



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

[www.cityofrhome.com](http://www.cityofrhome.com) | [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com)

**Mayor**  
Jo Ann Wilson

**City Council**

**Mayor Pro-Tem,  
Place 1**  
Josh McCabe

**Place 2**  
Michelle Tye

**Place 3**  
Elaine Priest

**Place 4**  
Sam Eason

**Place 5**  
Ashley Majors

**City  
Administrator**  
Cynthia Northrop

**City Attorney**  
Carvan Adkins

**City Secretary**  
Shannon  
Montgomery

**Fire Chief**  
Darrell Fitch

**Police Chief**  
Eric Debus

**Public Works  
Director**  
Sean Densmore

## **NOTICE OF REGULAR MEETING OF THE RHOME CITY COUNCIL**

**Meeting Date: Thursday, August 26, 2021**

**Location: VIA TELEPHONE CONFERENCE**

**MEETING START TIME: 6:30 PM**

**NOTICE IS HEREBY GIVEN** in accordance with order of the Office of the Governor issued March 16, 2020, and most recently extended until August 31, 2021, the City Council of the City of Rhome will conduct its Regular Meeting scheduled for **6:30pm** on Thursday, August 26, 2021 by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

**This meeting will be closed to in person attendance by the public.**

A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Telephonic and videoconferencing capabilities will be utilized to allow individuals to address the Council. Members of the public are entitled to participate remotely **via GoToMeeting Teleconferencing. Citizens may join the GoToMeeting:**

### **Regular City Council Meeting**

Thursday, August 26, 2021 6:30PM (CDT)

**You can dial in using your phone.**

United States: 1-571-317-3116

**Access Code: 362-029-941**

Members of the public who wish to submit written comments on a listed agenda item must submit their comments to [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com) no later than **4:00pm on day of meeting.**

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

This meeting will be recorded and the recording will be available to the public in accordance with the Open Meetings Act upon written request.

### **Call to Order and Establish a Quorum**

### **Public Presentations and Input**

*The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear comments during this designated time. Request form, or email, must be submitted to the City Secretary, via email to [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com), prior to **4:00pm** to be recognized.*

## **Announcements from Mayor and Council Members**

September 2021 City of Rhome Events:

- Monday, September 6, 2021 – City Offices Closed in Observance of the Labor Day Holiday
- Thursday, September 9, 2021 – City Council meeting at 6:30pm
- Monday, September 13, 2021 – Planning & Zoning Commission meeting at 6pm

## **Consent Agenda**

*All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.*

- A. Minutes of City Council Regular Session dated August 12, 2021 **(City Secretary)**

## **Public Hearing**

- B. Rhome City Council to conduct Public Hearing to hear citizen input regarding the proposed Budget for Fiscal Year October 1, 2021 to September 30, 2022

## **Regular Agenda – New Business**

- C. Discussion and any necessary action regarding the proposed budget for Fiscal Year October 1, 2021 to September 30, 2022 **(City Administrator)**
- D. Discussion and any necessary action regarding the Proposed Tax Rate for 2022, take a record vote and schedule the Public Hearing **(City Administrator)**
- E. Discussion and any necessary action regarding an Ordinance(s) pertaining to the maintenance of Right-of-Ways, Easements and Alleyways **(City Administrator)**
- F. Discussion and any necessary action regarding the acceptance of ByWell, Phase II roads **(City Administrator)**

## **Executive Session**

*Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:*

- G. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
- H. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
- I. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests a public hearing
- J. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations
- Wellflex Site

### **Reconvene into Regular Session**

K. Discussion and any necessary action as a result of Executive Session

### **Future Agenda Items**

### **Adjourn**

**A quorum of Planning & Zoning Commissioners may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.**

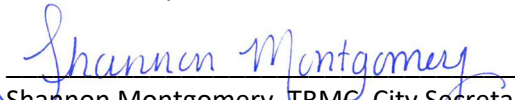
**A quorum of Parks & Recreation Board Members may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.**

*\*Pursuant to the Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code, the Council may convene into executive session at any time during the meeting if a need rises for the City Council to seek advice from the City Attorney concerning any item on this agenda, to discuss pending and contemplated litigation, or a settlement offer, or to discuss a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Board of Texas clearly conflicts with Chapter 551.*

*The Council may vote and / or act upon each of the items listed in this Agenda. Except for Public Presentation and Input and items in the agenda designated as public hearing or otherwise designated for public input, there will be no public input during the course of this meeting without express authorization from the presiding officer.*

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at 817-636-2462 for further information.*

**CERTIFICATION:** I do hereby certify that the above City Council Agenda was posted on the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas by 6pm on the 23rd day of August 2021.

  
Shannon Montgomery, TRMC, City Secretary

I certify that the attached notice and agenda of items to be considered by the Rhome City Council was removed by me from the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_, Title: \_\_\_\_\_



## Agenda Commentary

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**Meeting Date:** Thursday, August 26, 2021

**Department:** Administration

**Contact:** Shannon Montgomery, TRMC

**Agenda Item:** A. Minutes of City Council Regular Session dated August 12, 2021

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**Type of Item:** ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☐ Discussion & Direction ☒ Other

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**Summary-Background:**

Minutes of August 12, 2021 Council Meeting

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**Funding Expected:** ☐ Revenue ☐ Expenditure ☐ N/A

**Budgeted Item:** ☐ Yes ☐ No ☐ N/A

**GL Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☐ Yes ☐ No **Date Completed:** \_\_\_\_\_

**Engineering Review:** ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

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**Supporting Documents Attached:**

Draft Minutes

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**Recommendation:**

Approve Draft Meeting Minutes

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Sean Densmore

## MINUTES OF REGULAR MEETING OF THE RHOME CITY COUNCIL

**Meeting Date: Thursday, August 12, 2021**

**Location: VIA TELEPHONE CONFERENCE**

**MEETING START TIME: 6:30 PM**

### **Call to Order and Establish a Quorum**

Mayor Wilson called the meeting to order at 6:30pm. City Secretary Montgomery called roll and announced a quorum of Council Members present.

#### **Council Members Present:**

Mayor Jo Ann Wilson

Mayor Pro Tem Josh McCabe

Council Member Elaine Priest

Council Member Sam Eason

Council Member Ashley Majors

#### **Council Member Absent:**

Council Member Michelle Tye

#### **City Staff Present:**

City Administrator Cynthia Northrop

City Attorney Carvan Adkins

City Secretary Shannon Montgomery

Fire Chief Darrell Fitch

Municipal Court Clerk Kristi Adams

Police Chief Eric Debus

Public Works Director Sean Densmore

### **Public Presentations and Input**

*The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear comments during this designated time. Request form, or email, must be submitted to the City Secretary, via email to [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com), prior to 4:00pm to be recognized.*

No Public Presentations or Input was received.

### **Announcements from Mayor and Council Members**

Mayor Wilson thanked Police Chief Debus for the first Coffee with a Cop. Wilson also encouraged positive social media postings.

### **Consent Agenda**

*All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.*

#### **A. Minutes of City Council Special Session dated July 29, 2021 (City Secretary)**

Motion made by Mayor Pro Tem McCabe, seconded by Council Member Priest, to approve the Consent Agenda as presented.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe: Aye  
Council Member Priest: Aye  
Council Member Eason: Aye  
Council Member Majors: Aye

Motion carried unanimously.

### **Monthly Staff Reports and Board Minutes**

*All items under this section are for informational purposes only; no action will be taken by Council.*

#### **B. Departments: Administration, Building & Development, Fire Rescue, Municipal Court, Police, and Public Works (Department Heads)**

#### **C. Minutes of Regular Parks & Recreation Board Meeting dated July 1, 2021 (City Secretary)**

No discussion; no action taken.

### **Public Hearing**

**D. City Council to conduct a Public Hearing to consider a request for Annexation by the City of Rhome, Texas of one tract of land, legal description being Acres: 3.600, Abst: A-634 MEP & PRR and is located on the SE corner of US Highway 287 Northbound Service Road and B.C. Rhome — and is contiguous to the current city limits of Rhome just west of Taco Casa located at 201 School Road, Rhome, Texas 76078**

**E. City Council to conduct a Public Hearing to consider a request for a change in zoning of two tracts of land to Planned Development (PD):**

- 1. Tract 1: legal description being Acres: 3.600, Abst: A-634 MEP & PRR and is located on the SE corner of US Highway 287 Northbound Service Road and B.C. Rhome - just west of Taco Casa located at 201 School Road, Rhome, Texas 76078. Current zoning - Agricultural**
- 2. Tract 2: legal description being Legal: Acres: 1.253, Lot: 1, Blk: 1, Subd: TACO CASA RHOME ADDITION, Abst: A-634 MEP & PRR and is located on the SE corner of US Highway 287 Northbound Service Road and B.C. Rhome - just west of Taco Casa located at 201 School Road, Rhome, Texas 76078. Current zoning - Retail**

Mayor Wilson opened the Public Hearing at 6:37pm.

City Secretary Montgomery read the one Public Hearing Reply Form received:

- William Reed – IN FAVOR

The following addressed the Council:

- Tommie Eason, Mount Lane, Rhome, Texas – AGAINST
- Shirley Mize, Russell Street, Rhome, Texas – IN FAVOR
- Marion Scott Mize, Russell Street, Rhome, Texas – IN FAVOR
- Dana White, Troxell Boulevard, Rhome, Texas – IN FAVOR
- Lisa Ann Wilson, First Street, Rhome, Texas – IN FAVOR

Mayor Wilson closed the Public Hearing and reconvened into Regular Session at 6:44pm.

**Regular Agenda – New Business**

- F. Discussion and any necessary action regarding a request for Annexation by the City of Rhome, Texas of one tract of land, legal description being Acres: 3.600, Abst: A-634 MEP & PRR and is located on the SE corner of US Highway 287 Northbound Service Road and B.C. Rhome — and is contiguous to the current city limits of Rhome just west of Taco Casa located at 201 School Road, Rhome, Texas 76078 (City Administrator)**

City Administrator Northrop recapped that Council and the City have been working with Quick Trip and their desire to locate a store on two tracts located; 1) located to the west of Taco Casa that is currently zoned Retail and 2) located on the (hard corner) SE corner of NB 287 and B.C. Rhome that is currently in the City of Rhome's extra-territorial jurisdiction (ETJ). They are also seeking voluntary annexation of tract currently in our ETJ.

There are several benefits to the City should the property be annexed;

1. Annexation will add the property to our tax base in addition to the expected increase to the City's sales tax revenue.
2. Annexing the property into the city limits provides the opportunity to control the use whereas if the property stayed in the ETJ, the city's only oversight would be over the platting process.
3. Annexation and the subsequent opening of Quick Trip will spur the economic growth to the south of the property as well.

Northrop continued by stating Council should base their support of the annexation contingent upon their support of the re-zoning request.

QuickTrip representative Craig Honeywell provided a brief presentation of what the proposed site would look like and addressed questions from Council.

Motion made by Council Member Priest, seconded by Mayor Pro Tem McCabe, to approve Ordinance 2021-13, annexation of one tract of land, legal description being Acres: 3.600, Abst: A-634 MEP & PRR and is located on the SE corner of US Highway 287 Northbound Service Road and B.C. Rhome — and is contiguous to the current city limits of Rhome just west of Taco Casa located at 201 School Road, Rhome, Texas 76078.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe:	Aye
Council Member Priest:	Aye
Council Member Eason:	Nay
Council Member Majors:	Aye

Motion carried 3-1-0 with Council Members McCabe, Priest, and Majors voting for and Council Member Eason voting against.

**CITY OF RHOME, TEXAS  
ORDINANCE NO. 2021-13**

**AN ORDINANCE PROVIDING FOR THE ANNEXATION INTO THE CITY OF RHOME OF PROPERTY COMPRISED OF APPROXIMATELY 3.601 ACRES DESCRIBED BELOW AND DEPICTED ON EXHIBIT "A", LOCATED WITHIN THE CURRENT ETJ OF THE CITY OF RHOME, TEXAS, FOR ALL MUNICIPAL PURPOSES; APPROVING A SERVICE PLAN FOR SUCH TERRITORY; PROVIDING FOR FILING NOTICE OF THIS ANNEXATION IN DEED RECORDS OF WISE COUNTY AND WITH THE WISE COUNTY APPRAISAL DISTRICT; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; AND PROVIDING AN EFFECTIVE DATE.**



**G. Discussion and any necessary action regarding a request for a change in zoning of two tracts of land to Planned Development (PD): (City Administrator)**

- 1. Tract 1: legal description being Acres: 3.600, Abst: A-634 MEP & PRR and is located on the SE corner of US Highway 287 Northbound Service Road and B.C. Rhome - just west of Taco Casa located at 201 School Road, Rhome, Texas 76078. Current zoning - Agricultural**
- 2. Tract 2: legal description being Legal: Acres: 1.253, Lot: 1, Blk: 1, Subd: TACO CASA RHOME ADDITION, Abst: A-634 MEP & PRR and is located on the SE corner of US Highway 287 Northbound Service Road and B.C. Rhome - just west of Taco Casa located at 201 School Road, Rhome, Texas 76078. Current zoning – Retail**

City Administrator Northrop explained Council and the City have been working with Quick Trip and their desire to locate a store on two tracts located; 1) located on the (hard corner) SE corner of NB 287 and B.C. Rhome that is currently in the City of Rhome's extraterritorial jurisdiction (ETJ) and 2) located to the west of Taco Casa that is currently zoned Retail. They are also seeking voluntary annexation of Tract 1 currently in our ETJ.

Quick Trip is requesting Tract 1 to be re-zoned from Agricultural to Planned Development and Tract 2 to be rezoned from Retail to Planned Development.

P&Z met on August 2, 2021 and recommended approval of request contingent upon the annexation.

As a reminder, the Planned Development zoning (see attached process/steps from our ordinance) allows for flexibility in structure with the components of the actual PD being identified upfront through the Detailed Site Plan and codified in the PD Ordinance (also attached). Staff, engineering and legal has met with QT reps and reviewed the Detailed Site Plan and confirms its general conformance with our ordinances and Comprehensive Development Plan.

Council Member Eason asked QuikTrip if they could save the removed stone for the City to use; QuikTrip agreed.

Motion made by Mayor Pro Tem McCabe, seconded by Council Member Priest, to Ordinance 2021-14; rezoning the two tracts of land as discussed to Planned Development.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe:	Aye
Council Member Priest:	Aye
Council Member Eason:	Nay
Council Member Majors:	Aye

Motion carried 3-1-0 with Council Members McCabe, Priest, and Majors voting for and Council Member Eason voting against.

**CITY OF RHOME, TEXAS  
ORDINANCE NO. 2021-14**

**AN ORDINANCE AMENDING THE Zoning Code of RHome, CHANGING THE ZONING OF CERTAIN PROPERTIES, SPECIFICALLY Acres: 3.600, Abst: A-634 MEP & PRR and is located on the SE corner of US Highway 287 Northbound Service Road and B.C. Rhome, CURRENTLY ZONED AS AG (agricultural), and Acres: 1.253, Lot: 1, Blk: 1, Subd: TACO CASA RHOME ADDITION, Abst: A-634 MEP & PRR and is located on the SE corner of US Highway 287 Northbound Service Road and B.C. Rhome, currently zoned R (Retail), TO PD (PLANNED DEVELOPMENT) TO ALLOW FOR additional uses and design requirements; PROVIDING FOR THE AMENDMENT OF THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE, PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**



#### **H. Update and discussion regarding Rolling V Ranch Development (Peter Pincoffs)**

Peter Pincoffs, PMB, provided a brief statement on the progress of the Rolling V Ranch Development and addressed questions from Council and provided answers to questions from residents that were previously submitted by the City Administrator.

Also discussed the development on the east was renamed to Reunion and the west side renamed to Blue Stone. Lots should be finished by August 2022, with homes in the fall of 2022, residents should be moving in at the end of 2022.

Both Pincoffs and Council discussed their concerns with the current speed limit and addressed turn lanes will be created.

#### **I. Discussion and any necessary action regarding an Ordinance calling a Bond Election to be held November 2, 2021 and resolving other matters incident and related thereto (City Secretary)**

City Secretary Montgomery stated on May 27, 2021 Council approved potential bonds for improving city facilities, street improvements and a ByWell Neighborhood Park and playground equipment for the Family Park.

Council further clarified the potential bond projects at their July 8, 2021 Council Meeting to remove the historical bank building site renovation and new playground equipment from the potential bond projects. Staff is looking at the possibility of grants for these two projects.

It should be noted that should all three propositions received voter approval, issuing the debt for the associated projects will be dependent upon current financial conditions. Council has noted that the City Services Campus is the first priority based on the health and safety of Rhome residents and employees.

Proposed Ordinance No. 2021-15 authorizes a November 2, 2021 Bond Election to put forth three proposed bond projects to be approved by the residents of Rhome:

1. City Services Campus in the amount not to exceed \$5,760,000
2. Street Improvements in the amount not to exceed \$4,000,000
3. Construction of a ByWell Neighborhood Park in the amount not to exceed \$150,000

Motion made by Council Member Eason, seconded by Mayor Pro Tem McCabe, to approve Ordinance 2021-15; calling a Bond Election to be held November 2, 2021.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe: Aye  
Council Member Priest: Aye  
Council Member Eason: Aye  
Council Member Majors: Aye

Motion carried unanimously.

#### **CITY OF RHOME, TEXAS ORDINANCE NO. 2021-15**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS CALLING A BOND ELECTION TO BE HELD NOVEMBER 2, 2021; AUTHORIZING EXECUTION OF A JOINT ELECTION AGREEMENT WITH THE WISE COUNTY ELECTIONS ADMINISTRATOR TO CONDUCT THE ELECTION; AND PROVIDING PROCEDURES TO CONDUCT THE ELECTION**

#### **J. Discussion and any necessary action regarding an Ordinance(s) pertaining to the maintenance of Right-of-Ways, Easements and Alleyways (City Administrator)**

City Administrator Northrop stated that this item will be discussed at the August 26, 2021 Council Meeting and Staff will be recommending best practices of property owners maintaining right of ways, easements, and alleyways.

**K. Discussion and any necessary action regarding FY2020-2021 budget amendments (City Administrator)**

City Administrator Northrop stated this Budget Amendment reallocates designated funds within various departments to various funds within those departments and this Amendment will also increase the General Fund revenue for Property Tax Maintenance by approximately \$74,000, which was underbudgeted due to the frozen revenue not being added back in when making the value calculations.

Motion made by Council Member Eason, seconded by Mayor Pro Tem McCabe, to approve Ordinance 2021-17; budget amendments.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe: Aye  
Council Member Priest: Aye  
Council Member Eason: Aye  
Council Member Majors: Aye

Motion carried unanimously.

**CITY OF RHOME  
ORDINANCE NO. 2021-17**

**AN ORDINANCE OF THE CITY OF RHOME, TEXAS, AMENDING THE CITY'S DULY ADOPTED FISCAL YEAR 2020-2021 BUDGET, AS AMENDED; REALLOCATING DESIGNATED FUNDS WITHIN VARIOUS DEPARTMENTS TO VARIOUS FUNDS WITHIN THOSE DEPARTMENTS; AND INCREASING THE GENERAL FUND REVENUE PROPERTY TAX MAINTENANCE & OPERATIONS GL ACCOUNT; AND PROVIDING AN EFFECTIVE DATE**

**Regular Agenda – Old Business**

**L. Discussion and any necessary action regarding American Rescue Plan Act (ARPA) and authorize City Administrator to execute contract with OpenGov (City Administrator)**

City Administrator Northrop stated the American Rescue Plan Act (ARPA) is a federal program that offers \$350 billion to help states, counties, and tribal governments to cover increased expenditures, replenish lost revenue, and mitigate economic harm from COVID – 19. As a city under 50,000 population (Non-Entitlement Units of Local Government/NEU) we will receive the money allocated through Texas Department of Emergency Management (TDEM).

Staff has been gathering information and has attended webinars on the program, requirements and process. The City of Rhome's allocation will be approximately \$457,165. The money will be released in two 'tranches'; 50% in Fall of 2021 and 50% in Fall of 2022. The eligible uses for the funding are fairly broad to meet pandemic response and to rebuild a stronger, more equitable economy, including expenditures that support water, sewer infrastructure, technology and public health support.

The State of Texas is expected to apply for the funds August 2, 2021 and once they receive the funding, they have 30-days to disperse the pre-determined allocations (based on population) to NEUs. While TDEM is the pass-through agency, reporting requirements will be submitted to the Treasury Department.

Staff has completed the required application and submission to TDEM and TDEM has confirmed our application/submission is completed.

Staff is proposing the following use(s) for the funding that meets the program's criteria of eligible uses:

Tranche #1 - \$228,000 (Fall of 2021)

Department	Eligible Uses	Amount
Admin	Data Analysis & Technology Infrastructure – STW/Open Gov	\$ 140,000
Admin	Technology Infrastructure – AV Community Center	\$ 10,000
Police	Data Analysis & Tech Infrastructure – Watchguard components and cameras	\$ 16,505
Police	Premium pay for essential workers – overtime	\$ 22,495
Fire	Data Analysis & Tech Infrastructure – radios and pagers	\$ 39,000

Eligible Uses include:

“Rebuilding public sector capacity, by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.”

“Providing premium pay for essential workers” – essential workers have put their physical well-being at risk to meet the daily needs of their communities.

Upgrading our software to cloud-based system that provides for robustly expanding data analysis capacity for multiple city services and communicating internally/externally, providing for social distancing.

STW is our financial software program that was onboarded 2018-2019. OpenGov acquired them in 2020. OpenGov is a cloud-based software offering a comprehensive suite of services. They are recommending STW clients upgrade to the cloud-based program as beginning in the next several months, there will be no updates available for STW applications. We attended a demo of the platform and we are excited at the capability and robustness; providing streamlined services, reporting, forecasting, etc. via easy and interactive features that will save staff time, increase transparency and promote social distancing. One of our goals is to begin compiling the budget according to the best practices laid out by the Government Finance Officers Association (GFOA), which is presented in the form of a budget book and meeting specific criteria. This software would be a key step in attaining that goal.

- Deployment of the software takes roughly 9 months.
- Pricing includes one-time deployment and training cost of \$92,500 and annual lease would be \$45,000
- It meets the ARPA program eligibility requirements
- Staff does not recommend going out for an RFP due to the fact that this is an upgrade with our existing provider, it meets the criteria as a sole source provider (we are not required to go out for an RFP) and the transition time will be less demanding on staff since they are already familiar with the software vs learning an entirely new software.**

Additionally, while initially we proposed the AV upgrades, that provide for livestreaming, in the Community Center use the Court Technology funds, it also meets the program requirements, so staff would propose to use the ARPA Funds instead of Court Technology Funds.

Tranche #2 - \$228,000 (Fall of 2022) - “Investments in Water/Wastewater infrastructure improvements” – In alignment with the City’s Master Water and Wastewater Plans.

Motion made by Mayor Pro Tem McCabe, seconded by Council Member Priest, to authorize the City Administrator to enter into and execute contract with OpenGov, pending legal review, and to approve the expenditure of the projects listed.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe: Aye  
Council Member Priest: Aye  
Council Member Eason: Aye  
Council Member Majors: Aye

Motion carried unanimously.

**M. Discussion regarding Proposed Budget for Fiscal Year 2021-2022 and Proposed Tax Rate for 2022 (City Administrator)**

City Administrator Northrop explained the proposed draft budget was presented to Council on July 29, 2021 based on certified taxable values and was posted to the website on Friday, August 6, 2021. Wise County Appraisal District released the Certified values and Wise County Tax Office has communicated the information with the cities.

Staff was asked to budget for what is necessary to maintain current service levels and to address departmental needs for the purpose of providing services for the health and safety of our residents and to continue to prepare for growth and development. These requests were prioritized and presented to the City Council in the March workshop and discussed in subsequent Council meetings throughout the Spring and early Summer.

As a reminder, Senate Bill 2 was effective in last year's budget, the calculations are more complex and the bill was essentially designed to lower the rollback rate from 8% to 3.5 % and requires an election if the rate is set above what is now referred to as the Voter Approved Rate.

The 2021 Certified Numbers and comparisons to 2020 are as follows:

<b>Certified Values</b>	<b>2021</b>	<b>2020</b>
Total Market Value	\$217,248,134	\$201,216,046
Certified Taxable Value	\$183,857,461	\$167,913,921
Certified Total Taxable Value (after adjustments)	\$164,776,526	\$151,636,191
New Improvements	\$ 4,668,600	\$ 2,964,455
Frozen Value of 0/65 Homestead	\$ 19,051,753	\$ 16,648,800
Frozen Levy of 0/65 Homestead	\$ 71,301	\$ 68,306
No New Revenue Rate	\$ .446273/100	\$ .498422/100
Voter Approval Rate	\$ .450858/100	\$ .494146/100
De minimus Rate	\$ .928819/100	\$1.002146/100
Proposed VAR M&O Rate	\$ .257667	\$ .267316
Debt Rate	\$ .193190/100	\$ .226830/100
Total amount of Municipal Debt obligations	\$344,406	\$343,957

Northrop also provided the following dates:

- August 26, 2021 – Proposed Budget Public Hearing and action on Proposed Budget
- August 26, 2021 – Proposed Tax Rate vote and setting Tax Rate Public Hearing
- September 9, 2021 – Proposed Tax Rate Public Hearing, approving Budget and Ratifying the Tax Rate

Council Member Priest made a statement:

*Before we get very deep into the budget discussion, I'd like to share a few things about the council's discussion and action related to budgeting during my tenure of 3+ years. Our budget is a reflection of City needs. It is an annual financial plan with some flexibility for unseen circumstances; yet, it is also an evolving map of how to responsibly meet those needs.*

*Budgeting is truly a multi-year process. For the last few years, the City Council has focused on the city's priorities based upon needs and research. It was through research for the City's Master Plan, that Citizens participated in steering committees and completed numerous surveys, which ultimately told the City Council what is needed and expected in the operation of this municipality. Obviously, it couldn't all be done in one year. Thus, City Council expects budget planning to utilize a multi-year, comprehensive approach so the Mayor, Department Heads and City Administrator can have uniformity in budget design. To date, we have all embraced this budget design strategy, and it has been successful. In other words, common goals are paramount. Political goals have no merit.*

Research has helped determine three major priorities:

1. *Bring infrastructure up to legal and safety standards. Lots of work has taken place to assess and to initiate this planning process. Today, water and wastewater have either met safety standards or they are now funded to meet those goals. If the November bonds for facilities and roads pass, for the first time in Rhome's history, all of its infrastructural categories will have the funding to meet those legal and safety requirements. In other words, Rhome will have moved from having NONE of its infrastructure up to legal and safety standards to ALL being up to standard. All of this is reflected in a multi-year approach to budgeting.*
2. *To recruit and keep quality personnel by adjusting compensation to competitive ranges, training support, cross-training and staff involvement. Every department and every employee is valuable, and department equity in management criteria is critical for this goal. There are no favorites, only uniformity in approach to human resources. It has been a multi-year plan to gradually increase salaries and benefits in order to be more competitive in this area of Texas. We have not yet totally met this goal, but the continued effort is reflected in the upcoming budget.*
3. *Prepare for demands of growth/development. This has been and continues to be a multi-year approach to the budget for every department. Administration, public works, fire, police have all been looking at these upcoming needs and how the departments will be impacted. An example is the fire department. Upcoming needs were assessed and a 5-year plan to move toward becoming a paid department in anticipation of the expectations of developers and upcoming Contracts for Service. The first step was to budget for contract labor being on-site to decrease response time and offer faster life-saving services to the community as a whole in addition to meeting the expectations of the developers. This plan also has implications on addressing the legal and safety standards of the fire department's facilities and recruiting quality personnel. Likewise, this approach will be helpful for all the departments.*

*As a City Council, we should not lose sight of these priorities and the budgeting plan to meet these goals. It is our charge by Oath of Office and Oath to the Citizens of Rhome to provide legal and safe infrastructure, to retain quality staff who provide quality services to the Citizen's, and to be prepared for the systemic changes that growth is demanding. We have made great strides in the last few years. We are on the cusp of bringing Rhome up to compliance for the balance of our infrastructure, a historic accomplishment. As the City Council has discussed, once these major goals are met, then, as a City, we can begin to expand our horizons to include community outreach.*

*Thank you for allowing me to recap the City Council's priorities relative to budget planning.*

Discussion only, no action taken.

### **Executive Session**

*Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:*

- N. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney**
- O. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person**
- P. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests public hearing**
- Q. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations**
  - **Iron Horse Court**

Mayor Wilson convened into Executive Session at 8:38pm.

Mayor Wilson reconvened into Regular Session at 8:47pm.

**Reconvene into Regular Session**

**R. Discussion and any necessary action as a result of Executive Session**

Motion made by Mayor Pro Tem, seconded by Council Member Majors, to authorize the City Administrator to enter into a 380 agreement as discussed in executive session.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe: Aye  
Council Member Priest: Aye  
Council Member Eason: Aye  
Council Member Majors: Aye

Motion carried unanimously.

**Future Agenda Items**

No future agenda items were requested.

**Adjourn**

Motion made by Council Member Eason, seconded by Mayor Pro Tem to adjourn.

City Secretary Montgomery asked for a roll-call vote:

Mayor Pro Tem McCabe: Aye  
Council Member Priest: Aye  
Council Member Eason: Aye  
Council Member Majors: Aye

Motion carried unanimously.

Meeting adjourned at 8:49pm.

**Minutes approved the 26th day of August 2021.**

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Jo Ann Wilson,  
Mayor

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Shannon Montgomery, TRMC  
City Secretary





## Agenda Commentary

**Meeting Date:** Thursday, August 26, 2021

**Department:** Finance

**Contact:** Cynthia Northrop

- Agenda Item:**
- B. Rhome City Council to conduct Public Hearing to hear citizen input regarding the proposed Budget for Fiscal Year October 1, 2021 to September 30, 2022
  - C. Discussion and any necessary action regarding the proposed budget for Fiscal Year October 1, 2021 to September 30, 2022

**Type of Item:** ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☒ Public Hearing  
☐ Plat ☒ Discussion & Direction ☐ Other

**Summary-Background:**

The City Council must take action after the Public Hearing on the Proposed Budget.

**Funding Expected:** ☐ Revenue ☐ Expenditure ☐ N/A

**Budgeted Item:** ☐ Yes ☐ No ☐ N/A

**GL Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☐ Yes ☐ No **Date Completed:** \_\_\_\_\_

**Engineering Review:** ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

**Supporting Documents Attached:**

Proposed Budget

**Recommendation:**

Staff recommends making a motion to postpone the approval of the proposed fiscal year 2021-2022 budget until the September 9, 2021 Council Meeting as the public hearing on the Proposed Tax Rate and action on ratifying the proposed tax rate will take place September 9, 2021.

## City of Rhome

### 2021-2022 Fiscal Year Proposed Budget Summary for 7/29/2021

**2021-2022 Proposed Tax Rate \$.450857 per \$100 taxable property value and is less than FY 2020-2021 of \$.477694 by \$.026837**

2021 No-New-Revenue Tax Rate \$.446273 per \$100 taxable property value after exemptions

2021 Voter-Approval Tax Rate \$.450858 per \$100 taxable property value after exemptions - 2021 De Minimus Rate \$.928819/100

2021 - 2022 Proposed Tax Rate is \$.000001 under the Voter Approval Rate (\$.450857) and the proposed VAR M&O Rate is \$.257667

2022 Taxable Property Value \$164,776,526 after 2021 Property Subject to Tax Rate Freeze \$19,051,753

The Debt Rate is \$.193190 per \$100 taxable property value

The Total amount of Municipal Debt Obligations is \$344,406

	Income		Expenses		Net
<b>General Fund</b>					
Administration	\$ 1,858,778.00	43%	\$ 1,023,132.54	24%	\$ 835,645.46
Building & Development	\$ 157,800.00	4%	\$ 237,124.99	6%	\$ (79,324.99)
Court	\$ 421,850.00	10%	\$ 258,586.67	6%	\$ 163,263.33
Police	\$ 2,000.00	0%	\$ 862,694.85	20%	\$ (860,694.85)
<b>Net Court/Police</b>	\$ 423,850.00	10%	\$ 1,121,281.52	26%	\$ (697,431.52)
Fire	\$ 266,991.61	6%	\$ 318,921.37	7%	\$ (51,929.76)
Parks	\$ 18,000.00	0%	\$ 21,050.32	0%	\$ (3,050.32)
<b>Subtotal General Fund</b>	<b>\$ 2,725,419.61</b>	<b>63%</b>	<b>\$ 2,721,510.74</b>	<b>63%</b>	<b>\$ 3,908.87</b>
<b>Water &amp; Sewer</b>	<b>\$ 1,588,467.00</b>	<b>37%</b>	<b>\$ 1,580,825.41</b>	<b>37%</b>	<b>\$ 7,641.59</b>
<b>Total Budget</b>	<b>\$ 4,313,886.61</b>	<b>100%</b>	<b>\$ 4,302,336.15</b>	<b>100%</b>	<b>\$ 11,550.46</b>

**The budget will raise more revenue from property taxes than last year's budget by an amount of \$11,624.00, which is a 1.47 % increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$21,048.71**

Department	GL Account	Description	2020-2021 Budget	2021-2022 Budget	Explanations
ADMIN	10-40015-10	Rhome Beautification Fund	-	-	NEW GL Account for Restricted Funds
ADMIN	10-40100-10	Franchise Fees	77,000.00	77,000.00	Oncor/Atmos (Budget same as prior years)
ADMIN	10-40240-10	Property Tax M & O	380,399.01	485,956.00	2021-2022 Proposed VAR Tax Rate \$.450857/\$100; Actual M&O Rate \$.257667/\$100
ADMIN	10-40250-10	Property Tax I&S Debt Service	344,833.35	318,333.00	2020-2021 Actual Tax Rate \$.450858/\$100; Actual Debt Rate \$.193190/\$100
ADMIN	10-40600-10	Sales Tax	807,621.18	895,000.00	Continued upward trend (Increased to match higher actuals from 2020-2021)
ADMIN	10-40650-10	Sales Tax I&S Debt Service	80,378.82	80,379.00	Portion of Sales Tax Revenue Attributed to Non-Bond Debt Service in 2021-2022
ADMIN	10-40700-10	Miscellaneous Revenue	2,000.00	2,000.00	Previously Recorded in Other Income - NEW GL ACCOUNT: ORR, Notary, Fax, Copies, Facility Rentals (Budget same as previous year; actuals on target with budget)
ADMIN	10-70100-10	Interest Revenue	110.00	110.00	Interest Earned on Various GF Bank Accounts (Budget same as previous years)
ADMIN	10-70300-10	Other Revenue	-	-	Generally non-recurring revenue unrelated to normal operations (for example, insurance claims)
		<b>TOTAL REVENUE</b>	<b>1,692,342.36</b>	<b>1,858,778.00</b>	
ADMIN	10-30010-10	Internal Sevices/Water		500.00	New GL to track/charge departments for water
ADMIN	10-60000-10	Accounting Fees	12,000.00	13,000.00	Annual Audit
ADMIN	10-60020-10	Lease Payment	2,310.00	14,553.00	1-year lease at 5% increase from previous year
ADMIN	10-60080-10	Bank Fees	5,000.00	5,000.00	Monthly Fees for Various Bank Accounts-in process of reducing number of bank accounts to reduce fees.
ADMIN	10-60100-10	Bond Interest Expense	30,152.00	23,726.00	2016 Refunding Bond (Paid off 9/15/2025); 2017 Tax Note Series (Paid off 9/15/2024)
ADMIN	10-60150-10	Bond Principal	289,000.00	295,000.00	2016 Refunding Bond (Paid off 9/15/2025); 2017 Tax Note Series (Paid off 9/15/2024)
ADMIN	10-60300-10	Contract Labor	10,000.00	10,000.00	IT Services, CPA services and various

ADMIN	10-60350-10	Education/Training	4,000.00	4,000.00	Continuing Education/Required Certifications - Varies from Year to Year by Certification and Classes Offered (includes ICMA, TCMA)
ADMIN	10-60510-10	Note Payments	3,348.93	3,348.93	None in 2019-2020; Laserfiche/Computers payment due in 2020-2021 (Pymt 2 of 5)
ADMIN	10-60600-10	Office Supplies	2,700.00	2,700.00	Budget same as previous year
ADMIN	10-60800-10	Postage	1,000.00	1,000.00	Budget same as previous year
ADMIN	10-60950-10	Property Tax Service	22,807.00	24,807.00	Appraisal District and Wise County - increased
ADMIN	10-61200-10	Credit Card Fees	500.00	500.00	Budget same as last year - not convenience fees
ADMIN	10-61600-10	Dues & Subscriptions	30,000.00	35,000.00	STW Annual; Email; Web Hosting; Back Up Protection; ADT Monitoring; Office 365; TML Annual (Increased for minor cost increases on various services in 2020-2021)
ADMIN	10-61800-10	Insurance - Prop/Liability	6,358.19	6,675.00	Quarterly insurance premiums through TML (confirming final numbers)
ADMIN	10-61820-10	Insurance - Med/Dental (ER)	33,859.68	37,922.00	2020-2021 Rates Not Available Yet
ADMIN	10-61830-10	TMRS - Retirement (ER)	14,435.12	15,012.00	Full TMRS Rate for Fully Funded Pension
ADMIN	10-62750-10	Legal Notices	4,000.00	4,000.00	Account fluctuates from year to year depending on required notices
ADMIN	10-62800-10	Legal Fees	90,000.00	96,000.00	Bimonthly Meetings; Employment; Compliance; Regulatory; Etc. Varies on Needs during year - increased based on growth and development demands, continued Ordinance clean-up and actual expenditures
ADMIN	10-63100-10	Building Maintenance	2,000.00	2,000.00	Pest Control; HVAC Maintenance; Other Misc. Repairs & Maintenance on City Building not budgeted elsewhere
ADMIN	10-63400-10	Telephone & Internet	7,500.00	8,000.00	Bundling Services for Phone/Internet
ADMIN	10-63430-10	City Elections	6,500.00	4,000.00	
ADMIN	10-64000-10	Utilities-Gas/Elec/St Lights	24,000.00	24,000.00	Budget same as previous year (average \$2,000 per month) <b><i>This line item includes cost of street lights</i></b>
ADMIN	10-65600-10	Hiring/Testing Expenses	250.00	250.00	Payroll Related Expenses to be Combined with All Payroll Costs (Hiring; Pre-employment; Drug Testing)

ADMIN	10-65610-10	Salary	151,840.00	164,940.00	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment
ADMIN	10-65630-10	Wages	47,353.80	43,060.00	Based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment (UB - 80/20 split btw GF & W/WW)
ADMIN	10-65640-10	Overtime	468.00	500.00	Amount paid for hours worked over normal schedule - evening meetings
ADMIN	10-65680-10	State Unemployment (ER)	724.50	770.00	Required Payroll Expense-Employer Portion (2.8% increase)
ADMIN	10-65700-10	Medicare Expense (ER)	2,895.10	3,039.00	Required Payroll Expense-Employer Portion
ADMIN	10-65710-10	Social Security Expense (ER)	12,379.04	12,998.00	Required Payroll Expense-Employer Portion
ADMIN	10-65740-10	Transfer to Fire Department	132,945.29	134,681.61	Annual \$48,000, Apparatus Replacement \$50,000, Fire Chief Salary
ADMIN	10-65760-10	Transfer to Parks	18,000.00	21,050.00	Funds for Projects Maintenance of Parks \$4,000; Utilities (Eternal Flame) \$1,000; Family Park \$10,000 (to repair/replace LED lighting; eterans Park (\$1,000),includes increase in utlities for water charges \$6050.32
ADMIN	10-66020-10	Technology	6,500.00	8,500.00	Website annual; computer replacement
ADMIN	10-66030-10	Banquet/Service Awards	2,000.00	2,000.00	Annual Employee/Volunteer Appreciation and Recognition
ADMIN	10-66100-10	Library Support	600.00	600.00	Annual Support for Library to maintain accreditation for grant funding
ADMIN	10-66200-10	Loan Purchases	-	-	No loan purchases in 2020-2021
ADMIN	10-80100-10	Other Expenses	-	-	Generally non-recurring expenses unrelated to normal operations (for example, insurance claims)
		<b>TOTAL EXPENSES</b>	<b>977,426.65</b>	<b>1,023,132.54</b>	
		<b>NET REVENUE/EXPENSES</b>	<b>600,980.82</b>	<b>835,645.46</b>	

Department	GL Account	Description	2020-2021 Budget	2021-2022 Budget	Explanations
BLDG/DEV	10-40025-20	Code Revenue	-	-	NEW GL Account for 2020-2021
BLDG/DEV	10-40200-20	Health Permit Revenue	11,000.00	13,000.00	Budget small increase for 2020-2021
BLDG/DEV	10-40360-20	Hotel Occupancy Tax Revenue	18,000.00	18,000.00	Budget same as previous year
BLDG/DEV	10-40380-20	Animal Registration Revenue	1,800.00	1,800.00	Budget for 300 registered animals at \$6 per animal; Increase Registration Roundup to Gain Compliance on Registration
BLDG/DEV	10-40400-20	Permits / Plats/ Site Plan	110,000.00	125,000.00	Increased due to Rolling V Development in 2021-2022 for Platting
BLDG/DEV	10-70300-20	Other Revenue		-	Budget at zero for 2020-2021
		<b>TOTAL REVENUE</b>	<b>140,800.00</b>	<b>157,800.00</b>	
BLDG/DEV	10-60060-20	Animal Control	1,800.00	1,800.00	Budget increase in expenses for Compliance which will be off set by increase Animal Registration Revenue
BLDG/DEV	10-60300-20	Contract Labor		10,300.00	Substandard demo costs
BLDG/DEV	10-60400-20	Engineering Services	65,000.00	50,000.00	Engineering costs for platting, site plan review, etc. (prior year included Transportation Plan study costs; costs assigned to PSA/DA
BLDG/DEV	10-60500-20	Inspection Fees	30,000.00	30,000.00	Budget same as previous year
BLDG/DEV	10-60600-20	Office Supplies	500.00	500.00	Budget same as previous year
BLDG/DEV	10-60800-20	Postage	200.00	350.00	Budget increase based on 2020-2021 actuals
BLDG/DEV	10-60970-20	Street Repairs	120,000.00	120,000.00	Budget same as previous year
BLDG/DEV	10-61600-20	Dues & Subscriptions	8,225.00	5,000.00	Code Compliance/Zoning/Permit/Inspection Software
BLDG/DEV	10-61820-20	Insurance - Med/Dental (ER)	2,604.59	2,917.01	Code Compliance Employee: 2021-2022 Rates Not Available Yet
BLDG/DEV	10-61830-20	TMRS - Retirement (ER)	1,018.06	1,058.00	Code Compliance Employee
BLDG/DEV	10-65630-20	Wages	13,520.00	14,060.80	Code Compliance Employee (10 hrs weekly)
BLDG/DEV	10-65680-20	State Unemployment (ER)	51.75	53.19	Code Compliance Employee (2.8.% increase)
BLDG/DEV	10-65700-20	Medicare Expense (ER)	196.04	205.84	Code Compliance Employee
BLDG/DEV	10-65710-20	Social Security Expense (ER)	838.24	880.15	Code Compliance Employee
		<b>TOTAL EXPENSES</b>	<b>243,953.68</b>	<b>237,124.99</b>	
		<b>NET REVENUE/EXPENSES</b>	<b>(67,335.00)</b>	<b>(79,324.99)</b>	



Department	GL Account	Description	2020-2021 Budget	2021-2022 Budget	Explanations
COURT	10-40160-40	Court Fines Revenue	409,000.00	415,000.00	Budget Restricted Funds Separately in 2021-2022
COURT	10-40170-40	Credit Card Convenience Fee	7,000.00		Court Credit Card Processing Fees Passed on to Customer (Offsets Credit Card Fees)
COURT	10-40180-40	Building & Security Revenue	1,350.00	1,350.00	Budget Restricted Funds Separately in 2021-2022
COURT	10-40185-40	Court Technology Revenue	3,300.00	5,500.00	Budget Restricted Funds Separately in 2021-2022; NetData comes online
		<b>TOTAL REVENUE</b>	<b>420,650.00</b>	<b>421,850.00</b>	
COURT	10-60005-40	Building & Security Expenses	1,350.00	1,350.00	Budget Restricted Funds Separately in 2021-2022; Offsets Restricted Revenue (Includes Bailiff & Courtroom Security)
COURT	10-60008-40	MC Fines Collections Expense	39,000.00	32,000.00	30% Collections Fee for Court Fees in Collections
COURT	10-60300-40	Contract Labor	10,800.00	11,700.00	Monthly Contracted Fee with Presiding Judge
COURT	10-60480-40	Court Technology Expenses	3,300.00	5,500.00	Budget Restricted Funds Separately in 2021-2022; Offsets Restricted Revenue (Includes Court Software & Hardware)
COURT	10-60600-40	Office Supplies	2,000.00	1,400.00	Budget decrease from prior year
COURT	10-60800-40	Postage	2,000.00	1,600.00	Budget decrease from prior year
COURT	10-60870-40	State Fees	122,700.00	124,500.00	Based on Court Fines (30%) - remitted to State
COURT	10-60890-40	Education/Training	1,200.00	1,200.00	Continuing Education/Required Certifications - Varies from Year to Year by Certification and Classes Offered
ADMIN	10-61200-40	Credit Card Fees	7,000.00		Court Credit Card Processing Fees Passed on to Customer (Offsets Credit Card Fees)
COURT	10-61600-40	Dues & Subscriptions	300.00	300.00	Recurring Judicial Organization Dues
COURT	10-61820-40	Insurance - Med/Dental (ER)	10,418.36	11,668.56	2021-2022 rates not available yet- assumed 12%
COURT	10-61830-40	TMRS Retirement (ER)	3,432.95	3,570.00	Full TMRS Rate for Fully Funded Pension
COURT	10-62800-40	Legal Fees	10,000.00	12,000.00	Prosecutor Fee - Monthly Court plus Trials that vary from year to year (one case currently on appeal)
COURT	10-65600-40	Hiring/Testing Expenses	-	-	Payroll Related Expenses to be Combined with All Payroll Costs (Hiring; Pre-employment; Drug Testing)

COURT	10-65630-40	Wages	44,561.92	47,384.00	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment
COURT	10-65640-40	Overtime	1,028.35	500.00	Amount paid for hours worked over normal schedule - evening court
COURT	10-65680-40	State Unemployment (ER)	207.00	252.00	Required Payroll Expense-Employer Portion (2.8% increase)
COURT	10-65700-40	Medicare Expense (ER)	661.06	694.11	Required Payroll Expense-Employer Portion
COURT	10-65710-40	Social Security Expense (ER)	2,826.80	2,968.00	Required Payroll Expense-Employer Portion
		<b>TOTAL EXPENSES</b>	<b>262,786.44</b>	<b>258,586.67</b>	
		<b>NET REVENUE/EXPENSES</b>	<b>157,863.56</b>	<b>163,263.33</b>	

Department	GL Account	Description	2020-2021 Budget	2021-2022 Budget	Explanations
POLICE	10-40010-50	Impound Lot Revenue	-	-	Closed the Impound Lot in 2020 (Budget Zero)
POLICE	10-40040-50	Sponsor Revenue - NNO	3,000.00	-	Sponsor Revenue for National Night Out October 2022 received in August/September 2021
POLICE	10-40270-50	Donations	-	500.00	Budget at Zero for 2020-2021
POLICE	10-40275-50	Auction Proceeds (2020-2021)	6,500.00	-	Sale of Police Vehicle No Longer Used
POLICE	10-40700-50	Miscellaneous Revenue	500.00	-	Previously Recorded in Other Income: ORR, Crash Reports, Notary
POLICE	10-70000-50	Grant Revenue	1,500.00	1,500.00	Varies year to year - Offset with Grant Purchases
POLICE	10-70300-50	Other Revenue	-	-	Generally non-recurring revenue unrelated to normal operations (for example, insurance claims)
		<b>TOTAL REVENUE</b>	<b>11,500.00</b>	<b>2,000.00</b>	
POLICE	10-30010-50	Internal Services/Water		500.00	New GL to account for water costs to city depts
POLICE	10-60010-50	National Night Out Expenses	3,000.00	-	Offset with Sponsor Revenue Received
POLICE	10-60300-50	Contract Labor	1,500.00	1,500.00	Monthly Cleaning of PD Offices/Common Areas
POLICE	10-60360-50	Grant Purchases	1,500.00	1,500.00	Varies year to year - Offset with Grant Revenues
POLICE	10-60410-50	Equipment Repairs	1,500.00	1,500.00	Budget same as previous years
POLICE	10-60430-50	Equipment	4,000.00	87,500.00	Tasers- 7,500; Radios- \$80,000;
POLICE	10-60510-50	Note Payments	27,327.62	27,327.62	Note Payment for Replacement of Body Cameras, Cameras in Patrol Vehicles, Desktop Computers for Offices, Laptops for Patrol Vehicles & One Tahoe Patrol Vehicle (Pynt 2 of 5)
POLICE	10-60600-50	Office Supplies	2,100.00	2,400.00	Budget increases due to cost of product increases
POLICE	10-60800-50	Postage	300.00	300.00	Budget same as previous years
POLICE	10-60890-50	Education/Training	3,500.00	4,000.00	Continuing Education/Required Certifications - Varies from Year to Year by Certification and Classes Offered
POLICE	10-61100-50	New Vehicle Purchase	40,000.00		Will start vehicle Leasing Program - 2022-2023
POLICE	10-61110-50	Vehicle Repairs & Maintenance	7,000.00	7,000.00	Budget same as previous years
POLICE	10-61150-50	Gas & Oil	22,000.00	22,000.00	Budget same as previous years
POLICE	10-61600-50	Dues & Subscriptions	7,500.00	10,992.00	Konica Minolta; Thinkstream Acquisition Kologik; PD Evidence online; Cleds; Productivity Center
POLICE	10-61750-50	Impound Lot Expense	-	-	Closing the Impound Lot in 2020 (Budget Zero)

POLICE	10-61800-50	Insurance - Prop/Liability	21,474.47	22,240.14	Quarterly insurance premiums through TML
POLICE	10-61820-50	Insurance - Med/Dental (ER)	72,928.55	81,679.98	2020-2021 Rates Not Available Yet-rep projects 12% increase
POLICE	10-61830-50	TMRS Retirement (ER)	34,589.62	35,972.00	Full TMRS Rate for Fully Funded Pension
POLICE	10-63100-50	Building Maintenance	1,000.00	1,000.00	Budget same as previous years
POLICE	10-63400-50	Telephone & Internet	7,300.00	8,500.00	Add air cards so every unit has its own/no sharing
POLICE	10-63450-50	Technology	1,500.00	1,500.00	Technology needs throughout year
POLICE	10-63510-50	Uniforms / Clothing Allowance	5,500.00	6,500.00	Cost increases
POLICE	10-64000-50	Utilities - Gas & Electric	3,000.00	3,500.00	Cost increases
POLICE	10-65600-50	Hiring/Testing Expenses	1,000.00	400.00	Payroll Related Expenses to be Combined with All Payroll Costs (Hiring; Pre-employment; Drug Testing)
POLICE	10-65610-50	Salary	63,440.00	78,000.00	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment
POLICE	10-65630-50	Wages	361,322.23	383,775.00	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment
POLICE	10-65640-50	Overtime	34,295.23	34,295.23	Amount paid for hours worked over normal schedule - required reporting/arrests/coverage etc.
POLICE	10-65680-50	State Unemployment (ER)	1,863.00	1,915.00	Required Payroll Expense-Employer Portion (2.8% increase)
POLICE	10-65700-50	Medicare Expense (ER)	6,660.68	6,993.71	Required Payroll Expense-Employer Portion
POLICE	10-65710-50	Social Security Expense (ER)	28,480.16	29,904.17	Required Payroll Expense-Employer Portion
POLICE	10-80100-50	Other Expense	-	-	Costs related to insurance claim for wrecked vehicle replacement - offset with TML insurance proceeds in Other Revenue - PD in 2018-2019
		<b>TOTAL EXPENSES</b>	<b>765,581.56</b>	<b>862,694.85</b>	
		<b>NET REVENUE/EXPENSES</b>	<b>(754,081.56)</b>	<b>(860,694.85)</b>	

Department	GL Account	Description	2020-2021 Budget	2021-2022 Budget	Explanations
FIRE	10-40270-60	Donations	5,000.00	5,000.00	Budget same as previous years
FIRE	10-40280-60	Fundraisers	18,000.00	18,000.00	Budget same as previous years (Bi-annual Boot Drive)
FIRE	10-40300-60	Transfer from General Fund	132,945.29	134,681.61	Transfer from General Fund (\$48k general expenses/\$50k apparatus replacement/\$36,681.61 PT Fire Chief)
FIRE	10-40330-60	Tarrant County Contract	8,000.00	8,000.00	Tarrant County Contract (annual)
FIRE	10-40550-60	RD - CPR Initiative Sponsored		2,000.00	New GL
FIRE	10-40555-60	RD - CPR Initiative Class Fees		2,160.00	New GL
FIRE	10-40610-60	Wise County Contract	50,400.00	52,000.00	Wise County Contract (monthly)
FIRE	10-40630-60	Cost Recovery	16,650.00	16,650.00	Billable Motor Vehicle Accidents - Varies by Year and Number of Billable Incidents - Does NOT include Medical or Fire ONLY Motor Vehicle Accidents for Insurance Claims
FIRE	10-70000-60	Grant Revenue	25,000.00	28,500.00	Anticipated \$25,000 various/\$3,500 disability insurance
		<b>TOTAL REVENUE</b>	<b>255,995.29</b>	<b>266,991.61</b>	
FIRE	10-30010-60	Internal Services / Water		500.00	New GL to charge water cost to city depts
FIRE	10-60300-60	Contract Labor	25,500.00	60,700.00	Shift Work Program (Increase for 2021-2022/\$26K); Fire Prevention and Inspections, Medical Director \$1,500
FIRE	10-60360-60	Grant Purchases	25,000.00	25,000.00	Anticipated \$15,000 Bunker Gear Or Fire Equipment Grant with Texas Forestry Service/ \$10,000 for Training Grants Awarded from Texas Forestry Service as well as VFIS Wellness Grant and Insurance Grant - Offset with Grant Revenue
FIRE	10-60430-60	Equipment	18,300.00	20,000.00	Based on Equipment Replacement Program in place to address aging equipment needs and maintenance agreements for equipment

FIRE	10-60470-60	Fire Safety Program	1,000.00	1,000.00	Costs for community outreach programs - \$900 for Fire Prevention materials for students at schools; \$100 for fire prevention materials for other outreaches throughout 2020-2021
FIRE	10-60492-60	CPR Initiative - Fee Classes		2,160.00	New GL
FIRE	10-60495-60	CPR Initiative - Sponsored		2,000.00	New GL
FIRE	10-60510-60	Note Payments	75,383.62	49,702.27	Note payment - Rescue mini-pumper (\$15,720.51), SCBA Packs/Bottles & Cascade System 2021 Annual Payment \$33,981.76 (Pynt 2 of 5)
FIRE	10-60560-60	Support Crew / Supplies	500.00	1,250.00	Based on Projected needs for Splash Days and Rehab/Supplies for Crews
FIRE	10-60580-60	Apparatus Repairs & Maint	20,000.00	20,000.00	Based on Vehicle Maintenance Program in place to address regular maintenance needs
FIRE	10-60600-60	Office Supplies	500.00	1,250.00	Budgeted cost of increases
FIRE	10-60610-60	Incentives	1,000.00	1,000.00	To be utilized for programs to recruit and retain qualified volunteers
FIRE	10-60890-60	Education/Training	1,500.00	2,500.00	Continuing Education/Required Certifications (not covered by Grants) Varies from Year to Year for Certifications & Classes
FIRE	10-60XXX-60	Benefits	-	-	1 FT Paid FF 2022-2023/ 3 FT FF 2023-2024
FIRE	10-61150-60	Gas & Oil	3,500.00	5,850.00	Varies by number/location of incidents
FIRE	10-61600-60	Subscriptions	6,540.00	8,500.00	Haas Alert System; PSTrax; Emergency Reporting; Active 911; Email; TV Service (Weather Watch)
FIRE	10-61610-60	Dues	1,240.00	2,000.00	SFFMA Department/Individual; TCFP Individual
FIRE	10-61700-60	Apparatus Note/Purchase	25,000.00	40,000.00	Based on Apparatus Replacement Program Presented to City Council
FIRE	10-61800-60	Insurance - Prop/Liability	11,358.84	12,329.00	Quarterly insurance premiums through TML
FIRE	10-61830-60	TMRS Retirement (ER)	2,271.05	2,361.00	Full TMRS Rate for Fully Funded Pension
FIRE	10-61900-60	Insurance - Disability	3,550.00	3,737.50	Insurance Policy to Cover LODD, AD&D - partially covered with Grant Proceeds from VFIS
FIRE	10-63100-60	Building Maintenance	1,000.00	1,500.00	Budget for general maintenance on building
FIRE	10-63400-60	Telephone & Internet	3,000.00	3,000.00	Budget same a previous year
FIRE	10-63450-60	Technology	500.00	3,500.00	Annual tech needs, 3 new computers



FIRE	10-63510-60	Uniforms / Clothing Allowance	1,250.00	3,000.00	Based on number of volunteers requiring mandatory uniform/identification
FIRE	10-64000-60	Utilities - Gas & Electric	3,000.00	3,000.00	Budget same as previous year
FIRE	10-65610-60	Salary	30,160.00	32,407.00	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment
FIRE	10-65630-60	Wages	-	-	1 FT Paid FF 2022-2023/ 3 FT FF 2023-2024
FIRE	10-65680-60	State Unemployment (ER)	207.00	252.00	Required Payroll Expense-Employer Portion (2.8% increase)
FIRE	10-65700-60	Medicare Expense (ER)	437.32	459.18	Required Payroll Expense-Employer Portion
FIRE	10-65710-60	Social Security Expense (ER)	1,869.92	1963.42	Required Payroll Expense-Employer Portion
FIRE	10-66000-60	EMS Supplies	6,000.00	7000	EMS supplies varies by number/type of EMS call
FIRE	10-66030-60	Banquet/Service Awards	1,000.00	1,000.00	Annual Employee/Volunteer Appreciation and Recognition
FIRE	10-66200-60	Loan Purchases	-	-	
FIRE	10-80100-60	Other Expenses	-	-	
		<b>TOTAL EXPENSES</b>	<b>270,567.75</b>	<b>318,921.37</b>	
		<b>NET REVENUE/EXPENSES</b>	<b>(14,572.46)</b>	<b>(51,929.76)</b>	

Department	GL Account	Description	2020-2021 Budget	2021-2022 Budget	Explanations
PARKS	10-40280-80	Fundraisers	-	-	No Fundraisers in 2019-2020 at Direction of City Council to focus on Capital Improvements for Parks
PARKS	10-40300-80	Transfer from General Fund	18,000.00	18,000.00	Maintenance of Parks \$17,400 (includes new mower); Utilities (Water, Eternal Flame) \$6,050; Family Park \$4,000; Veterans Park \$1,000
		<b>TOTAL REVENUE</b>	<b>18,000.00</b>	<b>18,000.00</b>	
PARKS	10-60300-80	Contract Labor	10,000.00	2,000.00	General maintenance/outside contractors
PARKS	10-60640-80	Family Park	4,000.00	10,000.00	Allotted for Park Improvements- Engineered fiber-\$2,200. \$1300 for basic maintenance and repairs. \$6000 to repair and replace lights at family park with LED (Not Working)
PARKS	10-60650-80	Veterans Park	1,000.00	1,000.00	annual maintenance
PARKS	10-60680-80	Maintenance of Parks by PW	2,000.00	2,000.00	Allocated for Irrigation Repairs, Fertilization, Minor Repairs at Park and Pavilion, new mower
PARKS	10-64000-80	Utilities - Gas & Electric	1,000.00	6,050.32	Gas (eternal flame), electric, water
		<b>TOTAL EXPENSES</b>	<b>18,000.00</b>	<b>21,050.32</b>	
		<b>NET REVENUE/EXPENSES</b>	<b>-</b>	<b>(3,050.32)</b>	

Department	GL Account	Description	2019-2020 Budget	2021-2022 Budget	
W/S	20-40170-10	Credit Card Convenience Fee	-		Credit card processing fee passed on to the residents using credit card as a form of payment
W/S	20-40650-10	Meter Deposits (income)	20,000.00	-	Reclassified as Restricted Liability in 2020-2021
W/S	20-40660-10	Tap Fees	30,000.00	30,000.00	Development coming online late 2021/2022
W/S	20-40670-10	Water Revenue	975,000.00	950,000.00	Development coming online 2021/2022; (FY 2020-2021 revenue-\$618K + \$332K projected increase in sales from RVR = \$950K)
W/S	20-40680-10	Water Tower Lease	12,000.00	12,000.00	Remain constant with prior yr. budget - no new lease agreements
W/S	20-40700-10	Miscellaneous Revenue	5,000.00	5,000.00	Budget same as previous year
W/S	20-70100-10	Interest Revenue	100.00	100.00	Remain constant with prior yr. - interest earned on bank account
W/S	20-40670-20	Sewer Revenue	-	488,194.00	Wastewater increases (effective Sept. 1, 2021)
W/S	20-40670-30	Garbage Revenue	-	103,173.00	Pass through charges from Waste Connections
		<b>TOTAL REVENUE</b>	<b>1,042,100.00</b>	<b>1,588,467.00</b>	
W/S	20-30010-10	Internal Services /Water		500.00	New GL to charge water cost to city depts
W/S	20-60100-10	Bond Interest Expense	98,126.00	96,026.00	2019 Bond Interest due in FY
W/S	20-60150-10	Bond Principal	-	75,000.00	2019 Bond Principle due in FY
W/S	20-60200-10	Water Chemicals	10,000.00	3,300.00	Separated costs in 2020-2021
W/S	20-60210-10	Emergency Repairs	62,765.00	5,000.00	Unplanned repairs not budgeted elsewhere
W/S	20-60220-10	AMR Cell Fee Per Connection	6,410.00	6,500.00	\$.89 Per Connection Fee Per Month
W/S	20-60230-10	Water Meter/Transmitter	-	9,400.00	New meters and transmitter for new construction; replace 4" at Aurora Vista \$2800
W/S	20-60300-10	Contract Labor	14,000.00	-	
W/S	20-60400-10	Engineering Services	65,000.00	40,000.00	Ongoing engineering for various issues throughout the city that require professional services (decrease is from the water source/water rate study that was included in 2020-2021)
W/S	20-60510-10	Note Payments	6,000.00	5,672.88	2018 Chevy Truck monthly payment
W/S	20-60600-10	Office Supplies	2,000.00	2,000.00	Budget same as previous years
W/S	20-60800-10	Postage	4,000.00	4,000.00	Budget same as previous years

W/S	20-60890-10	Education/Training	3,000.00	2,500.00	Continuing Education/Required Certifications - Varies from Year to Year by Certification and Classes Offered
W/S	20-61110-10	Vehicle Repairs & Maintenance	5,000.00	6,000.00	Regular upkeep and maintenance on vehicles
W/S	20-61130-10	Equipment Repair & Maintenance	-	5,000.00	Mowers, Dump truck, Backhoe, Chain Saw, Weed Eater etc. (Backhoe & Dump truck need repairs)
W/S	20-61150-10	Gas & Oil	9,307.00	9,000.00	Budget decrease for 2020-2021
W/S	20-61200-10	Bank Services Fee	12,000.00		Credit card processing fee passed on to the residents using credit card as a form of payment
W/S	20-61600-10	Dues & Subscriptions	4,500.00	4,000.00	AWWA, TWUA, APWA, TRWA, SCADA - 911
W/S	20-61700-10	Equipment Rentals	2,500.00	2,000.00	Slight decrease from previous year budget
W/S	20-61800-10	Insurance - Prop/Liability	29,000.00	30,450.00	Quarterly insurance premiums through TML
W/S	20-61820-10	Insurance - Med/Dental (ER)	44,263.87	49,575.53	Rates Not Available Yet- assume 12% increase
W/S	20-61830-10	TMRS Retirement (ER)	14,977.87	15,576.00	Full TMRS Rate for Fully Funded Pension
W/S	20-63100-10	Building Maintenance	1,500.00	1,000.00	Budget for general maintenance on building
W/S	20-63400-10	Telephone & Internet	3,193.00	6,400.00	\$4,3400 Centurylink/\$3,000 Cell phones)
W/S	20-63510-10	Uniforms / Clothing Allowance	3,000.00	3,750.00	Increased due to change to full service company for uniforms and providing work boots for staff who come in to contact with biohazard materials
W/S	20-64000-10	Utilities - Gas & Electric	34,000.00	36,000.00	Budget increase from 2020-2021
W/S	20-65600-10	Hiring/Testing Expenses	-	300.00	Hiring; Pre-employment; Drug Testing
W/S	20-65610-10	Salary	65,000.00	78,832.00	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment
W/S	20-65630-10	Wages	134,480.00	192,590.00	Increases based on and Market Analysis in Similar Sized Cities and Positions/Duties, Evaluations and Cost of Living Adjustment. UB 80%
W/S	20-65640-10	Overtime	3,129.00	9,100.00	Amount paid for hours worked over normal schedule - On Call/Emergency Repairs
W/S	20-65680-10	State Unemployment (ER)	828.00	873.00	Required Payroll Expense-Employer Portion (2.8.% increase)
W/S	20-65700-10	Medicare Expense (ER)	2,937.83	3,085.00	Required Payroll Expense-Employer Portion
W/S	20-65710-10	Social Security Expense (ER)	12,561.75	13,189.00	Required Payroll Expense-Employer Portion

W/S	20-66020-10	Technology	-	500.00	Hardware/software, SCADA updates/maint, Microsoft, Adobe, repairs
W/S	20-66030-10	Groundwater Production Fee	-	11,471.00	Fees paid to Groundwater District for ground water pumped cost based off gallons pump. Bi-annual payment. Increase is due to increase in well production. Since Oct. the wells produced an extra 9,156,800 gallons at the same time reduced the purchased water from WC 8,926,200. Additional increase is due to projected well #6 coming online by June 2022 and increase in production of the wells
W/S	20-66050-10	Licenses & Permits	6,000.00	5,000.00	Permits for TCEQ W/WW
W/S	20-66070-10	Water/Sewer Shop Supplies	3,000.00	2,500.00	Budget slight decrease for Misc. supplies
W/S	20-66090-10	Water Line Maintenance	50,000.00	4,000.00	Separate Water Supplies in 2020-2021
W/S	20-66100-10	Water Testing	28,000.00	9,500.00	Separate Water Testing in 2020-2021
W/S	20-66110-10	Walnut Creek SUD Purchases	270,000.00	691,379.00	Purchased water depends on demand of residents; budget increase for 2021-2022 (RVR coming online)
W/S	20-66150-10	Tap Expenses	3,000.00	-	Budget zero (included in other accounts)
W/S	20-66400-10	Well/Tank/Meter Vault Maintenance	-	9,000.00	Tank inspections, cleanings & maintenance (@ \$2,000 each)
W/S	20-80100-10	Other Expenses	-	-	Generally non-recurring expenses unrelated to normal operations (for example, insurance claims)
W/S	20-60200-20	Sewer Chemicals	-	4,000.00	Chlorine/chemicals used at WWTP & collection system
W/S	20-66090-20	Sewer Line Maintenance	-	2,000.00	Separate Material for sewer line (pipe, fitting, manhole ring & lids etc.) in 2020-2021
W/S	20-66100-20	Sewer Testing	-	11,683.00	Separate Sewer Testing only in 2020-2021
W/S	20-66400-20	WWTP/Lift Station Maintenance	-	10,000.00	Replace pump at W. Plant (est \$6,000)
W/S	20-66040-30	Garbage Service	80,000.00	103,173.00	Budget same as previous year
		<b>TOTAL EXPENSES</b>	<b>1,013,479.32</b>	<b>1,580,825.41</b>	
		<b>NET REVENUE/EXPENSES</b>	<b>(51,379.32)</b>	<b>7,641.59</b>	



## Agenda Commentary

**Meeting Date:** Thursday, August 26, 2021

**Department:** Finance

**Contact:** Cynthia Northrop

**Agenda Item:** D. Discussion and any necessary action regarding the Proposed Tax Rate for 2022, take a record vote and schedule the Public Hearing

**Type of Item:** ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☒ Discussion & Direction ☐ Other

**Summary-Background:**

The 2021-2022 Proposed Tax Rate is \$0.450857 per \$100 taxable property value which is just under the Voter Approval Rate of \$0.450858 and is less than FY2020-2021 of \$0.477694 by \$0.026837.

**Funding Expected:** ☐ Revenue ☐ Expenditure ☐ N/A

**Budgeted Item:** ☐ Yes ☐ No ☐ N/A

**GL Account:** ☐ **Amount:** ☐

**Legal Review Required:** ☐ Yes ☐ No **Date Completed:** ☐

**Engineering Review:** ☐ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☐

**Supporting Documents Attached:**

None.

**Recommendation:**

Staff recommends approval of proposed tax rate of \$0.450857. Council must take a record vote of the proposed tax rate before the public hearing scheduled for September 9, 2021. The Mayor must state the scheduled date and time of the public hearing after the vote is taken.





## Agenda Commentary

**Meeting Date:** Thursday, August 26, 2021

**Department:** Administration

**Contact:** Cynthia Northrop

**Agenda Item:** F. Discussion and any necessary action regarding the acceptance of ByWell Phase II roads

**Type of Item:** ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☒ Discussion & Direction ☐ Other

### Summary-Background:

In Feb/Mar 2020, the former PW Director met with our Engineer and the Developer on-site to develop a punch list for the acceptance of ByWell Phase II roads. It was agreed at that time to postpone the work until all homes had been moved on the lot(s), which at the time was estimated to be at the end of the summer (2020). However, within the onset of COVID, the final home was not moved onto the lot until April 2021. At the time, staff again met with the developer and his Contractor and updated the punch-list. While the project was delayed due to the wet early summer, the Contractor completed the work August 12, 2021. Staff inspected the work throughout the project. Additionally, staff inspected the project upon completion. The PW Director and Engineer, have inspected the project and found it to be in general conformance with the design requirements of the City of Rhome, recommending the City's acceptance of the ByWell Phase II roads. The City Administrator, along with Legal, have reviewed and concur with the recommendation that Council accept the Phase II Road improvements into the City's maintenance program.

**Funding Expected:** ☐ Revenue ☐ Expenditure ☐ N/A

**Budgeted Item:** ☐ Yes ☐ No ☐ N/A

**GL Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** ☒ Yes ☐ No **Date Completed:** \_\_\_\_\_

**Engineering Review:** ☒ **FD Review:** ☐ **PD Review:** ☐ **PW Review:** ☒

### Supporting Documents Attached:

KH document

### Recommendation:

Staff recommends Council adopt the ByWell Phase II Road improvements into the City's maintenance program.



August 20, 2021

Cynthia Northrop  
City Administrator  
501 S Main Street  
Rhome, Texas 76078

**RE:     *By Well Estates, Phase 2 - Maintenance Walk Through***  
***KHA No. 061274207***

Dear Ms. Northrop:

Kimley-Horn and staff visited By Well Estates, Phase 2 on August 19, 2021 to perform the maintenance period inspection for the development. The infrastructure improvements have completed the maintenance period and based upon observations in the field and through coordination with City Staff, appear to be in general conformance with the design requirements of the City of Rhome. It is recommended that Council adopt the proposed improvements associated with By Well Estates, Phase 2 into the City's maintenance program.

We appreciate the opportunity to be of continued service to the City of Rhome. If you have any questions or comments, please do not hesitate to call.

Very truly yours,  
KIMLEY-HORN AND ASSOCIATES, INC.  
Texas Registration No. F-928

Kyle Welden, P.E.  
KLW/nlc

Copy to:       Mr. Sean Densmore, Director of Public Works  
                  Ms. Shannon Montgomery, City Secretary  
                  Mr. Wade Greathouse

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