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**Mayor**  
Michelle Pittman  
Di Credico

**City Council**

**Mayor Pro-Tem,  
Place 3**  
Elaine Priest

**Place 1**  
Josh McCabe

**Place 2**  
Kenny Crenshaw

**Place 4**  
Sam Eason

**Place 5**  
Leeanne  
Mackowski

**City  
Administrator**  
Joe Ashton

**City Attorney**  
Carvan Adkins

**City Secretary**  
Shannon  
Montgomery

**Fire Chief**  
Darrell Fitch

**Police Chief**  
Sam Love

**Public Works  
Director**  
Lance Petty

## **MINUTES OF REGULAR SESSION OF THE RHOME CITY COUNCIL**

**Meeting Date: Thursday, November 14, 2019**

**Location: Rhome Community Center, 261 North School Road**

**MEETING START TIME: 6:30 PM**

Mayor Pittman Di Credico called the meeting to order at 6:30pm and announced a quorum of Council Members present.

### ***Council Members Present:***

Mayor Michelle Pittman Di Credico

Mayor Pro Tem Elaine Priest

Council Member Josh McCabe

Council Member Kenny Crenshaw

Council Member Sam Eason

Council Member Leeanne Mackowski

### ***City Staff Present:***

City Administrator Joe Ashton

City Attorney Andrea Russell

City Secretary Shannon Montgomery

Fire Chief Darrell Fitch

Police Chief Sam Love

Public Works Director Lance Petty

### **Invocation**

Council Member Crenshaw gave the invocation.

### **Pledge of Allegiance to the American Flag**

Council Member Crenshaw led the Pledge of Allegiance to the American Flag.

### **Pledge of Allegiance to the Texas Flag**

City Administrator Ashton led the Pledge of Allegiance to the Texas Flag.

### **Public Presentations and Input**

The following individuals addressed the Council:

- Deborah BeCraft, 360 West Second Street, Rhome, Texas
- Patricia Mitchell, 389 Old Mill Road, Rhome, Texas

### **Announcements from Mayor and Council Members**

Mayor Pittman Di Credico made the following announcements:

- Offices will be closed, November 28 and 29 for Thanksgiving
- Santa Sightings are Monday, December 2 and 9
- Employee/Volunteer Appreciation Dinner is Friday, December 6

Mayor Pittman Di Credico moved the following agenda items forward:

**Regular Agenda – Old Business**

***L. Discussion and any necessary action regarding presentation by Kimley Horn of Land Use Assumptions and Capital Improvement Plan***

Jeff James and Kyle Welden, Kimley-Horn, provided an update on current projects, including schedules, on the Existing Land Use Plan, Water Master Plan, Wastewater Master Plan, West Wastewater Treatment Plant Improvements, and 10-year Water Capital Improvement Plan.

Motion made by Council Member Mackowski, seconded by Council Member Crenshaw, to approve Resolution No. 2019-06, setting the date of December 12, 2019 for the Public Hearing on Land Use Assumptions and Capital Improvements Plan relating to possible adoption of impact fees by the City. Motion carried unanimously.

Mayor Pittman Di Credico set the date of December 12, 2019 for the Public Hearing.

**CITY OF RHOME  
RESOLUTION NO. 2019-06**

**A RESOLUTION OF THE CITY OF RHOME, TEXAS SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING TO BE HELD REGARDING LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN RELATING TO POSSIBLE ADOPTION OF IMPACT FEES BY THE CITY OF RHOME, TEXAS; DIRECTING THAT NOTICE BE PROVIDED FOR THE PUBLIC HEARINGS; AND ESTABLISHING AN EFFECTIVE DATE.**

***K. Discussion and any necessary action regarding presentation by Quorum for municipal complex design including but not limited to floor plans, site plans and rendering of exterior of building***

Quorum presented the conceptual Site Plan and Floor Plan for the municipal complex and stated the next phase is the elevation study and cost projection. The Potential move-in date is Summer 2021.

***M. Discussion and any necessary action regarding presentation of the Comprehensive Plan developed by the University of Texas at Arlington Institute of Urban Studies and the Steering Committee***

City Administrator Ashton stated that the Comprehensive Plan is the stepping stone to improve the Comprehensive Zoning Ordinance.

Motion made by Council Member Crenshaw, seconded by Council Member McCabe, to adopt the Comprehensive Plan as recommended by the Planning and Zoning Commission, as developed by the University of Texas at Arlington Institute of Urban Studies and the Steering Committee. Motion carried unanimously.

**Consent Agenda**

***F. Minutes of City Council Regular Session Minutes dated October 24, 2019***

***G. Minutes of City Council Workshop Session Minutes dated November 6, 2019***

***H. Approval of amended contract with Rhome Library***

Motion made by Council Member Mackowski, seconded by Mayor Pro Tem Priest, to approve the consent agenda as presented. Motion carried unanimously.

**Monthly Staff Reports**

***I. Departments: Administration, Building & Development, Fire Rescue, Municipal Court, Police, and Public Works***

***J. Boards: Parks & Recreation Board or Planning & Zoning Commission Meetings***

No questions regarding Monthly Staff reports. Council Member McCabe noticed that the P&Z minutes listed Commissioner Gilbert as both absent and present; minutes will be corrected.

## **Regular Agenda – New Business**

### ***N. Discussion and any necessary action regarding creation of Project Funding and Grant Committee as well as recommendations for appointment to same***

Motion made by Council Member Crenshaw, seconded by Council Member Eason to create the Project Funding and Grant Committee. Motion carried unanimously.

Mayor Pittman Di Credico stated that City Administrator Ashton will bring a recommendation of members to the next scheduled meeting.

### ***O. Discussion and any necessary action regarding approving quote for completion of Roadway Study and Master Thoroughfare Plan in conjunction with Transportation Committee***

Mayor Pittman Di Credico stated that the City had received two quotes for the project; UTA - \$46,000 – 87,500 and Kimley-Horn came in about \$38,000. Di Credico stated that the current budget is \$15,000, so the project would need to be started this year and finish in the next budget year.

City Administrator Ashton stated that Staff recommends working with Kimley-Horn, as Kimley-Horn already works with TxDot and they are already working on items throughout the City.

Motion made by Council Member Mackowski, seconded by Council Member Crenshaw, to approve entering into an agreement with Kimley-Horn within budgeting parameters and allocated funding. Motion carried unanimously.

### ***P. Discussion and any necessary action regarding approving quote for completion of Parks Master Plan in conjunction with Parks Master Plan Committee***

Motion made by Council Member McCabe, seconded by Council Member Eason, to approve Memorandum of Understanding with UTA for completion of the Parks Master Plan in conjunction with the Parks Master Plan Committee. Motion carried unanimously.

### ***Q. Discussion and any necessary action regarding contract for health inspection services***

City Administrator Ashton recommends moving forward with Jason DeBoard inspection services as they are local and can provide better service while being cost effective for both the City and local businesses and to terminate agreement with Bureau Veritas.

Motion made by Council Member Mackowski, seconded by Council Member McCabe, to terminate agreement with Bureau Veritas and enter into contract with Jason DeBoard for Health Services. Motion carried unanimously.

### ***R. Discussion and any necessary action regarding resignation from the Planning & Zoning Commission and filling vacancy of same***

Motion made by Council Member Eason, seconded by Council Member Mackowski, to accept resignation of Jessica Gilbert. Motion carried unanimously.

Motion made by Council Member Crenshaw, seconded by Council Member Mackowski, to table appointments until applications are available. Motion carried unanimously.

### ***S. Discussion and any necessary action regarding agreement with Card Connect for credit card services for Rhome Municipal Court***

Motion made by Council Member McCabe, seconded by Council Member Mackowski, to approve agreement with Card Connect for credit card services for Rhome Municipal Court. Motion carried unanimously.



***T. Discussion and any necessary action regarding authorization to utilize Court Technology restricted funds to purchase and install necessary equipment for Rhome Municipal Court***

Motion made by Council Member Eason, seconded by Mayor Pro Tem Priest, authorizing up \$3000 to be used from Court Technology to purchase credit card swipe, conference phone, microphone and speakers, including the installation of phone jack in the community center. Motion carried unanimously.

**Executive Session**

***Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:***

- A. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney - Prairie Point Development***
- B. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person***
- C. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests public hearing – Jason Holt***
- D. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations - Prairie Point Development***

Mayor Pittman Di Credico convened into Executive Session at 7:46pm.

**Reconvene into Regular Session**

Mayor Pittman Di Credico reconvened into Regular Session at 8:02pm.

***E. Discussion and any necessary action as a result of Executive Session***

There was no action taken as a result of the Executive Session.

**Future Agenda Items**

No items requested.

Next meeting is scheduled for Thursday, December 12, 2019.

**Adjourn**

Motion made by Council Member McCabe, seconded by Council Member Crenshaw, to adjourn. Meeting adjourned at 8:04pm.

Minutes approved the 9th day of January 2020.

*Michelle Pittman Di Credico*

Michelle Pittman Di Credico,  
Mayor



*Shannon Montgomery*

Shannon Montgomery, TRMC  
City Secretary