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Mayor
Michelle Pittman
Di Credico

City Council

Mayor Pro-Tem,
Place 3
Elaine Priest

Place 1
Josh McCabe

Place 2
Kenny Crenshaw

Place 4
Sam Eason

Place 5
Leeanne
Mackowski

City
Administrator
Cynthia Northrop

City Attorney
Carvan Adkins

City Secretary
Shannon
Montgomery

Fire Chief
Darrell Fitch

Police Chief
Sam Love

Public Works
Director

MINUTES OF REGULAR SESSION OF THE RHOME CITY COUNCIL

Meeting Date: Thursday, March 12, 2020

Location: Rhyme Community Center, 261 North School Road

MEETING START TIME: 6:30 PM

Call to Order and Establish a Quorum

Mayor Pittman Di Credico called the meeting to order at 6:30pm and announced a quorum of Council Members present.

Council Members Present:

Mayor Michelle Pittman Di Credico
Mayor Pro Tem Elaine Priest
Council Member Josh McCabe

Council Member Sam Eason
Council Member Leeanne Mackowski

Council Members Absent:

Council Member Kenny Crenshaw

City Staff Present:

City Attorney Carvan Adkins
City Administrator Cynthia Northrop
City Secretary Shannon Montgomery

Fire Chief Darrell Fitch
Police Chief Sam Love

Invocation

Mayor Pittman Di Credico Crenshaw gave the invocation.

Pledge of Allegiance to the American and Texas Flags

Mayor Pittman Di Credico led the Pledge of Allegiance to the American Flag and Council Member McCabe led the Pledge to the Texas Flag.

Public Presentations and Input

The following addressed the Mayor and Council:

- Karen Sherwin, 1102 Brown Circle, Rhyme, Texas – signed up to speak, then decided against
- Deborah BeCraft, 360 West Second, Rhyme, Texas
- Shirley Mize, 170 Russell Street, Rhyme, Texas

Announcements from Mayor and Council Members

Mayor Pittman Di Credico made a statement:

In the wake of the coronavirus outbreak, the City of Rhyme is taking precautionary steps to help ensure the safety of the City, its staff and its citizens. The City is actively monitoring the coronavirus situation in North Texas and beyond and is committed to the health and safety of our citizens, our employees and our volunteers.

Effective, Monday, March 16th, all public meetings of the City for the month of March will be cancelled. Meetings that are cancelled include:

- Monday, March 16: Municipal Court at 2:30 pm
- Monday, March 16: Parks Master Plan Steering Committee Meeting at 6 pm and Parks & Recreation Board immediately following
- Wednesday, March 18: Municipal Court at 2 pm
- Friday, March 20 & 27: Senior Luncheons
- Thursday, March 26: City Council Meeting at 6:30 pm
- Friday, March 27: Bi-Annual Boot Drive benefiting the Rhome Fire Department
- Saturday, March 28: Bi-Annual Boot Drive benefiting the Rhome Fire Department
- Saturday, March 28: Public Engagement for Parks Master Plan
- Saturday, March 28: Spring Cleanup; Dumpsters available from 8 am until full

Based on recommendations by the CDC for the workplace, effective immediately, the City employees and volunteers will be implementing social distancing measures at city facilities. These measures will include, but are not limited to:

- Conducting business via email, phone or conference calls and encouraging online utility billing payment options
- Limiting in-person meetings
- Limiting large work-related gatherings
- Limiting non-essential work travel

To err on the side of caution and ease the fears of others due to the concerns with the spread of the coronavirus, all City employees or volunteers who have recently traveled overseas or are traveling overseas will be self-quarantined for fourteen (14) days after their return to North Texas and not allowed to return to work.

Effective immediately, the City is also requiring this same self-quarantine for fourteen (14) days after the return for any City employees or volunteers who will be traveling by air or cruise ship for any reason through March 31, 2020. Our policy regarding self-quarantine will continue to be updated for business and personal travel after March 31, 2020, as more information becomes available.

The City will continue to monitor and assess the situation and take appropriate action as more information becomes available through the Centers for Disease Control (CDC) and the Texas Department of State Health Services (DSHS) and would encourage everyone to employ basic hygiene practices of 20-second hand-washing and avoid touching their face.

Executive Session

Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:

- A. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney**
- B. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person – 105 W. First Street**
- C. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests public – Public Works Director**
- D. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations**

Mayor Pittman convened into Executive Session at 6:41pm.

Reconvene into Regular Session

Mayor Pittman reconvened into Regular Session at 7:09pm.

E. Discussion and any necessary action as a result of Executive Session

No action taken as a result of the Executive Session.

Public Hearing

F. Rhome City Council to conduct a Public Hearing to hear citizen input regarding a request for a Carport Legal property being acres: Acres: 0.418, Lot: 15 & 16, Blk: 1, Subd: ROLLING HILLS ADDITION also known as 126 North Redbud, Rhome, Texas 76078

G. Rhome City Council to conduct a Public Hearing to hear citizen input regarding a request for a Carport Legal property being acres: Acres: 0.209, Lot: 11, Blk: 1, Subd: ROLLING HILLS ADDITION also known as 131 North Redbud, Rhome, Texas 76078

Mayor Pittman reconvened into Public Hearing at 7:09pm.

Deborah BeCraft, 360 West Second, Rhome, Texas spoke in favor of both carport requests.

Mayor Pittman reconvened into Public Hearing at 7:11pm.

Consent Agenda

All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.

H. Minutes of City Council Regular Session Minutes dated February 27, 2020

I. Agreement for Permit and Code Compliance Management Software

Mayor Pittman Di Credico pulled agenda item stating that this item was not ready to be discussed.

Motion made by Council Member Mackowski, seconded by Council Member McCabe, to approve Consent Agenda Item H as presented. Motion carried unanimously.

Monthly Staff Reports

J. Departments: Administration, Building & Development, Fire Rescue, Municipal Court, Police, and Public Works

K. Boards: February 2020 Parks & Recreation Board and Planning & Zoning Commission Meetings

No action was taken on either the Monthly Staff Reports or Board Minutes.

Regular Agenda – Old Business

L. Discussion and any necessary action regarding adopting Water Master Plan, Wastewater Master Plan and West Wastewater Treatment Master Plan

Motion made by Council Member Eason, seconded by Mayor Pro Tem Priest, to adopt the Water Master Plan, Wastewater Master Plan and West Wastewater Treatment Plant Master Plan as presented. Motion carried unanimously.

M. Discussion and any necessary action regarding Ordinance to set and adopt impact fees for the City of Rhome. The maximum allowable amount for impact fees is \$3,163.95 per service unit for water and \$9,049.14 per service unit for wastewater.

Shirley Mize, 170 Russell Street, Rhome, Texas addressed the Council, stating she felt the impact fees were too high.

City Attorney Adkins reminded Council that the City Engineers have calculated the maximum impact fee and Council has the decision to set the rate under the maximum amount calculated.

Council discussed the rates and the code.

Motion made by Council Member Mackowski, seconded by Council Member McCabe, to approve Ordinance No. 2020-02 setting and adopting impact fees as \$3,163.95 per service unit for water and \$9,049.14 per service unit for wastewater. Motion carried unanimously.

**CITY OF RHOME, TEXAS
ORDINANCE 2020-02**

AN ORDINANCE OF THE CITY OF RHOME, TEXAS, AMENDING CHAPTER 13, "UTILITIES", OF THE CITY OF RHOME CODE OF ORDINANCES BY CREATING ARTICLE 13.07, "IMPACT FEES"; PROVIDING A CUMULATIVE CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CONFLICTS CLAUSE; PROVIDING FOR A RIGHTS AND REMEDIES SAVED CLAUSE; PROVIDING FOR A PENALTY CLAUSE; PROVIDING A PUBLICATION CLAUSE AND PROVIDING AN EFFECTIVE DATE

N. Discussion and any necessary regarding approval to move forward on next phase of design by Quorum for municipal complex

Shirley Mize, 170 Russell Street, Rhome, Texas addressed the Council, asking if Council had consider applying for grants to help with the cost.

Kim Dowdy with Quorum presented council with the revised concept plan for both the inside and outside of the municipal complex.

Mayor Pittman Di Credico asked Council to approve the revised concept plans, to allow the design group to move forward with calculating costs.

Motion made by Council Member Eason, seconded by Council Member McCabe, to approve the revised concept plans. Motion carried unanimously.

Regular Agenda – New Business

O. Discussion and any necessary action regarding a request for a Carport Legal property being acres: Acres: 0.418, Lot: 15 & 16, Blk: 1, Subd: ROLLING HILLS ADDITION also known as 126 North Redbud, Rhome, Texas 76078

Motion made by Council Member Mackowski, seconded by Council Member McCabe, to accept the Planning and Zoning Commission's recommendation approving a request for a Carport Legal property being acres: Acres: 0.418, Lot: 15 & 16, Blk: 1, Subd: ROLLING HILLS ADDITION also known as 126 North Redbud, Rhome, Texas 76078. Motion carried unanimously.

**CITY OF RHOME, TEXAS
ORDINANCE NO. 2020-03**

AN ORDINANCE AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF RHOME BY GRANTING A SPECIAL USE PERMIT FOR A CARPORT FOR CERTAIN PROPERTY LOCATED AT 126 NORTH REDBUD STREET; PROVIDING FOR THE AMENDMENT OF THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING

A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

P. Discussion and any necessary action regarding a request for a Carport Legal property being acres: Acres: 0.209, Lot: 11, Blk: 1, Subd: ROLLING HILLS ADDITION also known as 131 North Redbud, Rhome, Texas 76078

Motion made by Council Member McCabe, seconded by Council Member Mackowski, to accept the Planning and Zoning Commission's recommendation approving a request for a Carport Legal property being acres: Acres: 0.209, Lot: 11, Blk: 1, Subd: ROLLING HILLS ADDITION also known as 131 North Redbud, Rhome, Texas 76078. Motion carried unanimously.

**CITY OF RHOME, TEXAS
ORDINANCE NO. 2020-04**

AN ORDINANCE AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF RHOME BY GRANTING A SPECIAL USE PERMIT FOR A CARPORT FOR CERTAIN PROPERTY LOCATED AT 131 NORTH REDBUD STREET; PROVIDING FOR THE AMENDMENT OF THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

Q. Discussion and any necessary action regarding a proposed Site Plan for a new residential home proposed to be legally described as being Belle Heights, Block 1, Lot 2, as requested by Structured Building Group, Inc.

City Administrator Northrop stated both Staff and the City Engineer has reviewed and the Planning and Zoning Commission recommendation is to approve the proposed site plan for a new residential home proposed to be legally described as being Belle Heights, Block 1, Lot 2, as requested by Structured Building Group, Inc. Motion carried unanimously.

R. Discussion and any necessary action regarding an Ordinance amending Chapter 2, "Animal Control," Section 2.02.036 of the Rhome Code of Ordinances

Shirley Mize, 170 Russell Street, Rhome, Texas addressed the Council, stating Council needs to clean up the cat problem in Town.

Karen Sherwin, 1102 Brown Circle, Rhome, Texas addressed the Council stating she needs help from the Council to clean up the cat problem.

Council discussed the current limit of cats and dogs and how to enforce that number.

Motion made by Council Member McCabe, seconded by Mayor Pro Tem Priest, to amend the ordinance to read a total of five regardless of feline or canine and any number above five must follow kennel requirements set by law. Motion carried unanimously.

S. Discussion and any necessary action regarding Ordinance for budget amendments for fiscal year 2019-2020

Motion was made by Council Member Eason, seconded by Council Member McCabe, to table this agenda item until the next regularly scheduled meeting. Motion carried unanimously.

Future Agenda Items

No future agenda items were requested.

Adjourn

Motion made by Council Member McCabe, seconded by Council Member Eason, to adjourn. Meeting adjourned at 8:29pm.

Minutes approved the 1st day of April March 2020.

Michelle Pittman Di Credico

Michelle Pittman Di Credico,
Mayor



Shannon Montgomery

Shannon Montgomery, TRMC
City Secretary