



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462 | Metro: 817-638-2758

www.cityofrhome.com | cityofrhome@earthlink.net

Mayor
Michelle Pittman
Di Credico

City Council

**Mayor Pro-Tem,
Place 4**
Sam Eason

Place 1
Charles
Pennington

Place 2
Kenny Crenshaw

Place 3
Elaine Priest

Place 5
Leeanne
Mackowski

City Attorney
Carvan Adkins

City Secretary
Shannon
Montgomery

Fire Chief
Darrell Fitch

Police Chief
Sam Love

**Public Works
Director**
Lance Petty

MINUTES OF PUBLIC MEETING OF THE RHOME CITY COUNCIL

Meeting Date: Thursday, June 14, 2018

Location: Rhome Community Center, 261 North School Road

MEETING START TIME: 7:00 PM

Call to Order and Establish a Quorum

Mayor Pittman Di Credico called the meeting to order at 7:00 pm. and announced a quorum of Council Members present.

Council Members Present:

Mayor Michelle Pittman Di Credico
Mayor Pro Tem Sam Eason
Council Member Kenny Crenshaw

Council Member Elaine Priest
Council Member Leeanne Mackowski

Council Members Absent:

Council Member Charles Pennington

City Staff Present:

City Attorney Carvan Adkins
City Secretary Shannon Montgomery
Fire Chief Darrell Fitch

Police Chief Sam Love
Public Works Director Lance Petty

Invocation and Pledge of Allegiance to the American Flag

Council Member Crenshaw gave the invocation and led the Pledge of Allegiance to the American Flag.

Citizen Presentations and Public Input for Future Agenda Items

Deborah BeCraft, 360 West Second Street informed Council that the City is a member of the Wise County Chamber and that the City is able to network with the Chamber. She also mentioned that the City should become active within the Chamber prior to creating a City Chamber.

Announcements from Mayor and Council Members

Mayor Pro Tem Eason thanked Officer Brown for assisting him and his wife getting home safely after an offender was on the loose.

Fire Chief Fitch reminded Council that the annual Splash Days will be held Saturday, June 16, 2018.

Oaths of Office

The Mayor and Council Members read their Statement of Office and City Secretary Montgomery administered the Oath of Office to Mayor Pittman Di Credico. Mayor Pittman Di Credico and City Secretary Montgomery then administered the Oath of Office to Council Members Crenshaw, Priest, Eason, and Mackowski.

Consent Agenda

A. Minutes of May 10, 2018 City Council Regular Session

B. Authorize staff to update signatures for all city bank accounts to include mayor, mayor pro tem and city secretary

Motion made by Council Member Mackowski, seconded by Council Member Crenshaw, to approve the Consent Agenda as presented. Motion carried unanimously.

Monthly Staff Reports

C. Mayor's Report of Operations

Mayor Pittman Di Credico summarized her report for the Council.

D. Departments: Administration, Fire Rescue, Municipal Court, Police and Public Works

E. Boards: Parks & Recreation Board and Planning & Zoning Commission

Council had no questions regarding the department reports nor the Board minutes provided.

Regular Agenda – Old Business

F. Discussion and any necessary action regarding selecting mayor pro tem for one-year term

Mayor Pro Tem Eason stated he enjoyed being mayor pro tem and that the Mayor did not burden him with much and he would like to nominate Council Member Priest to serve as mayor pro tem, if she was willing. Council Member Mackowski seconded the nomination.

Motion to appoint Council Member Priest for a one-year term carried, 3-0-1; with Council Members Crenshaw, Eason, and Mackowski voting for and Council Member Priest abstaining.

Mayor Pittman Di Credico thanked Council Member Eason for serving as mayor pro tem.

G. Discussion and any necessary action regarding assigning one non-signatory council member to review and approve monthly bank reconciliations

Motion made by Council Member Eason, seconded by Council Member Crenshaw, to assign Council Member Mackowski to review and approve the monthly bank reconciliations. Motion carried unanimously.

Executive Session

Convene in executive session pursuant to Chapter 551, Texas Government Code Section 551.071 Pending or contemplated litigation or to see advice from attorney:

H. Discussion and any necessary action regarding personnel manual smoke-free campus policy

Under Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee:

I. Discussion and any necessary action regarding appointment for City Administrator position

Mayor Pittman Di Credico convened into Executive Session at 7:17 pm.

Reconvene

Mayor Pittman Di Credico convened into Regular Session at 7:49 pm.

Any action as a result of Executive Session

Motion made by Council Member Crenshaw, seconded by Council Member Eason, to amend the City Employee Manual to state:

Tobacco-Free Campus

Tobacco use, including cigarettes, cigars, pipes, water pipes (hookahs), electronic cigarettes, snuff, chewing tobacco, and any no-FDA approved nicotine delivery service, is not permitted inside any City buildings or vehicles. In addition, use of tobacco while operating City vehicles, including special assistance vehicles and utility carts, is strictly prohibited.

Motion for the amendment passed unanimously.

Motion made by Council Member Mackowski, seconded by Council Member Eason, to accept the appointment of Joe Ashton to the City Administrator position. Motion carried unanimously.

Regular Agenda – New Business

J. Discussion and any necessary action regarding accepting resignation of one seat on Planning & Zoning Commission and appointment for the same for the unexpired term

Motion made by Council Member Eason, seconded by Mayor Pro Tem Priest, to accept the resignation of Shawn Holliman. Motion carried unanimously.

K. Discussion and any necessary action regarding appointment for expiring seats on Parks & Recreation Board (2 seats) and Planning & Zoning Board (3 seats) for two-year terms

Motion made by Council Member Crenshaw, seconded by Council Member Mackowski, to accept and approve the applications of Steve Knight and Roland Kuhleman for reappointment to the Planning & Zoning Commission for two-year terms. Motion carried unanimously.

Motion made by Council Member Crenshaw, seconded by Council member Mackowski, to appoint Thomas Cannon to the vacant unexpired term of Planning & Zoning and appoint Jessica Gilbert to the vacant two-year term. Motion carried 3-1-0 with Mayor Pro Priest and Council Members Crenshaw and Mackowski voting for and Council Member Eason voting against.

Motion made by Council Member Eason, seconded by Council Member Crenshaw, to accept and approve the applications of Cathy Coffee and Debbie Kuhleman for reappointment to the Parks and Recreation Board for two-year terms. Motion carried unanimously.

L. Discussion and any necessary action regarding amount of discussion time for agenda items

Mayor Pittman Di Credico explained she added the estimated times to the agenda to help determine the length of the meetings.

No action was taken, discussion only.

M. Discussion and any necessary action regarding handling of open records requests

Jo Ann Wilson, 240 West First Street, addressed the Council asking why certain information was included in the Packet and stated that sending the requests to the Attorney takes too long for requests to be fulfilled.

Mayor Pittman Di Credico stated that the City regularly receives open records requests and Staff is responding to them as directed by the Public Information Act. She asked Council not to respond to emails from requestors regarding open record requests and to seek information from the City Secretary when they have questions.

Council Member Eason stated that there is a slippery slope when redacting information in response to an open records request and that the effort is time consuming. Staff has to look at what information is available, concerns must be addressed, and the responsibility to privacy not covered by the Public Information Act must be evaluated. The City cannot make that determination and must request an Opinion from the Texas Attorney General's Office.

City Attorney Adkins echoed Council Member Eason's statement and included that the City and his Office must write to the Attorney General and request the Opinion within 10 business days of receiving the request and the Attorney General's office has much more time to respond to the Request.

No action was taken, discussion only.

N. Discussion and any necessary action regarding repealing Section 6.03.002 of the Code of Ordinances and adopting the Texas Food Establishment Rules

Motion made by Council Member Crenshaw, seconded by Council Member Eason to approve Ordinance No. 2018-19 as presented. Motion carried unanimously.

**CITY OF RHOME, TEXAS
ORDINANCE NO. 2018-19**

AN ORDINANCE OF THE CITY OF RHOME REPEALING ARTICLE 6.06, "FOOD SERVICE ESTABLISHMENTS" OF CHAPTER 6, "HEALTH AND SANITATION" OF THE CITY OF RHOME CODE OF ORDINANCES AND ADOPTING A NEW ARTICLE 6.06, "ADOPTION OF TEXAS FOOD ESTABLISHMENT RULES" OF CHAPTER 6, "HEALTH AND SANITATION" PROVIDING FOR THE ADOPTION OF THE TEXAS FOOD ESTABLISHMENT RULES BY REFERENCE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00); PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

O. Discussion and any necessary action regarding amending Section 1.02.011 of the Code of Ordinances regarding recording of meetings of city council, commissions and committees

Motion made by Council Member Eason, seconded by Council Member Crenshaw, to approve Ordinance No. 2018-20 as amended. Motion carried unanimously.

**CITY OF RHOME, TEXAS
ORDINANCE NO. 2018-20**

AN ORDINANCE OF THE CITY OF RHOME AMENDING SECTION 1.02.011, "RECORDING OF MEETINGS OF CITY COUNCIL, COMMISSIONS AND COMMITTEES" OF ARTICLE 1.02, "ADMINISTRATION" OF CHAPTER 1, "GENERAL PROVISIONS" OF THE CITY OF RHOME CODE OF ORDINANCES TO AMEND REFERENCES TO RECORDING OF MEETINGS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

P. Discussion and any necessary action regarding amending Section 1.03.003 of the Code of Ordinances regarding regular meetings

Motion made by Council Member Eason, seconded by Council Member Mackowski, to accept Ordinance No. 2018-21 as written. Motion carried unanimously.

**CITY OF RHOME, TEXAS
ORDINANCE NO. 2018-21**

AN ORDINANCE OF THE CITY OF RHOME AMENDING SECTION 1.03.003, "REGULAR MEETINGS" OF ARTICLE 1.03, "MAYOR AND COUNCIL" OF CHAPTER 1, "GENERAL PROVISIONS" OF THE CITY OF RHOME CODE OF ORDINANCES TO AMEND NUMBER AND DAYS OF REGULARLY SCHEDULED MEETINGS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

Q. Discussion and any necessary action regarding amending Section 1.09.005 of the Code of Ordinances regarding records management committee

Motion made by Council Member Eason, seconded by Council Member Crenshaw to accept Ordinance No. 2018-22 as presented. Motion carried unanimously.

**CITY OF RHOME, TEXAS
ORDINANCE NO. 2018-22**

AN ORDINANCE OF THE CITY OF RHOME AMENDING SECTION 1.09.005, "RECORDS MANAGEMENT COMMITTEE" OF ARTICLE 1.09, "RECORDS MANAGEMENT" OF CHAPTER 1, "GENERAL PROVISIONS" OF THE CITY OF RHOME CODE OF ORDINANCES TO AMEND AND DELETE REFERENCES TO RECORDS MANAGEMENT COMMITTEE AND DUTIES AND REQUIREMENTS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

R. Discussion and any necessary action regarding amending Section 1.10.071 of the Code of Ordinances regarding requirements for certain procurements, procedures or exemptions

Motion made by Council Member Mackowski, seconded by Mayor Pro Tem Priest to approve Ordinance No. 2018-23 as presented. Motion carried unanimously.

**CITY OF RHOME, TEXAS
ORDINANCE NO. 2018-23**

AN ORDINANCE OF THE CITY OF RHOME AMENDING SECTION 1.10.071, DIVISION 3, "BIDDING" OF ARTICLE 1.10, "FINANCES" OF CHAPTER 1, "GENERAL PROVISIONS" OF THE CITY OF RHOME CODE OF ORDINANCES TO AMEND AND DELETE REFERENCES TO CERTAIN PROCUREMENTS, PROCEDURES AND EXEMPTIONS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

Mayor Pittman Di Credico called a five-minute recess at 8:17 pm.

Mayor Pittman Di Credico reconvened into Regular Session at 8:22 pm.

S. Discussion and any necessary action regarding annual review of city contracts as part of the 2018-2019 fiscal year budget planning process

Council went through the list of contracts with Mayor Pittman Di Credico addressing Council's questions.

Council asked Staff to get side by side numbers from both Nextlink and Centurylink regarding phone and internet.

Motion made by Council Member Eason, seconded by Council Member Mackowski, to move into Executive Session to discuss the Jacob Martin Contract.

Consensus of the Council was to add an executive session to the next meeting agenda.

Council continued their discussion of the City's contracts.

Future Agenda Items

The following items were added to future agenda items:

- Alternative power sources, including solar energy
- Contracts – phones/communications, IT services, and Rhome Library funding

Adjourn

Motion made by Council Member Mackowski, seconded by Mayor Pro Tem Priest, to adjourn. Meeting adjourned at 9:03 pm.

Minutes approved the 26th day of June 2018.

Michelle Pittman Di Credico

Michelle Pittman Di Credico,
Mayor

Shannon Montgomery

Shannon Montgomery, TRMC
City Secretary

