



## Agenda Commentary

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**Meeting Date:** December 10, 2020

**Department:** Administration

**Contact:** Cynthia Northrop

**Agenda Item: K.** Discussion and any necessary action regarding staffing and facilities; both short and long-term

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**Type of Item:** \_\_\_ Ordinance \_\_\_ Resolution \_\_\_ Contract/Agreement \_\_\_ Public Hearing \_\_\_ Plat  
\_X\_ Discussion & Direction \_\_\_ Other

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**Summary-Background:**

Council directed staff to analyze and develop a high-level facilities condition assessment, including the Police Department, Community Center, Fire Station, Old City Hall and the Senior Center. Staff continues to analyze and gather information. Staff will provide the final report in January as directed by Council.

Mayor Pro-Tem Priest requested a corresponding space needs assessment giving current staffing levels and projected staffing levels understanding and accommodating the growth and ongoing Rolling V Ranch development.

Departments have projected staff needs and this information was included in the budget and will be factored into the final report.

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**Funding Expected:** \_\_\_ Revenue \_\_\_ Expenditure \_\_\_ N/A      **Budgeted Item:** \_\_\_ Yes \_\_\_ No \_\_\_ N/A

**Funding Account:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**Legal Review Required:** \_\_\_ N/A \_\_\_ Required

**Engineering Review** \_\_\_ **FD Review** \_\_\_ **PD Review** \_\_\_ **PW Review** \_\_\_

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**Supporting Documents attached:** Yes: Space-staffing needs chart and a comparison sheet previously provided to Council during the Municipal Complex discussions.

Council Member Eason also submitted information for Council to consider.

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**Recommendation:** Provide any additional direction as needed

Facility	Category	Budget Year Needed	Employees Needed	Department	Office Space - Current	Office Space - Projected
<b>Fire Dept</b>	<b>New Staff Positions</b>					
	One Firefighter/EMS per shift	2020-2021	1	Fire	3	
	Two Firefighters/EMS per shift	2021-2022	2	Fire		4
	One Firefighter/EMS per shift	2022-2023	1	Fire		5
	One Fulltime Paid Firefighter/EMS	2022-2023	1	Fire		5
	Three Fulltime Paid Firefighter/EMS	2023-2024	3	Fire		6
<b>Police Dept</b>	Additional Officer/Benefits	2020-2021	1	Police	6	7
<b>City Hall</b>	Building Official	2021-2022	1	Admin-Bldg & Dev	5	7
	Part-Time Municipal Court Clerk	2021-2022	1	Court		7
	Part-Time Municipal Court Clerk	2023-2024	1	Court		8
<b>Public Works</b>	Field Maintenance Personnel	2020-2021	1	PW	2	
	Administrative Assistant	2021-2022	1	PW		3
	Field Maintenance Personnel	2021-2022	1	PW		4
	Field Maintenance Personnel	2022-2023	2	PW		6
	Field Maintenance Personnel	2023-2024	1	PW		6

## Renovate Municipal Government Campus 261 N. School Road

Municipal Complex (Old School Building)		Pros
Square Footage	11,100	Historic value
Construction Cost per Square Foot	\$ 311	Space for expansion and growth Space for larger community events up to 100-150 people
<b>Opinion of Probably Cost - June 2020</b>		
Construction Costs	\$ 3,456,383	<b>Cons</b>
Owners Contingency	\$ 691,277	Building in need of major renovation
Soft Costs	\$ 259,000	
<b>Project Total</b>	<b><u>\$ 4,406,660</u></b>	

Multi-Purpose Center (Community Center)		Pros
Square Footage	880	Historic value of Old School Cafeteria
Construction Cost per Square Foot	\$ 398	Alleviates ADA Compliance/Parking Issues Provides Training Center/Meeting Space up to 50 people
<b>Opinion of Probably Cost - Estimate</b>		
Construction Costs	\$ 350,000	<b>Cons</b>
Owners Contingency	\$ 61,000	Building in need of major renovation
Soft Costs		Asbestos will need to be removed
<b>Project Total</b>	<b><u>\$ 411,000</u></b>	

Exterior Facelift (Fire Station)		Pros
Exterior Linear Footage	1,000	Historic value of Old School Gymnasium
Construction Cost per Linear Foot	\$ 228	Visually blends unrenovated fire station into complex
<b>Opinion of Probably Cost - Estimate</b>		
Construction Costs	\$ 228,000	<b>Cons</b>
Owners Contingency	\$ 45,000	Interior renovation not included
Soft Costs		
<b>Project Total</b>	<b><u>\$ 273,000</u></b>	

**Municipal Campus Project Grand Total** **\$ 5,090,660**

**Less Costs Already Incurred/Funds Covered**

Design Municipal Complex (Old School Building)	\$ (150,000)	Covered by remaining funds 2017 Tax Note
Hotel Occupancy Tax Available as of July 2020	\$ (70,000)	Used toward costs for Community Center/Meeting Areas

**Municipal Campus Project Funds Needed** **\$ 4,870,660** Proposed \$4.8 million Bond on November 3, 2020

**\*\*\*Numbers have not been finalized as of August 4, 2020 - pending final estimates**

## Renovate Old City Hall & Other Government Facilities

105 W. First Street (Old City Hall)		Pros
Square Footage	1,250	Comparable size to current location
Construction Cost per Square Foot	\$ 275	Historic value
<b>Opinion of Probably Cost - Estimate</b>		<b>Cons</b>
Construction Costs	\$ 343,750	No room for expansion/growth-need additional space - overflow
Owners Contingency	\$ 34,375	Staff parking not sufficient for current staff levels
Soft Costs	\$ 75,000	Building in need of major renovation
	<b>\$ 453,125</b>	

105 W. First Street (Old Council Chambers)		Pros
Square Footage	1,500	Comparable size to current location
Construction Cost per Square Foot	\$ 275	Historic value
<b>Opinion of Probably Cost - Estimate</b>		<b>Cons</b>
Construction Costs	\$ 412,500	Must use for City Hall overflow due to expansion/growth needs
Owners Contingency	\$ 41,250	Parking Not Compliant Building Regulations
Soft Costs	\$ 75,000	Building in need of major renovation
	<b>\$ 528,750</b>	

400 BC Rhome (Police Station)		Pros
Square Footage	2,733	Location of facility
Construction Cost per Square Foot	\$ 275	
<b>Opinion of Probably Cost - Estimate</b>		<b>Cons</b>
Construction Costs	\$ 751,575	Building in need of major renovation
Owners Contingency	\$ 75,158	Driveway/parking in need of paving/coverings
Soft Costs	\$ 100,000	Currently in use as police station (relocation during renovation)
	<b>\$ 926,733</b>	

261 N. School Rd (Community Center)		Pros
Square Footage	1,400	Historic value
Construction Cost per Square Foot	\$ 250	Appropriate for Meetings up to 50 People
<b>Opinion of Probably Cost - Estimate</b>		<b>Cons</b>
Construction Costs	\$ 350,000	No room for expansion/growth
Owners Contingency	\$ 61,000	Not ADA Compliant
Soft Costs		Parking issues with current layout with other buildings
<b>Project Total</b>	<b>\$ 411,000</b>	

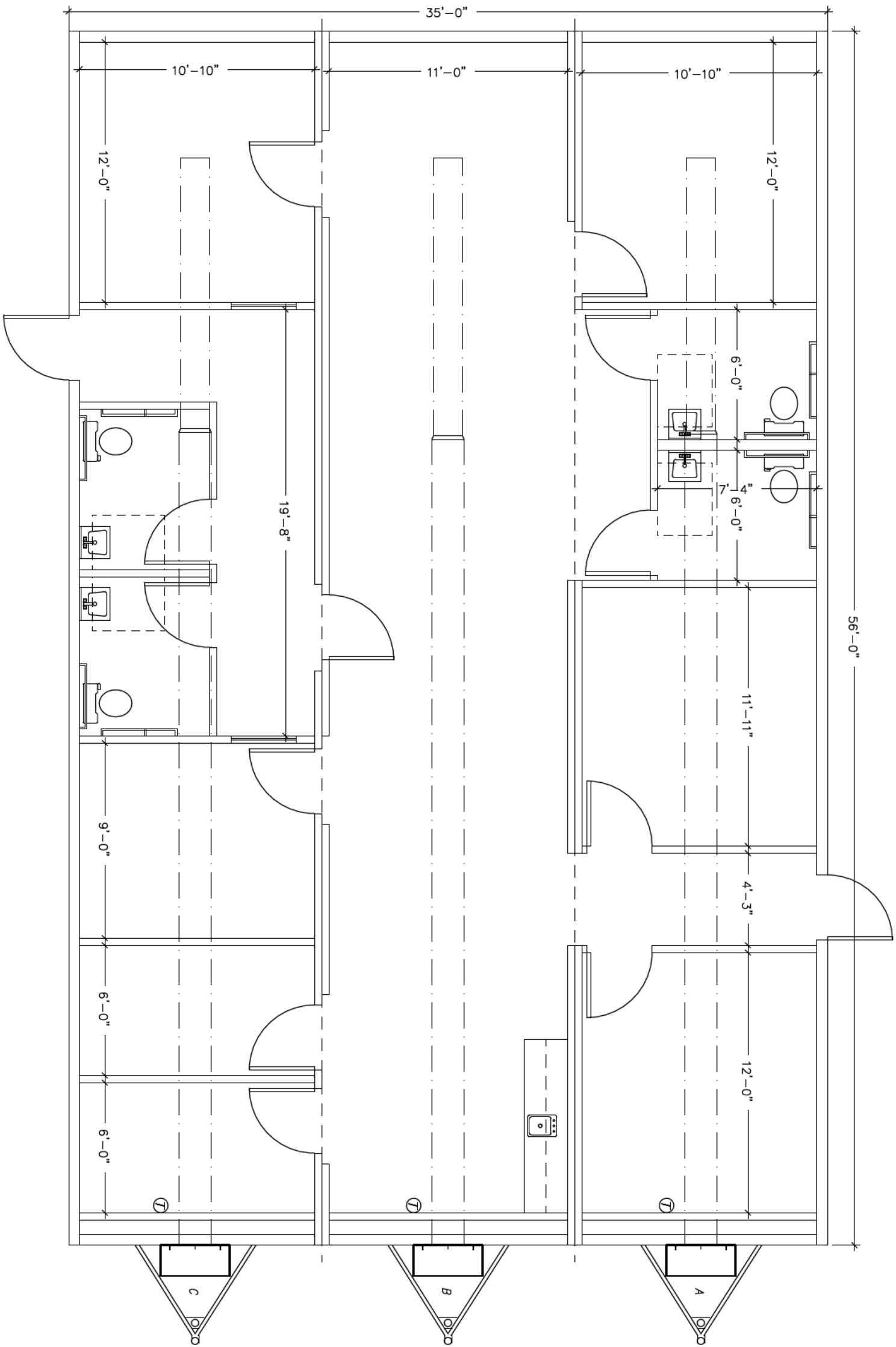
261 N. School Rd (Old School Building)		Pros
Square Footage	11,100	Open Space for Future Park Area in Old Town Rhome
Construction Cost per Square Foot	\$ 81	Alleviate Parking Issues - Add Additional Parking/Fire Lanes
<b>Opinion of Probably Cost - Estimate</b>		<b>Cons</b>
Demolition/Clearing/Stabilization Costs	\$ 900,000	Loss of Historic Value due to Demolition
Owners Contingency	\$ 90,000	Requires Additional Costs for paving/parking/landscaping
Soft Costs	\$ 10,000	Requires Additional Costs for Fencing to Secure Other City Buildings
	<b>\$ 1,000,000</b>	

**Project Grand Total**

**\$ 3,319,608**

Proposed \$3.3 million Bond on November 3, 2020

\*\*\*Numbers have not been finalized as of August 4, 2020 - pending final estimates



INTERIOR WALLS ??' X2 ??'  
 EXTERIOR WALLS ??'

(SALES AND PURCHASING TO VERIFY)

PLEASE MARK UP PLANS & LIST CORRECTIONS ABOVE OR ON A SEPARATE SHEET  
 DO NOT SIGN OFF UNTIL CHANGES HAVE BEEN MADE AND YOU  
 ARE SATISFIED WITH STATUS OF PROJECT PLANS  
 WE WILL PROVIDE A NEW SIGN OFF DRAWING WITH REFLECTED CHANGES IF NEEDED  
 PLEASE SIGN & DATE BELOW IF YOU AGREE  
 TO FINALIZE THIS PROJECT

I HAVE FULLY REVIEWED THE PLANS AND SPECIFICATIONS OF THIS PROJECT.  
 I AUTHORIZE CONSENT FOR FIRST STRING SPACE TO FINALIZE PROJECT AS IS.  
 I UNDERSTAND THAT ANY CHANGES OR REVISIONS TO FLOOR PLAN OR THE  
 ORIGINAL QUOTE WILL RESULT IN ADDITIONAL CHARGES.

DATE: 11/17/2020

**FIRST STRING SPACE INC.**  
 892 RAILROAD AVE. EAST PEARSON, GEORGIA 31642 (912) 422-6455

**CUSTOMER APPROVAL**

SIZE: ??? **BN-36x56-OFF2**

REVISION NUMBER	REVISION DATE	DESCRIPTION:

SALESMAN: ??? 1/4 SCALE: PRINT SIZE HERE

DEALER: ??? 3/16 SCALE: PRINT SIZE HERE

STATES: ??? 1/8 SCALE: PRINT SIZE HERE

WIND SPEED: ??? 3/32 SCALE: PRINT SIZE HERE

DESTINATION: ???

CODES: ???

OCCUPANCY: ???

BY: **CHAD MERRELL**



M: ??? Drafting Shared DWG\CHAD'S DRAWINGS\PRELIM DRAWINGS\BN-36x56-OFF2.dwg



Mobile Modular Management Corporation  
 2849 E. Main Street  
 Grand Prairie, TX 75050  
 Phone: (281) 487-9222  
 Fax:  
 www.mobilemodular.com

## Lease Quotation and Agreement

Quotation Number: 351868  
 Customer PO/Ref:  
 Date of Quote: 11/23/2020  
**Term: 36 Months**

### Sign up for the Easy Lease Option (see end of document for details)

Customer Information	Site Information	Mobile Modular Contact
City of Rhome 501 South Main Street Rhome, TX 76078  Sam Eason sam.rhomecouncil@gmail.com Phone: [REDACTED]	City of Rhome Rhome Municipal Complex 201 School Road Rhome, TX 76078  Sam Eason sam.rhomecouncil@gmail.com Phone: [REDACTED]	<b>Questions?</b> Contact: Megan Poore Megan.Poore@MobileModular.com Direct Phone: (214) 304-1682 Fax: (281) 487-1289

Product Information	Qty	Monthly Rent	Extended Monthly Rent
Office, 36x56 TX (NonStd) mPlex <i>Flexible Configuration Multiplex. Size excludes 4' towbar.</i>	1	\$1,765.50	\$1,765.50
Charges Upon Delivery	Qty	Charge Each	Total One Time
<b>Office, 36x56 TX (NonStd) mPlex</b>			
Block and Level Building (A7) CS	1	\$5,235.00	\$5,235.00
Delivery Haulage 12 wide	3	\$756.00	\$2,268.00
Install Foundation, Tiedown (Blvl)	14	\$65.00	\$910.00
Installation, Construct Wood Ramp	1	\$7,776.00	\$7,776.00
<i>Build ADA Compliant Wood Treated Deck 7' x14', Ramp 4' x 30', Stairs 5'x5'. Final cost determined after acceptance for ADA Compliance. Customer is responsible for removal at end of lease.</i>			
Installation, Skirting, Vinyl	184	\$11.00	\$2,024.00
Modifications	1	\$18,925.00	\$18,925.00
Service, Translift	1	\$525.00	\$525.00
			<u>\$37,663.00</u>
			<b>Total</b> \$ 37,663.00
Charges Upon Return	Qty	Charge Each	Total One Time
<b>Office, 36x56 TX (NonStd) mPlex</b>			
Cleaning Fee	3	\$125.00	\$375.00
Prepare Equipment For Removal (A7) CS	1	\$5,235.00	\$5,235.00
Removal, Skirting, Vinyl	184	\$5.00	\$920.00
Removal, Tiedown	14	\$25.00	\$350.00
Return Haulage 12 wide	3	\$756.00	\$2,268.00
			<u>\$9,148.00</u>
			<b>Total</b> \$9,148.00

**Special Notes**

**Additional Note:** Modifications include adding and removing walls and doors, and adding an additional restroom and coffee bar with hot water heater.

**General:** Customer's site must be dry, compacted, level and accessible by normal truck delivery. Pricing does not include any clearing or grading of sites, obstruction removal, site or final building clean up, any asphalt transitions, dolly, crane, forklift, electrical or plumbing connections, window coverings, furniture, casework, appliances, doorstops, phone or data lines, gutters, downspouts or tie-in, temporary power, temporary fencing, traffic control, flagmen, soil and/or pull test, custom engineering, fees associated with inspections, city or county submittals and/or use permits, security screens, door bars and any item not specifically listed as being included.

**Used building rental:** Quotation is for a used or refurbished modular building. There may be variations in wall paneling, flooring, or other exterior and interior finishes. Dimensions are nominal unless otherwise stated.

**Flooring (VCT):** This building ships standard with used VCT in good condition. VCT may have some discoloration or wear). New VCT is available for an additional charge.

# Lease Quotation and Agreement

Quotation Number: 351868

Customer PO/Ref:

Date of Quote: 11/23/2020

**Term: 36 Months**



**Skirting:** Skirting installation & removal is not included unless otherwise noted. When included, it is non-structural, non-fire rated and cosmetic only. Skirting pricing assumes a level site.

**Skirting Finish Floor Height:** Skirting prices are based on 32" Finished Floor Height.

**Ramps:** Site conditions may affect ramp configuration and cost. Customer is responsible for transition from end of ramp to grade and for extended or custom rails, if needed. Ramp skirting is available for an additional charge.

**Delivery of Equipment:** Customer is responsible for selecting a suitable site and directing Mobile Modular on exact placement/orientation of the Equipment. Customer shall physically mark the site/pad to indicate corner locations for Equipment placement.

**Buildings containing a restroom(s):** Restrooms are not self-contained. Where applicable, manifolds are shipped loose and assembled and connected by others. Water & sewer stub-out locations may vary. Paper & soap dispensers, sanitary and trash receptacles are not provided.

**Site Installation Requirements:** Prior to delivery, Customer shall mark the four corners where the building is to be placed on the site/pad location, and shall also mark the locations of door(s) and ramp(s). Should special handling be required to position, install, or remove the classroom on Customer's site due to site conditions/constraints and/or obstructions, Customer will be responsible for additional charges. Additional rolling charges may be applicable as site conditions necessitate.

**Quote Based on Mobile Modular Standard Unit:** Does not include permits, utility hook ups, site work, office equipment, furniture, coffee/water service, cleaning service, phone/internet service. Quote only includes items specifically listed on quote. If additional equipment is needed to set building, there will be an additional cost.

**Delivery Date:** Delivery date will not be confirmed until Mobile Modular receives and approves the signed Agreement and all credit conditions have been met.

**Site Plan Review:** Mobile Modular is not responsible for review and verification of Customer's site plans, civil plans, soils tests/survey's, etc. It is the responsibility of the Customer to ensure the site plans and site conditions meet applicable codes and governing body approvals. This includes, but is not limited to, ensuring the building pad/site allows for standard delivery and installation based on the minimum foundation design tolerances as per applicable approved stockpile drawings/foundation design.

**Tie-downs:** Quantity and price may vary based on seismic source factor and site conditions. Patch and repair of site after removal is not included and is the responsibility of the Customer. Alternative non-penetrating seismic system is available for an additional charge. Wet-stamped engineering available for an additional charge.

**Block/Level:** Price assumes building is installed using Mobile Modular standard foundation. Mobile Modular assumes installation on the minimum foundation design criteria/tolerances. For DSA buildings, it is assumed building will be installed on the minimum amount of foundation lumber per the applicable DSA approved stockpile drawings and site will not exceed 4-1/2" out of level. Additional material and labor charges apply for installing buildings above minimum foundation design criteria, raising buildings to meet specific finish floor elevations, raising building level to adjacent buildings, landings, walkways, transitions, etc.

## Floor Plans

## Additional Information

- Quote is valid for 30 days.
- A minimum cleaning charge per floor will apply for modular buildings.
- Customer's site must be dry, compacted, level and accessible by normal truck delivery. Costs to dolly, crane, forklift, etc. will be paid by customer. Unless noted, prices do not include permits, ramp removal, stairs, foundation systems, foundation system removal, temporary power, skirting, skirting removal, engineering, taxes or utility hookups.
- Subject to equipment availability. Unless noted, equipment and related furnishings, finishes, accessories and appliances provided are previously leased and materials, dimensions, and specifications vary. Detailed specifications may be available upon request. For lease transactions, Mobile Modular reserves the right to substitute equal or better equipment prior to delivery without notice.
- This transaction is subject to prior credit approval and all terms, conditions, and attachments of MMMC's standard contract.
- Security deposit and payment in advance may be required.
- Rent will be billed in advance every 30 calendar days.
- **Prices do not include applicable sales tax and personal property expense.**
- **Unless otherwise noted, prices do not include prevailing wages, Davis-Bacon wages, or other special or certified wages.**

*Thank you for contacting Mobile Modular.*

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# Lease Quotation and Agreement

Quotation Number: 351868

Customer PO/Ref:

Date of Quote: 11/23/2020

Term: 36 Months



## Mobile Modular Easy Lease. Sign Me Up!

Getting your modular building on its way has never been easier... and faster. With Mobile Modular Easy Lease you can convert your Lease Quotation directly into a Lease Agreement by signing below. **It's as easy as 1, 2, 3, 4.** Once we receive your signed Easy Lease option, we'll finalize your building details and get your project on its way.

### 1. Review and acknowledge agreement.

This Quotation is subject to Mobile Modular Management Corporation, a California corporation, herein known as lessor (the "Lessor") credit approval of Customer, herein known as lessee (the "Lessee"). Lessor does not warrant that the equipment meets any local or state code not specifically listed herein. Equipment is subject to availability. By signing below, customer accepts the terms of this quotation including prices and specifications, and instructs Lessor to make appropriate arrangements for the preparation and delivery of the Equipment identified herein, and agrees that such signature constitutes customer's acceptance of and agreement to the Lessor's Lease. Such lease, and customer's agreement thereto, is subject to Lessor's standard terms and conditions located on the Lessor's web site at ([www.mobilemodular.com/contractterms](http://www.mobilemodular.com/contractterms)) which are incorporated by reference herein. Customer may request a copy of the terms and conditions from Lessor. If customer has previously executed a master agreement with Lessor, those terms and conditions shall govern the transaction. Such terms and conditions are incorporated as if fully set forth herein. No alterations, additions, exceptions, or changes to any Quotation or Agreement made by Lessee shall be effective against Lessor, whether made hereon, contained in any printed form of Lease or elsewhere, unless accepted in writing by Lessor. Any customer purchase order or other customer-provided document purporting to replace, supersede or supplement the terms and conditions of the Lessor's Lease shall carry no force or effect except as an instrument of billing.

#### Lessor:

Mobile Modular Management Corporation

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

#### Lessee:

City of Rhome

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### 2. Request your delivery date.

Requested delivery date: \_\_\_\_\_

Please note: For modular buildings, as a "rule of thumb" allow one day per module to accommodate for set up after delivery. We will attempt to meet your desired date. However, the date is subject to change based on equipment availability and readiness and must be confirmed by a Mobile Modular representative.

### 3. Insurance value.

Prior to the scheduled delivery, please send, or have your insurance company send, a certificate of insurance referencing the Quotation number shown above. We require General Liability coverage in the amount of 1,000,000.00 per occurrence listing Mobile Modular Management Corporation as an additional insured and Property coverage for the value of the leased unit(s) listing Mobile Modular Management Corporation as loss payee.

Item & Description	Qty	Item Code	Insurance Value
Office, 36x56 TX (NonStd) mPlex	1	1742	\$123,300.00

### 4. Tell us how you would like to pay.

- Bill me on approved credit (you will be sent an invoice for payment as charges are incurred)
- Credit card payment (a representative will contact you to obtain the credit card information for billing)

Thank you for contacting Mobile Modular.

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Mobile Modular Management Corporation  
 2849 E. Main Street  
 Grand Prairie, TX 75050  
 Phone: (281) 487-9222  
 Fax:  
 www.mobilemodular.com

## Sale Quotation and Agreement

Quotation Number: 353265  
 Customer PO/Ref:  
 Date of Quote: 11/23/2020

### Sign up for the Easy Sale Option (see end of document for details)

Customer Information	Site Information	Mobile Modular Contact
City of Rhome 501 South Main Street Rhome, TX 76078  Sam Eason sam.rhomecouncil@gmail.com Phone: [REDACTED]	City of Rhome Rhome Municipal Complex Sale 201 School Road Rhome, TX 76078  Sam Eason sam.rhomecouncil@gmail.com Phone: [REDACTED]	<b>Questions?</b> Contact: Megan Poore Megan.Poore@MobileModular.com Direct Phone: (214) 304-1682 Fax: (281) 487-1289

Product Information	Qty	Purchase Price	Extended Purchase Price
Office, 36x56 TX (NonStd) mPlex <i>Flexible Configuration Multiplex. Size excludes 4' towbar.</i>	1	\$134,160.00	\$134,160.00
Charges Upon Delivery	Qty	Charge Each	Total One Time
<b>Office, 36x56 TX (NonStd) mPlex</b>			
Block and Level Building (A7) CS	1	\$5,235.00	\$5,235.00
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			<u>\$18,736.00</u>

**Special Notes**

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**Block/Level:** Price assumes building is installed using Mobile Modular standard foundation. Mobile Modular assumes installation on the minimum foundation design criteria/tolerances. For DSA buildings, it is assumed building will be installed on the minimum amount of foundation lumber per the applicable DSA approved stockpile drawings and site will not exceed 4-1/2" out of level. Additional material and labor charges apply for installing buildings above minimum foundation design criteria, raising buildings to meet specific finish floor elevations, raising building level to adjacent buildings, landings, walkways, transitions, etc.

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**Delivery Date:** Delivery date will not be confirmed until Mobile Modular receives and approves the signed Agreement and all credit conditions have been met.

**Site Plan Review:** Mobile Modular is not responsible for review and verification of Customer's site plans, civil plans, soils tests/survey's, etc. It is the responsibility of the Customer to ensure the site plans and site conditions meet applicable codes and governing body approvals. This includes, but is not limited to, ensuring the building pad/site allows for standard delivery and installation based on the

# Sale Quotation and Agreement

Quotation Number: 353265

Customer PO/Ref:

Date of Quote: 11/23/2020

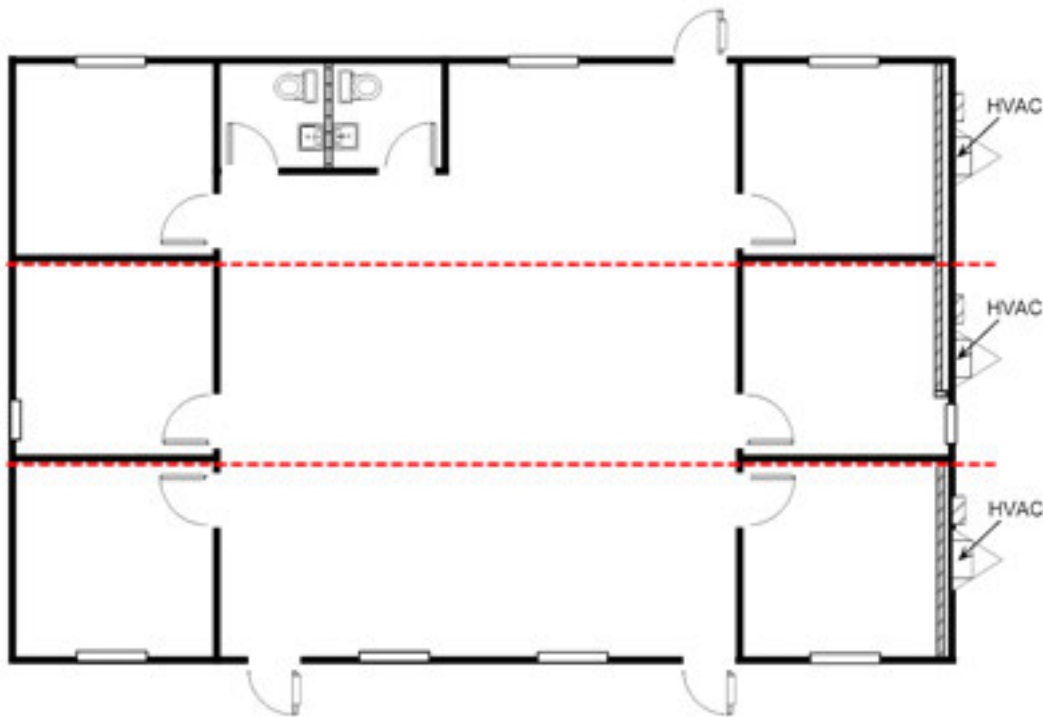
minimum foundation design tolerances as per applicable approved stockpile drawings/foundation design.

**Tie-downs:** Quantity and price may vary based on seismic source factor and site conditions. Patch and repair of site after removal is not included and is the responsibility of the Customer. Alternative non-penetrating seismic system is available for an additional charge. Wet-stamped engineering available for an additional charge.

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## Floor Plans

Office, 36x56 TX (NonStd) mPlex



All drawings and specifications are nominal.

## Additional Information

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- Subject to equipment availability. Unless noted, equipment and related furnishings, finishes, accessories and appliances provided are previously leased and materials, dimensions, and specifications vary. Detailed specifications may be available upon request.
- This transaction is subject to prior credit approval and all terms, conditions, and attachments of MMMC's standard contract.
- Down Payment required on execution.
- **Prices do not include applicable tax.**
- **Unless otherwise noted, prices do not include prevailing wages, Davis-Bacon wages, or other special or certified wages.**

Thank you for contacting Mobile Modular.

Mobile Modular is a division of McGrath RentCorp.  
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# Sale Quotation and Agreement

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Date of Quote: 11/23/2020



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### Review and acknowledge agreement.

This Quotation is subject to Mobile Modular Management Corporation, a California corporation, herein known as seller (the "Seller"), credit approval of Customer, herein known as buyer (the "Buyer"). Seller does not warrant that the equipment meets any local or state code not specifically listed herein. Equipment is subject to availability. By signing below, customer accepts the terms of this quotation including prices and specifications, and instructs Seller to make appropriate arrangements for the preparation and delivery of the Equipment identified herein, and agrees that such signature constitutes customer's acceptance of and agreement to the Seller's Sale Agreement. Such sale, and customer's agreement thereto, is subject to Seller's standard terms and conditions located on the Seller's web site at ([www.mobilemodular.com/contractterms](http://www.mobilemodular.com/contractterms)) which are incorporated by reference herein. Customer may request a copy of the terms and conditions from Seller. No alterations, additions, exceptions, or changes to any Quotation or Agreement made by Buyer shall be effective against Seller, whether made hereon, contained in any printed form of Sale or elsewhere, unless accepted in writing by Seller. Any customer purchase order or other customer-provided document purporting to replace, supersede or supplement the terms and conditions of the Seller's Sale Agreement shall carry no force or effect except as an instrument of billing.

**Seller:**  
Mobile Modular Management Corporation

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Buyer:**  
City of Rhome

Signature10: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

*Thank you for contacting Mobile Modular.*

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