:</i>		\$309.60				
<i>Court Technology Fund Revenue:</i>		\$357.00				
Monthly Court Expenditures						
<i>Contract Labor (Presiding Judge)</i>		\$900.00				
<i>Legal Fees (State's Attorney/Prosecutor)</i>						
<i>GHS – Private Collections Company (30% fee of total collected)</i>		\$1,779.56				

Rhome PD Council Report

November 2021



Prepared by:

A. Soultair #101

Rhome PD Updates



November 2021 saw your Rhome Police Department put on our second Coffee-with-a-Cop of the year. We had a great time and met some wonderful people. Of course the donuts and coffee were excellent.

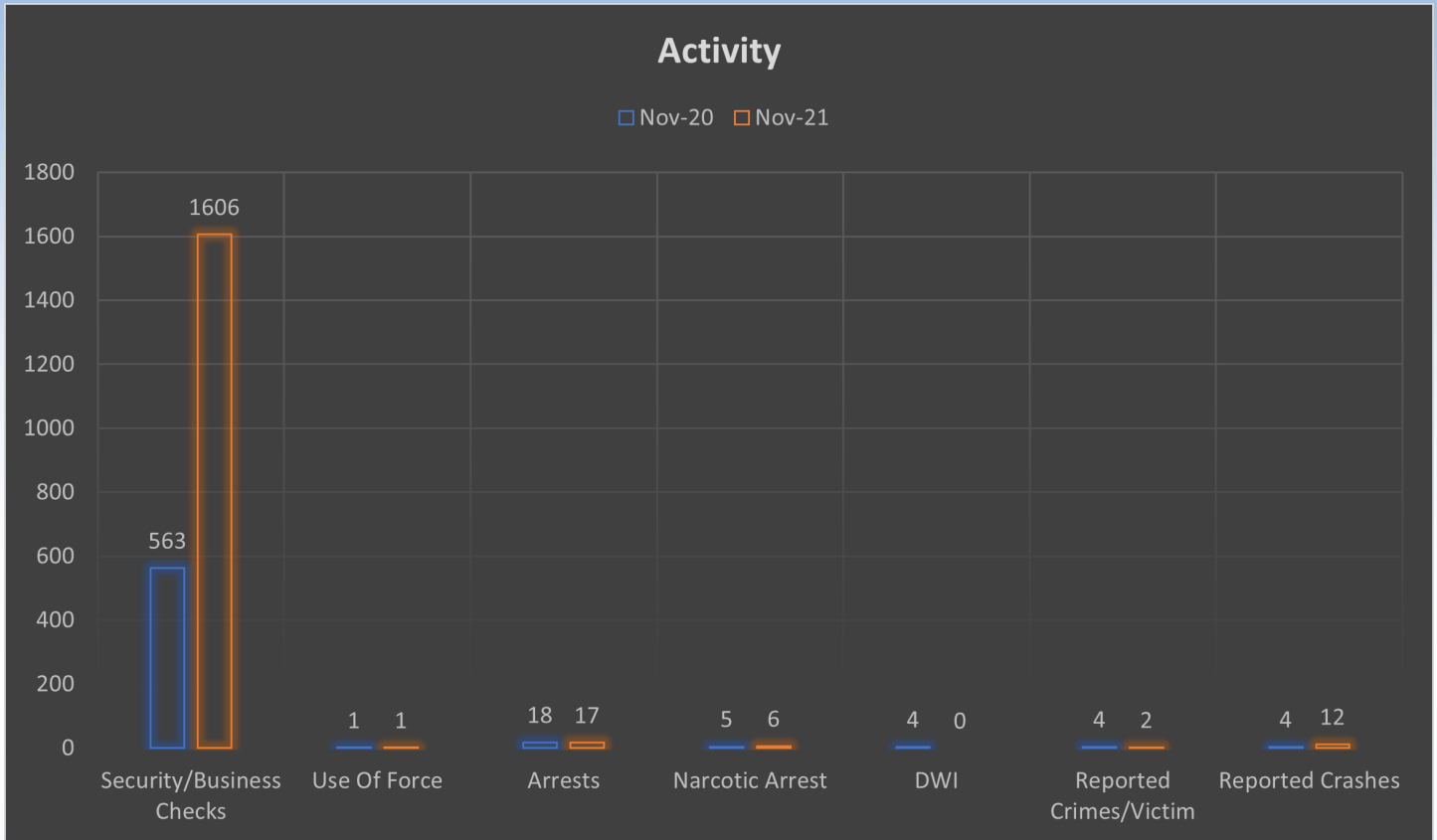
We plan on them gaining in popularity as we move into 2022.



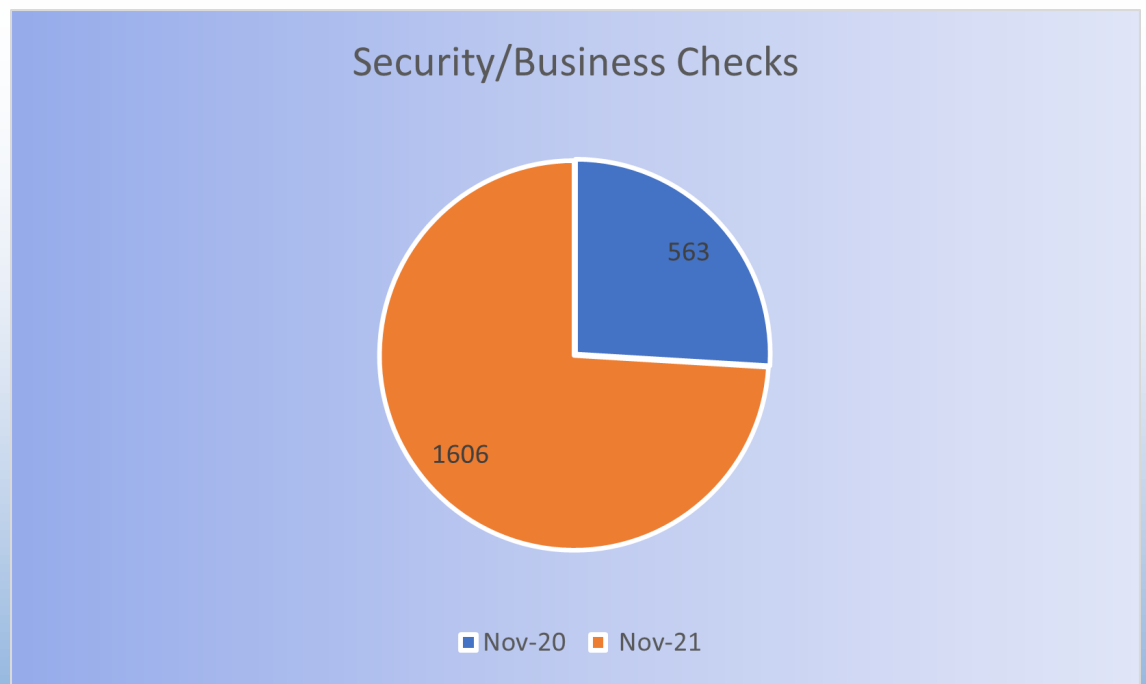
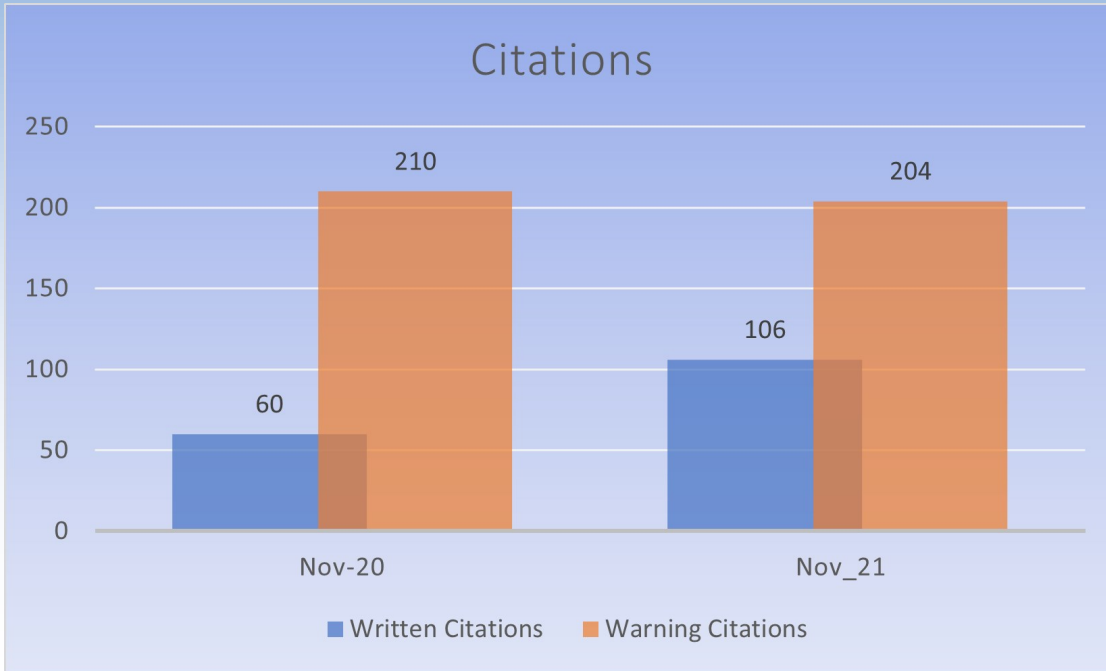
We also welcomed Officer Syd Grant. Officer Grant comes to us with over 20 years experience. We are proud to have him aboard and look forward to many years of service.



Monthly Statistics



Monthly Statistics



Narcotics Seized

Cocaine	-	0.3 Grams
Meth	-	1.6 Grams
Heroin	-	11.75 Grams
Pills	-	4.31 Grams

Future Plans / Projects

The Rhome Police Department is committed to constantly improving how we do business to provide the best level of service to the citizens of Rhome.

- We are working to provide our officers with the best equipment to give them the tools they need to stay safe. To that end we are in the process of purchasing new equipment, specifically new radios to ensure reliable communication.
- We are continuing in our efforts to revamp the property and evidence room. We have recently been able to destroy a large amount of marijuana freeing up much needed space.
- We are working on another auction. The remaining vehicles are close to being ready to go. We will then begin working on one more for outdated equipment.
- We are continuing to identify areas of improvement within the department and are implementing new policies and procedures to those ends.

I am always available if you have any further questions.

Eric Debus

Chief of Police

Rhome Police Department



501 Main St. - P.O. Box 228. Rhome, Texas 76078

Telephone: 817-636-2462 / Metro: 817-638-2758

Fax: 817-636-2465 - www.cityofrhome.com

To: Cynthia Northrop-City Administrator

From: Sean Densmore- Director of Public Works

Date: December 3, 2021

Re: November Monthly Report

Reporting:

- 1) Monthly TCEQ Reporting: GW/PWMOR
- 2) Monthly TCEQ Reporting: Wastewater MOR
- 3) Monthly Coliform Test

Equipment Issues:

Maintenance:

- 1) Normal preventative maintenance was performed for the water system.
- 2) Normal preventative maintenance was performed for the wastewater system
- 3) Monthly preventative collection system maintenance to wastewater collection line

Water:

- 1) Line locates for boring contractor
- 2) Flush well #6 for water sample readings
- 3) Well site maintenance

Wastewater

East Plant; Flow- 1.526 million Gallons Total, **Average** 72,690-GPD, **Rain-** 2.75 inches, **Temperature-** 41 degrees F to 66 degrees F, **average Cl2 residual-** 2.58 mg/l Violated 5 days for flow due to I&I from discharge well 6.

West Plant; Flow- .933 million Gallons Total, **Average-** 24,720 GPD, **Rain-3.00** inches, **Temperature-** 41 degrees F to 74 degrees F, **average Cl2 residual-** 1.89 Mg/L

1. WWTP site maintenance
2. Jetted sewer lines for maintenance
3. Love's Lift Station- Excessive grease build up. Required Loves to pump out LS and oil separator
4. West WWTP discharge permit from TCEQ has been approved

Streets/Parks:

- 1) Normal preventative maintenance –trash pickup, mow, applied ant killer
- 2) Family Park/ Veterans park- weed killer and pre-emergent fertilizer
- 3) Veterans Park- pulled weed in flower bed area
- 4) Pot hole patching
- 5) Mow By well entrance
- 6) Veterans Park- Power wash sidewalk

Building Maintenance:

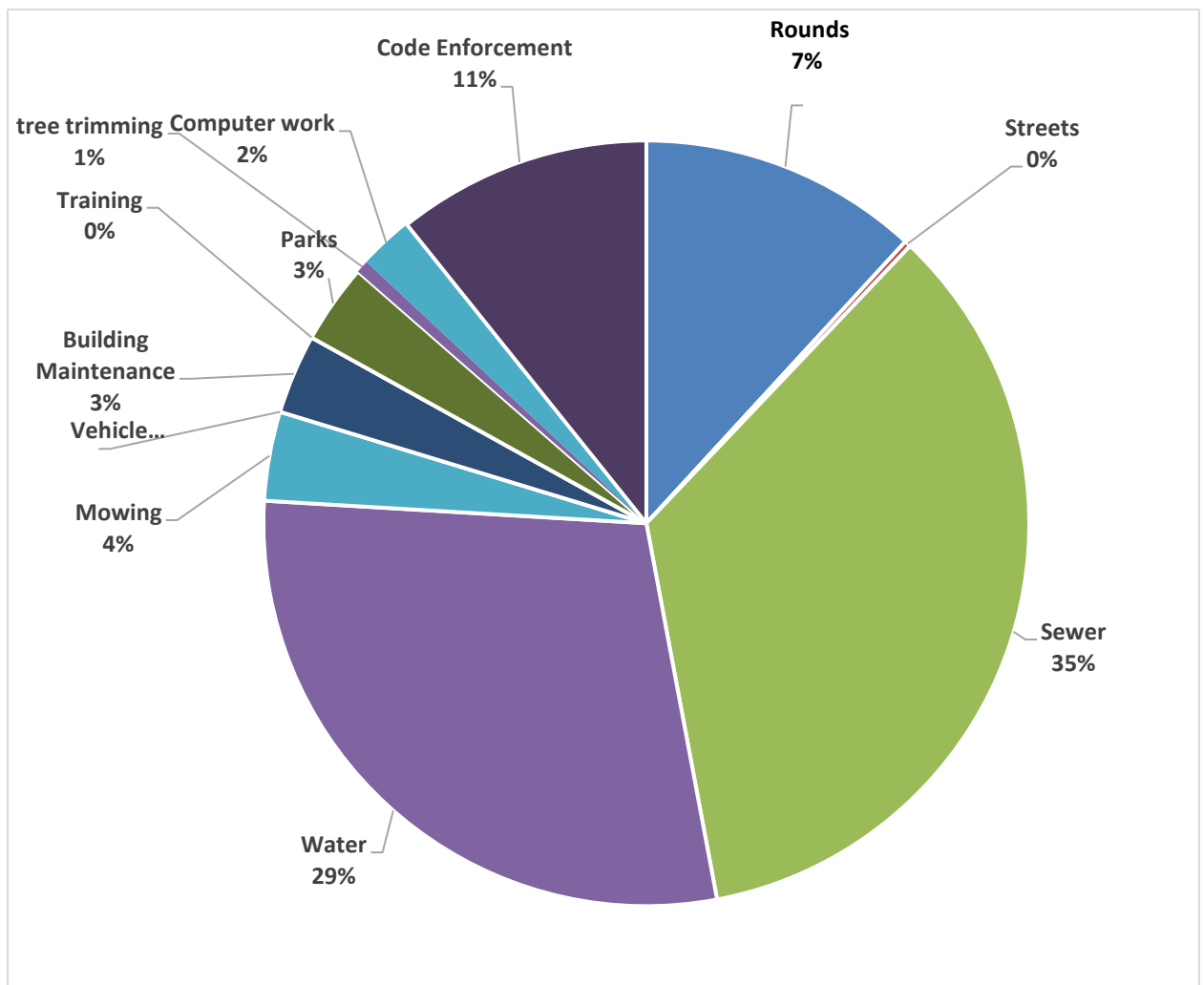
- 1) Community center, FD and PW building- Contractor started repairs to the roof based on TML inspection for storm damage.
- 2) Contractor roofed the wrong building. The contractor will roof the right building at their cost.

Construction:

- 1) East WWTP Equalization Basin project- Project is currently 95% complete.
- 2) Screw Pres has been placed online and is working correctly

Administration:

- 1) Daily water production reporting
- 2) Daily chlorine reporting
- 3) Daily wastewater production reporting
- 4) Daily wastewater chlorine reporting
- 5) Daily employee production reporting



If you would like to discuss any items noted above, please do not hesitate to contact me;

Sean Densmore

Public Works Director



RHOME FIRE RESCUE

Duty • Honor • Compassion • Service

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078
817-636-2001 station17@rhomefirerescue.com

November 2021 – Council Fire Report

Calls for Service Monthly:

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
2021	81	79	70	68	69	58	70	54	72	70	62		752
2020	57	43	44	47	34	55	59	54	53	69	61	75	658

Calls for Service by type:

	EMS	MVA	Structure Fires	Grass Fires	Vehicle Fires	Fire Invest.	Fire Alarms	Gas Leak	Road Hazard	Lift Assist	Other
November 2021	22	14	14	1	2	2	0	0	0	3	4
Year-To-Date	324	127	68	59	17	34	12	7	11	43	39

Call Locations

	City	County	Auto/Mutual Aid Given	Auto/Mutual Aid Received	Cancelled	Weather Watch
November 2021	23	39	18	3	4	0
Year-To-Date	316	417	116	32	41	4

Numbers above are approximate since the official numbers have not been finalized

Membership

Current Members – 17		
#	Area	+/-
7	City	-
3	In District	-
5	Out of District	-
4	Probationary	
EMS Certification - 12		
3	EMT Basic	-
6	Paramedics	-

2 new members going through 1-year probationary period. These 2 new members have finished: Courage to be safe, NIMS (100, 200, 700, 800), Traffic Incident Safety and CPR Certification. Currently finishing up Firefighter I.

Command Staff

- Working on:
 - Annual Report for 2021.
 - Annual Training Plan 2022.
 - Member Professional Development Plan for 2022.
- Preparing submittal for an AFG Grant (Assistance to Firefighters Grant) for Extrication equipment.
- Reviewing and evaluating Burn Permit process within the City Limits.
- Reviewing IFC 2015 and Fire Ordinances for 2022.

-
- Continue to update, Covid-19 Standard Operating Guidelines. Included in guidelines are:
 - Response to Medical calls when Covid-19 is suspected.
 - Precautions and questions on Medical calls when pre-screening questions to Covid-19 are negative.
 - Equipment and Apparatus Decontamination on all Emergency responses.
 - Handling Social Distancing with Department Personnel.
 - Guidelines established in conjunction with
 - CDC Guidelines
 - Medical Director
 - Wise County EMS

Events

- November 5&6 – Boot Drive - \$8,853.00
- November 20th – Rhome Fire Family Dinner
- December 6th & 13th – Santa Sighting

Apparatus

- S17 (Unit 608) – Routine maintenance – oil change.

Equipment

- Personal Protective Equipment (PPE) State Grant reimbursement.
- Gathering pricing on additional battery powered rescue equipment for E217.



RHOME FIRE RESCUE

Duty • Honor • Compassion • Service

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078
817-636-2001 station17@rhomefirerescue.com

Station

- Receiving Quotes on ceiling tile and insulation replacement in bunkroom/sleeping quarters.
- Received quote on additional gear lockers in apparatus bay.
- Main LED light replacement in Officers office.
- Working with City Hall on budgeted computers both new and replacements.

Training

- Fire Training – Pumper Training, Driver Training
- Online Training
- Probationary Member Skills.

Professional Development

- Class B License – Paul Szymanski
- Incident Commander TCFP – Darrell Fitch
- Advanced Fire Inspector TCFP – Darrell Fitch
- 3 Members testing SFFMA in December for FFI, FF2, and HazMat Certification.

Prevention/Community Risk Reduction

Community Risk Reduction

- Community Event (Not FD Event(s)) – 6 manhours
- FD Sponsored Community Event(s) – 61 manhours
- Fire Safety Education Event(s) – 0 manhours
- Monthly Testing
 - AED's at City Facilities
 - Storm Sirens

Prevention

- Administrative – 24.5 manhours
- Fire Inspections – 2.25 manhour/3 Inspections
- Fire Pre-Plan Business – .5 manhours/1 Business

Future Projects

- Inside personal lockers for members.
- Wildland Brush Truck.
- Motion stop sensors for garage doors to improve safe vehicle operations in and out along with the main benefit of safety of members and visitors entering and exiting the building.

My door is as always open if you have any questions,

Darrell Fitch
Fire Chief
Rhome Fire Rescue



Agenda Commentary

Meeting Date: December 9, 2021

Department: Zoning Administrator

Contact: Cynthia Northrop

Agenda Item: J. Discussion and any necessary action regarding two carport requests:

1. Carport request for Legal property: Acres: 0.423, Lot: 9, Blk: C, Subd: CHISHOLM CREEK PH 2, Abst: A-554 J MOFFATT; also described as located at 217 Cheyenne Trail, Rhome, Texas 76078
2. Carport request for Legal property: Acres: 0.154, Lot: 48, Blk: 4, Subd: Crown Point PH1, Abst: A-280 EJ Tadlock, also known as 116 Troxell Blvd., Rhome, Texas 76078

Type of Item: ☒ **Ordinance** ☐ **Resolution** ☐ **Contract/Agreement** ☐ **Public Hearing**
☐ **Plat** ☒ **Discussion & Direction** ☐ **Other**

Summary-Background:

Planning & Zoning Commission conducted Public Hearing and heard considered these two requests on Monday, December 6, 2021 and are recommending:

Carport Request #1: DENIAL

Property owner, Mike and Becky Goodgion are requesting to build a carport at 217 Cheyenne Trail, Rhome, TX 76078.

Carports are regulated in our Building Ordinance, Chapter 3, Section 3.03.056, as well as our Zoning Ordinance, Chapter 14, Section 32.5 (see attached document on Carport Ordinances).

Carports must be at least ten feet (10 ft.) from the property line and at least five (5 ft.) from the public right-of-way.

As background information, P&Z has recommended Council approve similar carport requests.

Carport Request #2: APPROVAL w/ understanding homeowner will comply with the 5' from the front ROW (5' from the sidewalk).

Property owner, Wesley Dingler is requesting to build a carport at 116 Troxell Blvd, Rhome, TX 76078.

Carports are regulated in our Building Ordinance, Chapter 3, Section 3.03, as well as our Zoning Ordinance, Chapter 14, Section 32.5 (see attached document on Carport Ordinances).

Carports must be at least ten feet (10 ft.) from the side property line and at least five (5 ft.) from the front public right-of-way.

As background information, P&Z has recommended Council approve similar carport requests.

Funding Expected: ☐ **Revenue** ☐ **Expenditure** ☐ **N/A**

Budgeted Item: ☐ **Yes** ☐ **No** ☐ **N/A**



Funding Account: _____

Amount: _____

Legal Review Required: ☐ N/A

☐ Required

Date Completed: _____

Supporting Documents attached: Yes

Recommendation: Provide direction on P&Z's recommendation



Agenda Commentary

Meeting Date: December 6, 2021

Department: Zoning Administrator

Contact: Cynthia Northrop

Agenda Item: C & E. Discussion and any necessary action considering a recommendation to Council regarding a request for a Carport Legal: Acres: 0.154, Lot: 48, Blk: 4, Subd: CROWN POINT PH1, Abst: A-280 EJ TADLOCK; also described as located at 116 Troxell Blvd, Rhome, TX 76078

Type of Item: ☒ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary-Background:

Property owner, Wesley Dingler is requesting to build a carport at 116 Troxell Blvd, Rhome, TX 76078.

Carports are regulated in our Building Ordinance, Chapter 3, Section 3.03, as well as our Zoning Ordinance, Chapter 14, Section 32.5 (see attached document on Carport Ordinances).

Carports must be at least ten feet (10 ft.) from the side property line and at least five (5 ft.) from the front public right-of-way.

As background information, P&Z has recommended Council approve similar carport requests.

Funding Expected: ☐ Revenue ☐ Expenditure ☐ N/A

Budgeted Item: ☐ Yes ☐ No ☐ N/A

Funding Account: _____ **Amount:** _____

Legal Review Required: ☐ N/A ☐ Required **Date Completed:** _____

Supporting Documents attached: Yes

Recommendation: Provide a recommendation to the Council on approval or denial of the request

Zoning Code of Ordinances – Chapter 14

Section 32.5 REGULATIONS GOVERNING CONSTRUCTION OF CARPORTS IN SINGLE-FAMILY RESIDENTIAL ZONING DISTRICTS:

In order to obtain a Specific Use Permit to construct a carport, a property owner must apply for a Specific Use Permit, submit detailed construction plans showing the proposed location on the property, all dimensions, and the building materials and finishes that will be used, and pay the applicable fee. After required legal notices are sent and published, the application and plans will be submitted to the City planning and code enforcement departments or consultants for comment, and then to the Planning and Zoning Commission in a public hearing for review and presentation of a recommendation to the City Council. Thereafter, after required legal notices are sent and published, the plans, application and the Planning and Zoning Commission's recommendation will be submitted for approval to the City Council in a public hearing. If approved by the City Council, the applicant must then within 30 days of approval of the Specific Use Permit submit the Specific Use Permit with an application for a building permit and pay the associated fee. The City's planning departments or consultants will review the application and proposed plans for compliance with the conditions, if any, imposed by the City Council on issuance of the Specific Use Permit and if the application is approved, the City will issue a building permit. The applicant must complete the construction of the proposed carport within 90 days of issuance of the building permit. The City's inspection department or consultant will perform periodic and final inspections to ensure the conditions, regulations and guidelines set forth in the Specific Use Permit and building permit have all been met.

No carport will be permitted on any vacant lot, and can only be constructed in conjunction with and as an accessory use to an existing residential structure. Any carport must be constructed to appear similar in materials and design to the existing residential structure and be compatible with the existing residential structure and with surrounding properties. In determining whether to recommend and/or issue a Specific Use Permit, the Planning and Zoning Commission and the City Council shall consider whether the proposed use is compatible with the property and surrounding property, and whether the design and appearance of the proposed use is similar in materials and design to the existing residential structure and is complimentary to the existing residential structure on the property and to surrounding properties.

(Ordinance 2016-6, sec. 2, adopted 3/10/16)

Municipal Code of Ordinances – Chapter 3: Building Standards

Sec 3.03.056 Carports/Building Standards

After the passage of this section, any permitted carport within the city limits shall be built to the standards applicable to such structures under the existing building code of the city but shall also be built in such a manner that its appearance is in conformity with that of the residential structure to which it is attached or which it serves. Such structures must also be at least ten feet (10') from the property line and at least five feet (5') from the public right-of-way.



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | permits@cityofrhome.com

SPECIFIC USE PERMIT

Name: Wesley Dingle
Address: 116 Tidwell Blvd
Email: es_wdingle@mc.com
Phone #: 817 723-1041
Date: 12-1-21

To be considered for your Specific Use Permit, you must do the following:

1. Submit plans according to the Building Standards, Ordinance 3.09.056, for a carport, and, Ordinance 15.2, for an accessory structure over 200 sq. foot in Single Family 20 and above.
2. Pay the Specific Use Permit fee of \$150.
3. You will be notified whether the plans are sufficient and follow all guidelines, or will need to be revised.
4. Once the plans are approved, a legal notice will be posted in the official newspaper and sent to all property owners within 200 ft of your property, after which it will go to Planning and Zoning, and they will make a recommendation to City Council.
5. If approved, you will then need to apply for a Building Permit.

**Walter
Thompson**

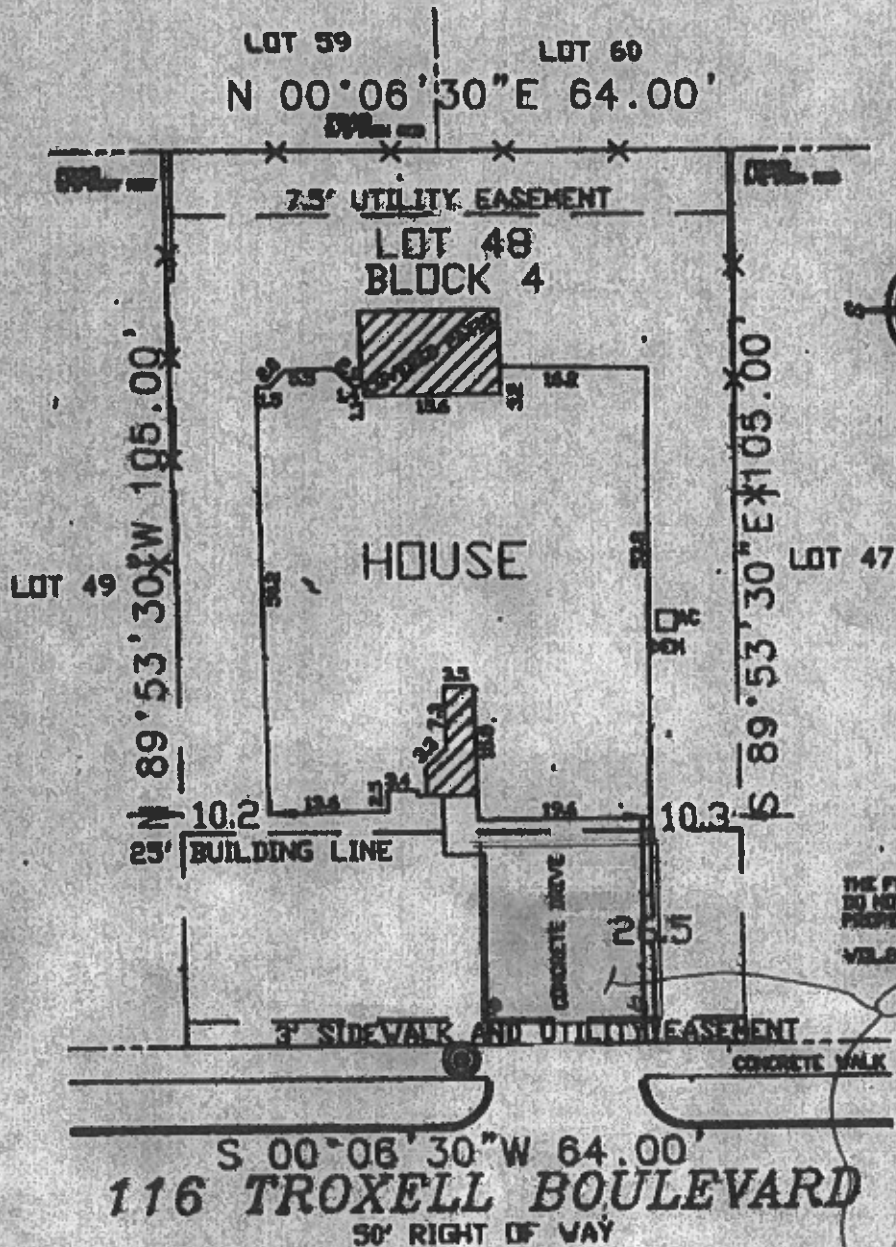
Territory Manager



WThompson@lawnmaster.com
P.O. Box 837
Waxahachie, TX 75168

877-553-9931
469-383-0071
972-937-7109

PLAT SHOWING
THE PROPERTY LOCATED AT 116 TROXELL BOULEVARD, RHOME, TEXAS, LOT 48, BLOCK 4 OF
CROWN POINT ADDITION, PHASE ONE, A SUBDIVISION IN WISE COUNTY, TEXAS, ACCORDING TO THE
PLAT THEREOF RECORDED IN CABINET B, SLIDE 472, DEED RECORDS, WISE COUNTY, TEXAS.



Patricia Ann Davis

I, DONALD STEWART PEEBLES, DO HEREBY DECLARE THAT THE PLAT SHOWN
HEREON ACCURATELY REPRESENTS AN ON THE GROUND SURVEY MADE UNDER MY
PERSONAL AND SUPERVISION, AND THAT ALL CORNERS HAVE BEEN SET OR



PRM 20x20 Premier Pergola
Cedar/Redwood

Select Structural Grade

Full Sawn Sizes

-8x8 post attached to existing slab Initial _____

with OWT Lite post base

-2x12 double headers

-2x6 joist 12" o.c.

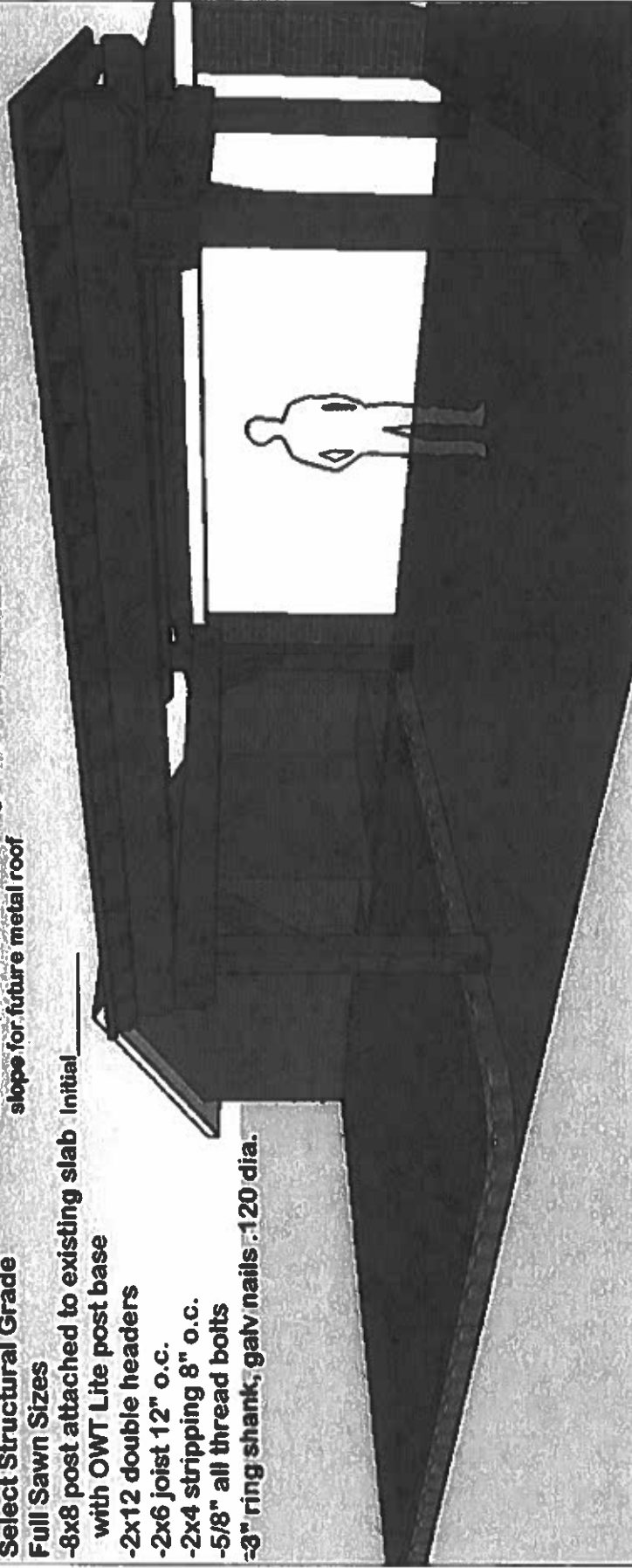
-2x4 stripping 8" o.c.


-5/8" all thread bolts

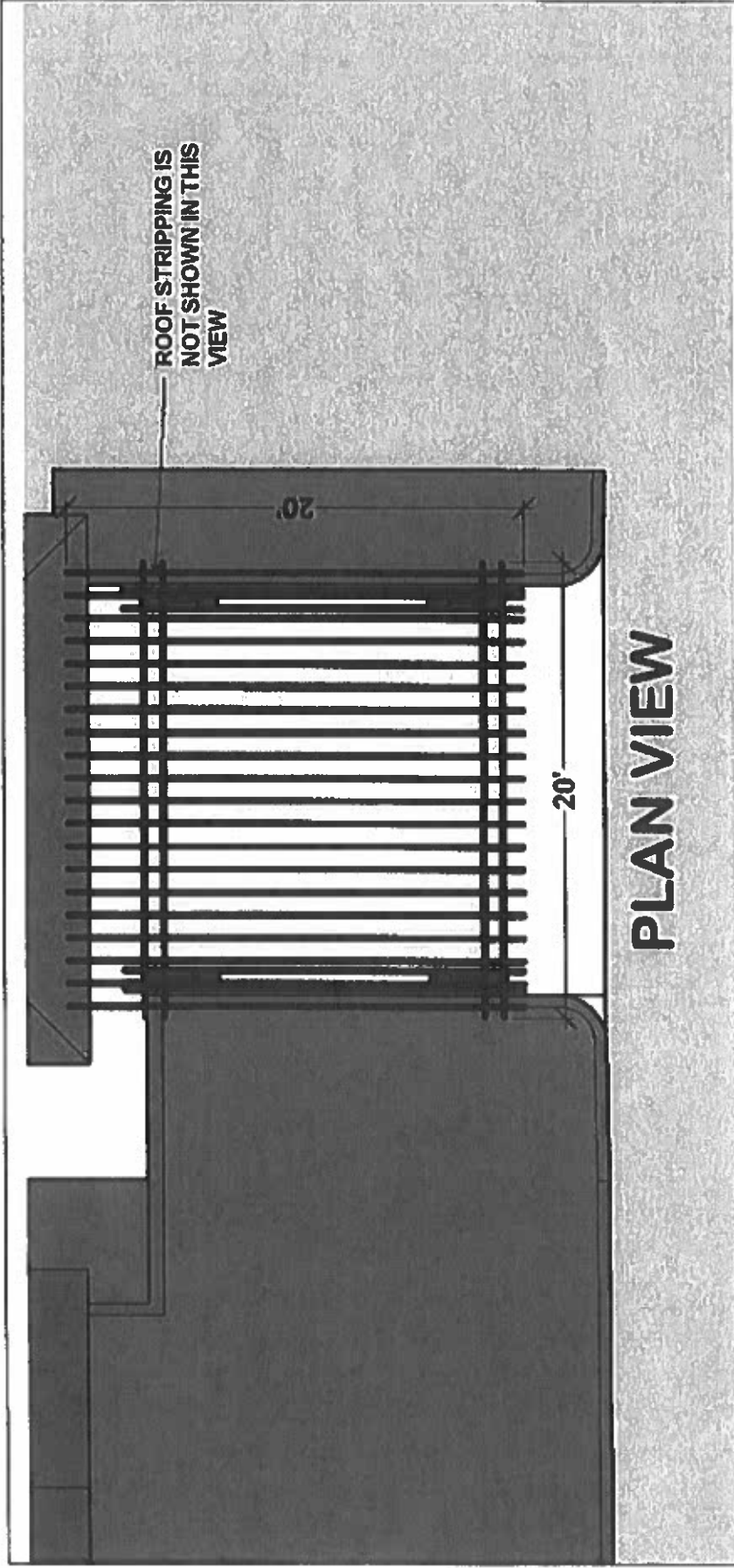
-3" ring shank, galv nails : 120 dia.


Special Conditions

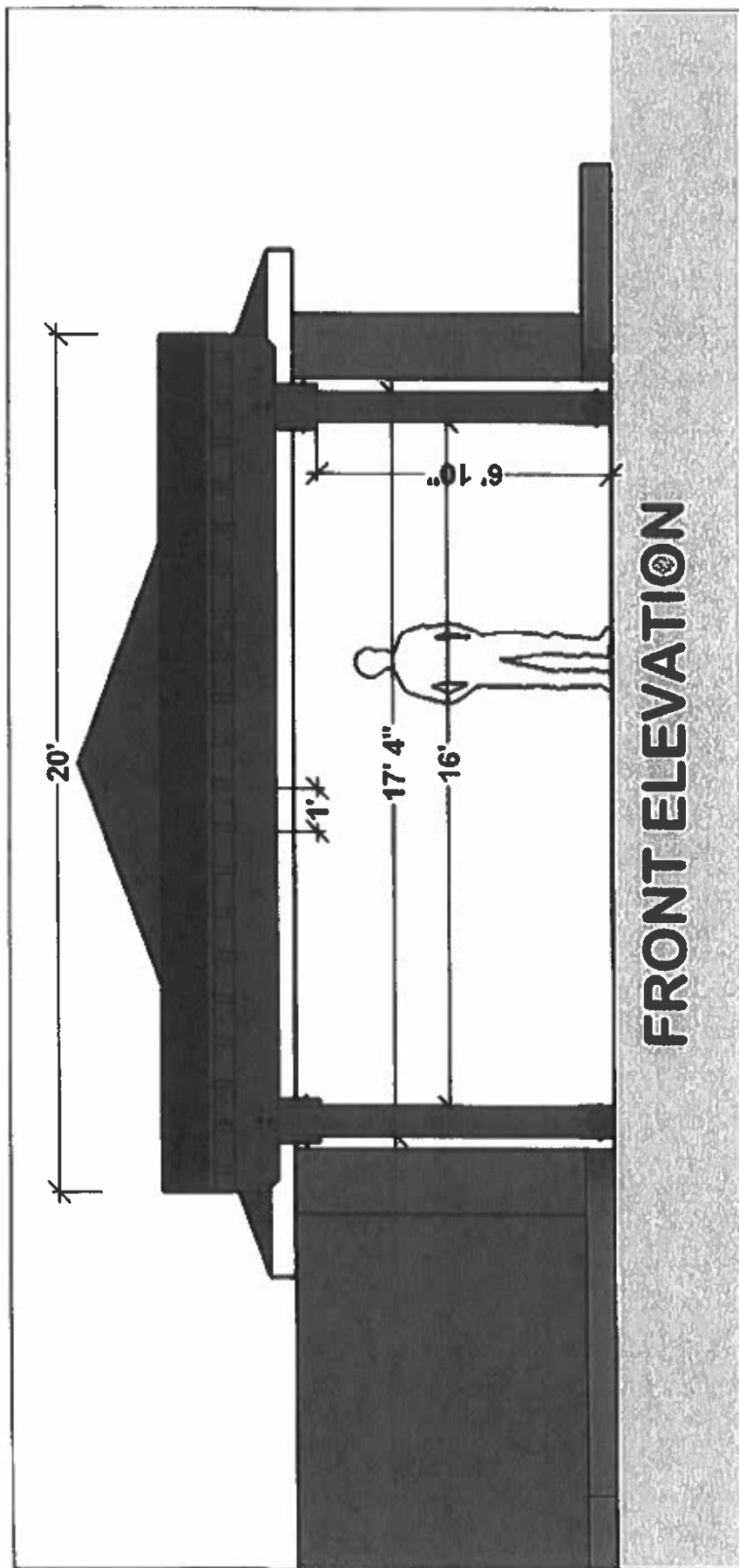
- Offset back posts to allow for the Pergola roof to cantilever over the existing roof, and build with slope for future metal roof




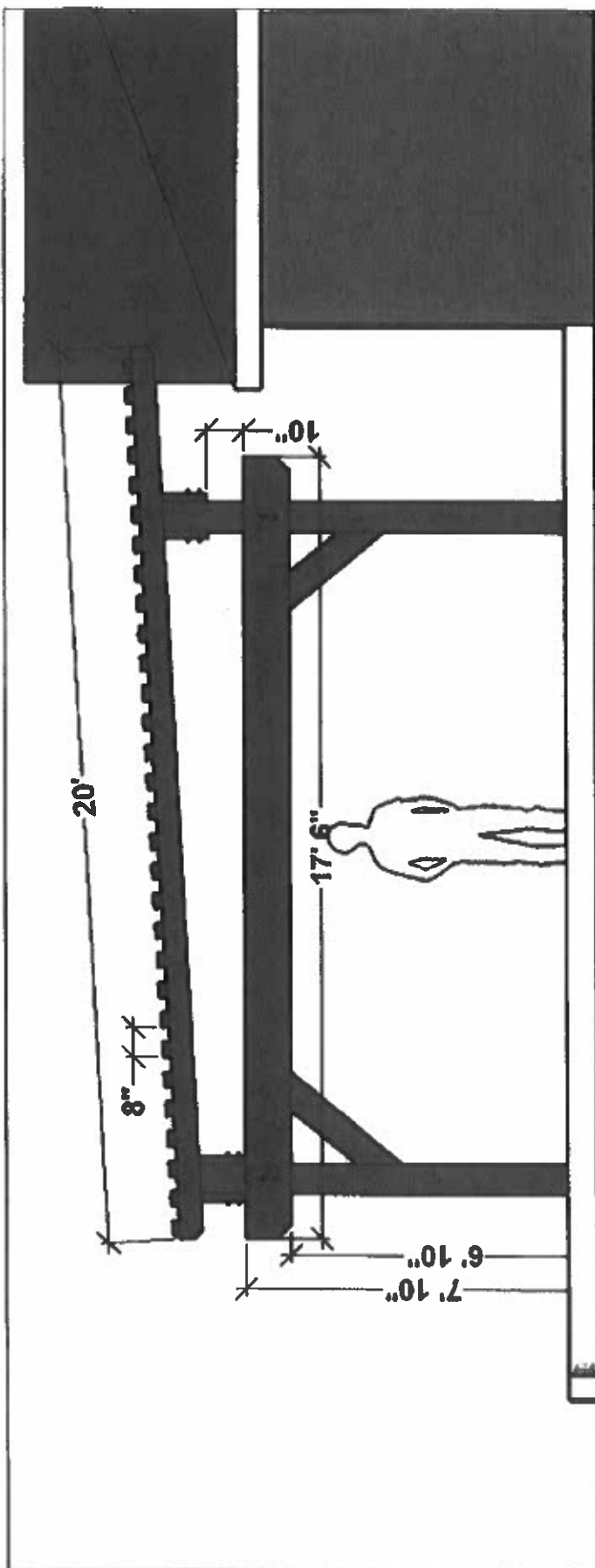
	Project Description: 20 x 20 Premier Pergola – Prestige Timber		Notes: <ul style="list-style-type: none">• 4 x 8 Standard brackets on side walls• Back posts set 4' from brick wall or enough to clear walkway• Build w/ slope for future roof• Cantilever joists over gutters
	Stain Color: Dark Red	Endcut Style: Chamfer	
Customer Name: Wesley Dinger			
Project Address: 116 Troxell Blvd			
City, State, & Zip Code: Rhome, Tx. 76078			
Territory Manager: Walter Thompson			
Reviewer: <small>(FOR OFFICE USE ONLY)</small>	Customer Approval – After reviewing this document, please sign all of the included pages. Signature _____ Date _____		
Contents and designs shown in these construction plans are the exclusive property of Lawn Master Outdoor Living and duplication of such plans is unauthorized without the expressed written consent of Lawn Master Outdoor Living.			Phone: (940) 799-8603 Please specify the best phone number that homeowner(s) can be reached at by Lawn Master builders during installation (NECESSARY ONLY ON ONE PAGE OF THE DRAWINGS)




	Project Description: 20 x 20 Premier Pergola – Prestige Timber		Notes: <ul style="list-style-type: none"> • 4 x 8 Standard brackets on side walls • Back posts set 4' from brick wall or enough to clear walkway • Build w/ slope for future roof • Cantilever joists over gutters
	Stain Color: Dark Red	Endcut Style: Chamfer	
Territory Manager: Walter Thompson	Customer Name: Wesley Dingler		
	Project Address: 116 Troxell Blvd City, State, & Zip Code: Rhome, Tx. 76078		
Reviewer: (FOR OFFICE USE ONLY)	Customer Approval – After reviewing this document, please sign all of the included pages. Signature _____ Date _____		Phone: (940) 799-8603 Please specify the best phone number that homeowner(s) can be reached at by Lawn Master builders during installation (NECESSARY ONLY ON ONE PAGE OF THE DRAWINGS)
Contents and designs shown in these construction plans are the exclusive property of Lawn Master Outdoor Living and duplication of such plans is unauthorized without the expressed written consent of Lawn Master Outdoor Living.			

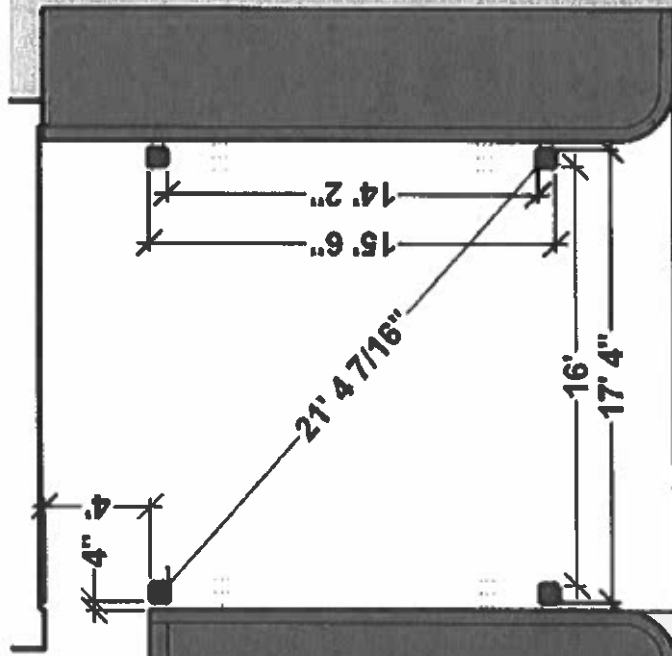


	Project Description: 20 x 20 Premier Pergola -- Prestige Timber		Notes: <ul style="list-style-type: none"> • 4 x 8 Standard brackets on side walls • Back posts set 4' from brick wall or enough to clear walkway • Build w/ slope for future roof • Cantilever joists over gutters
Territory Manager: Walter Thompson	Stain Color: Dark Red	Endcut Style: Chamfer	
Reviewer: (FOR OFFICE USE ONLY)	Customer Name: Wesley Dingler		
Project Address: 116 Troxell Blvd City, State, & Zip Code: Rhome, Tx. 76078	Customer Approval – After reviewing this document, please sign all of the included pages.		Phone: (940) 799-8603 Please specify the best phone number that homeowner(s) can be reached at by Lawn Master builders during installation (NECESSARY ONLY ON ONE PAGE OF THE DRAWINGS)
Signature _____		Date _____	
Contents and designs shown in these construction plans are the exclusive property of Lawn Master Outdoor Living and duplication of such plans is unauthorized without the expressed written consent of Lawn Master Outdoor Living.			




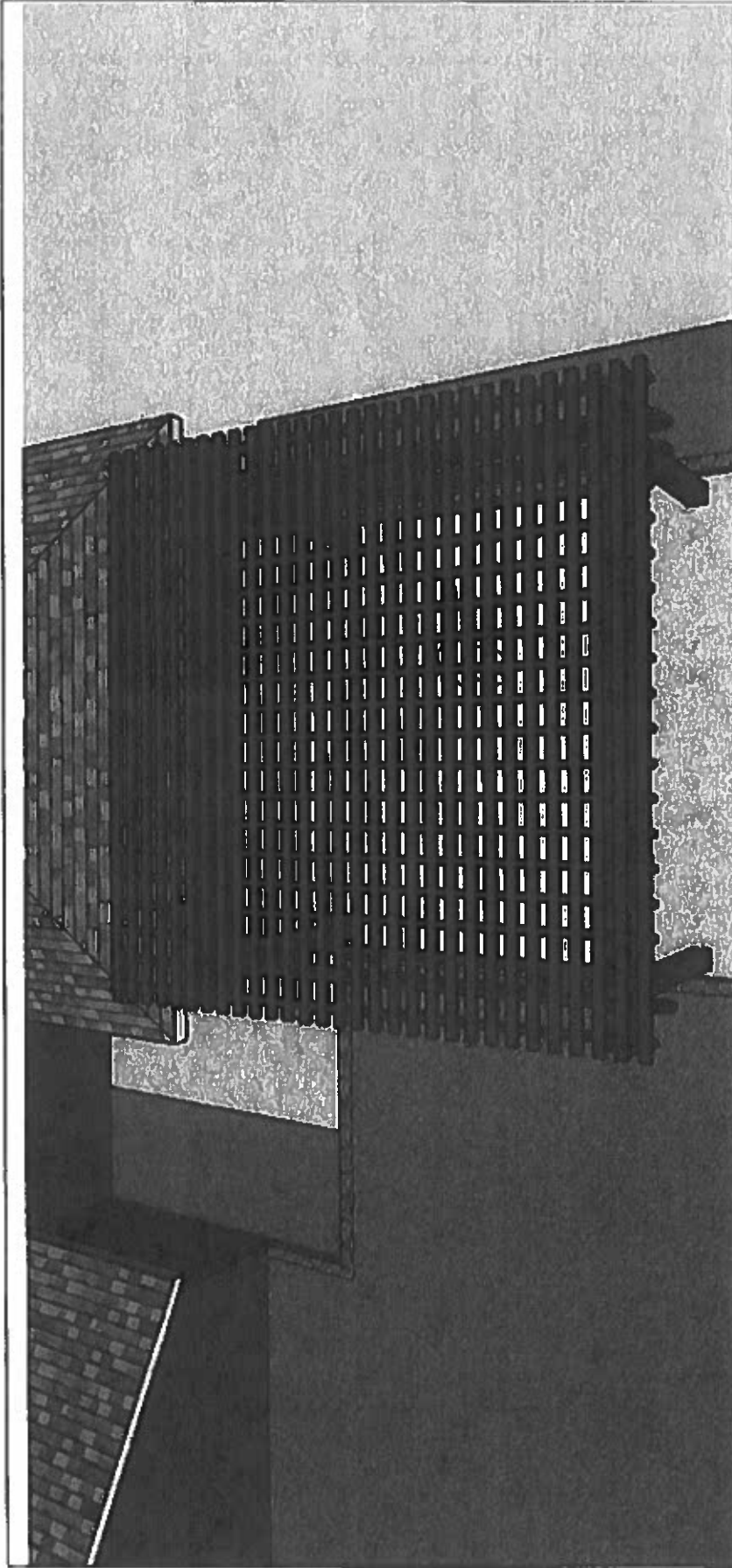
SIDE ELEVATION


	Project Description: 20 x 20 Premier Pergola – Prestige Timber		Notes:
Territory Manager: Walter Thompson	Stain Color: Dark Red	Endcut Style: Chamfer	<ul style="list-style-type: none"> • 4 x 8 Standard brackets on side walls • Back posts set 4' from brick wall or enough to clear walkway • Build w/ slope for future roof • Cantilever joists over gutters
Reviewer: (FOR OFFICE USE ONLY)	Customer Approval – After reviewing this document, please sign all of the included pages. Signature _____ Date _____		Phone: (940) 799-8603 Please specify the best phone number that homeowner(s) can be reached at by Lawn Master builders during installation (NECESSARY ONLY ON ONE PAGE OF THE DRAWINGS)
Contents and designs shown in these construction plans are the exclusive property of Lawn Master Outdoor Living and duplication of such plans is unauthorized without the expressed written consent of Lawn Master Outdoor Living.			



POST PLACEMENT

	Project Description: 20 x 20 Premier Pergola – Prestige Timber		Notes: <ul style="list-style-type: none"> • 4 x 8 Standard brackets on side walls • Back posts set 4' from brick wall or enough to clear walkway • Build w/ slope for future roof • Cantilever joists over gutters
Territory Manager: Walter Thompson	Stain Color: Dark Red	Endcut Style: Chamfer	
Customer Name: Wesley Dingler			
Project Address: 116 Troxell Blvd City, State, & Zip Code: Rhome, Tx. 76078			
Reviewer: (FOR OFFICE USE ONLY)		Customer Approval – After reviewing this document, please sign all of the included pages. Signature _____ Date _____	
Contents and designs shown in these construction plans are the exclusive property of Lawn Master Outdoor Living and duplication of such plans is unauthorized without the expressed written consent of Lawn Master Outdoor Living.			Phone: (940) 799-8603 Please specify the best phone number that homeowner(s) can be reached at by Lawn Master builders during installation (NECESSARY ONLY ON ONE PAGE OF THE DRAWINGS)



	Project Description: 20 x 20 Premier Pergola – Prestige Timber		Notes: <ul style="list-style-type: none"> • 4 x 8 Standard brackets on side walls • Back posts set 4' from brick wall or enough to clear walkway • Build w/ slope for future roof • Cantilever joists over gutters
Territory Manager: <i>Walter Thompson</i>	Stain Color: Dark Red	Endcut Style: Chamfer	
Customer Name: Wesley Dingler			
Project Address: 116 Troxell Blvd City, State, & Zip Code: Rhome, Tx. 76078			
Reviewer: (FOR OFFICE USE ONLY)			
Contents and designs shown in these construction plans are the exclusive property of Lawn Master Outdoor Living and duplication of such plans is unauthorized without the expressed written consent of Lawn Master Outdoor Living.			Phone: (940) 799-8603 Please specify the best phone number that homeowner(s) can be reached at by Lawn Master builders during installation (NECESSARY ONLY ON ONE PAGE OF THE DRAWINGS)



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com - cityadministrator@cityofrhome.com

November 22, 2021

Name

Street

City

RE: Public Hearings for Carport Request

Dear ,

The City of Rhome Planning and Zoning Commission will hold a Public Hearing on Monday, December 6, 2021, at 6:00pm for the purpose of considering a Carport Request for Legal: Acres: 0.154, Lot: 48, Blk: 4, Subd: CROWN POINT PH1, Abst: A-280 EJ TADLOCK; also described as located at 116 Troxell Blvd, Rhome, TX 76078.

In addition, the City of Rhome City Council will hold a Public Hearing on Thursday, December 9, 2021 at 7 pm.

Please check www.cityofrhome.com for meeting details, including call-in numbers or location. You are welcome to attend both Public Hearings to provide oral testimony. Both agendas will be posted no later than 72 hours prior to the meeting at <http://www.cityofrhome.com/calendar.html>.

The agendas will either have location of the meeting and livestream access information. If you prefer, you may return the enclosed Notification Reply Form in person to City Hall, 501 S. Main Street, Rhome, Texas, by mail to PO Box 228, Rhome, Texas 76078, or by email to City Secretary at citysecretary@cityofrhome.com. The City Secretary will read your comments into the record at both meetings.

Please do not hesitate to contact City Administrator Cynthia Northrop at 817-636-2462 or by email at cityadministrator@cityofrhome.com if you have any questions or concerns regarding this request.

Sincerely,

Cynthia Northrop, MPA, CPM
City Administrator



501 South Main Street | PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com

cityadministrator@cityofrhome.com

PUBLIC HEARING NOTIFICATION REPLY

**Public Hearing
Notice for
Properties:**

1. Legal: Acres: 0.154, Lot: 48, Blk: 4, Subd: CROWN POINT PH1, Abst: A-280 EJ
TADLOCK; also described as located at 116 Troxell Blvd, Rhome, TX 76078;

Type of Request: Carport

P&Z PH Date Monday, December 6, 2021 at 6 pm

City Council PH Date: Thursday, December 9, 2021 at 7 pm

PLEASE PRINT LEGIBLY

Property Owner Name:

Property Owner Address:

Property Owner Telephone:

Property Owner Email:

☐

PLEASE CHECK ONE

☐

I am **IN FAVOR** of the Proposed Request

I am **OPPOSED** to the Proposed Request

COMMENTS

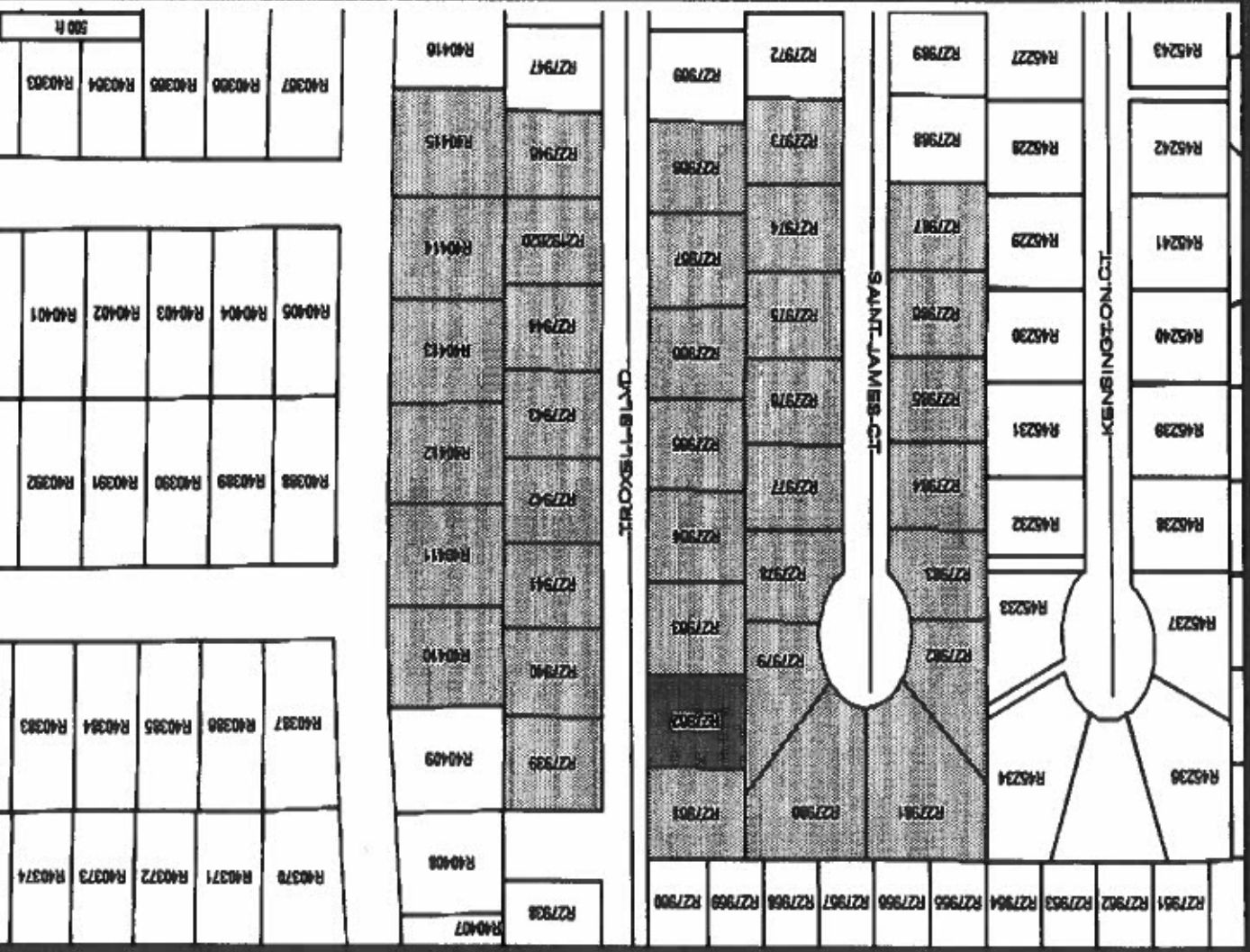
Property Owner Signature

Date

LOT 10 TOWN OF ST. JAMES

SAINT JAMES CT

LOT 11 TOWN OF ST. JAMES





TO:	Wise County Messenger	DATE:	November 23, 2021
FROM:	Shaina Odom	PAGES:	1
RUN DATE:	1 Time: Wednesday November 24, 2021	SUBJECT:	Legal Notices

**CITY OF RHOME, TEXAS
NOTICE OF PUBLIC HEARING
REQUEST FOR CARPORT**

The City of Rhome Planning and Zoning Commission will hold a Public Hearing on Monday, December 6, 2021, at 6:00pm for the purpose of considering a Carport Request for Legal property being Acres: .423, Lot: 9, Blk: C, Subd: CHISHOLM CREEK PH2, Abst: A-554 J MOFFATT, also known as 217 Cheyenne Trail N, Rhome, Texas 76078.

The City of Rhome Planning and Zoning Commission will hold a Public Hearing on Monday, December 6, 2021, at 6:00pm for the purpose of considering a Carport Request for Legal property being Acres: 0.154, Lot: 48, Blk: 4, Subd: Crown Point PH1, Abst: A-280 EJ TADLOCK, also known as 116 Troxell Blvd, Rhome, Texas 76078.

In addition, the City of Rhome City Council will hold a Public Hearing on Thursday, December 9, 2021 at 7pm, on the same matter. Please check www.cityofrhome.com for meeting details, including call-in numbers or location. You are welcome to attend both Public Hearings to provide oral testimony. Written testimony is also accepted, addressed to City Administrator, City of Rhome, PO Box 228, Rhome, Texas 76078 or by email to cityadministrator@cityofrhome.com.



Agenda Commentary

Meeting Date: December 6, 2021

Department: Zoning Administrator

Contact: Cynthia Northrop

Agenda Item: B & D. Discussion and any necessary action considering a recommendation to Council regarding a request for a Carport Legal: Acres: 0.423, Lot: 9, Blk: C, Subd: CHISHOLM CREEK PH 2, Abst: A-554 J MOFFATT; also described as located at 217 Cheyenne Trail, Rhome, Texas 76078

Type of Item: ☒ **Ordinance** ☐ **Resolution** ☐ **Contract/Agreement** ☐ **Public Hearing**
☐ **Plat** ☐ **Discussion & Direction** ☐ **Other**

Summary-Background:

Property owner, Mike and Becky Goodgion are requesting to build a carport at 217 Cheyenne Trail, Rhome, TX 76078.

Carports are regulated in our Building Ordinance, Chapter 3, Section 3.03.056, as well as our Zoning Ordinance, Chapter 14, Section 32.5 (see attached document on Carport Ordinances).

Carports must be at least ten feet (10 ft.) from the property line and at least five (5 ft.) from the public right-of-way.

As background information, P&Z has recommended Council approve similar carport requests.

Funding Expected: ☐ **Revenue** ☐ **Expenditure** ☐ **N/A**

Budgeted Item: ☐ **Yes** ☐ **No** ☐ **N/A**

Funding Account: _____ **Amount:** _____

Legal Review Required: ☐ **N/A** ☐ **Required** **Date Completed:** _____

Supporting Documents attached: Yes

Recommendation: Provide a recommendation to the Council on approval or denial of the request

Zoning Code of Ordinances – Chapter 14

Section 32.5 REGULATIONS GOVERNING CONSTRUCTION OF CARPORTS IN SINGLE-FAMILY RESIDENTIAL ZONING DISTRICTS:

In order to obtain a Specific Use Permit to construct a carport, a property owner must apply for a Specific Use Permit, submit detailed construction plans showing the proposed location on the property, all dimensions, and the building materials and finishes that will be used, and pay the applicable fee. After required legal notices are sent and published, the application and plans will be submitted to the City planning and code enforcement departments or consultants for comment, and then to the Planning and Zoning Commission in a public hearing for review and presentation of a recommendation to the City Council. Thereafter, after required legal notices are sent and published, the plans, application and the Planning and Zoning Commission's recommendation will be submitted for approval to the City Council in a public hearing. If approved by the City Council, the applicant must then within 30 days of approval of the Specific Use Permit submit the Specific Use Permit with an application for a building permit and pay the associated fee. The City's planning departments or consultants will review the application and proposed plans for compliance with the conditions, if any, imposed by the City Council on issuance of the Specific Use Permit and if the application is approved, the City will issue a building permit. The applicant must complete the construction of the proposed carport within 90 days of issuance of the building permit. The City's inspection department or consultant will perform periodic and final inspections to ensure the conditions, regulations and guidelines set forth in the Specific Use Permit and building permit have all been met.

No carport will be permitted on any vacant lot, and can only be constructed in conjunction with and as an accessory use to an existing residential structure. Any carport must be constructed to appear similar in materials and design to the existing residential structure and be compatible with the existing residential structure and with surrounding properties. In determining whether to recommend and/or issue a Specific Use Permit, the Planning and Zoning Commission and the City Council shall consider whether the proposed use is compatible with the property and surrounding property, and whether the design and appearance of the proposed use is similar in materials and design to the existing residential structure and is complimentary to the existing residential structure on the property and to surrounding properties.

(Ordinance 2016-6, sec. 2, adopted 3/10/16)

Municipal Code of Ordinances – Chapter 3: Building Standards

Sec 3.03.056 Carports/Building Standards

After the passage of this section, any permitted carport within the city limits shall be built to the standards applicable to such structures under the existing building code of the city but shall also be built in such a manner that its appearance is in conformity with that of the residential structure to which it is attached or which it serves. Such structures must also be at least ten feet (10') from the property line and at least five feet (5') from the public right-of-way.



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | permits@cityofrhome.com

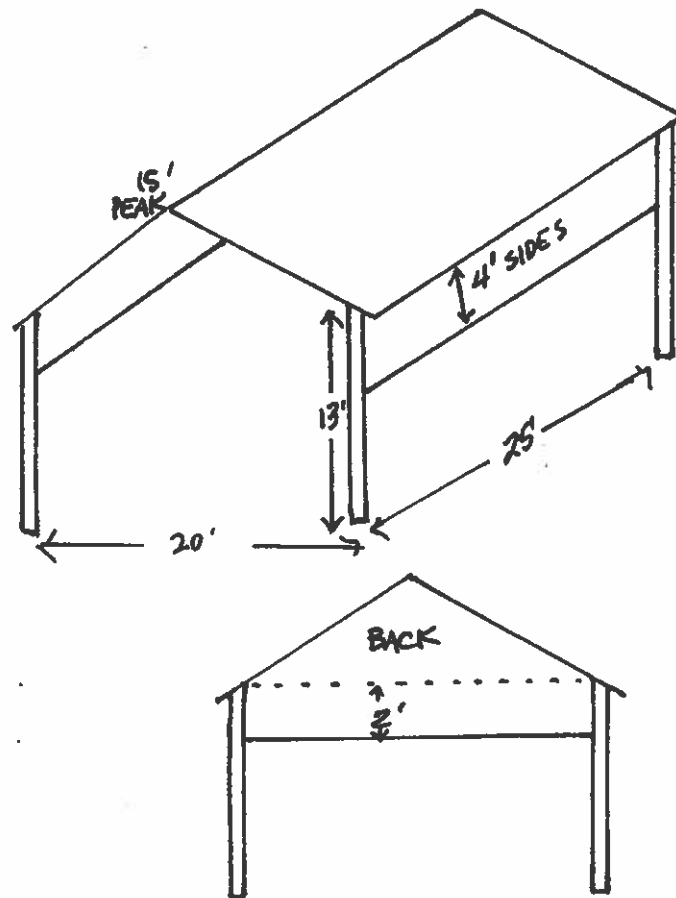
SPECIFIC USE PERMIT

Name: MIKE & BECKY BOODGIAN
Address: 217 CHEYENNE TRAIL NORTH
Email: bmg5455@gmail.com
Phone #: 817-564-3775
Date: 11/9/2021

To be considered for your Specific Use Permit, you must do the following:

1. Submit plans according to the Building Standards, Ordinance 3.03.056, for a carport, and, Ordinance 15.2, for an accessory structure over 200 sq. foot in Single Family 20 and above.
 2. Pay the Specific Use Permit fee of \$150.
 3. You will be notified whether the plans are sufficient and follow all guidelines, or will need to be revised.
 4. Once the plans are approved, a legal notice will be posted in the official newspaper and sent to all property owners within 200 ft of your property, after which it will go to Planning and Zoning, and they will make a recommendation to City Council.
 5. If approved, you will then need to apply for a Building Permit.
-

BACK YARD FREE STANDING
PATIO/RV COVER



Color: Tan matches House.

LEGAL DESCRIPTION

Texas Registered Engineering Firm # F-5331 and Surveying Firm # 10091800

Lot 9, Block C, of CHISHOLM CREEK SUBDIVISION PHASE II, an Addition to the City of Rhame, Wise County, Texas, according to the plat thereof recorded in Cabinet B, Slide 516, of the Plat Records, Wise County, Texas.

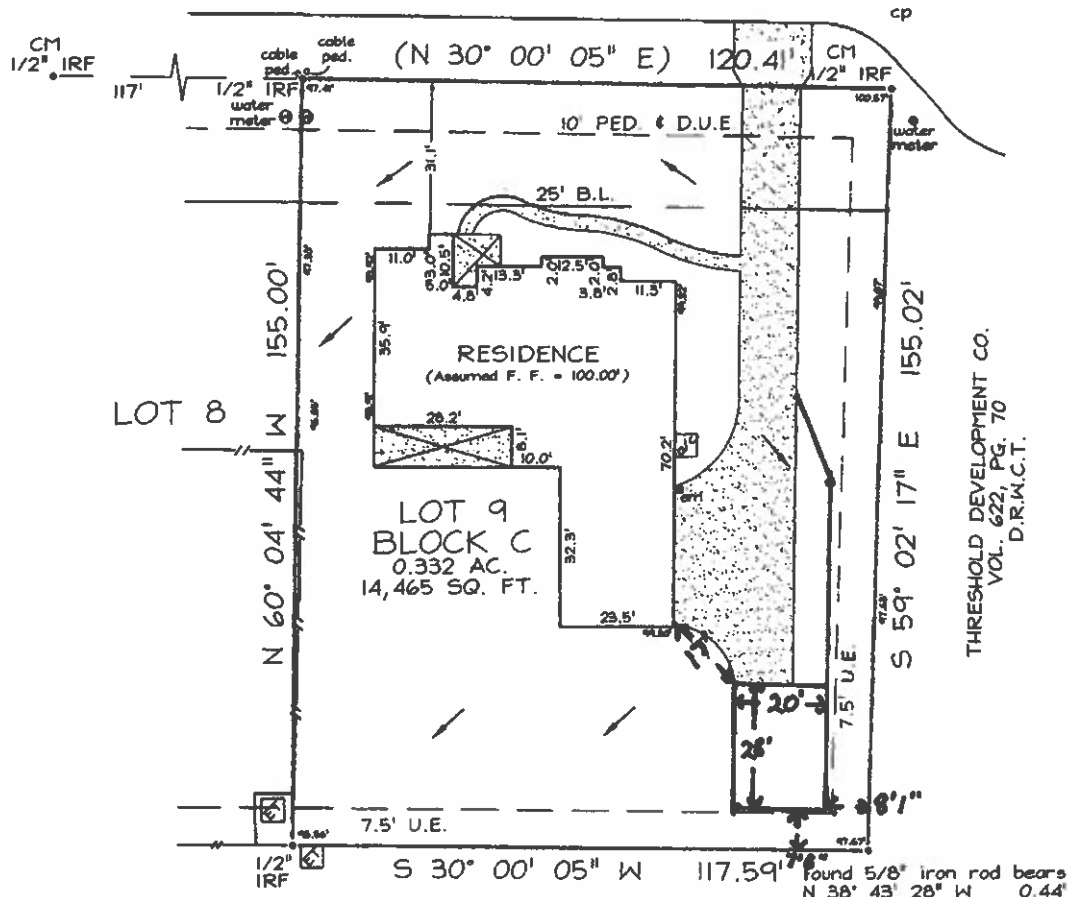
According to the Federal Emergency Management Agency Flood Insurance Rate Map, Community Panel No. 48497C0500 D, dated December 16, 2011, this property does not lie within a 100-Year Flood Hazard Area.

BUILDING LINES/EASEMENTS PER PLAT UNLESS OTHERWISE NOTED. ADDITIONAL BUILDING LINES/EASEMENTS PER CITY ZONING ORDINANCES AND SUBDIVISION RESTRICTIONS/COVENANTS MAY AFFECT SUBJECT PROPERTY.

Scale: 1" = 30' Tech: MB Job No: 1606MB36C
Field: CW

CHEYENNE TRAIL NORTH

(50' R.O.W.)



THRESHOLD DEVELOPMENT CO.
VOL. 622, PG. 70
D.R.W.C.T.



Address: 217 CHEYENNE TRAIL NORTH
G.F. No.: 16-05010

Date: 12/23/2016

I, Paul G. Fuller II, Registered Professional Land Surveyor No. 4843, do hereby declare that the map shown hereon accurately represents the property as determined by an on-the-ground survey made under my direct supervision and correctly shows the boundary lines and dimensions of the property, as found on the date of the survey, indicated hereon. There are no visible conflicts, or protrusions, except as shown and said property has access to a public roadway. All easements and rights-of-way that the surveyor has knowledge of or has been advised of and those shown on the referenced plat of record are shown or noted hereon. This survey is for the exclusive use of title company, the mortgage company and the purchaser.

DATE:
ACCEPTED BY:

Purchaser

Purchaser

FULLER ENGINEERING
& LAND SURVEYING, INC.

LEGEND OF ABBREVIATIONS AND SYMBOLS

B.L.	= Building Line	I.P.F.	= Iron Pipe Found	P.A.E.	= Public Access Easement	—//—	= Wood Fence
C.M.	= Control Monument	I.R.F.	= Iron Rod Found	P.O.S.E.	= Public Open Space Easement	—○—	= Chain Link Fence
D.E.	= Drainage Easement	I.R.S.	= Iron Rod Set	R.O.W.	= Right of Way	—□—	= Iron Fence
D.U.E.	= Drainage & Utility Easement	O.H.E.	= Overhead Electric	R.W.	= Retaining Wall	—x—	= Wire Fence
M.E.	= Maintenance Easement ()	Record Data		U.E.	= Utility Easement	—gm—	= Electric Meter
ET	= Electric Transformer ()	Bearing Basis		gm	= Gas Meter		



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | permits@cityofrhome.com

Application for Building Permit

Job Address: 217 CHEYENNE TRAIL NORTH, RHOME 76078

Type of Construction ☐ New ☐ Remodel ☐ Addition ☒ Accessory Building ☐ Fence

Value of Construction: \$3750.00

Please Print

Owner: MICHAELA & REBECCA J. GOODGID Contractor: N/A

Owner Address: 217 CHEYENNE TRAIL NORTH Contractor Address: _____

Owner Phone Number: 817-564-3775 Contractor Phone Number: _____

Contractor License #: _____

Legal Description: Lot: 9 Block: C Phase: _____ Subdivision: _____

No. of Stories: 1 Zoning: RESIDENTIAL No. of Baths: _____ No. of Beds: _____

Sq footage 1st floor: 2389 2nd floor: _____ Height: _____ Garage: _____

Set Backs Front: _____ Left Side: _____ Right Side: _____ Rear: _____

Circle A or B: A Gas and Electric B Total Electric o/o Brick / Stone

Use of Building BACK YARD FREESTANDING PATIO/RV COVER Roof Material _____

Electric Cont. N/A Plumbing Cont. N/A

Address _____ Address _____

Phone _____ Phone _____

Heat & Air N/A Concrete Cont. N/A

Address _____ Address _____

Phone _____ Phone _____

Date Water Tap Fee Paid _____ Date Sewer Tap Fee Paid _____

Building Permit Fee \$ _____ Plumbing Plan Review Fee \$ _____

Total Fee \$ _____

Notice

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. INITIAL HERE: MD/RS

Any owner or authorized agent violating any of the statements in this building permit shall be deemed guilty of a misdemeanor and shall be punishable by a fine of not more than \$200.00 or imprisonment for not more than 90 days, or by both such fine and imprisonment. INITIAL HERE: MD/RS

*Issuing this permit does not supersede or negate any applicable deed restrictions

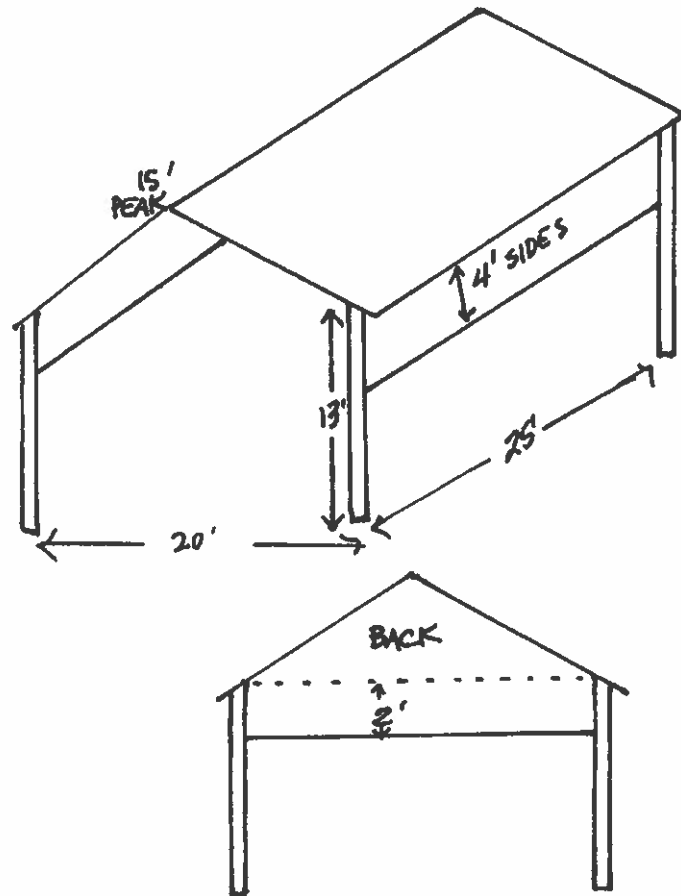
ANY PERSONS CAUGHT DUMPING DEBRIS, TRASH, CONSTRUCTION MATERIAL, ECT. WILL BE PROSECUTED. INITIAL HERE: MD/RS PLEASE INFORM ALL CONTRACTORS AND SUBCONTRACTORS! INITIAL HERE: MD/RS

Signature of Builder _____ Date Applied 11/8/2021

Signature of Property Owner Michaela Goodgid Date 11/8/2021

Rebecca J. Goodgid

BACK YARD FREE STANDING
PATIO/RV COVER



LEGAL DESCRIPTION

Texas Registered Engineering Firm # F-5331 and Surveying Firm # 10091800

Lot 9, Block C, of CHISHOLM CREEK SUBDIVISION PHASE II, an Addition to the City of Rhame, Wise County, Texas, according to the plat thereof recorded in Cabinet B, Slide 518, of the Plat Records, Wise County, Texas.

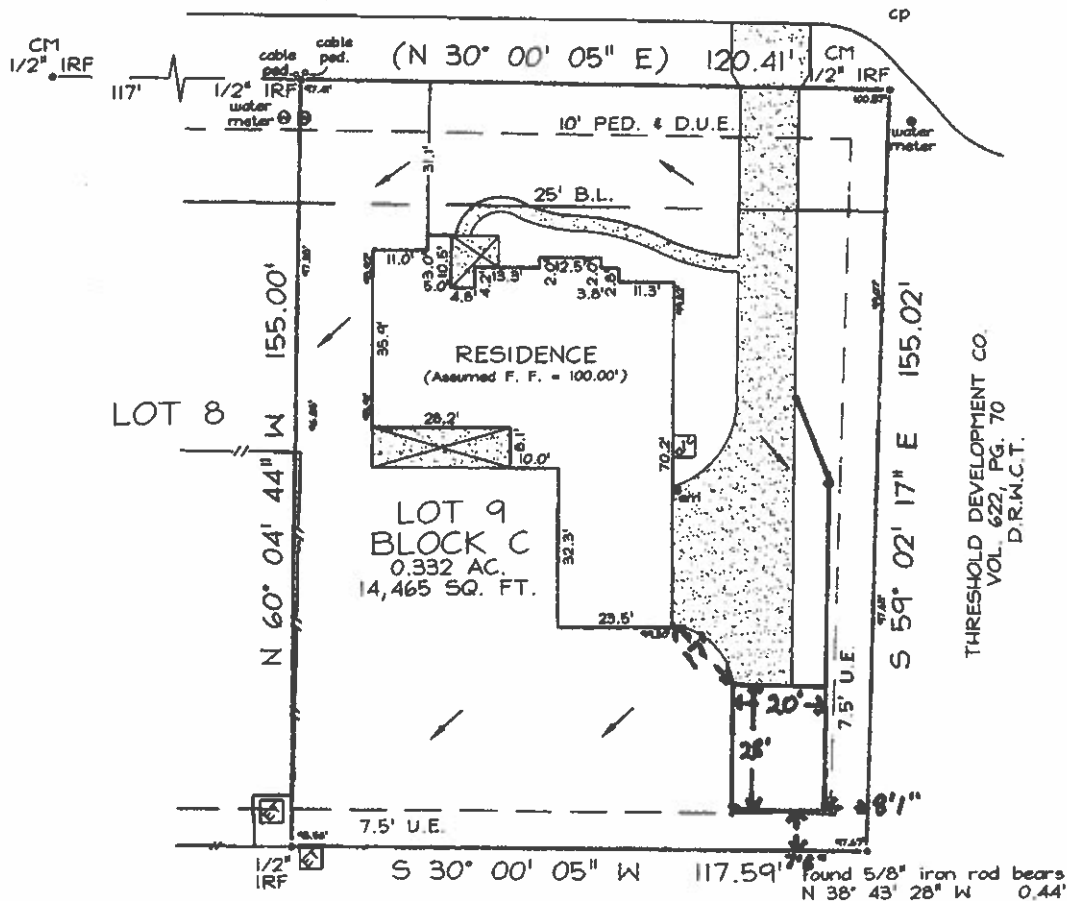
According to the Federal Emergency Management Agency Flood Insurance Rate Map, Community Panel No. 48497C0500 D, dated December 16, 2011, this property does not lie within a 100-Year Flood Hazard Area.

BUILDING LINES/EASEMENTS PER PLAT UNLESS OTHERWISE NOTED. ADDITIONAL BUILDING LINES/EASEMENTS PER CITY ZONING ORDINANCES AND SUBDIVISION RESTRICTIONS/COVENANTS MAY AFFECT SUBJECT PROPERTY.

Scale: 1" = 30' Tech: MB Job No: 16064B58C
Field: CM

CHEYENNE TRAIL NORTH

(50' R.O.W.)



THRESHOLD DEVELOPMENT CO.
VOL. 622, PG. 70
D.R.W.C.T.



Address: 217 CHEYENNE TRAIL NORTH

G.F. No.: 16-05010

Date: 12/23/2016

I, Paul G. Fuller II, Registered Professional Land Surveyor No. 4843, do hereby declare that the map shown hereon accurately represents the property as determined by an on-the-ground survey made under my direct supervision and correctly shows the boundary lines and dimensions of the property, as found on the date of the survey, indicated hereon. There are no visible conflicts, or encroachments, except as shown and said property has access to a public roadway. All easements and rights-of-way that the surveyor has knowledge of or has been advised of and those shown on the referenced plat of record are shown or noted hereon. This survey is for the exclusive use of title company, the mortgage company and the purchaser.

DATE:
ACCEPTED BY:

Purchaser

Purchaser

FULLER ENGINEERING
& LAND SURVEYING, INC.

LEGEND OF ABBREVIATIONS AND SYMBOLS

B.L.	= Building Line	I.P.F.	= Iron Pipe Found	P.A.E.	= Public Access Easement	—//—	= Wood Fence
C.M.	= Control Monument	I.R.F.	= Iron Rod Found	P.O.S.E.	= Public Open Space Easement	—○—	= Chain Link Fence
D.E.	= Drainage Easement	I.R.S.	= Iron Rod Set	R.O.W.	= Right of Way	—□—	= Iron Fence
D.U.E.	= Drainage & Utility Easement	O.H.E.	= Overhead Electric	R.W.	= Retaining Wall	—x—	= Wire Fence
M.E.	= Maintenance Easement ()	R.D.	= Record Data	U.E.	= Utility Easement	—x—	= Electric Meter
ET	= Electric Transformer ()	B.B.	= Bearing Basis	□	= Gas Meter	—x—	



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com - cityadministrator@cityofrhome.com

November 22, 2021

Name

Address

RE: Public Hearings for Carport Request

Dear

The City of Rhome Planning and Zoning Commission will hold a Public Hearing on Monday, December 6, 2021, at 6:00pm for the purpose of considering a Carport Request for Legal: Acres: 0.423, Lot: 9, Blk: C, Subd: CHISHOLM CREEK PH 2, Abst: A-554 J MOFFATT; also described as located at 217 Cheyenne Trail, Rhome, Texas 76078.

In addition, the City of Rhome City Council will hold a Public Hearing on Thursday, December 9, 2021 at 7 pm.

Please check www.cityofrhome.com for meeting details, including call-in numbers or location. You are welcome to attend both Public Hearings to provide oral testimony. Both agendas will be posted no later than 72 hours prior to the meeting at <http://www.cityofrhome.com/calendar.html>.

The agendas will either have location of the meeting and livestream access information. If you prefer, you may return the enclosed Notification Reply Form in person to City Hall, 501 S. Main Street, Rhome, Texas, by mail to PO Box 228, Rhome, Texas 76078, or by email to City Secretary at citysecretary@cityofrhome.com. The City Secretary will read your comments into the record at both meetings.

Please do not hesitate to contact City Administrator Cynthia Northrop at 817-636-2462 or by email at cityadministrator@cityofrhome.com if you have any questions or concerns regarding this request.

Sincerely,

Cynthia Northrop, MPA, CPM
City Administrator

Enclosures



501 South Main Street | PO Box 228

Rhyme, Texas 76078

Telephone: 817-636-2462

www.cityofrhyme.com

cityadministrator@cityofrhyme.com

PUBLIC HEARING NOTIFICATION REPLY

Public Hearing

Notice for

Property:

Legal: Acres: 0.423, Lot: 9, Blk: C, Subd: CHISHOLM CREEK PH 2, Abst: A-554 J
MOFFATT; also described as located at 217 Cheyenne Trail, Rhyme, Texas 76078

Type of Request:

Carport

P&Z PH Date

Monday, December 6, 2021 at 6 pm

City Council PH Date: Thursday, December 9, 2021 at 7 pm

PLEASE PRINT LEGIBLY

Property Owner Name:

Property Owner Address:

Property Owner Telephone:

Property Owner Email:

☐

PLEASE CHECK ONE

☐

I am **IN FAVOR** of the Proposed Request

I am **OPPOSED** to the Proposed Request

COMMENTS

Property Owner Signature

Date



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | Cityadministrator@cityofrhome.com

PUBLIC HEARING NOTIFICATION REPLY

Public Hearing Notice for Properties
Type of Request: 1. Legal: Acres: 0.423, Lot: 9 Blk: C, Subd: CHISHOLM CREEK PH2, Abst: A-554 J MOFFATT; also described as located at 217 Cheyenne Trail N, Rhome, TX 76078;
Carport

P&Z PH Date: Monday, December 6, 2021 at 6 pm

City Council PH Date: Thursday, December 9, 2021 at 7 pm

Property Owner Name: MIKE & BECKY GOODGION
Property Owner Address: 217 Cheyenne Trail North, Rhome Tx
Property Owner Telephone: 817-564-3775
Property Owner Email: bm95455@gmail.com

PLEASE CHECK ONE



I am **IN FAVOR** of the Proposed Request

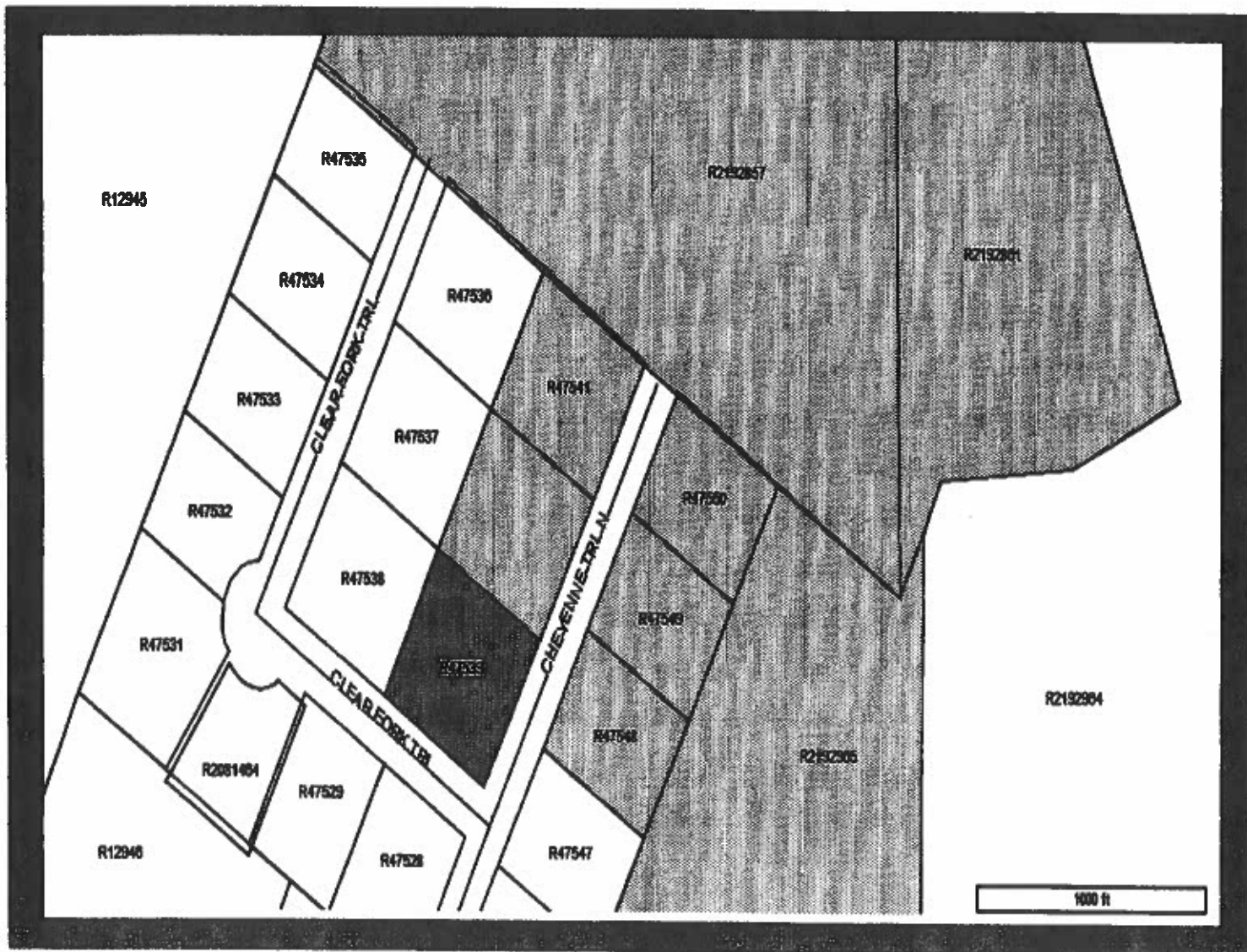


I am **OPPOSED** of the Proposed Request

COMMENTS

It will not be a typical carport - will have a gable style roof, drop sides, color matching house. Will be what is our back yard at end of corner of back yard. Be professionally built.

Mike Goodgion Becky Goodgion 11/26/2021
Property Owner Signature Date





TO:	Wise County Messenger	DATE:	November 23, 2021
FROM:	Shaina Odom	PAGES:	1
RUN DATE:	1 Time: Wednesday November 24, 2021	SUBJECT:	Legal Notices

**CITY OF RHOME, TEXAS
NOTICE OF PUBLIC HEARING
REQUEST FOR CARPORT**

The City of Rhome Planning and Zoning Commission will hold a Public Hearing on Monday, December 6, 2021, at 6:00pm for the purpose of considering a Carport Request for Legal property being Acres: .423, Lot: 9, Blk: C, Subd: CHISHOLM CREEK PH2, Abst: A-554 J MOFFATT, also known as 217 Cheyenne Trail N, Rhome, Texas 76078.

The City of Rhome Planning and Zoning Commission will hold a Public Hearing on Monday, December 6, 2021, at 6:00pm for the purpose of considering a Carport Request for Legal property being Acres: 0.154, Lot: 48, Blk: 4, Subd: Crown Point PH1, Abst: A-280 EJ TADLOCK, also known as 116 Troxell Blvd, Rhome, Texas 76078.

In addition, the City of Rhome City Council will hold a Public Hearing on Thursday, December 9, 2021 at 7pm, on the same matter. Please check www.cityofrhome.com for meeting details, including call-in numbers or location. You are welcome to attend both Public Hearings to provide oral testimony. Written testimony is also accepted, addressed to City Administrator, City of Rhome, PO Box 228, Rhome, Texas 76078 or by email to cityadministrator@cityofrhome.com.



501 South Main Street | PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com

cityadministrator@cityofrhome.com

PUBLIC HEARING NOTIFICATION REPLY

**Public Hearing
Notice for
Properties:**

1. Legal: Acres: 0.154, Lot: 48, Blk: 4, Subd: CROWN POINT PH1, Abst: A-280 EJ
TADLOCK; also described as located at 116 Troxell Blvd, Rhome, TX 76078;

Type of Request:

Carport

P&Z PH Date

Monday, December 6, 2021 at 6 pm

City Council PH Date: Thursday, December 9, 2021 at 7 pm

PLEASE PRINT LEGIBLY

Property Owner Name:

MARVIN SCHUH / Echo Associates LLC

Property Owner Address:

395 CR 3678

Paradise TX 76073

Property Owner Telephone:

916 686-5544

Property Owner Email:

4schuh@gmail.com

☐

PLEASE CHECK ONE

☒

I am IN FAVOR of the Proposed Request

Echo Associates LLC
113 TROXELL BLVD

I am OPPOSED to the Proposed Request

COMMENTS

Nice Neighborhood - why junk it up with a "catch all" "Collect all" Carport. Example - Carport is used correctly and then property is sold to someone who loves to collect junk - everyone's value goes down. I'm not even in favor of a carport used correctly. One of my homes is in a neighborhood which requires you to park in the garage with the door closed. Value keeps going up

Marvin H. Schuh
Property Owner Signature (113 Troxell Blvd)

November 26, 2021
Date



501 South Main Street | PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com

cityadministrator@cityofrhome.com

PUBLIC HEARING NOTIFICATION REPLY

**Public Hearing
Notice for
Properties:**

1. Legal: Acres: 0.154, Lot: 48, Blk: 4, Subd: CROWN POINT PH1, Abst: A-280 EJ
TADLOCK; also described as located at 116 Troxell Blvd, Rhome, TX 76078;

Type of Request: Carport

P&Z PH Date Monday, December 6, 2021 at 6 pm

City Council PH Date: Thursday, December 9, 2021 at 7 pm

PLEASE PRINT LEGIBLY

Property Owner Name:

WESLEY D. OR PATRICIA A. DINGLER

Property Owner Address:

116 TROXELL BLVD

Property Owner Telephone:

(940) 799-8603

Property Owner Email:

WD DINGLER@ME.COM

PLEASE CHECK ONE



I am **IN FAVOR** of the Proposed Request



I am **OPPOSED** to the Proposed Request

COMMENTS

TARGET PROPERTY OWNER - RESPONSE

Property Owner Signature

12-1-2021
Date

**CITY OF RHOME, TEXAS
ORDINANCE NO. 2021-25**

**AN ORDINANCE AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF
RHOME BY GRANTING A SPECIAL USE PERMIT FOR A CARPORT:**

- 1. FOR CERTAIN PROPERTY LOCATED AT 116 TROXELL BLVD, AND**
- 2. FOR CERTAIN PROPERTY LOCATED AT 217 CHEYENNE TRAIL NORTH;**

**PROVIDING FOR THE AMENDMENT OF THE OFFICIAL ZONING MAP TO REFLECT SUCH
CHANGES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL
ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE;
PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL
NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Rhome is a Type A general law city acting under its powers granted to it pursuant to state law, including Chapters 6 and 211 of the Texas Local Government Code; and

WHEREAS, pursuant to Chapter 211 of the Local Government Code, the City has adopted a comprehensive zoning ordinance, codified as Chapter 14 of the City Code, and a comprehensive zoning map, regulating the location and use of buildings, other structures and land for business, industrial, residential or other purposes, and providing for a method to amend said ordinance and map for the purpose of promoting the public health, safety, morals and general welfare, all in accordance with a comprehensive plan; and

WHEREAS, in accordance with the Comprehensive Zoning Ordinance, the owner(s) of the property referenced below has filed an application for a Special Use Permit to permit construction of a Carport as an accessory use on;

1. The property located at 116 Troxell Blvd; and
2. The property located at 217 Cheyenne Trail North; and

WHEREAS, a public hearing was duly held by the Planning and Zoning Commission of the City on the 6th day of December 2021, and by the City Council of the City on the 9th day of December 2021, with respect to the use changes described herein; and

WHEREAS, all requirements of law dealing with notice to other property owners, publication and all procedural requirements have been complied with in accordance with the comprehensive zoning ordinance and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council of the City does hereby deem it advisable and in the public interest to amend the Comprehensive Zoning Ordinance and the comprehensive zoning map, as amended, as described herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS:

SECTION 1.

SPECIAL USE PERMIT GRANTED

Chapter 14 of the City Code, as amended, is hereby amended so that the zoning of the hereinafter

described areas shall be altered, changed and amended as shown and described below:

Zoning Case No.: 2021-1209-002 CARPORT

Owner: Wesley Dinger

Address: 116 TROXELL BLVD
Rhome, Texas

Legal Description: Acres: 0.154, Lot: 48, Blk: 4, Subd: CROWN POINT PH1, Abst: A-280 EJ TADLOCK; also described as located at 116 Troxell Blvd, Rhome, TX 76078

Zoning Change: A Special Use Permit for a Carport as an accessory use is hereby granted as provided herein; and

Zoning Case No: 2021-1209-003 CARPORT

Owner: Mike and Becky Goodgion

Address: 217 CHEYENNE TRAIL NORTH
Rhome, Texas

Legal Description: Acres: 0.423, Lot: 9, Blk: C, Subd: CHISHOLM CREEK PH 2, Abst: A-554 J MOFFATT; also described as located at 217 Cheyenne Trail, Rhome, Texas 76078

Zoning Change: A Special Use Permit for a Carport as an accessory use is hereby granted as provided herein

SECTION 2.

ACCORDANCE WITH COMPREHENSIVE PLAN AND PURPOSES OF ZONING

The zoning districts, boundaries and uses as herein established herein have been made in accordance with the comprehensive plan for the purpose of promoting the health, safety, morals and general welfare of the community. They have been designed to lessen congestion in the streets, to secure safety from fire, panic, flood and other dangers, to provide adequate light and air, to prevent overcrowding of land, to avoid undue concentration of population, to facilitate the adequate provisions of transportation, water, sewer, parks and other public requirements. They have been made after a full and complete hearing with reasonable consideration among other things of the character of the district and its peculiar suitability for the particular uses and with a view of conserving the value of the buildings and encouraging the most appropriate use of land throughout the community.

SECTION 3.

DIRECTION TO AMEND OFFICIAL ZONING MAP

The official map of the City is amended and the Zoning Administrator is hereby directed to reference such change on the official zoning map to reflect the changes approved herein.

SECTION 4.
ORDINANCE CUMULATIVE

This Ordinance shall be cumulative of all other Ordinances of the City of Rhome affecting zoning and land use, as amended, and shall not repeal any of the provisions of such ordinances except in those instances where provisions of such ordinances are in direct conflict with the provisions of this ordinance.

SECTION 5.
PENALTY

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense. In addition, any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance may be subjected to such civil penalties as authorized by law.

SECTION 6.
RESERVATION OF RIGHTS AND REMEDIES FOR ACCRUED VIOLATIONS

All rights or remedies of the City are expressly saved as to any and all violations of Chapter 14, as amended, or any other ordinance affecting zoning and land use that have accrued at the time of the effective date of this Ordinance and as to such accrued violations and all pending litigation, both civil and criminal, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the Courts.

SECTION 7.
SEVERABILITY

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 8.
PUBLICATION

The City Secretary is hereby directed to publish in the official newspaper of the City the caption, penalty clause, publication clause, and effective date clause of this ordinance as required by law.

**SECTION 9.
EFFECTIVE DATE**

This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED by the City Council of the City of Rhome, Texas, this the 10th day of June 2021.

Jo Ann Wilson,
Mayor

[SEAL]

ATTEST:

Cynthia Northrop, MPA, CPA
City Administrator

APPROVED TO AS FORM:

Carvan E. Adkins,
City Attorney



Agenda Commentary

Meeting Date:

Department: Administration

Contact: Cynthia Northrop

Agenda Item: K. Recognition of the 4th QTR Shine Award Recipient

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☒ Other

Summary-Background:

The Shine Award recognizes employees who exhibit the SHINE principles, including sincerity, honesty, integrity, neighborly and excellence.

Funding Expected: ☐ Revenue ☐ Expenditure ☐ N/A

Budgeted Item: ☐ Yes ☐ No ☐ N/A

GL Account: _____ **Amount:** _____

Legal Review Required: ☐ Yes ☐ No **Date Completed:** _____

Engineering Review: ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

Supporting Documents Attached:

Yes

Recommendation:

Recognized 4th QTR Shine Award recipient, Shaina Odom

SHINE AWARD

SINCERITY

Commitment to public service

HONESTY

Builds trust

INTEGRITY

Holds to high standards

NEIGHBORLY

Helpful, friendly and kind

EXCELLENCE

High quality service and attitude



SHINE Award 4th QTR 2021 RECIPIENT

SHAINA ODOM



Shaina has been with the City of Rhode for two years and has done an admirable job. She is a quick learner, team-player and takes on tasks assigned wholeheartedly. Like many in the City of Rhode, Shaina wears many hats and has been crossed trained across several jobs.

Most recently, with the resignation of the City Secretary, she gladly stepped up to the plate and has helped to fill in the gap during the transition. As a result of being cross-trained, Shaina was positioned to be able to take on additional tasks and willingly did so.

Thank you, Shaina, for your dedication to the City of Rhode, continuing to be a wonderful team-player and willingly taking on additional duties and tasks when you are needed!



Agenda Commentary

Meeting Date:

Department: Administration

Contact: Cynthia Northrop

Agenda Item: L. Discussion and any necessary action regarding engaging the auditor for FY 2020-2021

Type of Item: ☐ Ordinance ☐ Resolution ☒ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☒ Other

Summary-Background:

The City of Rhome's current auditor is William Spore. He has proposed a transition approach for this year's audit as he will be retiring; in engaging him to do the bookkeeping portion of the audit and a firm he has worked with, MWH Group, CPA Consultants, to complete the audit. Both Mr. Spore and MWH representative(s) will be in attendance to answer questions.

Funding Expected: ☐ Revenue ☒ Expenditure ☐ N/A

Budgeted Item: ☒ Yes ☐ No ☐ N/A

GL Account: _____ Amount: **\$14,000**

Legal Review Required: ☐ Yes ☐ No Date Completed: _____

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

Supporting Documents Attached:

Yes

Recommendation:

Recommend approving William Spore's recommendation for engaging both Mr. Spore and to conduct the FY 2020-2021 audit, authorizing the City Administrator to execute the agreement.



Agenda Commentary

Meeting Date:

Department: Administration

Contact: Cynthia Northrop

Agenda Item: M. Discussion and any necessary action regarding sewer rates and winter averaging on wastewater billing.

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary-Background:

The City of Rhome has discussed winter averaging in the past when the Public Works Director presented information for Council consideration. With the recent water-wastewater rate study, and subsequent action by City Council to address the wastewater rates after receiving the consultant's report, the question of winter averaging came up again. We have asked NewGen consultant Chris Ekrut to review the rate study information and to address questions and impacts of winter averaging.

Funding Expected: ☐ Revenue ☐ Expenditure ☐ N/A

Budgeted Item: ☐ Yes ☐ No ☐ N/A

GL Account: _____ Amount: _____

Legal Review Required: ☐ Yes ☐ No Date Completed: _____

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

Supporting Documents Attached:

Recommendation:

Provide direction on winter averaging



December 9, 2021

RHOME, TEXAS WATER & WASTEWATER STUDY REVIEW





IMPORTANCE OF LOCAL OFFICIALS IN UTILITY MANAGEMENT

Utilities operate like a business, though the product being sold is a vital resource shared by all members of the community

Just like any business, Council is the “Board of Directors” who must be able to address complex industry challenges including rising costs, aging infrastructure, and customer affordability

The Board must ensure the viability of the business by ensuring revenues match or exceed expenses and financial metrics are met

SUMMARY OF ISSUES FACING UTILITY

- Last Sewer Rate Change in 1999
- Growth/Economic Development
 - Meet infrastructure demands to support economic growth
- Capital Improvements
 - Required to meet existing and future needs
 - Driven by regulatory requirements
- Enhancements to O&M
 - Equipment and Personnel

CAPITAL FUNDING PLAN

Water	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Projected Debt	\$ 0.00	\$ 0.96	\$ 0.00	\$ 3.95	\$ 0.00	\$ 0.00
Impact Fee	0.00	0.00	0.00	0.88	0.00	0.72
Total	\$ 0.00	\$ 0.96	\$ 0.00	\$ 4.83	\$ 0.00	\$ 0.72

Wastewater	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Projected Debt	\$ 0.00	\$ 1.98	\$ 0.00	\$ 2.66	\$ 0.00	\$ 4.09
Impact Fee	0.00	0.23	0.00	2.01	0.00	2.01
Total	\$ 0.00	\$ 2.20	\$ 0.00	\$ 4.67	\$ 0.00	\$ 6.10

Combined	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Projected Debt	\$ 0.00	\$ 2.94	\$ 0.00	\$ 6.62	\$ 0.00	\$ 4.09
Impact Fee	0.00	0.23	0.00	2.89	0.00	2.72
Total	\$ 0.00	\$ 3.16	\$ 0.00	\$ 9.51	\$ 0.00	\$ 6.82

SEWER BILLING METHODOLOGIES



- Given that sewer flow is not metered, two methods are available to bill for sewer service:
 - Winter Average Water Use
 - Actual water use during the month up to a cap
- Two goals underly these methods:
 - Billed sewer flow should be reasonably approximate to the actual flow into the system and take into account the impact of irrigation
 - Sewer rates can also be used to encourage water conservation by encouraging efficient water use

WINTER AVERAGING

- Customers are impacted differently based on winter averaging
- Some will see bills go down; other bills will go up
 - Greatest increase on those with consistently higher water use
 - Most likely larger homes with more occupants
- Significant risk of customer response after switch





QUESTIONS / DISCUSSION

NEWGEN STRATEGIES AND SOLUTIONS
275 W. CAMPBELL ROAD, SUITE 440
RICHARDSON, TEXAS 75080

CHRIS EKRUT, CHIEF FINANCIAL OFFICER
972-232-2234
CEKRUT@NEWGENSTRATEGIES.NET



Agenda Commentary

Meeting Date:

Department: Administration

Contact: Cynthia Northrop

Agenda Item: N. Discussion and any necessary action regarding appointment to the Planning & Zoning Commission

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary-Background:

The Planning and Zoning Commission has a vacancy due to the resignation of P&Z Commissioner Sarah Hahs. Former Planning and Zoning Commissioner, Roland Kuhlman has submitted an application and desires to serve on the Planning and Zoning Commission.

Funding Expected: ☐ Revenue ☐ Expenditure ☐ N/A

Budgeted Item: ☐ Yes ☐ No ☐ N/A

GL Account: _____ Amount: _____

Legal Review Required: ☐ Yes ☐ No Date Completed: _____

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

Supporting Documents Attached:

Yes

Recommendation:

Provide direction on the appointment of Mr. Kuhlman to Planning and Zoning Commission
