



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

Mayor
Patricia Mitchell

City Council

Mayor Pro-Tem,
Place 1
Josh McCabe

Place 2
Michelle Tye

Place 3
Elaine Priest

Place 4
Kathy Konegri

Place 5
Kasey Shumake

City
Administrator
Amanda DeGan

City Attorney
Carvan Adkins

City Secretary
Shaina Odom

Fire Chief
Scott Estes

Police Chief
Eric Debus

Public Works
Director

NOTICE OF MEETING OF THE RHOME CITY COUNCIL

Meeting Date: Thursday, March 9, 2023

Regular Session: 6 pm

Meeting Location: Rhome Community Center, 261 North School Road, Rhome, TX 76078

LIVE Streaming: In an effort to be as accessible as possible, we may
Live Stream the meeting using GoToMeeting from your computer or phone.

By Computer

GoToMeeting: Select Join: Select Meeting

Session ID: 517-317-3116

Access Code: 141-301-733

By Phone

Call 1 (517) 317-3116

Access Code: 141-301-733

Toll Free Option: 1 (866) 899-4679

The Rhome City Council *may* conduct this meeting by videoconference call in accordance with Section 551.127 of the Texas Open Meetings Act. A quorum of the City Council will be physically present at the address listed above and the public may attend the meeting at the same location.

Regular Session: 6 pm

Call to Order and Establish a Quorum

Invocation – Pastor Heath Van Zandt

Pledge of Allegiance to the American Flag

Pledge of Allegiance to the Texas Flag

Honor the Texas Flag; I pledge allegiance to thee, Texas, One state under God, One and indivisible

Public Comments

1. The Council is not permitted to take action on or discuss any comments made to the Council at this time concerning an item not listed on the agenda. However, a Council Member or Mayor may make a statement of fact regarding the item, make a statement concerning the policy regarding the item and/or may propose that the item be placed on a future agenda or direct the City Administrator to contact the individual to address. If you are attending the meeting via Live Streaming, and you would like to make a Public Comment, you must email the City Secretary at citysecretary@cityofrhome.com prior to 4 pm on the day of meeting and must identify each subject you plan to present to be recognized.
2. If the writer of a Public Comment is unable to read their own comment, it should be given to a friend, family member, or associate, that is able to attend in person and read the statement in their stead.
3. Public Comments made in person require the speaker to submit the sign-up form to the City Secretary prior to the meeting, and the form must identify each subject the speaker plans to present.
4. A statement of no more than 3 minutes may be made. There will be no yielding of time to another person. Comments should be directed to the entire Council, not individual members. Engaging in verbal attacks, or comments intended to insult, abuse, malign, or slander any individuals shall be cause for termination of time privileges and removal from Council Chambers.

Announcements from Mayor and Council Members

- City Council Meeting March 23, 2023 @ 6 pm.

Consent Agenda

All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.

1. Minutes of City Council Regular Session dated February 23, 2023
2. Amendment to LOGIC Agreement from meeting on February 23, 2023
3. Police Department 2023 Annual Report

Monthly Staff Reports and Board Minutes

All items under this section are for informational purposes only; no action will be taken by Council.

1. Departments: Administration, Building & Development, Fire Rescue, Municipal Court, Police and Public Works (Department Heads).

Regular Agenda

Discussion and any necessary action for the following:

1. Monthly Update from City Administrator (**City Administrator**)
2. Budget Preparation – Potential Benchmark Cities for Comparable Data (**City Administrator**)
3. SCADA System Upgrades to ensure continued water monitoring service for Rhome (**City Administrator**)
4. Surplus or Obsolete Equipment Auction (**City Administrator**)
5. Sheriff Notice of Dispatch Fee for FY 23-24 Budget Year (**City Administrator**)
6. Waste Connections Annual Increase (**City Administrator**)

Executive Session

Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:

1. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
2. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
3. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests a public hearing
4. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations
 - a. Prairie Point
 - b. Rolling V – Blue Stem

Regular Agenda (Resume)

1. Action to be taken from Executive Session discussions

Future Agenda Items

(Agenda items are due by 5 p.m. on the Wednesday of the week prior to the Council meeting)

Adjourn

A quorum of Planning & Zoning Commissioners may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.

A quorum of Parks & Recreation Board Members may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.

**Pursuant to the Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code, the Council may convene into executive session at any time during the meeting if a need rises for the City Council to seek advice from the City Attorney concerning any item on this agenda, to discuss pending and contemplated litigation, or a settlement offer, or to discuss a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Board of Texas clearly conflicts with Chapter 551.*

The Council may vote and / or act upon each of the items listed in this Agenda. Except for Public Presentation and Input and items in the agenda designated as public hearing or otherwise designated for public input, there will be no public input during the course of this meeting without express authorization from the presiding officer.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at 817-636-2462 for further information.

CERTIFICATION: I do hereby certify that the above City Council Agenda was posted on the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas by 6 pm on March 6, 2023.



Shaina Odom, City Secretary

I certify that the attached notice and agenda of items to be considered by the Rhome City Council was removed by me from the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas, on the ____ day of _____, 2023.

_____, Title: _____



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AGENDA ITEM 1



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Mayor
Patricia Mitchell

City Council

**Mayor Pro-Tem,
Place 1**
Josh McCabe

Place 2
Michelle Tye

Place 3
Elaine Priest

Place 4
Kathy Konegni

Place 5
Kasey Shumake

**City
Administrator**
Amanda DeGan

City Attorney
Carvan Adkins

City Secretary
Shaina Odom

Fire Chief
Scott Estes

Police Chief
Eric Debus

**Public Works
Director**

MINUTES OF MEETING OF THE RHOME CITY COUNCIL

Meeting Date: Thursday, February 23, 2023

Regular Session: 6 pm

Meeting Location: Rhome Community Center, 261 North School Road, Rhome, TX 76078

Regular Session: 6 pm

Mayor Mitchell called the meeting to order at 6 pm.

Call to Order and Establish a Quorum

Invocation – Pastor Heath Van Zandt

Pastor Heath Van Zandt led the Invocation

Pledge of Allegiance to the American Flag

Pledge of Allegiance to the Texas Flag

Honor the Texas Flag; I pledge allegiance to thee, Texas, One state under God, One and indivisible

Public Comments

- 1. The Council is not permitted to take action on or discuss any comments made to the Council at this time concerning an item not listed on the agenda. However, a Council Member or Mayor may make a statement of fact regarding the item, make a statement concerning the policy regarding the item and/or may propose that the item be placed on a future agenda or direct the City Administrator to contact the individual to address. If you are attending the meeting via Live Streaming, and you would like to make a Public Comment, you must email the City Secretary at citysecretary@cityofrhome.com prior to 4 pm on the day of meeting and must identify each subject you plan to present to be recognized.*
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 - Heather Hockett – 1108 Mourning Dove Street*
 - Jo Ann Wilson – 240 W First Street*
 - Steven Knight – 1313 Prairie Point Drive*
 - Michelle Peterson – 1106 Mourning Dove Street*

Announcements from Mayor and Council Members

- Planning and Zoning Meeting, March 6, 2023 at 6 p.m.
- Monthly Bulk Trash Pick Up, March 7, 2023
- City Council Meeting, March 9, 2023 at 6 p.m.
- Volunteer opportunity to help beautify City Hall flower beds

Consent Agenda

All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.

1. Minutes of City Council Regular Session dated February 9, 2023
2. Resolution 2023-04 - Changing Signers on Logic Account
3. Resolution 2023-05 - Outlining a Legislative Platform Statement for the 88th Legislative Session
4. Resolution 2023-06 - Authorizing the City's Continued Participation in the Atmos Cities Steering Committee (ACSC)

Mayor Mitchell pulled item number 2 for discussion, Mayor Pro-Tem McCabe made a motion to approve items 1, 3 and 4. Council Member Tye seconded the motion. Motion passed unanimously

Mayor Mitchell asked what number 2 on the consent agenda meant and why the she or the Mayor Pro-Tem would not be added as signers on the Logic Account. City Administrator DeGan explained checks are not written out of the Logic account and the Mayor, Mayor Pro-Tem, City Secretary, and herself would still be check signers for all checks written from the City of Rhome. Council Member Tye made a motion to approve item #2, changing the signers on the Logic account, Mayor Pro-Tem McCabe seconded the motion. Motion passed unanimously.

Public Hearing(s)

1. City Council to conduct a Public Hearing to consider a replat; one tract being legally described as Acres: 3.00, Abstract: A-817 JC, also known as 401 E Hickory Street, Rhome, TX 76078

Mayor Mitchell opened the Public Hearing at 6:21 pm. Owner of the property, Paul Garcia, answered questions from the audience. Stated he would be keeping 2 of the properties for himself, and developing 6 others for sale. Mayor Mitchell closed the Public Hearing at 6:25 pm.

Regular Agenda

Discussion and any necessary action for the following:

1. Replat; one tract being legally described as Acres: 3.00, Abstract: A-817 JC, also known as 401 E Hickory Street, Rhome, TX 76078 **(City Secretary)**

Council Member Tye made a motion to approve the replat for 401 E Hickory Street, Rhome, TX 76078. Council Member Konegni seconded the motion. Motion passed unanimously.

2. Electronic Billboard Request Update on Hwy 114 **(City Administrator)**

Residents stated they are against the billboard in the public comment. Council Member Tye stated she was against it due to 114 and Alliance Blvd being such a dangerous intersection, there do not need to be anymore distractions. No action was taken by the Council.

3. Resolution 2023-07 - Records Management Program for retention and destruction of records per City Ordinances **(City Administrator)**

Council Member McCabe made a motion to approve Resolution 2023-07. Council Member Shumake seconded the motion. Motion passed unanimously.

4. Clarification of petition submitted in 2022 regarding the Mayor Pro Tem position **(City Administrator)**

The City of Rhome is a General Law Type A City. There is not a recall option. Once a member is voted in by the residents, the member cannot be recalled. City Attorney Adkins agreed. No action was taken.

5. Ordinance 2023-01 - Calling the May 6, 2023 General Election for two-year terms for Council Member – Place 1, Council Member – Place 2, Council Member – Place 3, and a one-year term for Council Member – Place 5, authorizing the City Administrator to sign Joint Contract with Wise County for Election Services, and setting meeting date to Canvass the Election **(City Secretary)**

Mayor Pro-Tem McCabe made a motion to approve Ordinance 2023-01, Calling the May 6, 2023 Election for places 1, 2, 3, and Special Election for Place 5, and authorizing the City Administrator to sign Joint Contract with Wise County. Council Member Shumake seconded the motion. Motion passed unanimously.

Mayor Mitchell convened the meeting into Executive Session at 6:34 pm under 551.071 and 551.072.

Mayor Mitchell reconvened the meeting into regular session at 7:10 pm.

Executive Session

Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:

1. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
 - a. RVR Economic Development Agreement Terms Update **(City Administrator)**
2. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
3. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests a public hearing
4. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations

Regular Agenda (Resume)

1. Action to be taken from Executive Session discussions

No Action was taken by the Council as a result of Executive Session.

Future Agenda Items

Adjourn

Council Member Tye made a motion to adjourn the meeting. Council Member Shumake seconded the motion. Motion passed unanimously. Meeting adjourned at 7:11 pm.

Patricia Mitchell,
Mayor

ATTEST:

Shaina Odom
City Secretary



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AGENDA ITEM 2

RESOLUTION 2023-04 Amendment

APPROVAL OF A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS AUTHORIZING THE ADDITION OF THE CURRENT CITY SECRETARY AND CITY ADMINISTRATOR AS AUTHORIZED REPRESENTATIVES ON THE AGREEMENT WITH LOCAL GOVERNMENT INVESTMENT COOPERATIVE (LOGIC) ON BEHALF OF THE CITY

WHEREAS, The City of Rhome has entered into an Interlocal Agreement (the "Agreement") and has become a participant in the public funds investment pool created thereunder known as Local Government Investment Cooperative ("LOGIC");

WHEREAS, the Resolution designated on one or more "Authorized Representatives" within the meaning of the Agreement;

WHEREAS, the Government Entity now wishes to update and designate the following persons as the "Authorized Representatives" within the meaning of the Agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE RHOME CITY COUNCIL:

Section 1: That all matters stated in the Recitals hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2: The following officers, officials or employees of the Government Entity are hereby designated as "Authorized Representatives" within the meaning of the Agreement, with full power and authority to: deposit money to and withdrawal money from the Government Entity's LOGIC account or accounts from time to time in accordance with the Agreement and the Information Statement describing the Agreement and to take all other actions deemed necessary or appropriate, including Applicant may designate other authorized representatives by written instrument signed by an existing Applicant Authorized Representative or Applicant's chief executive officer, for the investment of funds of the Government Entity in LOGIC:

Amanda DeGan, City Administrator, 817-636-2462

Email: city.administrator@cityofrhome.com

Shaina Odom, City Secretary, 817636-2462

Email: citysecretary@cityofrhome.com

Section 3: The Primary Contact on the account will be the City Secretary, Shaina Odom.

Section 4: The foregoing supersedes and replaces the Government Entity's previous designation of officers, officials or employees of the Government Entity as Authorized Representatives under the Agreement pursuant to paragraph 4 of the Resolution. Except as hereby modified, the Resolution shall remain in full force and effect.

Section 5: If any portion of this Resolution shall, for any reason, be declared invalid by a court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and the Council hereby determines that it would have adopted this Resolution without the invalid provision.

Section 6: That this Resolution shall become effective from and after its date of passage.

PASSED AND APPROVED ON THIS THE 23rd DAY OF FEBRUARY, 2023.

Patricia Mitchell, Mayor

ATTEST:

Shaina Odom, City Secretary

APPROVED AS TO FORM:

Carvan Adkins, City Attorney



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AGENDA ITEM 3



RHOME POLICE DEPARTMENT



2022 ANNUAL REPORT



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MESSAGE FROM THE CHIEF



The Rhome Police Department made great strides in 2022 while building on the foundation of our core values of Professionalism, Accountability, and Teamwork. The men and women of our department understand the nobility of our profession and take pride in how we provide law enforcement services to our community. Our professionalism is centered around the phrase – Look your best, do your best, be your best. By striving to provide the highest

level of customer service, we set the bar for how law enforcement should be conducted. Holding ourselves, and each other, accountable ensures that when we do make mistakes, we learn from them and grow from our experiences. And we've all learned through our experience that we can go farther, and achieve more, by working as a team.

As you'll see from our statistical data we have shifted our emphasis to more pro-active neighborhood patrols and community outreach. It is through these partnerships that we believe we can build trust between the department and our citizens and more effectively fight crime. Law enforcement, and public service, is far more efficient and powerful when it is done in unification with our citizens. We believe these partnerships allow for a better, more transparent outcome, than if we try to do it alone.

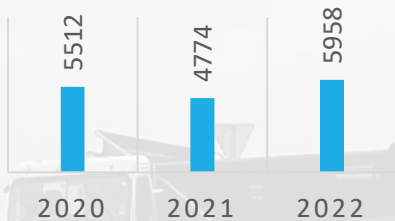
A stylized, handwritten signature in blue ink, consisting of a large 'E' followed by a cursive 'D' and a trailing flourish.

Eric Debus
Chief of Police

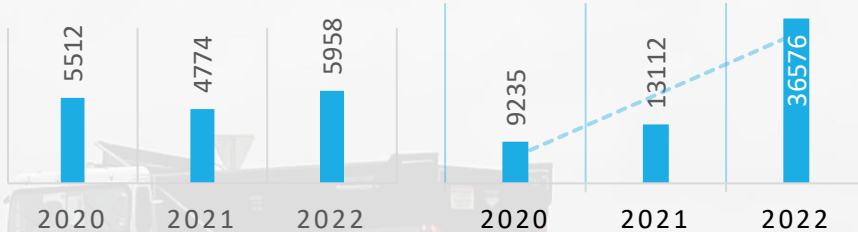
ACTIVITY STATISTICS

THREE YEAR TRENDS

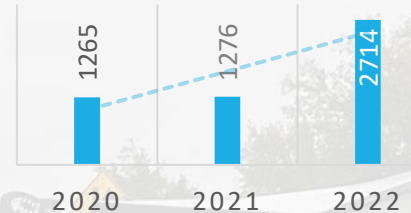
CALLS FOR SERVICE



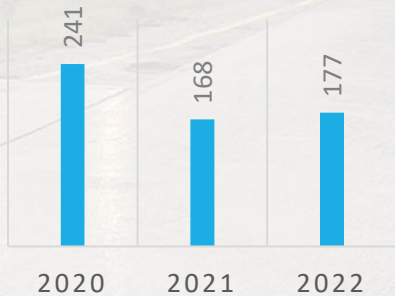
SECURITY CHECKS



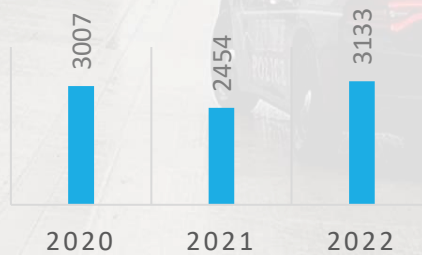
NEIGHBORHOOD PATROLS



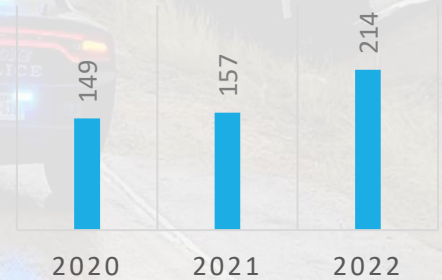
ARRESTS



TRAFFIC STOPS



ACCIDENTS



NIBRS/UCR CRIME REPORTING

ANNUAL CRIME DATA

In 2022 the Rhome Police Department was brought into compliance with the National Incident Based Reporting System (NIBRS). Our agency will now be eligible to apply for Federal grants after submitting Crime data for three consecutive years. Listed below are several benefits to reporting crime data.

Implemented to improve the overall quality of crime data collected by law enforcement, NIBRS captures details on each single crime incident—as well as on separate offenses within the same incident—including information on victims, known offenders, relationships between victims and offenders, arrestees, and property involved in crimes.

Unlike data reported through the UCR Program's traditional Summary Reporting System (SRS)—an aggregate monthly tally of crimes—NIBRS goes much deeper because of its ability to provide circumstances and context for crimes like location, time of day, and whether the incident was cleared.

As recommended by professional law enforcement organizations, the FBI has made nationwide implementation of NIBRS a top priority because NIBRS can provide more useful statistics to promote constructive discussion, measured planning, and informed policing. To increase participation, the UCR Program is partnering with the Bureau of Justice Statistics on the National Crime Statistics Exchange, working with advocacy groups to emphasize the importance of NIBRS data, and transitioned the UCR Program to a NIBRS-only data collection, as of Jan. 1, 2021. In addition, the UCR Program has made resources available to help agencies address the cost of transitioning, as well as the potential perception that an agency has higher crime levels when NIBRS actually establishes a new baseline that more precisely captures reported crime in a community.

When used to its full potential, NIBRS identifies, with precision, when and where crime takes place, what form it takes, and the characteristics of its victims and perpetrators. Armed with such information, law enforcement can better define the resources it needs to fight crime, as well as use those resources in the most efficient and effective manner. NIBRS:

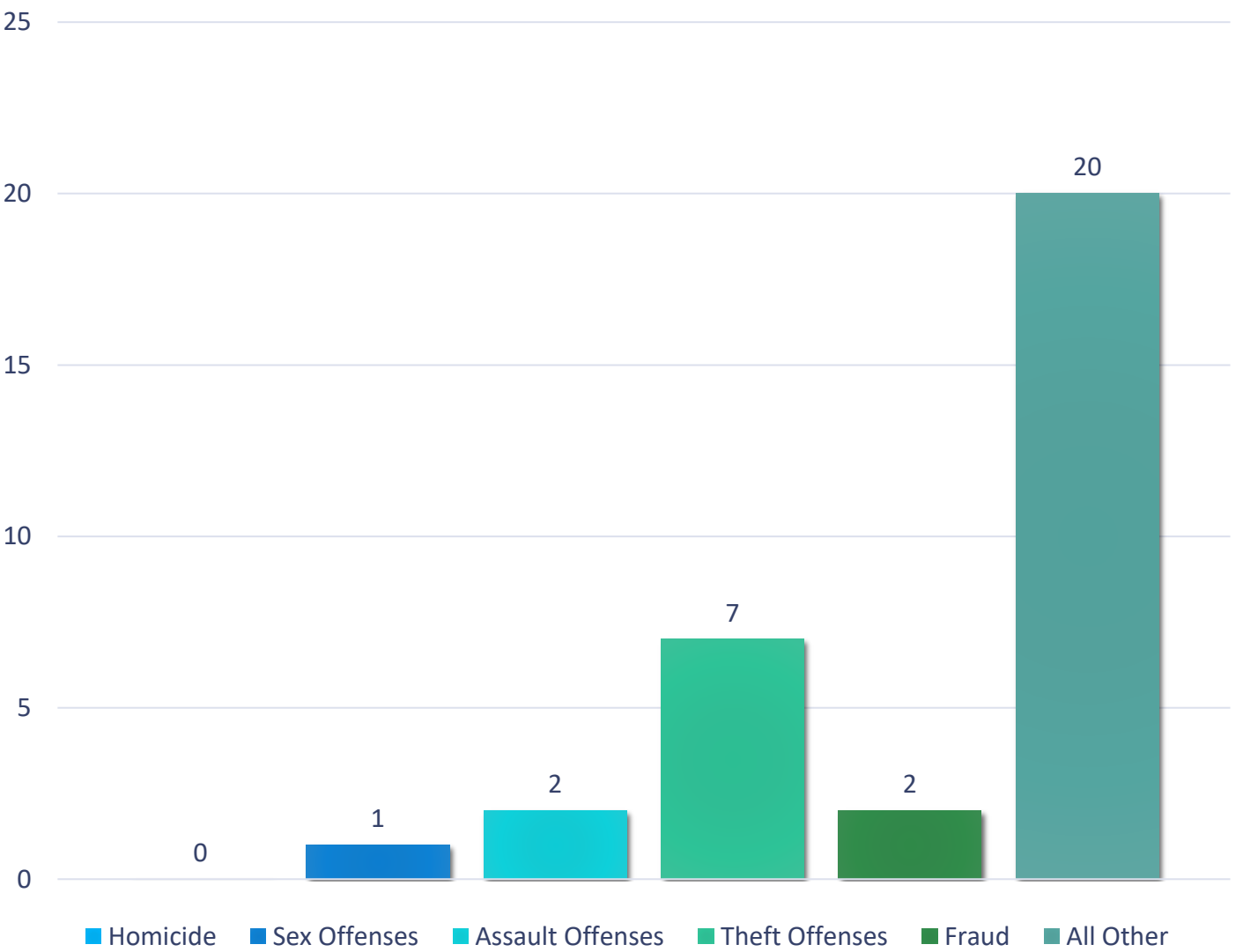
- **Provides greater specificity in reporting offenses.** Not only does NIBRS look at all of the offenses within an incident, but it also looks at many more offenses than the traditional SRS does. NIBRS collects data for 52 offenses, plus 10 additional offenses for which only arrests are reported. SRS counts limited data for 10 offenses and 20 additional crimes for which only arrests are reported.
- **Collects more detailed information**, including incident date and time, whether reported offenses were attempted or completed, expanded victim types, relationships of victims to offenders and offenses, demographic details, location data, property descriptions, drug types and quantities, the offender's suspected use of drugs or alcohol, the involvement of gang activity, and whether a computer was used in the commission of the crime.
- **Helps give context to specific crime problems** such as drug/narcotics and sex offenses, as well as issues like animal cruelty, identity theft, and computer hacking.
- **Provides greater analytic flexibility.** Through NIBRS, data users can see many more facets of crime, as well as relationships and connections among these facets, than SRS provides.



NIBRS/UCR CRIME REPORTING

ANNUAL CRIME DATA

Major Crimes



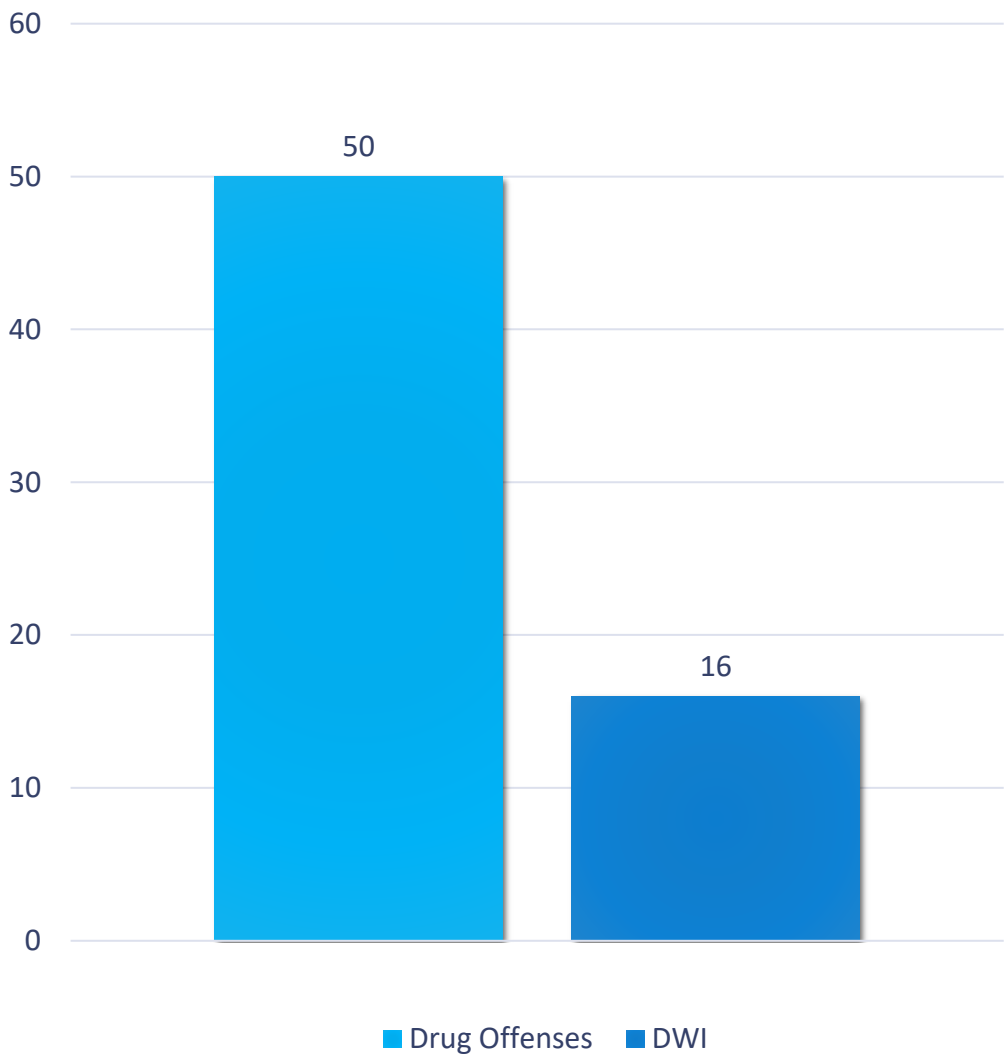
*Sex Offenses include forcible rape, statutory rape, and other sex offenses
*Theft Offenses include motor vehicle theft, robbery, burglary, etc.
*Fraud includes ID theft and forgery
*All Other Offenses includes offenses such as trespassing, harassment, evading arrest, etc.



NIBRS/UCR CRIME REPORTING

ANNUAL CRIME DATA

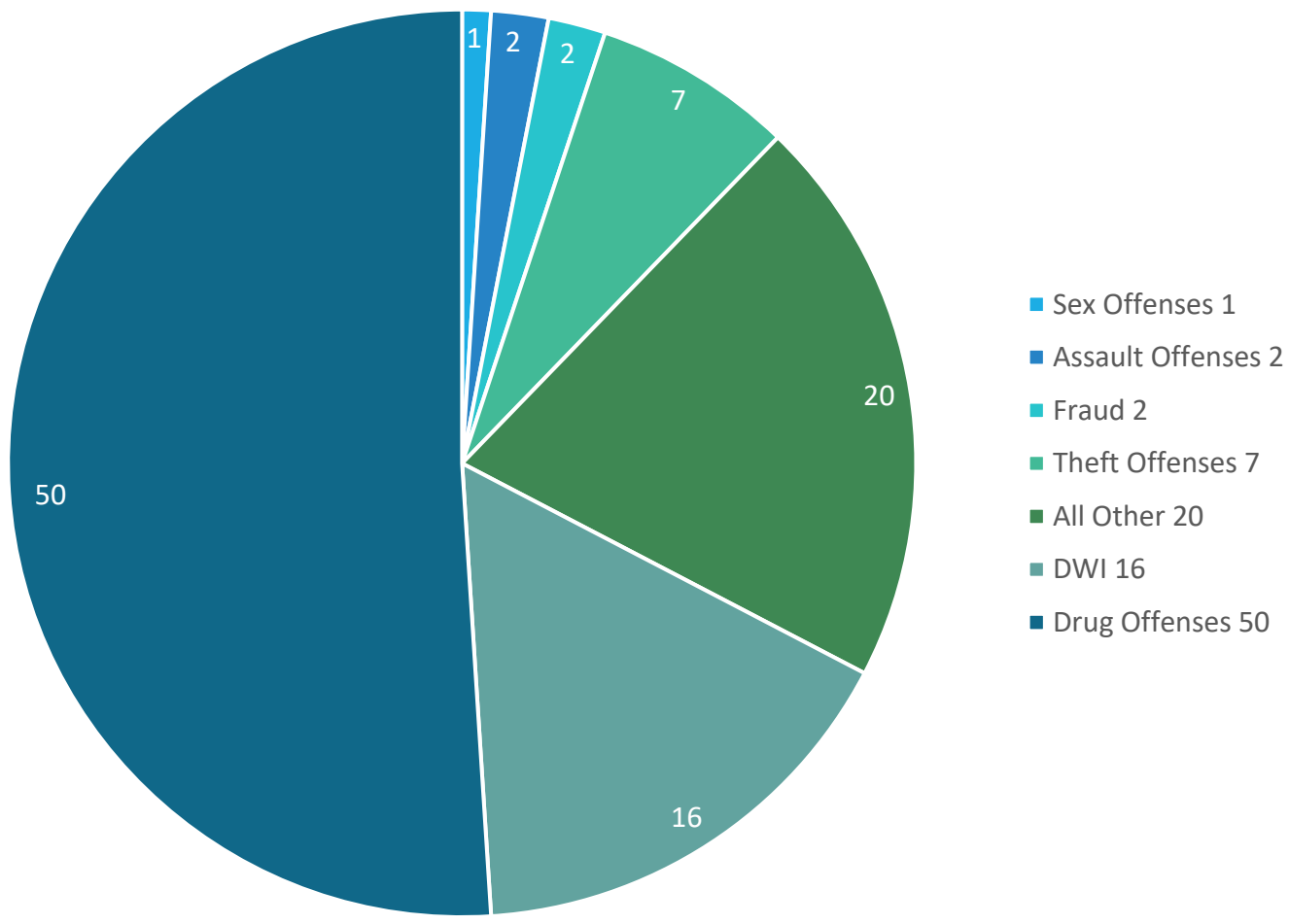
Officer Initiated



NIBRS/UCR CRIME REPORTING

ANNUAL CRIME DATA

Crime Data



DRUG SEIZURES

The Rhome Police Department is dedicated to all aspects of public safety, the removal of dangerous drugs off the streets is especially vital. Rhome Police Officers routinely arrest suspects in possession of hard drugs, such as methamphetamines, heroin, cocaine, and other opioids. Below are the totals seized by the Rhome Police Department in 2022.

| | |
|-----------------------------------|-----------------|
| Marijuana (Packaged) | 10 Solid Ounces |
| Hashish (Liquid Oil) | 2 Liquid Ounces |
| Hashish (Solid) | 246.8 Grams |
| Opiates (Heroin) | 3 Grams |
| Cocaine | 12 Grams |
| Hallucinogens (LSD) | 13 Dose Units |
| Hallucinogens (Designer Drugs) | 49.35 Grams |
| Other Drugs (Methamphetamines) | 258.1 Grams |



CODE ENFORCEMENT

In early 2022, Officer Grant assumed the challenging position of Code Enforcement for the city, excelling in both this role and his regular patrol duties.

Violations 148

Labor Hours 301



TRAINING

Rhome Police Officers have undergone a significant amount of training this year as law enforcement agencies prioritize the professional development of their personnel. This training focuses on a wide range of areas, including de-escalation techniques, cultural competency, crisis intervention, and use of force. The aim is to equip officers with the necessary skills and knowledge to handle diverse and challenging situations, while also promoting public safety and improving community relations. As a result, Rhome Police Officers are better equipped to serve and protect the public, and to maintain the high standards of professionalism that are expected of them. In addition to the comprehensive training mentioned earlier, Rhome Police Officers also underwent specialized training in the use of Stop Sticks, Tasers, and ASP Batons. This training helps officers to effectively utilize these tools in high-pressure situations, while also ensuring the safety of both officers and the public. Furthermore, administrative personnel conducted a leadership book study, aimed at enhancing their leadership skills and promoting a culture of continuous learning and improvement within the department. These efforts demonstrate the commitment of the Rhome Police Department to providing the best possible training and resources for their officers, and to promoting the highest standards of professionalism and public service.

Rhome Officers Averaged 58 Training hours each in 2022 by completing a combined total of 642 hours.



TRAINING

HIGHLIGHTS



- New Chief's Course
- New Supervisor's Course
- Taser Instructor
- ASP Baton Instructor**
- Stop Stick Instructor
- Stop Stick End User
- Large Truck/Bus Traffic Enforcement
- Search Warrant Writing
- De-escalation Training
- Basic Code Enforcement
- S.F.S.T. Practitioner Update
- Use of Force
- Missing and Exploited Children



RHOME POLICE OFFICER STATS 2022

11 Sworn Police Officers

- 8 Full Time
- 3 Reserves

Peace Officer Certificates

- Master - 6
- Advanced - 2
- Intermediate - 1
- Basic - 2

Average Length of Service: 16 Years

Average Career
Continuing Education Hours :2928



COMMUNITY OUTREACH

Community outreach by the Rhome Police Department is crucial as it helps to build and strengthen the relationship between law enforcement and the community they serve. Through outreach efforts, the police can learn about and address the needs and concerns of the community, foster trust and cooperation, and improve public safety.



National Night Out is an annual event that promotes police-community partnerships and neighborhood camaraderie. It provides an opportunity for communities to meet and interact with their local law enforcement officers, strengthening the bond between the police and the community they serve.

Coffee with a Cop is a community outreach program that provides a relaxed and informal setting for citizens to interact with local law enforcement officers. It offers an opportunity for open and honest conversations, allowing the police to better understand the concerns of the community and foster positive relationships.



COMMUNITY OUTREACH

The Rhome Police Department greatly values the relationship we have with the public. This relationship is crucial in creating a safe community, where everyone can prosper. The partnership between law enforcement and the public is key to promoting public safety, preventing crime, and solving community problems.





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AGENDA ITEM 1

RHOME POLICE DEPARTMENT

Monthly Council Report

February 2023



RHOME PD UPDATES



The Rhome Police Department uses events like these to connect with the community, strengthen relationships, and forge new ones. We are proud to serve the citizens of Rhome.

Rhome PD Hosted this year's first Coffee with a Cop at the Rhome Police Department. The turn out was our best yet. We had a great time meeting new people from the community as well as a few out of town visitors.



RHOME PD UPDATES

The council provided each department with funds to improve their facilities. Members of the police department met as a team and discussed the most pressing needs. The two big projects completed in February included attic insulation and parking lot maintenance. Insulation was added to the crawlspace in the attic to improve the effectiveness of the heating and A/C system. We immediately noticed a change in the temperature of the building and expect to see an improvement on our utility costs. Also completed was a chip-and-seal of the parking lot. This allows both officers and visitors to avoid a dusty, and sometimes muddy, parking lot prior to entering the building. This cuts down on the amount of dust that routinely accumulates on both the patrol vehicles as well as the surfaces inside the PD.



TRAINING



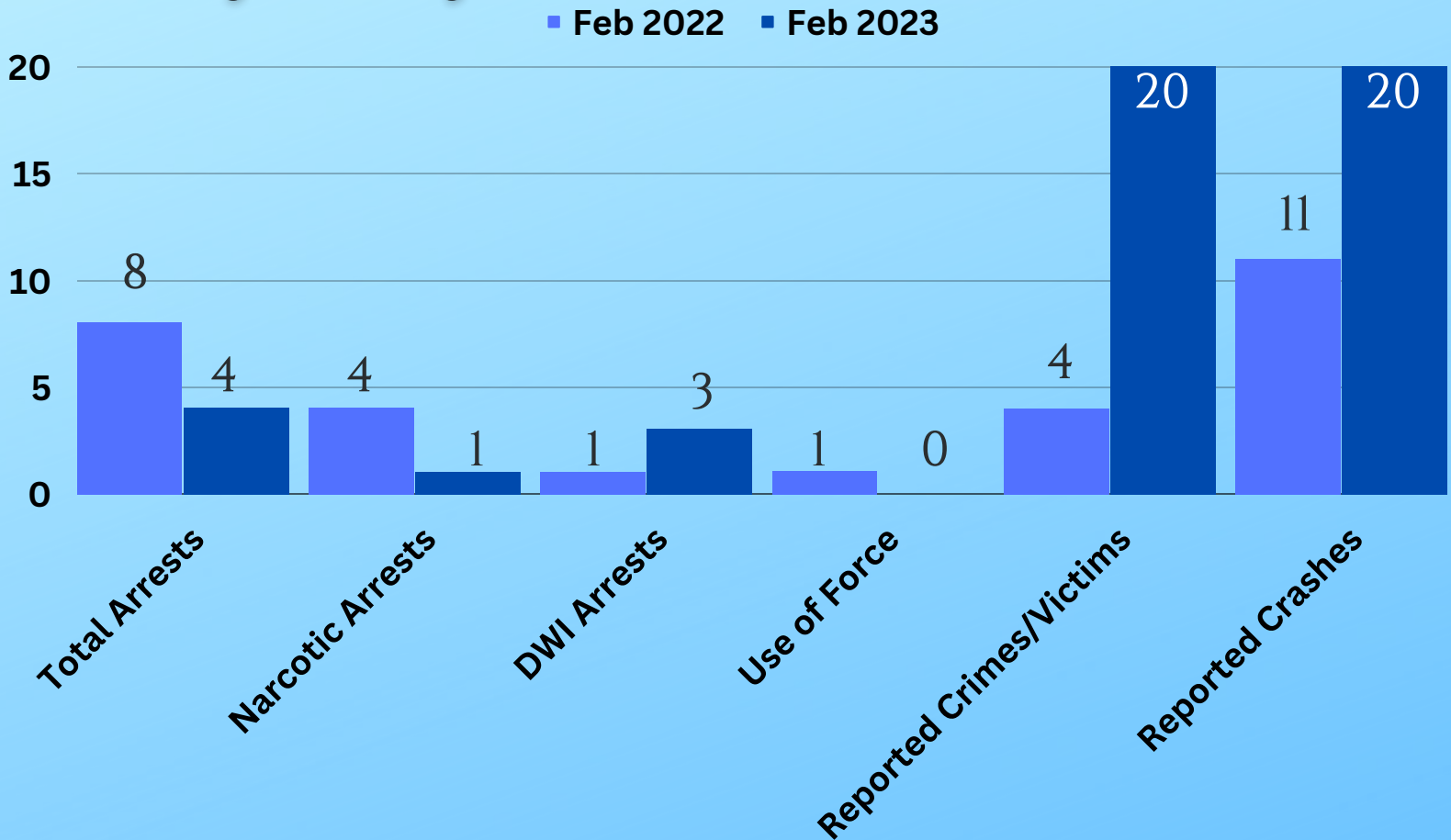
In an effort to remain on the leading edge of law enforcement service Sergeant Soultair attended Firearms Instructor Certification class. After finishing the class Sgt.

Soultair is prepared to conduct up-to-date firearms training that addresses the needs of our officers and community while minimizing the liability of our agency. This marksmanship training is designed around the modern understanding of conditioning, body mechanics, and responses to lethal stress.

Sgt. Soultair will provide training to our officers in Conditioning Safe Shooters Off The Range, Identifying and Assessing Threat, Using Cover and Movement, and Conducting Responsible Low-Light Training.

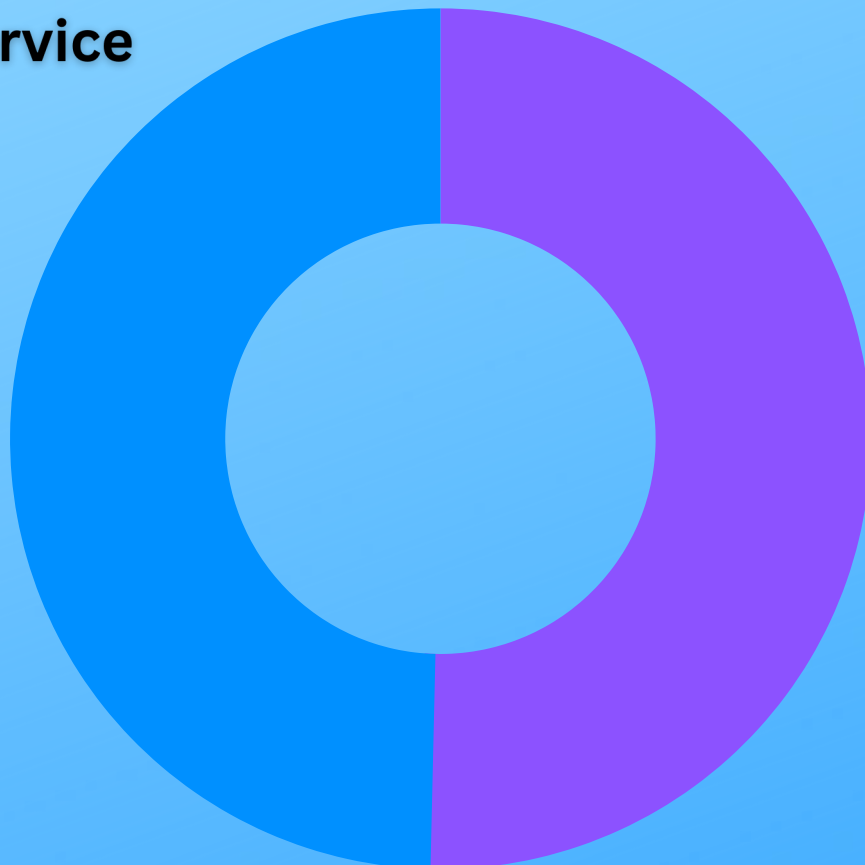
MONTHLY STATISTICS

Monthly Activity



Calls For Service

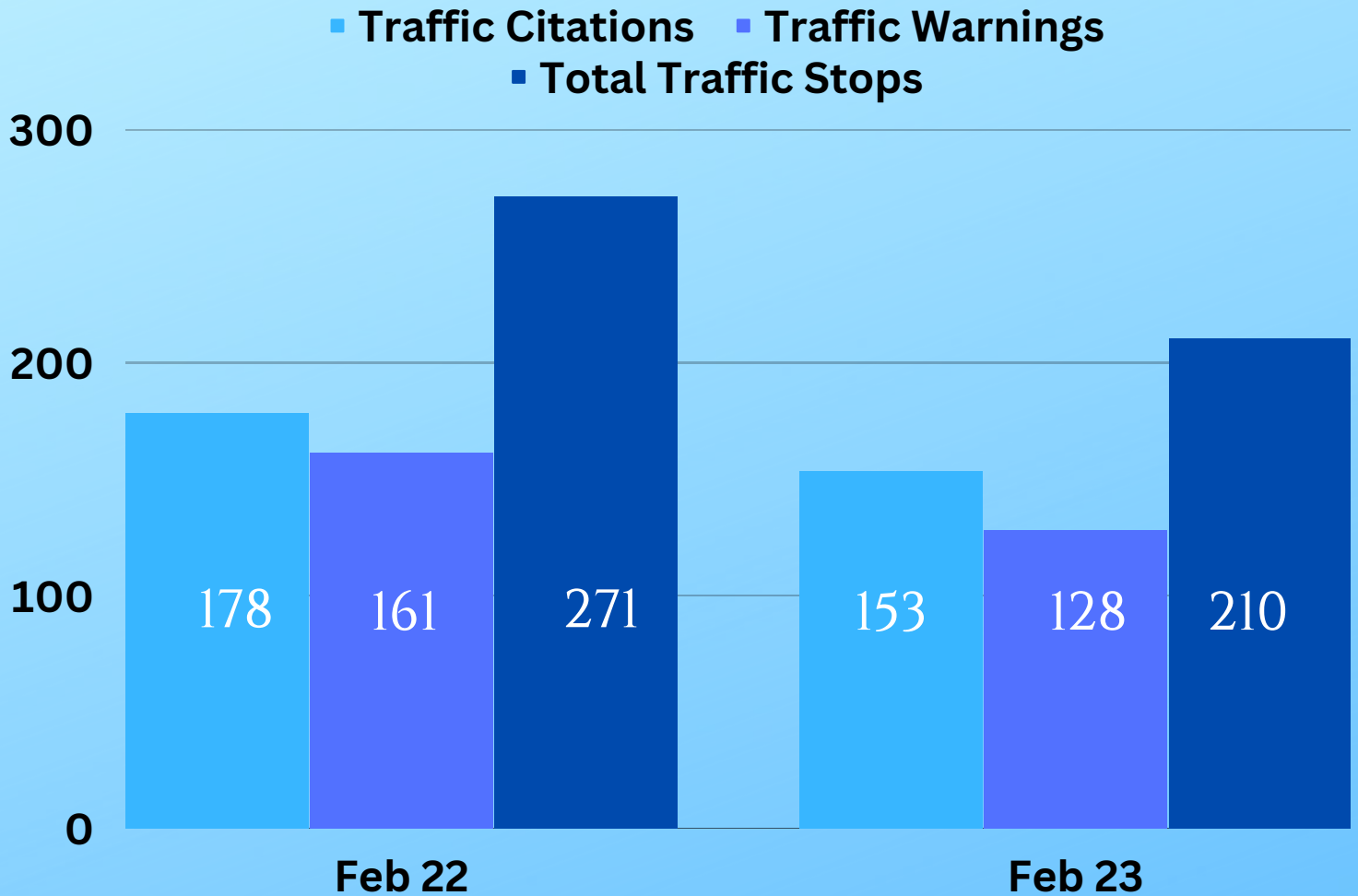
Feb 23
472



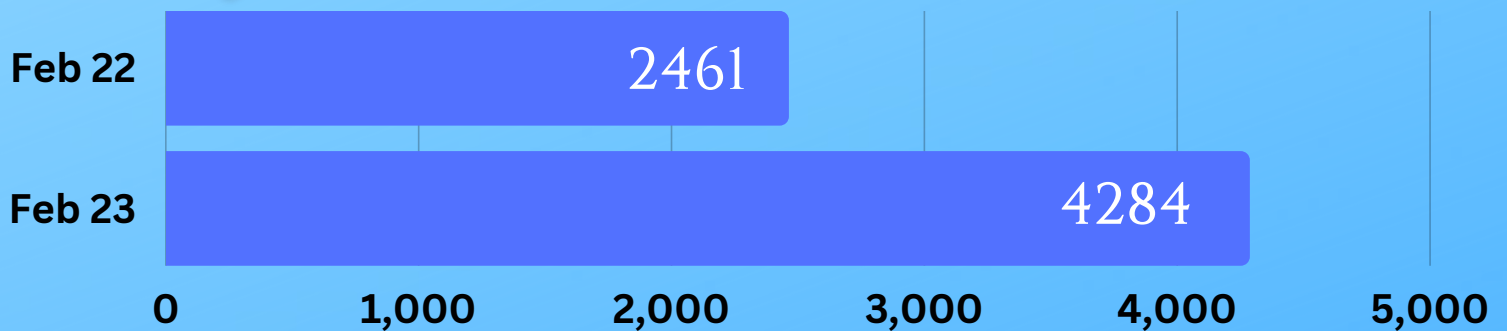
Feb 22
479

MONTHLY STATISTICS

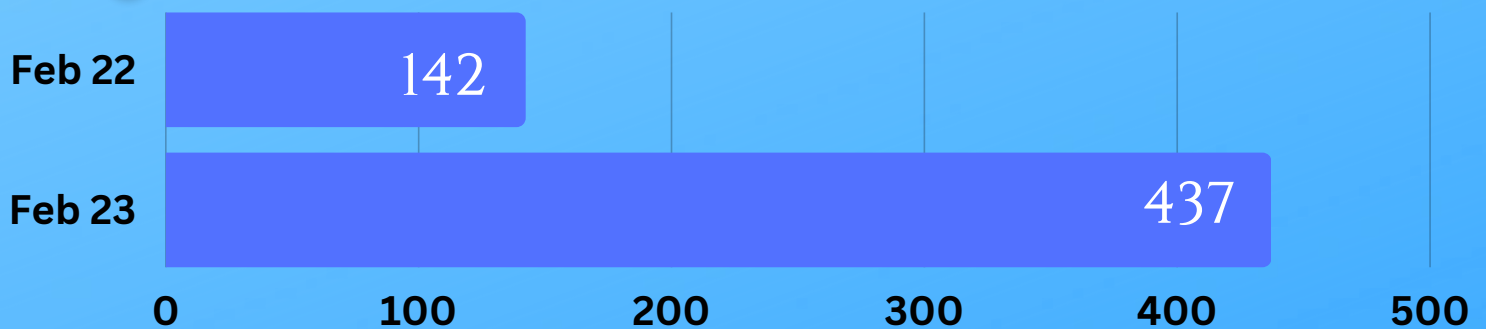
Citations



Security Checks



Neighborhood Patrols



NARCOTICS SEIZED

| | |
|-------------------------|-----------------|
| Methamphetamines | 66 Grams |
|-------------------------|-----------------|



FUTURE PLANS / PROJECTS

The Rhome Police Department is committed to constantly improving how we do business to provide the best level of law enforcement customer service to the citizens of Rhome.

- **With approval from the Rhome City Council, we have entered into an agreement with [propertyroom.com](https://www.propertyroom.com) and will soon be disposing of unused and outdated items in the storage area.**
- **We have begun making minor improvements to the Police Department building using the funds granted by the City Council.**
- **We are continuing to identify areas of improvement within the department and are implementing new policies and procedures to those ends.**

I am always available if you have any further questions.

A handwritten signature in blue ink, appearing to be 'E. L.', written in a cursive style.

Chief of Police

Rhome Police Department



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | citysecretary@cityofrhome.com

Administration by the Numbers – February 2023

Bank Statement Balances

| Account Name | Balances as of February 2022 | Balances as of February 2023 |
|-----------------------------|------------------------------|------------------------------|
| 2019 Bond Checking | \$1,121.56 | \$0.00 |
| Business Checking | New Account 2022 | \$4,449,660.95 |
| Fire Dept Checking | \$89,691.89 | CLOSED |
| Fire Dept Savings | \$51,807.85 | \$60,350.46 |
| General Fund Checking | \$631,985.22 | CLOSED |
| General Fund Savings | \$270,899.11 | \$220,908.33 |
| Hotel Motel Tax | \$87,502.83 | CLOSED |
| Interest & Sinking | \$386,341.83 | CLOSED |
| LOGIC | \$625,494.08 | \$338,565.63 |
| MC Building Security | \$35,360.80 | CLOSED |
| MC Technology Fund | \$2,459.03 | CLOSED |
| Meter Deposits | \$109,699.65 | \$128,431.03 |
| Parks & Recreation Checking | \$41,629.29 | CLOSED |
| Payroll ZBA Account | \$0.00 | \$0.00 |
| Police Grant Account | \$2,836.53 | CLOSED |
| Police Seizure Funds | \$12,082.80 | CLOSED |
| Rhome Beautification Fund | \$451.00 | CLOSED |
| Rolling V | \$25,366.00 | CLOSED |
| TEXSTAR | CLOSED | CLOSED |
| Water & Sewer Checking | \$1,166,514.73 | CLOSED |
| TOTAL | \$3,541,244.20 | \$5,197,916.40 |

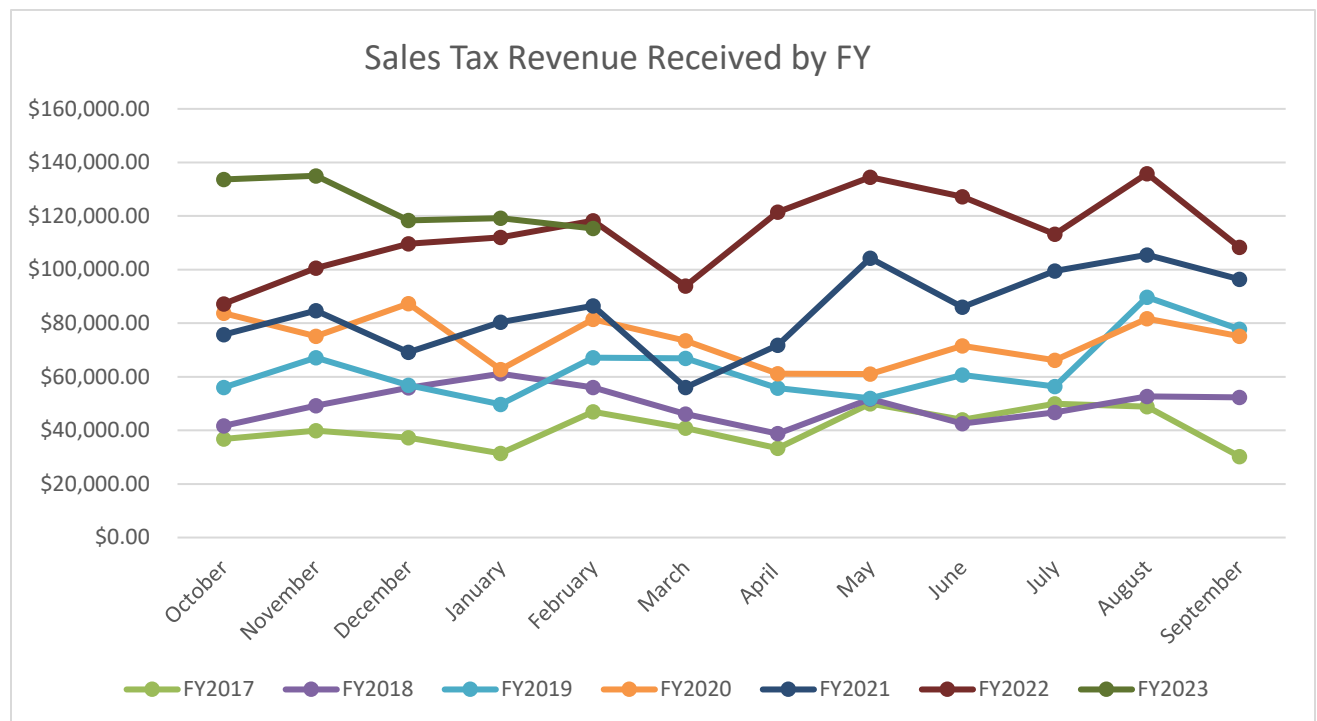
Per Council's previous direction to reduce costs and to streamline processes, Staff worked with OpenGov to implement consolidated cash. Several accounts were closed in December 2022 as a result of reaching the desired goal.

During the month of December 2022 staff closed Fire Department checking, General Fund Checking, Hotel Motel Tax, Interest and Sinking, MC Building Security, MC Technology Fund, Parks & Recreation Checking, Police Grant Account, Police Seizure Funds, Rhome Beautification Fund, and Water & Sewer Checking.

Fiscal Year Sales Tax Revenue Received

February 2023 –

| Month Received | FY2017 | FY2018 | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 |
|----------------|---------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|---------------------|
| October | \$36,761.46 | \$41,715.19 | \$55,994.48 | \$83,748.34 | \$75,745.64 | \$87,240.35 | \$133,715.93 |
| November | \$39,909.64 | \$49,257.27 | \$67,076.39 | \$75,077.06 | \$84,636.19 | \$100,616.96 | \$135,029.18 |
| December | \$37,325.73 | \$55,857.75 | \$56,827.29 | \$87,313.44 | \$69,183.69 | \$109,601.99 | \$118,417.56 |
| January | \$31,401.41 | \$61,139.42 | \$49,719.73 | \$62,703.14 | \$80,355.58 | \$112,070.99 | \$119,211.81 |
| February | \$47,000.93 | \$56,030.60 | \$67,180.35 | \$81,459.72 | \$86,432.78 | \$118,263.75 | \$115,348.10 |
| March | \$40,837.42 | \$46,156.35 | \$66,853.76 | \$73,488.63 | \$56,025.15 | \$93,857.59 | |
| April | \$33,361.07 | \$38,766.96 | \$55,814.51 | \$61,205.25 | \$71,816.35 | \$121,488.55 | |
| May | \$49,987.00 | \$51,754.08 | \$52,022.35 | \$61,014.98 | \$104,220.79 | \$134,530.78 | |
| June | \$43,940.94 | \$42,538.20 | \$60,712.41 | \$71,595.88 | \$86,028.11 | \$127,257.66 | |
| July | \$49,928.81 | \$46,649.99 | \$56,382.32 | \$66,189.23 | \$99,504.10 | \$113,283.50 | |
| August | \$48,878.03 | \$52,698.74 | \$89,739.58 | \$81,658.50 | \$105,530.55 | \$135,847.46 | |
| September | \$30,263.17 | \$52,300.18 | \$77,788.90 | \$75,181.40 | \$96,366.36 | \$108,366.36 | |
| Total | \$489,595.61 | \$594,864.73 | \$756,112.07 | \$880,635.57 | \$1,015,847.29 | \$1,362,425.94 | \$621,722.58 |



Requests for Information:

| ORR NUMBER | NAME REQUESTED | DATE REQUESTED | DATE DUE | INFORMATION REQUESTED | TIME TO COMPLETE | RELEASE DATE |
|---------------|-----------------------|-------------------|-------------|---|---------------------|-----------------|
| 2023-007 | Lovleen Punia | 2/1 | 2/21 | I am interested in: address, permit number, builder/contractor name, subdivision, date permit was issued, and any value, square footage information or floor plan name or number for permits issued for residential new construction from January 1, 2023 - January 31, 2023. | 10 | 2/23 |
| 2023-008 | Carole Bartholomew | 2/1 | 2/21 | Please email me the issued permits for residential and swimming pools with contactor, job address, value and issue date for the month of January 2023 | 20 | 2/23 |
| 2023-009 | Janine Rugas | 2/6 | 2/21 | A copy of your building permit records since January, 2023, including Permit number, applied issued dates, work address, permit type, permit status, description of work to be done, contractor and architect details, job valuation | 45 | 2/23 |
| 2023-010 | Terry Symonds | 2/1 | 2/21 | Southwest corner of 4844 & SH 114, Rhome - Assessments of contaminants | | 2/21 |
| 2023-011 | Ian Mercado | 2/9 | 2/24 | Properties with lawn maintenance or unmowed lawns from 12/28/2022 through 01/28/2023 | 20 | 2/23 |
| 2023-012 | Ian Mercado | 2/9 | 2/24 | Properties with open code enforcement issues from 12/28/2022 through 01/28/2023. | 20 | 2/23 |

| | | | | | | |
|----------|-----------------|------|------|---|-----|------|
| 2023-013 | Ian Mercado | 2/9 | 2/24 | Properties that have been deemed as substandard or condemned structures from 12/28/2022 through 01/28/2023. | 20 | 2/23 |
| 2023-014 | Louis Godfrey | 2/10 | 2/28 | I would like a copy of the police chief's current contract with the city and information on what his present yearly salary is. Thank you for your time. | 30 | 2/28 |
| 2023-015 | Lisa Ann Wilson | 2/13 | 2/28 | Please provide a list of contractors/consultants for the city from July 2019 to present. | 180 | 3/3 |
| 2023-016 | Ruby Sargento | 2/13 | 2/28 | I am requesting a list of all residential properties in the city of RHOME that have had High or Tall Grass/Weed code violations any time between January 1, 2023 and January 31, 2023. Kindly make sure that the response list will only include High or Tall Grass/Weed Code Violations. I only need the property addresses. I do not want any other information regarding the code violation. | 20 | 3/2 |
| 2023-017 | Ruby Sargento | 2/13 | 2/28 | I am requesting a list of all residential properties in the city of RHOME that have had Fire Damage any time between January 1, 2023 and January 31, 2023. I only need the property addresses. I do not want any other information regarding the fire damage. | 20 | 3/2 |
| 2023-018 | Ruby Sargento | 2/13 | 2/28 | I am requesting a list of all residential rental properties in the city of RHOME that were registered any time between January 1, 2023 and January 31, 2023. I | 20 | 3/2 |

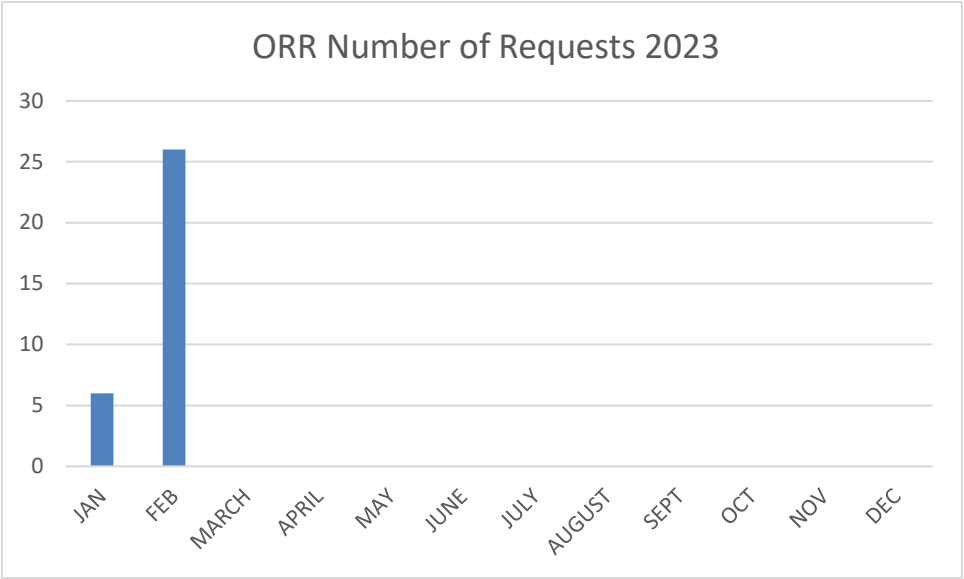
| | | | | | | |
|----------|-----------------|------|------|--|----|------|
| | | | | only need the property addresses. I do not want any other information regarding the rental properties. | | |
| 2023-019 | Shirley Mize | 2/15 | 3/2 | Please provide a list of the current salary/wages paid to city of Rhome employees effective February 1, 2023. Please include salary/wages for management personnel, ie, City Administrator, Police Chief and Fire Chief as well as all non-management positions from Admin, Public Works, Police and Fire. | 30 | 3/2 |
| 2023-020 | Shirley Mize | 2/15 | 3/2 | 1. Please provide a copy of the 2022 W-2 as well as 2022 1099 for Cynthia Northrop. (I understand confidential info such as SS#, residential address are redacted.) | | |
| 2023-021 | Shirley Mize | 2/15 | 3/2 | Please provide a copy of all checks issued to Cynthia Northrop since August 3, 2022. | 60 | 3/2 |
| 2023-022 | Rachael Taylor | 2/22 | | I would like to know if the building permit has been issued for the new QuikTrip store to be located at US-81 and TX-114? If so, can you tell me who is listed as the general contractor? | 20 | 2/23 |
| 2023-023 | Deborah BeCraft | 2/26 | 3/13 | The cost of the electronic gate at the PD with copies of invoice, bids and council minutes showing approval | | |
| 2023-024 | Deborah BeCraft | 2/26 | 3/13 | The cost of the paving at the fire dept with copies of invoice, bids and council minutes showing approval | | |
| 2023-025 | Deborah BeCraft | 2/26 | 3/13 | The council minutes showing the approval of | | |

| | | | | | | |
|----------|---------------------|------|------|--|--|--|
| | | | | FD, PD and PW receiving \$50,000 each dept | | |
| 2023-026 | Deborah BeCraft | 2/26 | 3/13 | A copy of each bond for each employee that has a bond with the state including price of each bond | | |
| 2023-027 | Stephanie Schreiner | 2/27 | 3/13 | Pursuant to the Open Records Act, this is a request for a copy of the following records: An electronic file (ie Excel, PDF, Word) of any and all employees including part-time, temporary, seasonal employees and elected officials for year of 2022 (fiscal or calendar year). Each employee record should contain the year of compensation, first name, middle initial, last name, hire date (mm-dd-yyyy), base salary amount, bonus amount, overtime amount, gross annual wages and position title. | | |
| 2023-028 | Stephanie Schreiner | 2/27 | 3/13 | Pursuant to the Open Records Act, this is a request for an electronic copy of all payment transactions for calendar year 2022 or fiscal year 2021-2022. | | |
| 2023-029 | James Hunt | 2/28 | 3/14 | I would like the current salary of the city employees and department heads. | | |
| 2023-030 | Ruby Sargento | 2/28 | 3/14 | I am requesting a list of all residential rental properties in the city of RHOME that were registered any time between February 1, 2023 and February 28, 2023. I only need the property addresses. I do not want any other information regarding the rental properties | | |

| | | | | | | |
|----------|---------------|------|------|---|--|--|
| 2023-031 | Ruby Sargento | 2/28 | 3/14 | I am requesting a list of all residential properties in the city of RHOME that have had Fire Damage any time between February 1, 2023 and February 28, 2023. I only need the property addresses. I do not want any other information regarding the fire damage | | |
| 2023-032 | Ruby Sargento | 2/28 | 3/14 | I am requesting a list of all residential properties in the city of RHOME that have had High or Tall Grass/Weed code violations any time between February 1, 2023 and February 28, 2023. Kindly make sure that the response list will only include High or Tall Grass/Weed Code Violations. I only need the property addresses. | | |

Calendar YTD Requests for Information

| | |
|---|----------|
| Requests Received | 32 |
| Pending / Open | 13 |
| Sent for Attorney General Opinion (RFO) | 1 |
| Complete / Closed | 18 |
| Requestor Fees – <i>in an effort to streamline, responses less than 50 pages will be emailed to the requestor to reduce supply costs and staff time</i> | 0 |
| Approximate Staff Time | 12.00 |
| Approximate Supply Cost | 0 |
| Approximate Staff Cost | \$302.00 |





Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

www.cityofrhome.com | permits@cityofrhome.com

| Building and Development | | |
|--------------------------|--------------------------|-----------------|
| February 2023 | | FY 2022-2023 |
| Permits Issued: | 17 | 288 |
| Building Permit | 2 | 56 |
| Certificate of Occupancy | | 4 |
| Electrical Permit: | 3 | 37 |
| Plumbing Permit: | 2 | 16 |
| Lights on Inspection | | |
| Mechanical | | 7 |
| Moving Structure | 5 | 90 |
| Irrigation Permit | | |
| Demolition | | 4 |
| Pelim/Final Plat | | 7 |
| Right of Way | 1 | 5 |
| Concrete | | 1 |
| Solicitor | | 2 |
| Fire Alarm | | |
| Fire Sprinkler | | |
| Specific Use | | 1 |
| Health Permit | 3 | 36 |
| Zoning Change | | |
| Liquid Waste | | |
| Backflow | 1 | 1 |
| Sign | | 4 |
| Event | | 3 |
| Type: | Address: | Assoc. Permits: |
| Electrical | 101 hwy 287 | |
| | 630 hickory | |
| | 1103 Mourning Dove | |
| Building | 1103 Mourning Dove | |
| | 101 hwy 287 | |
| | | |
| Right of Way | 250 BC Rhome | |
| | | |
| Moving Structure | 6550 E. State Hwy 114 x5 | |
| | | |

[illegible]



Code Enforcement Monthly Report

Rhyme Police – February 2023

Violations reported to Code Enforcement via email – 2

Violations reported to Code Enforcement via phone – 0

New violations cases opened – 2

1112 Mount Ln – Abandoned vehicle parked on street w/flat tire.

160 S. Dogwood – Junked vehicle parked on blocks in front yard

Violations closed due to compliance – 2

160 S. Dogwood – Vehicles removed from yard and off blocks.

1112 Mount Ln – Vehicle removed by homeowner

City ordinance calls responded to – 1

Estimated labor hours spent on code enforcement for month – 6

In Progress

601 Old Mill – The property owner has been ignoring notices mailed and multiple voicemails, since December. I spoke to the property manager who said he ignores her as well. The property owner lives in New Fairview and I've advised the manager that I will start citing the owner next week at his residence if this property isn't cleaned up.



RHOMB MUNICIPAL COURT

| COURT ACTIVITY | 2021-2022 FY TOTALS | OCT. 2022 | NOV. 2022 | DEC. 2022 | JAN. 2023 | FEB. 2023 |
|---|------------------------|-------------|-------------|-------------|-------------|-------------|
| Monthly Violation Activity | | | | | | |
| <i>Violations issued:</i> | 1886 | 191 | 242 | 212 | 157 | 145 |
| <i>Average speed over posted limit:</i> | 18.55 | 18.37 | 16.5 | 19.44 | 18.75 | 18.60 |
| <i>Fines/Fees/Costs Assessed (for issued violations):</i> | \$548,385.00 | \$53,416.00 | \$66,007.00 | \$57,197.00 | \$45,112.00 | \$41,350.00 |
| <i>Citations closed:</i> | 2560 | 143 | 146 | 143 | 170 | 340 |
| Citations dismissed (best interest/compliance) | 1211 | 33 | 57 | 79 | 53 | 190 |
| Court Fines/Fees/Costs Revenue | | | | | | |
| <i>Total Court Revenue:</i> | \$420,440.96 | \$33,401.38 | \$40,430.51 | \$33,884.22 | \$47,720.46 | \$49,804.65 |
| <i>Court Security Fund Revenue:</i> | \$6,506.56 | \$614.16 | \$702.28 | \$618.15 | \$828.48 | \$813.38 |
| <i>Court Technology Fund Revenue:</i> | \$5,892.99 | \$520.00 | \$608.96 | \$514.38 | \$696.94 | \$720.38 |

| Private Collections Activity | | | | | | |
|---|--------------|------------|-------------|------------|-------------------|-------------------|
| Total # of violations paid: | 465 | 30 | 35 | 20 | 37 | 60 |
| Total amount collected: | \$153,372.21 | \$7,223.10 | \$12,410.49 | \$5,920.50 | \$12,340.63 | \$20,226.22 |
| Less 30% owed to Private Collections (commission) | \$35,425.22 | \$1,650.72 | \$2,863.98 | \$1,366.28 | \$2,850.17 | \$4,667.57 |
| Monthly Court Expenditures | | | | | | |
| Contract Labor: | | | | | | |
| a. Presiding Judge | \$10,500.00 | \$900.00 | \$900.00 | \$900.00 | \$900.00 | \$900.00 |
| b. DART Courier Service (to transport files to/from prosecutor & judge for dockets) | \$938.91 | \$84.24 | \$125.76 | \$81.40 | \$40.70 | \$40.70 |
| Legal Fees (State's Attorney/Prosecutor) | \$10,064.94 | \$1,240.00 | \$920.00 | \$1,600.00 | (pending invoice) | (pending invoice) |
| GHS – Private Collections Company (30% fee of total collected) | \$35,425.22 | \$1,650.72 | \$2,863.98 | \$1,366.28 | \$2,850.17 | \$4,667.57 |



RHOME FIRE RESCUE

Duty • Honor • Compassion • Service

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078
817-636-2001 station17@rhomfirerescue.com

February 2023 – Council Fire Report

Calls for Service Monthly:

| | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec |
|------|-----|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|
| 2023 | 78 | 57 | | | | | | | | | | |
| 2022 | 80 | 70 | 81 | 65 | 60 | 74 | 89 | 71 | 59 | 76 | 58 | 70 |

Calls for Service by type:

| | EMS | MVA | Structure Fires | Grass Fires | Vehicle Fires | Fire Invest. | Fire Alarms | Gas Leak | Road Hazard | Lift Assist | Other |
|---------------|-----|-----|-----------------|-------------|---------------|--------------|-------------|----------|-------------|-------------|-------|
| February 2023 | 27 | 9 | 3 | 3 | 0 | 1 | 4 | 1 | 0 | 1 | 8 |
| Year-To-Date | 56 | 28 | 8 | 10 | 2 | 5 | 6 | 2 | 1 | 5 | 4 |

Call Locations

| | City | County | Auto/Mutual Aid Given | Auto/Mutual Aid Received | Cancelled | Weather Watch |
|---------------|------|--------|-----------------------|--------------------------|-----------|---------------|
| February 2023 | 31 | 26 | 4 | 2 | 2 | 0 |
| Year-To-Date | 68 | 65 | 15 | 6 | 5 | 0 |

Numbers above are approximate since the official numbers have not been finalized

Membership

| Current Members – 13 | | |
|------------------------|-----------------|---|
| # | Area | |
| 3 | City | |
| 4 | In District | |
| 9 | Out of District | |
| EMS Certification - 10 | | |
| 8 | EMT Basic | - |
| 2 | Paramedics | - |

Membership

- Had seven people attend PAT and interview February 18, 2023. All were passed to Chiefs interview and four will proceed with membership, upping our total to 16 members.

Events

- Training was conducted at the house on QT property on February 27th. Vent-Enter-Search and ladders.
- Auction items have been logged and the auction is set for March 15th, 2023 as of now. Subject to Council approval.

Command Staff

- PO has been issued for our large chassis from the forestry service grant for \$68,795.00 off Buy Board.
- Awarded \$3,000 grant approval from the Texas Forestry service for recruitment purposes.
- Command Staff – 484.00 personnel hours in January excluding time on emergency calls.

Equipment

- All equipment is being evaluated to see the readiness status for emergency use. Report will be rescheduled until all apparatus is back in service.
- Engine 317 is currently at Siddons Martin. It has failed the annual pump test and is estimated to be \$21,420.22 to bring up to standards. We are looking into what will be necessary to just bring it up to the level to pass pump test.
- Part of the apparatus evaluation will be a repair cost over the last 5 years on all vehicles. We are working on the figures at this time and will make them available as soon as possible.

Station

- Chip seal has begun on parking lot for fire and public works. Doing this will alleviate dust and mud from entering the buildings, causing wear and tear on all electronic equipment throughout both buildings. It will also keep the bay areas from becoming dirty and remove slip hazards on inclement days. During meetings at the community center, it will provide a better surface for everyone to park and walk while attending.
- Motion sensors for garage doors to improve safe vehicle operations in and out along with the main benefit of safety of members and visitors entering and exiting the building. These will be ordered as soon as we can schedule an approved garage door technician to install.



RHOME FIRE RESCUE

Duty • Honor • Compassion • Service

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078
817-636-2001 station17@rhomefirerescue.com

- Smoke detectors and CO detectors are being ordered for the fire station.

Training & Professional Development

- 3 members are currently testing with the National Registry in order to be certified as EMT-B members. Of these 3 members 1 passed his National Registry last Friday.
- 1 member is currently in Fire Instructor 1.
- 1 member is currently in Fire Inspector class.
- 1 member is currently in college finishing a bachelors in Emergency Administration.

Prevention/Community Risk Reduction

Community Risk Reduction

- Regular Testing
 - AEDs at City Facilities – scheduled in March
 - Storm Sirens – completed

Prevention

- Fire Inspections – None in January
- Fire Pre-Plan Business –None in January

I will be available if you have any questions. (firechief@rhomefirerescue.com)

W Scott Estes

Fire Chief/EMC/Paramedic

Rhyme Fire Rescue



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhode, Texas 76078

Telephone: 817-636-2462 | Metro: 817-638-2758

www.cityofrhode.com cityadministrator@cityofrhode.com

AGENDA ITEM 1



Agenda Commentary
Meeting Date: March 09, 2023

Department: Administration

Contact: Amanda DeGan, City Administrator

Agenda Item: Organizational Overview and Projects Update

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary:

- Overview of Administrator's analysis of the organization along with project discussion to prioritize Staff work load

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: _____ Amount: _____

Legal Review Required: ☐ Yes ☐ No Date Completed: _____

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

History / Details / Recommendation:

Per Council request, the City Administrator will provide an update on the major projects that Staff are currently working on for the municipality. This may include information on facilities, water/waste water projects, development, budgeting or other topics pertaining to service delivery.



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhode, Texas 76078

Telephone: 817-636-2462 | Metro: 817-638-2758

www.cityofrhode.com cityadministrator@cityofrhode.com

AGENDA ITEM 2



Agenda Commentary
Meeting Date: March 09, 2023

Department: Administration

Contact: Amanda DeGan, City Administrator

Agenda Item: Budget Preparation – Potential Benchmark Cities for Comparable Data

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary:

- As Staff moves into budget season for FY 23/24, it would assist Council to have a list of benchmark cities for comparable data use.
- This would allow Staff to research and provide quantifiable data to be used in decision making by the elected officials.
- Staff have created a data table of our peer cities in Wise County and a list of potential cities to look at from Parker, Denton, and Tarrant County.
- Staff will discuss the issue and look for direction from Council to help with the budget process.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: _____ Amount: _____

Legal Review Required: ☐ Yes ☐ No Date Completed: _____

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

History / Details / Recommendation:

In order to help guide the efforts of both the elected officials and the Staff team, this topic will be discussed during the meeting to receive direction from Council as to which cities they would like Staff to use for comparisons. This will be useful in determining our general progress as a city in service delivery options and potential cost impacts, as well as establish a list of cities from which we may pull salary data that will allow Council to establish a broader financial policy, which would include staff compensation, among other directives.

Potential Benchmark Cities Data

Comparable Cities in Wise County

| City | Population | Size (sq. miles) | Tax Rate | WCAD Taxable Value | Avg. Home Value | Avg. Median Income |
|-------------------|------------|------------------|----------|--------------------|-----------------|--------------------|
| Boyd | 1,480 | 4.1 | .6608 | \$196,814,440 | \$175K | \$66K |
| Decatur | 6,900 | 8.8 | .6452 | \$1,032,042,934 | \$224K | \$67K |
| Bridgeport | 6,000 | 7.8 | .6218 | \$540,707,121 | \$178K | \$55K |
| Rhome | 1,737 | 4.9 | .4378 | \$224,544,199 | \$195K | \$80K |

* Data taken from US Census Bureau, city web sites, NCTCOG, city-data.com, and other sources

Potentially Comparable Cities in Denton, Parker, Tarrant County

| City | Population | Size (sq. miles) | Tax Rate | Certified Tax Value | Avg. Home Value | Avg. Median Income |
|--------------------|------------|------------------|----------|---------------------|-----------------|--------------------|
| Haslet | 1,950 | 9 | .2969 | \$1,327,065,935 | \$460K | \$148K |
| Northlake | 1,916 | 17.5 | .2950 | \$2,884,954,292 | \$485K | \$95,731 |
| Azle | 11,530 | 8.2 | .6234 | \$1,267,643,110 | \$186K | \$75,230 |
| Argyle | 3,717 | 11.6 | .3653 | \$1,095,623,284 | \$534K | \$185,770 |
| Justin | 5,000 | 3.3 | .6306 | \$765,555,390 | \$236K | \$92K |
| Springtown | 1,521 | 3 | .4877 | 309,091,549 | \$155K | \$64K |
| Lake Dallas | 7,708 | 2.8 | .5672 | \$685,641,273 | \$188K | \$67K |
| Bartonville | 1,469 | 6.9 | .1764 | \$585,092,220 | \$665 | \$151K |
| Pilot Point | 4,381 | 4.4 | .6268 | \$519,863,170 | \$162K | \$63K |

* Data taken from US Census Bureau, city web sites, NCTCOG, city-data.com, and other sources

| City | Population | Size (sq. miles) | Tax Rate | Certified Tax Value | Avg. Home Value | Avg. Median Income |
|----------------|------------|------------------|----------|---------------------|-----------------|--------------------|
| Keller | 47,213 | 18.5 | .3545 | \$6,929,084,947 | \$467K | \$146,457 |
| Roanoke | 9,388 | 6.9 | .3751 | \$3,315,841,817 | \$368K | \$101,897 |
| Saginaw | 24,310 | 7.6 | .5080 | \$2,624,817,142 | \$204K | \$86,407 |

* Data taken from US Census Bureau, city web sites, NCTCOG, city-data.com, and other sources



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AGENDA ITEM 3



Agenda Commentary
Meeting Date: February 23, 2023

Department: Administration

Contact: Amanda DeGan, City Administrator

Agenda Item: SCADA System Upgrades to ensure continued water monitoring service for Rhome

Type of Item: ☐ Ordinance ☒ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary:

- The City uses a Supervisory Control and Data Acquisition (SCADA) system to monitor the city's water/wastewater system to determine the efficiency of the utility system
- Staff have a stand-alone desktop that monitors the levels of water and flow of wastewater.
- The current interface system is approximately 20 years old and has not been supported by the vendor for many years.
- Staff is recommending a replacement of the system to update the technology and provide for a system that has redundancy and a higher level of security for the City.

Funding Expected: ☐ Revenue ☒ Expenditure ☐ N/A

Budgeted Item: ☐ Yes ☒ No ☐ N/A

GL Account: _____ Amount: _____

Legal Review Required: ☐ Yes ☐ No Date Completed: _____

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

History / Details / Recommendation:

As mentioned in the letter from WHECO Controls the current SCADA system Staff uses to monitor our water/wastewater is outdated and considered to be obsolete technology. In the event of a system failure, Staff would not be able to recover service delivery and monitoring without considerable delay. With the new system, Staff would be able to access the monitoring system remotely in a cloud-based environment and operate more efficiently. A representative from WHECO will be available to answer questions that Council may have on the topic.

RESOLUTION NO. 2023-09

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH WHECO CONTROLS FOR THE REPLACEMENT OF THE SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) EQUIPMENT USED IN THE CITY'S WATER/WASTE WATER SYSTEM

WHEREAS, the City of Rhome owns and operates a water and waste water system for the benefit of the residents and business in Rhome; and,

WHEREAS, the Council desires to implement current technology to help ensure a continuation of service delivery within these systems; and,

WHEREAS, the current SCADA interface system has been in use for approximately 20 years and is no longer supported by the vendor; and

WHEREAS, the implementation of a new system would improve Staff efficiency and allow for remote monitoring of operations; and,

NOW THEREFORE, BE IT RESOLVED BY THE RHOME CITY COUNCIL:

Section 1: That all matters stated in the Recitals hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2: That the City Council of the City of Rhome, Texas, hereby authorizes the City Administrator to enter into an agreement with WHECO Controls to replace the outdated interface system.

Section 3: If any portion of this Resolution shall, for any reason, be declared invalid by a court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and the Council hereby determines that it would have adopted this Resolution without the invalid provision.

Section 4: That this Resolution shall become effective from and after its date of passage.

PASSED AND APPROVED ON THIS THE 23rd DAY OF FEBRUARY, 2023.

Patricia Mitchell, Mayor

ATTEST:

Shaina Odom, City Secretary

APPROVED AS TO FORM:

Carvan Adkins, City Attorney



January 19, 2023

City of Rhome
Attn: Amanda DeGan, City Administrator
Via E-Mail cityadministrator@cityofrhome.com

Reference: Update Water/Wastewater SCADA system with new PLCs, cellular communications and QuickDATA HMI service

Dear Ms. DeGan,

The existing Supervisory Control And Data Acquisition (SCADA) equipment utilized to monitor and control the city's water/wastewater systems is out dated and is no longer supported. The Human Machine Interface (HMI) software which provides a graphic display of the system and operator interface for control is approximately 20 years old and has not been supported for years. A failure of the HMI computer would force operators to run the system manually until a new system is procured and programmed.

Our scope of work to update the SCADA system shall include furnishing the equipment and technical services to replace the existing SCADA system PLCs and communications as provided and qualified on attached Exhibit A. Upon completion of the installation, credentialed users can monitor and control the system from any internet enabled device. Alarm conditions (power loss, high level, low level, pump fail, etc.) will initiate a call, text and/or e-mail to designated parties to address the situation. WHECO will also be able to provide support via remote access to all of the sites and QuickDATA HMI. Due to the fact that equipment delivery is prolonged on some items, we propose a two-phase approach to get the City of Rhome into a position to proactively manage their water/wastewater services.

Delivery is estimated at 8-36+ weeks after receipt of order. Installation scheduled upon receipt of required equipment and assembly completed and tested. Invoicing to be progressive and shall include payment for materials and equipment in assembly/testing at WHECO panel shop. Terms are net 15 days. This quote is valid for thirty (30) days with letter of intent to award within fifteen (15) days. Please feel free to call me if you have any questions.

Sincerely;

A handwritten signature in black ink, appearing to read 'Kent Meyerhoeffer', written over a light blue circular background.

Kent Meyerhoeffer
President

• A DIVISION OF •
WHECO Electric, Inc.

8501 Jacksboro Hwy. Fort Worth, TX 76135 | (817) 244-6660 | FAX (817) 560-3263 | whecocontrols.com



Exhibit A

Phase 1

Equipment to be furnished

- Cellular modem w/antenna and coax whip at 10 remote sites
- 6 - Ethernet converters for serial sites not capable of communicating via ethernet
- 2 - Red Lion Operator Interface Terminals (OIT) (Bobo PS and EST)
- Gateway PLC and modem to communicate with QuickDATA, 2 – Tablets for remote access
- All miscellaneous materials and equipment as required for a working system

Technical services shall include the following:

- Physical installation of all WHECO furnished equipment
- Programming QuickDATA HMI, testing and support as required, programming all remote sites
- Deep dive site investigation to finalize plan for major update in capabilities
- Alarm auto dialer for notification of alarm conditions via text, email or voice call out
- Training and support as required to transition to new system with enhance capabilities

Phase 2

Equipment to be furnished

- 11- Schneider SCADAPack 474 hardened PLCs, complete rehab of Bobo Pump station and EST RTUs
- 3 - 20x16x8 enclosures and hardware for well sites
- 10 float ball switches to incorporate hardwire low level lock out for pump protection
- All miscellaneous materials and equipment as required for a working system

Technical services shall include the following:

- Physical installation of all WHECO furnished equipment
- Program updates for QuickDATA HMI, testing and support as required
- Programming all remote site modifications
- Training and support as required to transition to new system with enhance capabilities

Not Included in this proposal

- Any equipment or service not specifically listed above
- Taxes or bonding cost if applicable

| | |
|---|----------------|
| Phase 1 Labor and materials | \$65,209.00* |
| Phase 2 Labor and materials | \$71,894.00** |
| Prepaid annual QuickDATA service (estimated 500 tags @ 7.00/tag/yr) | \$ 3,500.00/yr |
| Prepaid annual cellular service (12modems@25/month&2tablets) | \$ 4,800.00/yr |

*Quoted amount assumes work will be done at the same time, cost will be higher if a phase in of this work is desired.

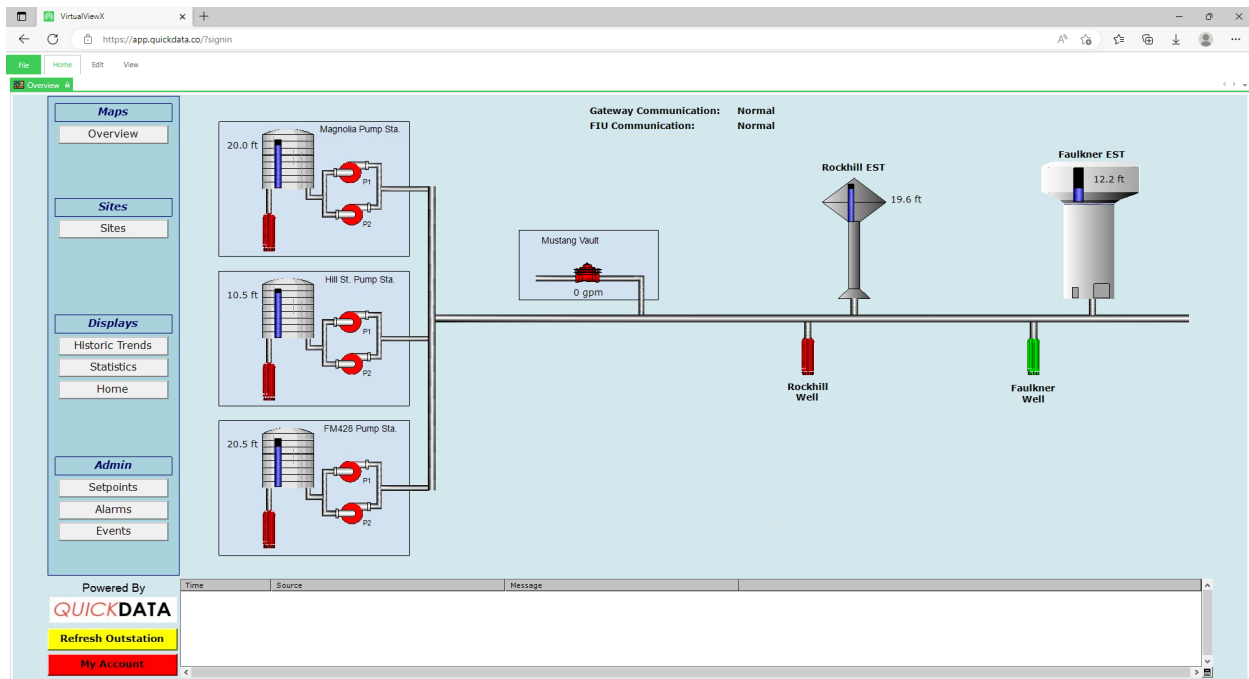
Some items will be prerequisite, we can discuss in detail based on your feedback and options available to complete this project.

**Pricing subject to fluctuations/delivery uncertainty.

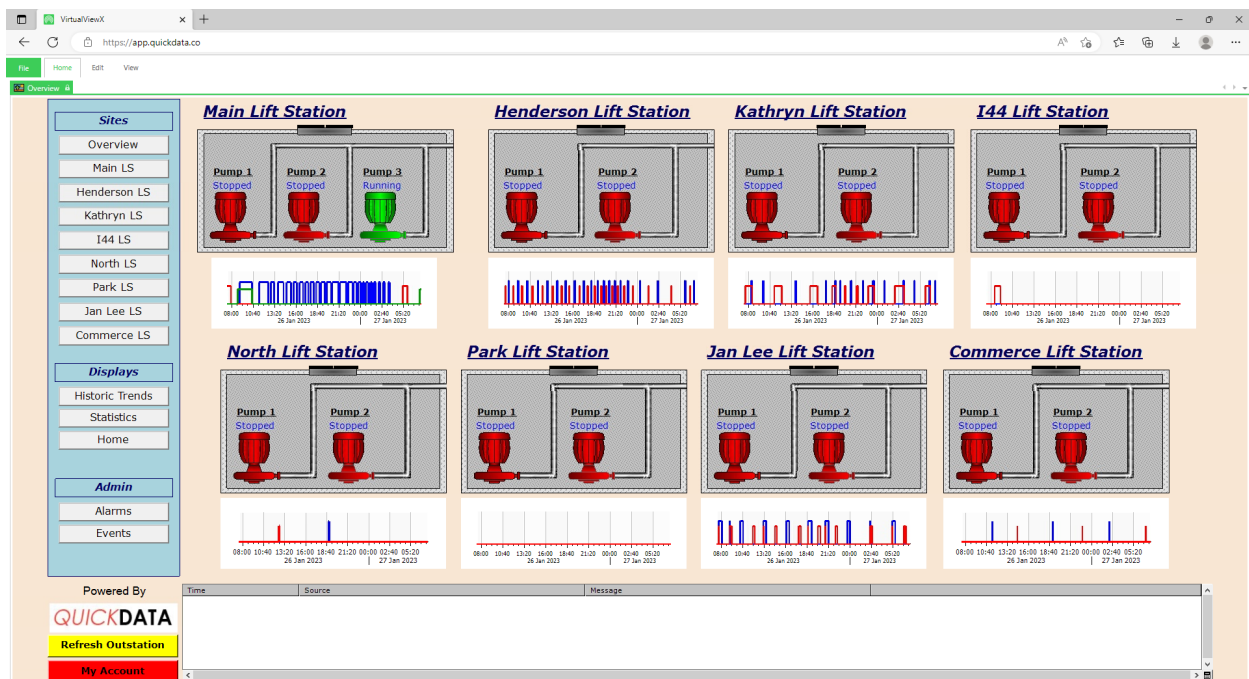
• A DIVISION OF •
WHECO Electric, Inc.

8501 Jacksboro Hwy. Fort Worth, TX 76135 | (817) 244-6660 | FAX (817) 560-3263 | whecocontrols.com

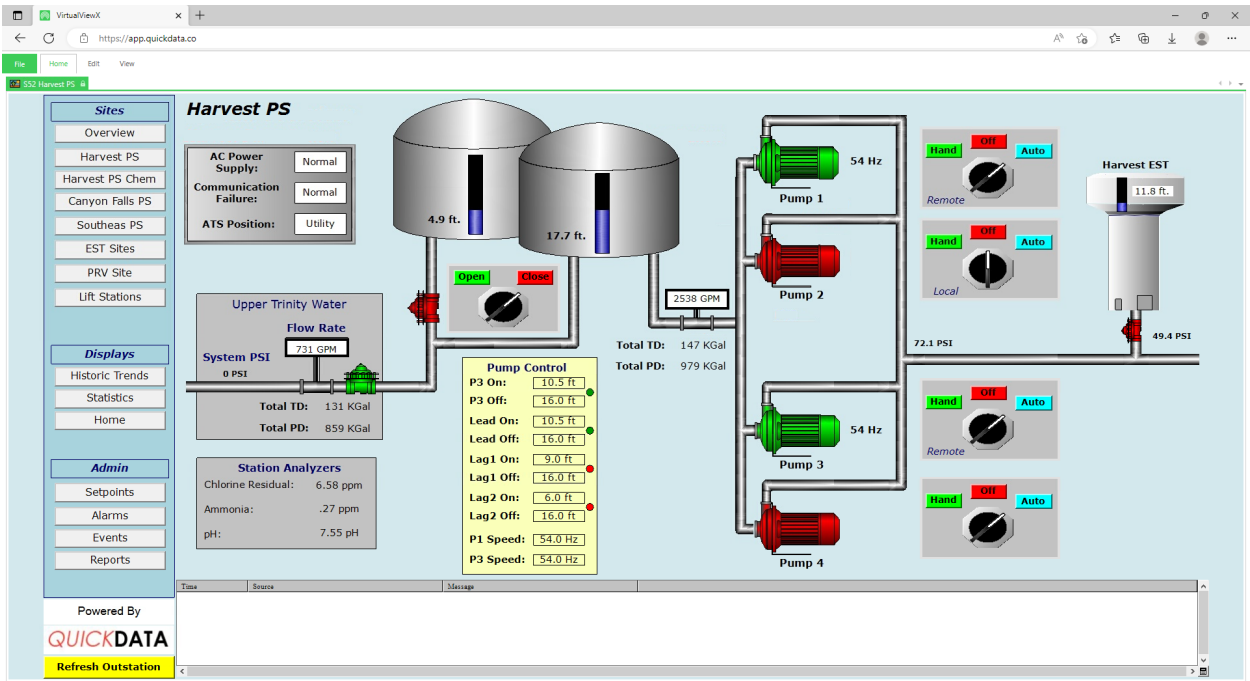
Water System Overview



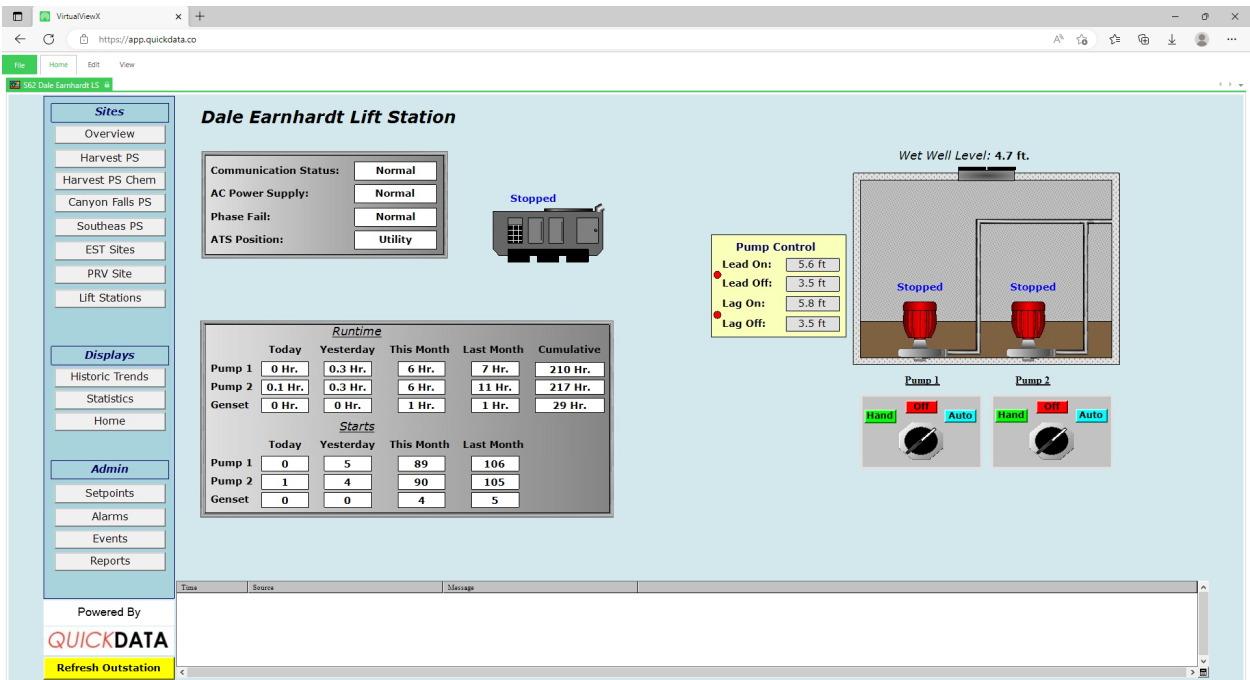
Waste Water Collection System Overview



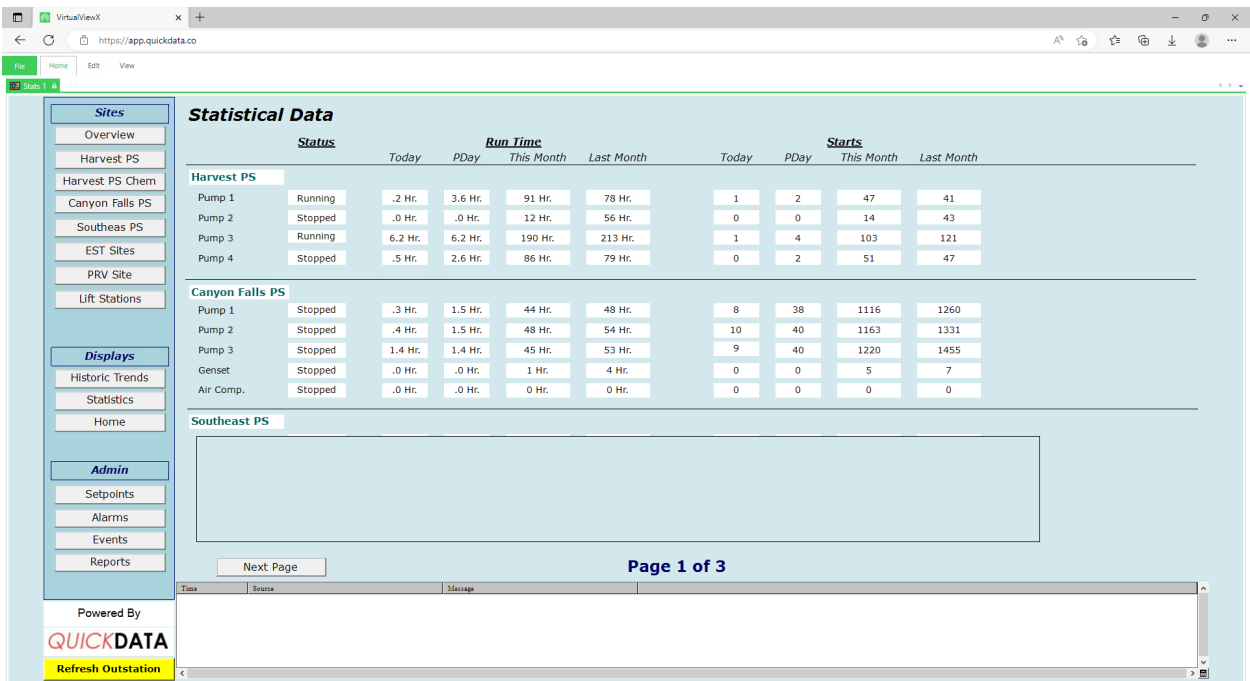
Water Pump Station



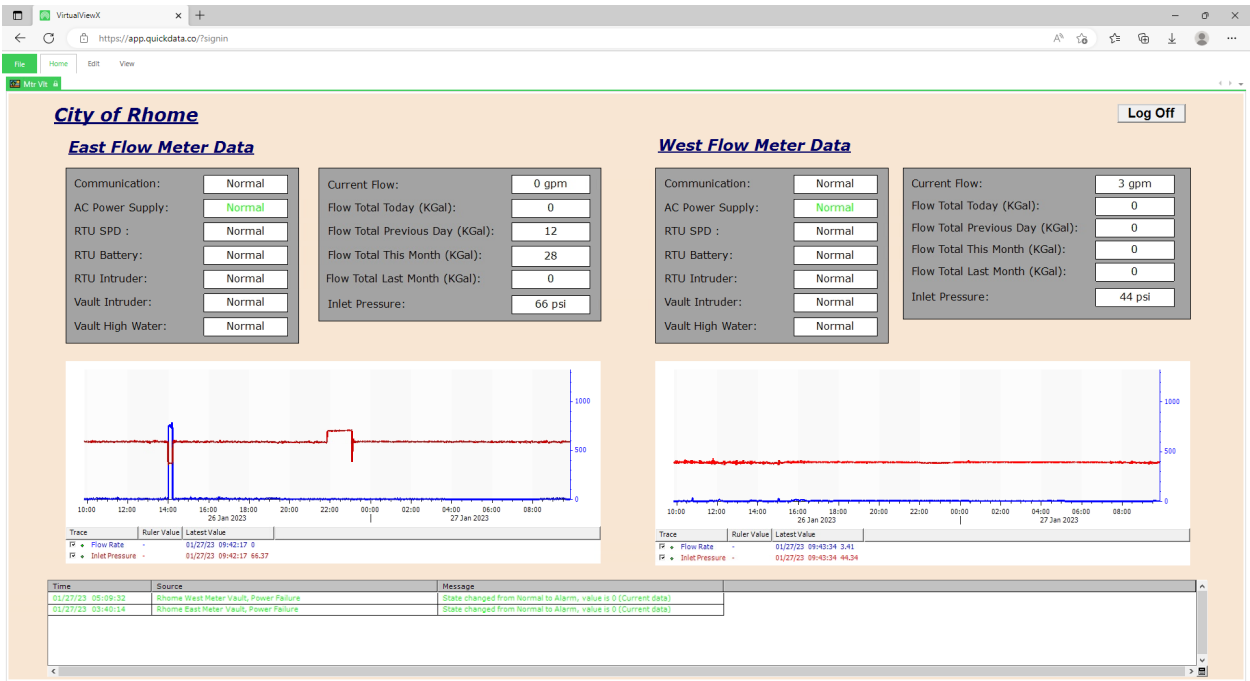
Waste Water Lift Station



Site Statistical Date



Rhyme Water Meter Site





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AGENDA ITEM 4



Agenda Commentary
Meeting Date: March 09, 2023

Department: Administration
Contact: Amanda DeGan, City Administrator
Agenda Item: Surplus or Obsolete Equipment Auction

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☒ Discussion & Direction ☐ Other

Summary:

- Staff have identified and inventoried equipment and vehicles in the Fire/EMS department that are broken or obsolete.
- These items are past their life span for the City and should be auctioned to capture any monetary value they have currently.
- A photo listing of the items is in the packet for Council's review.
- Chief Estes will discuss the items and need approval to place these in the auction.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: _____ Amount: _____

Legal Review Required: ☐ Yes ☐ No Date Completed: _____

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

History / Details / Recommendation:

Over the years, equipment has accumulated within the department that has been used beyond their life span and/or is broken and unrepairable. When Chief Estes began his position with the City, he began to organize and identify items that could be sold at auction in order to work toward the inventory of the department. Staff is seeking approval to place these items in the auction, which is tentatively set for March 15, 2023.

EQUIPMENT











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AGENDA ITEM 5



Agenda Commentary
Meeting Date: March 09, 2023

Department: Administration

Contact: Amanda DeGan, City Administrator

Agenda Item: Sheriff's Notice of Dispatch Fee for FY 23-24 Budget Year

| | | | | |
|---------------|------------------------------------|--|---|---|
| Type of Item: | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Resolution | <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Public Hearing |
| | <input type="checkbox"/> Plat | <input checked="" type="checkbox"/> Discussion & Direction | | <input type="checkbox"/> Other |

Summary:

- Staff began discussions with the Wise Co. Sheriff about a potential charge for dispatch services.
- The Wise County Messenger wrote an article about this issue in February, 2023, where the Sheriff discussed their 'need' for the fee.
- Chief Debus has been in meetings with the surrounding law enforcement agencies about the fee; including, Boyd, Aurora, and Runaway Bay.
- City Administrator DeGan and Chief Debus attended the Boyd City Council meeting in February where the impact of the fee was discussed by the Boyd elected officials.

| | | | |
|-------------------|----------------------------------|--------------------------------------|---|
| Funding Expected: | <input type="checkbox"/> Revenue | <input type="checkbox"/> Expenditure | <input checked="" type="checkbox"/> N/A |
|-------------------|----------------------------------|--------------------------------------|---|

| | | | |
|----------------|------------------------------|-----------------------------|---|
| Budgeted Item: | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |
|----------------|------------------------------|-----------------------------|---|

| | |
|-------------|---------|
| GL Account: | Amount: |
|-------------|---------|

| | | | |
|------------------------|------------------------------|-----------------------------|-----------------|
| Legal Review Required: | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Date Completed: |
|------------------------|------------------------------|-----------------------------|-----------------|

| | | | |
|---------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Engineering Review: | <input type="checkbox"/> FD Review: | <input type="checkbox"/> PD Review: | <input type="checkbox"/> PW Review: |
|---------------------|-------------------------------------|-------------------------------------|-------------------------------------|

History / Details / Recommendation:

Staff will present an overview of the issue at the Council meeting to receive direction on the best way to proceed.

WISE COUNTY

WCSO to charge city service fee

BY AMY NEAL

aneal@cmessenger.com

Boyd, Rhome and Run-away Bay officials discussed a Wise County Sheriff's Office dispatch and jail services fee at a Boyd City Council meeting Thursday.

The new service agreement between the WCSO and the city police departments would require the cities to pay a fee to provide funding for dispatch and jail personnel.

Wise County Sheriff Lane Akin said that the three departments utilize the Sheriff's Office dispatch center and the Wise County Jail since they do not have their own facilities or personnel.

The service agreement outlines that the cities' fees will be based on their department's previous call

See Fee on page 2A

Fee: Cities respond to WCSO service agreement

Continued from page 1A

volume. Beginning in the next fiscal year, Akin said the payment will be used to fund the \$65,000 in salary and benefits for a dispatcher.

As call volume continues to rise, hiring and retaining public safety telecommunications has presented obstacles for the WCSO.

"Right now, I think we are down about six dis-

patchers out of 16," Akin said.

Boyd City Administrator William Taylor said the fee would cost the city around \$40,000 a year.

While he said he understands the need, he believes the city would have to decrease services in another area or increase taxes to pay the fee.

"Basically, from my understanding, the proposal is going to be to pull money from the city taxes

that you use to supplement the services locally and give those to the county," Taylor said.

Several council members expressed frustration with the change, suggesting that the fee would double charge citizens that live within the city limits.

Boyd Mayor Rodney Holmes said that city residents pay the same county taxes as citizens who live outside the city limits. Additionally, he argued

Runaway Bay Mayor

Herman "Berry" White agreed with Holmes' statement and said that the county should be responsible for providing the funds to the Sheriff's Office.

"There should be some way for J.D. Clark and the county commissioners to come up with that money instead of double taxing," White said.

Officials from Rhome, including Mayor Patricia Mitchell, City Administrator Amanda DeGan and Police Chief Eric Debus, attended the meeting.

Wise County Sheriff's Office Chief Deputy Craig Johnson addressed some of the council's statements at the meeting.

"No one wants to get double taxed, but if a city is collecting a tax for a city service and then the county is providing the service, well that is really not a double dipping thing," Johnson said.

Akin also added that arrests made in the cities can often result in the city collecting a fine but the county receives no reimbursement for housing a person in the jail.

"The municipal court gets the money and we take in the expense," Akin said.

By law, one jailer is

inmates. The county funds the cost of the jailer and the expense of inmates.

As the population of the county and surrounding areas has increased so has the communication center's call volume. Akin said that the service agreement is also being applied in other counties.

"I talked to the sheriffs in Denton County, Parker County and Grayson County and they are doing the same thing," Akin said. Ultimately, the decision to implement the new service agreement was made to offer a more competitive salary to dispatchers and jailers.

He said that he hopes the funds will increase the communications center and jail's ability to meet growing demands. The need was first identified by the Sheriff's Office during the COVID-19 pandemic, at that time Akin said he began having conversations with the police chiefs in the three cities.

The WCSO is now implementing the change and informing the cities before a new fiscal year approaches.

"If they decide they don't want to use our dispatch services that is okay," Akin said. "We will not provide those services for free."



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AGENDA ITEM 6



Agenda Commentary
Meeting Date: March 09, 2023

Department: Administration

Contact: Amanda DeGan, City Administrator

Agenda Item: Notification of increase in solid waste fees as provided for in the Waste Connection, Inc. contract

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing
☐ Plat ☐ Discussion & Direction ☐ Other

Summary:

- The contract with Waste Connection provides for an automatic annual increase based on the Consumer Price Index - All Urban Consumer Price Index (CPI-U). The CPI-U for the preceding twelve months is 8.4%. Waste Connections has notified the City of Rhode that they plan on increasing the rate by 8.4%. The increase will go into effect as of February 1, 2023.

Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: _____ Amount: _____

Legal Review Required: ☐ Yes ☐ No Date Completed: _____

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

History / Details / Recommendation:

The contract with Waste Connection provides for an automatic annual increase based on the Consumer Price Index



WASTE CONNECTIONS INC.
Connect with the Future®

December 20, 2022
City of Rhome
Attn: Honorable Mayor and Members of Council
501 South Main St
Rhome, TX 76078

RE: Annual Rate Adjustment

Dear Honorable Mayor and Members of Council,

Waste Connections would like to sincerely thank you for the great opportunity we have had to serve the citizens and community of Rhome. We thoroughly enjoy and appreciate the relationship between Waste Connections and the City of Rhome.

Each year we evaluate cost per our contract with the city. This year the CPI-U (All urban consumer price index) adjustment is 8.4% year over year (See attached). I have enclosed further details of these adjustments with this letter. The agreed upon contract language states that each contracted year the rate shall increase automatically. We felt the need to give the City proper notice so this increase will go into effect February 1st, 2023.

Should you have any questions or concerns regarding this adjustment or anything else, please feel free to contact me at the office at 817-222-2221.

Best Regards,

Hyon Cho
Site Manager
Waste Connections of TX
Hyon.cho@wasteconnections.com