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Mayor
Jo Ann Wilson

City Council

**Mayor Pro-Tem,
Place 1**
Josh McCabe

Place 2
Michelle Tye

Place 3
Elaine Priest

Place 4
Sam Eason

Place 5
Ashley Majors

**City
Administrator**
Cynthia
Northrop

City Attorney
Carvan Adkins

City Secretary
LeAnn Gallman

Fire Chief
Darrell Fitch

Police Chief
Eric Debus

**Public Works
Director**
Sean Densmore

MINUTES OF REGULAR MEETING OF THE RHOME CITY COUNCIL

THURSDAY, OCTOBER 28, 2021 – 6:00 PM

Rhome Community Center, 261 North School Road, Rhome, TX 76078

Call to Order and Establish a Quorum

Mayor Wilson called the meeting to order at 6:00 pm and announced a quorum of Council Members present.

Council Members Present:

Mayor Jo Ann Wilson	Council Member Elaine Priest
Mayor Pro Tem Josh McCabe	Council Member Sam Eason
Council Member Michelle Tye	Council Member Ashley Majors

City Staff Present:

City Administrator Cynthia Northrop	Fire Chief Darrell Fitch
City Attorney Carvan Adkins	Police Chief Eric Debus
Interim City Secretary LeAnn Gallman	Public Works Director Sean Densmore

Executive Session

- A. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
- B. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
- C. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests a public hearing
 City Secretary Transition and Temporary/Interim City Secretary
 City Administrator - Annual Review
- D.- Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations

Reconvene into Regular Session – 7pm or immediately following the Executive Session

The City Council convened into Executive Session at 6:00 pm.

The City Council reconvened into Regular Session at 7:06 pm.

Invocation

Pastor Roy Deaver gave the invocation.

Pledge of Allegiance to the American Flag and Texas Flag

Mayor Pro Tem McCabe led the Pledges of Allegiance to the American Flag and the Texas Flag.

Public Presentations and Input

The Council is not permitted to take action on or discuss any presentations made to the Council at this time concerning an item not listed on the agenda. The Council will hear comments during this designated time.

The following voiced their comments or asked the City Secretary to read their comments:

- Debra BeCraft, Rhome, TX
- Lisa Ann Wilson, Rhome, TX

Mayor Wilson recognized Chief Fitch and thanked him for providing Fire Prevention Training to the students of Prairie View Elementary School.

Announcements from Mayor Council Members

City of Rhome Events:

- Friday, October 29: Last Day of Early Voting
- Saturday, October 30: Dumpster Days: 8am until full
- Sunday, October 31: Trunk or Treat at the Fire Station: 6pm – 8pm
- Monday, November 1: Planning & Zoning Commission Meeting at 6pm
- Tuesday, November 2: Election Day: 7am – 7pm
- Friday, November 5 – Saturday, November 6: Rhome Fire Rescue Boot Drive
- Tuesday, November 9: Monthly Bulk Trash Pick Up
- Thursday, November 11: City Hall Offices Closed in observance of Veterans Day
- Monday, November 15: Special City Council Meeting at 7pm
- Council Member Priest reported the confirmation of ownership of school building is the City of Rhome. There is a clear title and the city may use the building as the City desires.
- Mayor Pro Tem McCabe reminded students of the deadline for VFW scholarship applications.

Regular Agenda – Recognition

- E. Discussion and any necessary action regarding a proclamation recognizing Officer Rex Richie.
Police Chief Debus read and presented Officer Richie a proclamation by the Rhome City Council recognizing Officer Richie for heroic service to the citizens of the City of Rhome.
- F. Discussion and any necessary action regarding a Proclamation recognizing City of Rhome's First Responders on First Responder Appreciation Day.

Mayor Wilson read a proclamation recognizing City of Rhome's First Responders on First Responder Appreciation Day.

- G. Discussion and any necessary action regarding the 2021 second and third quarter Shine Award recipients.
The Shine Award is awarded to employees who go above and beyond in their service to the City of Rhome. They exhibit Sincerity, Honesty, Integrity, Neighborly, and Excellence in their service.
The 2nd quarter SHINE award honors Jesus Dominguez, Public Works.
The 3rd quarter SHINE award honors Administrative Assistant Rachel Barnard and Officer Aaron Soultaire for efforts on the National Night Out event. The event was extremely successful.

Consent Agenda

All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.

- H. Minutes of City Council Regular Session dated October 14, 2021

Motion was made by Council Member Majors, seconded by Council Member Priest to approve the consent agenda as presented. Motion carried unanimously.

Regular Agenda – New Business

- I. Discussion and any necessary action regarding a change order request for the East WWTP construction project (**City Administrator**)

Change Order No. 3 is in the amount of \$69,443.93, adding sixty-nine days to the project and includes

- (a) Enclosing building rather than a canopy
- (b) Meeting TCEQ standards by raising the conveyor
- (c) Replacing pumps at the Wastewater Treatment Plant.

Motion to approve the change order was made by Council Member Eason, seconded by Council Member Tye.

The motion passed with all Council Members voting in favor with the exception of Council Member Majors who voted against the motion.

- J. Discussion and any necessary action regarding FY2020-2021 Budget Amendments (**City Administrator**)

This agenda item will be considered at the November 15th, 2021 Council meeting.

- K. Discussion and potential action concerning the authority of a Rhome City Council Member (**Council Member Eason**)

Council Member Eason reminded Council members that outside of a posted Council meeting, Council members have no authority.

- L. Discussion and any necessary action regarding the installation of time clocks (**Council Member Majors**)

Council Member Majors stated her concerns of salaried employees being overworked and not being compensated and suggested that perhaps timeclocks could be installed to monitor time worked of all employees.

Council Member Priest stated that Department Heads could offer input concerning timeclocks for all employees.

City Administrator Northrop informed Council that timesheets are reviewed by Department Heads who supervise their employees, the City Secretary as she enters time for payroll, and by herself who oversees Department Heads.

Fire Chief Fitch, Public Works Director Densmore, and Police Chief Debus gave input on how timeclocks would negatively impact their departments.

City Administrator Northrop stated that Department Heads have been asked to inventory the jobs in each of their departments. This information will provide information for needed personnel in the future.

There was no action on this item.

M. Discussion and any necessary action as a result of Executive Session

Mayor Wilson convened into Executive Session at 8:08 pm.

Mayor Wilson reconvened into Regular Session at 9:14 p.m.

Motion was made by Council Member Priest, seconded by Council Member Majors to accept the resignation of City Secretary Shannon Montgomery effective November 3, 2021. Motion passed unanimously.

Future Agenda Items

Adjourn

Motion was made by Council Member Priest, seconded by Council Member Eason to adjourn. Motion carried unanimously.

Jo Ann Wilson,
Mayor

LeAnn Gallman, TRMC, MMC
Interim City Secretary