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Mayor
Patricia Mitchell

City Council

Mayor Pro-Tem,
Place 1
Josh McCabe

Place 2
Michelle Tye

Place 3
Elaine Priest

Place 4

Place 5
Kasey Shumake

City
Administrator
Amanda DeGan

City Attorney
Carvan Adkins

City Secretary
Shaina Odom

Fire Chief
Scott Estes

Police Chief
Eric Debus

Public Works
Director

MINUTES OF MEETING OF THE RHOME CITY COUNCIL

Meeting Date: Thursday, April 20, 2023

Regular Session: 6 p.m.

Meeting Location: Rhome Community Center, 261 North School Road, Rhome, TX 76078

LIVE Streaming: In an effort to be as accessible as possible, we *may*

Live Stream the meeting using GoToMeeting from your computer or phone.

Regular Session: 6 p.m.

Mayor Mitchell Called the meeting to order at 6 pm

Call to Order and Establish a Quorum

Invocation – Pastor Heath Van Zandt

Pledge of Allegiance to the American Flag

Pledge of Allegiance to the Texas Flag

Honor the Texas Flag; I pledge allegiance to thee, Texas, One state under God, One and indivisible

Public Comments

- 1. The Council is not permitted to take action on or discuss any comments made to the Council at this time concerning an item not listed on the agenda. However, a Council Member or Mayor may make a statement of fact regarding the item, make a statement concerning the policy regarding the item and/or may propose that the item be placed on a future agenda or direct the City Administrator to contact the individual to address. If you are attending the meeting via Live Streaming, and you would like to make a Public Comment, you must email the City Secretary at citysecretary@cityofrhome.com prior to 4 pm on the day of meeting and must identify each subject you plan to present to be recognized.*
- 2. If the writer of a Public Comment is unable to read their own comment, it should be given to a friend, family member, or associate, that is able to attend in person and read the statement in their stead.*
- 3. Public Comments made in person require the speaker to submit the sign-up form to the City Secretary prior to the meeting, and the form must identify each subject the speaker plans to present.*
- 4. A statement of no more than 3 minutes may be made. There will be no yielding of time to another person. Comments should be directed to the entire Council, not individual members. Engaging in verbal attacks, or comments intended to insult, abuse, malign, or slander any individuals shall be cause for termination of time privileges and removal from Council Chambers.*
 - Lisa Ann Wilson – By JoAnn Wilson*
 - JoAnn Wilson*
 - Ashley Majors*
 - Deborah BeCraft*

Announcements from Mayor and Council Members

- City Council Meeting May 17, 2023 @ 6 p.m.

Consent Agenda

All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.

1. Minutes of City Council Regular Session dated March 23, 2023 and April 13, 2023

Mayor Pro-Tem McCabe made a motion to approve the Minutes as presented. Council Member Shumake seconded the motion. Motion passed unanimously.

Regular Agenda

Discussion and any necessary action for the following:

1. Appointment of Council Member to Place 4 **(City Administrator)**

Five people applied for the Council Place 4 vacancy. Shirley Mize, Candance Fitch, Kristi King, and Tommie Eason were present at the meeting to introduce themselves and answer questions from the Council. Dannette Willis was not present. All present applicants answered the same questions presented by Council. Council Entered into Executive Session under 551.071 at 6:51 pm and adjourned from executive session at 7:01 pm.

Council Reconvened into Regular Session at 7:03 pm.

Mayor Pro-Tem made a motion to appoint Kristi King to Place 4. Council Member Shumake seconded the motion. Motion passed unanimously. City Secretary, Shaina Odom, swore in Kristi King.

2. Addresses printing on the agenda for public speakers **(City Administrator)**

Council gave direction to remove the addresses from Public Comment on the Minutes. City Attorney Adkins said there is nothing that mandates it to be listed on the Minutes.

3. Technology Infrastructure Update **(City Administrator)**

Fulcrum's David Johnson came in a presented upgrades necessary for the Firewall to be CJIS compliant. He also recommended that staff be moved to a more specific email structure, (First initial, Last name). The upgrades would allow the City to be CJIS Compliant, keeping access to the federal databases necessary for the Police Department. The upgrades are not in the current budget, but the funds are available in General Fund Checking. The total cost would be less than \$12,000.00. Council gave direction to move forward.

4. Code Enforcement Direction **(City Administrator)**

City Administrator, DeGan, requested direction from the Council regarding Code Compliance. The ordinances need to be cleaned up. Officer Grant spoke regarding enforcement. He is after compliance only, and does not want to write citations regarding Code. Council gave direction to clean up the code and bring it back within 60 days.

5. **Ordinance Revisions Follow Up (City Administrator)**

City Administrator, DeGan, requested to update the ordinance to follow what we are currently doing. A lot of the ordinances were established before the City implemented a City Administrator position. Council gave direction to complete the changes and bring back to the May 17, 2023 council meeting.

6. **Personnel Handbook Update (City Administrator)**

City Administrator, DeGan, requested to update the personnel handbook to follow what we are currently doing. A lot of the handbook was established before the City implemented a City Administrator position. Council gave direction to complete the changes and bring back to the May 17, 2023 council meeting.

7. **Wise County Sherriff Dispatch Fee Update (City Administrator)**

April 27, 2023 the Sherriff is scheduled to speak at the Boyd meeting. April 29, 2023 is the Mayor meeting. This will go to the County Commissioner Court in May if not resolved. Council directed the City Administrator to bring back on the May 17, 2023 Council Meeting.

8. **Smoking Policy (Mayor Pro-Tem McCabe)**

Mayor Pro-Tem McCabe said he was receiving complaints about people smoking near the entrance of the Community Center. He requested the smoking be moved to the side of the building. Staff is to smoke behind all city buildings.

9. **Municipal Clerks Week Proclamation (City Administrator)**

City Administrator, DeGan, read a proclamation in support of Rhome's Municipal Clerk, Shaina Odom, for Municipal Clerks Week, April 30, 2023 through May 6, 2023.

Executive Session

Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:

1. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney.
2. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person.
3. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests a public hearing.
 - City Secretary
 - Utility Billing – Permit Clerk
 - City Administrator Evaluation
4. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations.

Council convened into Executive Session under 551.074 at 8:04 pm.
Council closed executive session at 8:48 pm.
Council reconvened into regular session at 8:48 pm.

Regular Agenda (Resume)

1. Action to be taken from Executive Session discussions

Mayor Pro-Tem McCabe made a motion to increase UB salary by 10%. Council Member Tye seconded the motion. Motion passed unanimously.

Mayor Pro-Tem McCabe made a motion to approve the City Secretary Contract and increase salary by 6% immediately, and 4% upon completion of TMCA certification. Council Member Shumake seconded the motion. Motion passed unanimously.

Mayor Pro-Tem McCabe stated that Mayor Mitchell refused to conduct a 3-month evaluation for City Administrator, DeGan, as required by contract. Mayor Mitchell stated that she does not work with City Administrator, DeGan, enough to give her a review at this point.

Future Agenda Items

(Agenda items are due by 5 p.m. on the Wednesday of the week prior to the Council meeting)

No Future agenda items.

Adjourn

Council Member King made a motion to adjourn the meeting at 8:51 pm. Council Member Priest seconded the motion. Motion passed unanimously. Meeting adjourned at 8:51 pm.



Patricia Mitchell,

Mayor

ATTEST:



Shaina Odom
City Secretary

