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RESIDENTIAL ACCESSORY BUILDING

What is an Accessory Building? In single-family or multifamily districts, an accessory building is a subordinate or incidental building, attached to or detached from the main building, not used for commercial purposes and not rented.

What are the requirements for an Accessory Building?

39.5 Area Regulations - Size of Yards:

1. Front Yard - Detached front accessory buildings shall be prohibited in front of the main building.
2. Side Yard - There shall be a side yard of not less than five feet (5') from any side lot line. In no case shall an accessory building be located in an easement or alley. An accessory building located within ten feet (10') of the main building shall meet the minimum side yard requirements for the main building. Accessory buildings adjacent to a side street shall have a side yard the same as the main building, but not less than fifteen feet (15'). Garages designed to be entered from a side street, shall have a minimum distance of twenty feet (20') to the property line.
3. Rear Yard: - There shall be a rear yard of not less than five feet (5'). In no case shall an accessory building be located in an easement or alley. An accessory building located within ten feet (10') to the main building shall meet the minimum rear yard requirements for the main building. Accessory garages or carports designed to be entered from an alley shall have a rear yard setback of 20' from the alley right-of-way.
4. Accessory buildings are not permitted without a main structure unless on tracts of two (2) acres or more and used solely for agricultural purposes.
5. Accessory buildings over two hundred (200) square feet shall meet all of the requirements (setbacks, construction, etc.) set forth for the main or primary structure.
6. The maximum overall height of an accessory building shall not exceed sixteen feet (16').
7. There shall be no more than two (2) accessory buildings per property and they shall be separated by a distance of not less than ten feet (10').
8. Wood shingles are not permitted for accessory buildings.

How do I apply for a permit? Fill out a residential accessory permit application. A permit and plan review are required for all Accessory Buildings. A permit fee is due at submission of application.

Submittal documents: Fill out a Residential permit application and submit (2) site plans which include the following: (You may use a copy of a survey of your lot)

- _____ Location of main building on lot and all other structures on property.
- _____ All Easements on property.
- _____ Location of proposed accessory building on lot.
- _____ Distance from accessory building to main building and other structures on property.
- _____ Distance from accessory building to side and rear lot lines.
- _____ All streets and alleys.
- _____ Foundation plans and/or means of support. (All portable buildings must be tied down regardless size.)
- _____ Electrical and plumbing plans, if applicable.
- _____ Roof details (if not a prefabricated storage building)

Job Address: _____
Accessory Building _____
Value of Construction: _____

Please Print

Owner: _____ Contractor: _____
Owner Address: _____ Contractor Address: _____
Owner Phone Number: _____ Contractor Phone Number: _____
Contractor License #: _____

Legal Description: _____ Lot: _____ Block: _____ Phase: _____ Subdivision: _____
No. of Stories: _____ Zoning: _____ No. of Baths: _____ No. of Beds: _____
Sq footage 1st floor: _____ 2nd floor: _____ Height: _____ Garage: _____
Set Backs Front: _____ Left Side: _____ Right Side: _____ Rear: _____
Circle A or B: A Gas and Electric B Total Electric o/o Brick / Stone

Use of Building _____	Roof Material _____
Electric Cont. _____	Plumbing Cont. _____
Address _____	Address _____
Phone _____	Phone _____
Heat & Air _____	Concrete Cont. _____
Address _____	Address _____
Phone _____	Phone _____
Date Water Tap Fee Paid _____	Date Sewer Tap Fee Paid _____
Building Permit Fee \$ _____	Plumbing Plan Review Fee \$ _____
	Total Fee
	\$ _____

Notice

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. **INITIAL HERE:** _____

Any owner or authorized agent violating any of the statements in this building permit shall be deemed guilty of a misdemeanor and shall be punishable by a fine of not more than \$200.00 or imprisonment for not more than 90 days, or by both such fine and imprisonment. **INITIAL HERE:** _____

*Issuing this permit does not supersede or negate any applicable deed restrictions

ANY PERSONS CAUGHT DUMPING DEBRIS, TRASH, CONSTRUCTION MATERIAL, ECT. WILL BE PROSECUTED. **INITIAL HERE:** _____ PLEASE INFORM ALL CONTRACTORS AND SUBCONTRACTORS! **INITIAL HERE:** _____

Signature of Builder _____ Date Applied _____
Signature of Property Owner _____ Date _____