



Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

Telephone: 817-636-2462

[www.cityofrhome.com](http://www.cityofrhome.com) | [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com)

Mayor  
Patricia Mitchell

City Council

Mayor Pro-Tem,  
Place 1  
Josh McCabe

Place 2  
Michelle Tye

Place 3  
Elaine Priest

Place 4  
Kathy Konegni

Place 5  
Kasey Shumake

City  
Administrator  
Amanda DeGan

City Attorney  
Carvan Adkins

City Secretary  
Shaina Odom

Fire Chief  
Scott Estes

Police Chief  
Eric Debus

Public Works  
Director

## NOTICE OF MEETING OF THE RHOME CITY COUNCIL

Meeting Date: Thursday, February 9, 2023

Regular Session: 6 pm

**Meeting Location:** Rhome Community Center, 261 North School Road, Rhome, TX 76078

**LIVE Streaming:** In an effort to be as accessible as possible, we may  
Live Stream the meeting using GoToMeeting from your computer or phone.

### By Computer

GoToMeeting: Select Join: Select Meeting

Session ID: 224-501-3412

Access Code: 614-137-789

### By Phone

Call 1 (224) 501-3412

Access Code: 614-137-789

Toll Free Option: 1 (877) 309-2073

The Rhome City Council *may* conduct this meeting by videoconference call in accordance with Section 551.127 of the Texas Open Meetings Act. A quorum of the City Council will be physically present at the address listed above and the public may attend the meeting at the same location.

### Regular Session: 6 pm

#### Call to Order and Establish a Quorum

Invocation – Pastor Heath Van Zandt

Pledge of Allegiance to the American Flag

Pledge of Allegiance to the Texas Flag

*Honor the Texas Flag; I pledge allegiance to thee, Texas, One state under God, One and indivisible*

#### Public Comments

1. The Council is not permitted to take action on or discuss any comments made to the Council at this time concerning an item not listed on the agenda. However, a Council Member or Mayor may make a statement of fact regarding the item, make a statement concerning the policy regarding the item and/or may propose that the item be placed on a future agenda or direct the City Administrator to contact the individual to address. If you are attending the meeting via Live Streaming, and you would like to make a Public Comment, you must email the City Secretary at [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com) prior to 4 pm on the day of meeting and must identify each subject you plan to present to be recognized.
2. If the writer of a Public Comment is unable to read their own comment, it should be given to a friend, family member, or associate, that is able to attend in person and read the statement in their stead.
3. Public Comments made in person require the speaker to submit the sign-up form to the City Secretary prior to the meeting, and the form must identify each subject the speaker plans to present.
4. A statement of no more than 3 minutes may be made. There will be no yielding of time to another person. Comments should be directed to the entire Council, not individual members. Engaging in verbal attacks, or comments intended to insult, abuse, malign, or slander any individuals shall be cause for termination of time privileges and removal from Council Chambers.

## **Announcements from Mayor and Council Members**

- Filing has begun as of January 18, 2023 with the last day to File for a Place on the Ballot being February 17, 2023
- City Hall is closed from 9:45 a.m. to 1:15 p.m. on Monday, February 13, 2023 for City Employee Training
- Coffee With A Cop February 18, 2023 @ 8 a.m. at the Police Department
- City Hall is Closed February 20, 2023 for Presidents' Day
- City Council Meeting, February 23, 2023 at 6 p.m.

## **Consent Agenda**

*All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.*

1. Minutes of City Council Regular Session dated January 26, 2023 **(City Secretary)**
2. ACH Return Fee **(City Administrator)**
3. Racial Profiling Report **(Police Chief Debus)**

## **Monthly Staff Reports and Board Minutes**

*All items under this section are for informational purposes only; no action will be taken by Council.*

1. Departments: Administration, Building & Development, Fire Rescue, Municipal Court, Police and Public Works (Department Heads)

## **Regular Agenda**

**Discussion and any necessary action for the following:**

1. Rifle-Resistant Body Armor Grant Program **(Police Chief Debus)**
2. Organizational Overview and Projects Update **(City Administrator)**
3. Facilities Overview and Update **(City Administrator)**

## **Executive Session**

*Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551 (Texas Open Meetings Act), the Council may convene into executive session to discuss the following:*

1. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
2. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
3. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests a public hearing
4. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations

## **Regular Agenda (Resume)**

1. Action to be taken from Executive Session discussions

## **Future Agenda Items**

***(Agenda items are due by 5 p.m. on the Wednesday of the week prior to the Council meeting)***

## **Adjourn**

**A quorum of Planning & Zoning Commissioners may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.**

**A quorum of Parks & Recreation Board Members may be present at this meeting and its members may participate in the discussions of the items on the agenda over which they have responsibilities or authority.**

*\*Pursuant to the Open Meetings Act, Chapter 551, Section 551.071 of the Texas Government Code, the Council may convene into executive session at any time during the meeting if a need rises for the City Council to seek advice from the City Attorney concerning any item on this agenda, to discuss pending and contemplated litigation, or a settlement offer, or to discuss a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Board of Texas clearly conflicts with Chapter 551.*

*The Council may vote and / or act upon each of the items listed in this Agenda. Except for Public Presentation and Input and items in the agenda designated as public hearing or otherwise designated for public input, there will be no public input during the course of this meeting without express authorization from the presiding officer.*

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at 817-636-2462 for further information.*

**CERTIFICATION:** I do hereby certify that the above City Council Agenda was posted on the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas by 6 pm on February 6, 2023.

  
\_\_\_\_\_  
Shaina Odom, City Secretary

I certify that the attached notice and agenda of items to be considered by the Rhome City Council was removed by me from the designated bulletin board located at City Hall, 501 South Main Street, Rhome, Texas, on the \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_, Title: \_\_\_\_\_



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# AGENDA ITEM 1



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Carvan Adkins

**City Secretary**  
Shaina Odom

**Fire Chief**  
Scott Estes

**Police Chief**  
Eric Debus

**Public Works  
Director**

## MINUTES OF MEETING OF THE RHOME CITY COUNCIL

Meeting Date: Thursday, January 26, 2023

Regular Session: 6 pm

**Meeting Location:** Rhome Community Center, 261 North School Road, Rhome, TX 76078

### **Regular Session: 6 pm**

#### **Call to Order and Establish a Quorum**

Invocation – Pastor Jeremy Laux

Pledge of Allegiance to the American Flag

Pledge of Allegiance to the Texas Flag

*Honor the Texas Flag; I pledge allegiance to thee, Texas, One state under God, One and indivisible*

#### **Public Comments**

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  - 2. If the writer of a Public Comment is unable to read their own comment, it should be given to a friend, family member, or associate, that is able to attend in person and read the statement in their stead.*
  - 3. Public Comments made in person require the speaker to submit the sign-up form to the City Secretary prior to the meeting, and the form must identify each subject the speaker plans to present.*
  - 4. A statement of no more than 3 minutes may be made. There will be no yielding of time to another person. Comments should be directed to the entire Council, not individual members. Engaging in verbal attacks, or comments intended to insult, abuse, malign, or slander any individuals shall be cause for termination of time privileges and removal from Council Chambers.*
- Lisa Ann Wilson – 240 W First Street

## **Announcements from Mayor and Council Members**

- Filing has begun as of January 18, 2023 with the last day to File for a Place on the Ballot being February 17, 2023

## **Consent Agenda**

*All items under this section are recommended for approval for the Consent Agenda. These items are of a routine nature and require only brief deliberation by Council. Council reserves the right to remove any item on the Consent Agenda for further deliberation.*

1. Minutes of City Council Regular Session dated January 12, 2023 **(City Secretary)**
2. Approval/action on the FY 2023 Contract for the Rhome Community Library **(City Administrator)**
3. Approval/action of a Resolution Authorizing Continued Membership in the Oncor Cities Steering Committee (OCSC) for the Upcoming 88<sup>th</sup> Legislative Session **(City Administrator)**
4. Approval/action adding Juneteenth to the City of Rhome's Observed Holiday Schedule **(City Administrator)**

Mayor Pro-Tem McCabe made a motion to approve the consent agenda, Council Member Shumake seconded the motion. Motion passed unanimously.

## **Regular Agenda**

### **Discussion and any necessary action for the following:**

1. Compensating Reserve Officers **(Police Chief Debus)**

Police Chief, Eric Debus, said we have two reserve officers currently and he would like to pay them an hourly stipend similar to the Fire Department. Pay would be \$12.50/hour with a minimum of 16 hours to be worked each month, and an average of 28 hours a month. Money is in the overtime budget for the police department. Council Member Priest made a motion to approve the stipend pay for Officers, budget managed by Debus. Council Member Shumake seconded the motion. Motion passed unanimously.

2. Discussion and any Necessary Action Concerning Short Term Rentals in the City **(City Administrator)**

Council would like staff to research further, and bring back to Council in the Spring.

3. Discussion/Action relative to temporary paid time off for severe illness (i.e., COVID, or flu) through December 31, 2023 **(City Administrator)**

City Administrator DeGan asked Council to consider severe illness pay for staff through December 31, 2023. DeGan stated it would be 5 paid sick days per 6 month period with doctor diagnosis of Covid-19 or the flu. Mayor Pro-Tem McCabe made a motion to approve the temporary relief for employees as requested. Council Member Tye seconded the motion. Motion passed unanimously.

4. Community Engagement Options to Increase Information to Stakeholders **(City Administrator)**

Council authorized staff to conduct a survey. Mayor Pro-Tem McCabe made a motion to table this item. Council Member Priest seconded the motion. Motion passed unanimously.

5. Legislative Update Regarding the 88<sup>th</sup> Session of the State of Texas **(City Administrator)**

Council directed staff to draft a resolution and bring it back to Council.

6. Rescheduling April 27, 2023 City Council Meeting **(City Secretary)**

Council Member Priest made a motion to reschedule the April 27, 2023 Council Meeting to April 20, 2023. Council Member

Tye seconded the motion. Motion passed unanimously.

### **Executive Session**

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1. Section 551.071 Consultation with Attorney - pending or contemplated litigation, settlement offer or to seek advice from attorney
2. Section 551.072 Deliberation regarding Real Property - purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on position of the governmental body in negotiations with a third person
3. Section 551.074 Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or hear complaint or charge against officer or employee in executive session unless officer or employee requests a public hearing
4. Section 551.087 – Deliberations regarding Economic Development Negotiations – to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to locate, stay or expand in or near the City and with which the City is conducting economic development negotiations

### **Regular Agenda (Resume)**

1. Action to be taken from Executive Session discussions  
No executive session was held.

### **Future Agenda Items**

***(Agenda items are due by 5 p.m. on the Wednesday of the week prior to the Council meeting)***

### **Adjourn**

Mayor Pro-Tem McCabe made a motion to adjourn the meeting, Council Member Tye seconded the motion. Motion passed unanimously. Meeting adjourned at 7:05 pm



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## AGENDA ITEM 2





**Agenda Commentary**  
**Meeting Date: February 9, 2023**

Department: Administration  
Contact: Amanda DeGan, City Administrator  
**Agenda Item: ACH Return Fee**

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Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☒ Discussion & Direction ☐ Other

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**Summary:**

- Overview of Administrator's analysis of the organization along with project discussion to prioritize Staff work load

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Funding Expected: ☒ Revenue ☐ Expenditure ☐ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: \_\_\_\_\_ Amount: \_\_\_\_\_

Legal Review Required: ☐ Yes ☐ No Date Completed: \_\_\_\_\_

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

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**History / Details / Recommendation:**

Currently, the City charges a \$35 return fee for handwritten checks that are returned due to insufficient funds from a person's financial institution. Staff are asking Council to set a consistent fee should we receive a rejection for an electronic check from a financial institute. In the previous 6 months, we have received approximately 3-4 payments utilizing this payment method which has been returned to the City for insufficient funds.



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## AGENDA ITEM 3



**Agenda Commentary**  
**Meeting Date: February 9, 2023**

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Department: Administration  
Contact: Chief Eric Debus, Police Department  
**Agenda Item: Racial Profiling Report**

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Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☐ Discussion & Direction ☒ Other

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**Summary:**

- Each year, the Police Department must submit a racial profiling report for our city.
- Council is not required to take any action; however, it must be provided on an agenda for Council review.

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Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: \_\_\_\_\_ Amount: \_\_\_\_\_

Legal Review Required: ☐ Yes ☐ No Date Completed: \_\_\_\_\_

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

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**History / Details / Recommendation:**

Annual report for the department.

# Racial Profiling Report | Full report

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Agency Name: RHOME POLICE DEPARTMENT

Reporting Date: 1/9/2023

TCOLE Agency Number:

Chief Administrator: Chief Eric Debus

Agency Contact:

Phone: (817) 636-2400

Email:

Mailing Address: 400 B. C. Rhome, Rhome, TX 76078

This Agency filed a full report

RHOME POLICE  
DEPARTMENT

has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the RHOME POLICE DEPARTMENT from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the RHOME POLICE DEPARTMENT if the individual believes that a peace officer employed by the RHOME POLICE DEPARTMENT has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the RHOME POLICE DEPARTMENT who, after an investigation, is shown to have engaged in racial profiling in violation of the RHOME POLICE DEPARTMENT
- 6) requires collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
  - a. the race or ethnicity of the individual detained;
  - b. whether a search was conducted and, if so, whether the individual detained consented to the search;

c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;

d. whether the peace officer used physical force that resulted in bodily injury during the stop;

e. the location of the stop;

f. the reason for the stop.

7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

a. the Commission on Law Enforcement; and

b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The RHOMÉ POLICE DEPARTMENT has satisfied the statutory data audit requirements as prescribed in Article 2, 133(c), Code of Criminal Procedure during the reporting period.

Executed by: Chief Eric Debus

\_\_\_\_\_

Date: 1/9/2023

## RHOME POLICE DEPARTMENT

### 1/1/2022 - 1/31/2023

Total stops: 3,172 100.00%

#### Street address or approximate location of the stop

City street: 859 27.08%  
 US highway: 1,391 43.85%  
 State highway: 584 18.41%  
 County road: 111 3.50%  
 Private property or other: 227 7.16%

#### Was race or ethnicity known prior to stop?

Yes: 83 2.62%  
 No: 3,089 97.38%

#### Race or ethnicity

Alaska Native/American Indian: 8 0.25%  
 Asian/Pacific Islander: 76 2.40%  
 Black: 295 9.30%  
 White: 2,014 63.49%  
 Hispanic/Latino: 779 24.56%

#### Gender

Female:  
 Total 942 29.70%  
 Alaska Native/American Indian 5 0.53% Asian/Pacific Islander 13 1.38%  
 Black 89 9.45% White 653 69.32% Hispanic/Latino 182 19.32%

Male:  
 Total 2,226 70.18%  
 Alaska Native/American Indian 3 0.13% Asian/Pacific Islander 63 2.83%  
 Black 204 9.16% White 1,360 61.10% Hispanic/Latino 596 26.77%

## RHOME POLICE DEPARTMENT

### 1/1/2022 - 1/31/2023

#### Reason for stop?

##### Violation of law:

Total	<u>165</u>	<u>5.20%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>8</u>	<u>4.85%</u>		
Black	<u>26</u>	<u>15.76%</u>	White	<u>70</u>	<u>42.42%</u>	Hispanic/Latino	<u>61</u> <u>36.97%</u>

##### Preexisting knowledge:

Total	<u>70</u>	<u>2.21%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>3</u>	<u>1.82%</u>		
Black	<u>8</u>	<u>4.85%</u>	White	<u>38</u>	<u>23.03%</u>	Hispanic/Latino	<u>21</u> <u>12.73%</u>

##### Moving traffic violation:

Total	<u>2,332</u>	<u>73.52%</u>					
Alaska Native/American Indian	<u>6</u>	<u>0.26%</u>	Asian/Pacific Islander	<u>60</u>	<u>2.57%</u>		
Black	<u>204</u>	<u>8.75%</u>	White	<u>1,501</u>	<u>64.37%</u>	Hispanic/Latino	<u>561</u> <u>24.06%</u>

##### Vehicle traffic violation:

Total	<u>605</u>	<u>19.07%</u>					
Alaska Native/American Indian	<u>2</u>	<u>0.33%</u>	Asian/Pacific Islander	<u>5</u>	<u>0.83%</u>		
Black	<u>57</u>	<u>9.42%</u>	White	<u>405</u>	<u>66.94%</u>	Hispanic/Latino	<u>136</u> <u>22.48%</u>

#### Was a search conducted?

##### Yes:

Total	<u>242</u>	<u>7.63%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>5</u>	<u>2.07%</u>		
Black	<u>24</u>	<u>9.92%</u>	White	<u>155</u>	<u>64.05%</u>	Hispanic/Latino	<u>58</u> <u>23.97%</u>

##### No:

Total	<u>2,930</u>	<u>92.37%</u>					
Alaska Native/American Indian	<u>8</u>	<u>0.27%</u>	Asian/Pacific Islander	<u>71</u>	<u>2.42%</u>		
Black	<u>271</u>	<u>9.25%</u>	White	<u>1,859</u>	<u>63.45%</u>	Hispanic/Latino	<u>721</u> <u>24.61%</u>

#### Reason for Search?

##### Consent:

Total	<u>94</u>	<u>2.96%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>1.06%</u>		
Black	<u>4</u>	<u>4.26%</u>	White	<u>63</u>	<u>67.02%</u>	Hispanic/Latino	<u>26</u> <u>27.66%</u>

##### Contraband:

Total	<u>4</u>	<u>0.13%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>25.00%</u>		
Black	<u>1</u>	<u>25.00%</u>	White	<u>1</u>	<u>25.00%</u>	Hispanic/Latino	<u>1</u> <u>25.00%</u>

# Racial Profiling Report | Full Report

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## RHOME POLICE DEPARTMENT

1/1/2022 - 1/31/2023

### Probable cause:

Total	<u>104</u>	<u>3.28%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>0.96%</u>		
Black	<u>19</u>	<u>18.27%</u>	White	<u>60</u>	<u>57.69%</u>	Hispanic/Latino	<u>24</u> <u>23.08%</u>

### Inventory:

Total	<u>2</u>				
Alaska Native/American Indian	<u>0</u>		Asian/Pacific Islander	<u>1</u>	
Black	<u>0</u>		White	<u>1</u>	
			Hispanic/Latino	<u>0</u>	

### Incident to arrest:

Total	<u>38</u>	<u>0.06%</u>				
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>50.00%</u>	
Black	<u>0</u>	<u>0.00%</u>	White	<u>30</u>	<u>50.00%</u>	Hispanic/Latino <u>7</u> <u>0.00%</u>

### Was Contraband discovered?

#### Yes:

Total	<u>137</u>	<u>4.32%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Yes	<u>0</u>	<u>0.00%</u>	No	<u>0</u> <u>0.00%</u>
Asian/Pacific Islander	<u>4</u>	<u>2.92%</u>	Yes	<u>1</u>	<u>25.00%</u>	No	<u>3</u> <u>75.00%</u>
Black	<u>18</u>	<u>13.14%</u>	Yes	<u>2</u>	<u>11.11%</u>	No	<u>16</u> <u>88.89%</u>
White	<u>82</u>	<u>59.85%</u>	Yes	<u>30</u>	<u>36.59%</u>	No	<u>52</u> <u>63.41%</u>
Hispanic/Latino	<u>33</u>	<u>24.09%</u>	Yes	<u>6</u>	<u>18.18%</u>	No	<u>27</u> <u>81.82%</u>

Did the finding result in arrest (total should equal previous column)?

#### No:

Total	<u>105</u>	<u>3.31%</u>				
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>0.95%</u>	
Black	<u>6</u>	<u>5.71%</u>	White	<u>73</u>	<u>69.52%</u>	Hispanic/Latino <u>25</u> <u>23.81%</u>

### Description of contraband

#### Drugs:

Total	<u>97</u>	<u>3.06%</u>				
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>1.03%</u>	
Black	<u>15</u>	<u>15.46%</u>	White	<u>65</u>	<u>67.01%</u>	Hispanic/Latino <u>16</u> <u>16.49%</u>

#### Currency:

Total	<u>1</u>	<u>0.03%</u>
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# Racial Profiling Report | Full Report

Page 4

## RHOME POLICE DEPARTMENT

1/1/2022 - 1/31/2023

	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>1</u>	<u>100.00%</u>	White	<u>0</u>	<u>0.00%</u>
				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Weapons:						
Total	<u>7</u>	<u>0.22%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>14.29%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>5</u>	<u>71.43%</u>
				Hispanic/Latino	<u>1</u>	<u>14.29%</u>
Alcohol:						
Total	<u>13</u>	<u>0.41%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>7.69%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>3</u>	<u>23.08%</u>
				Hispanic/Latino	<u>9</u>	<u>69.23%</u>
Stolen property:						
Total	<u>2</u>	<u>0.06%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>
				Hispanic/Latino	<u>2</u>	<u>100.00%</u>
Other:						
Total	<u>21</u>	<u>0.66%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>4.76%</u>
	Black	<u>2</u>	<u>9.52%</u>	White	<u>10</u>	<u>47.62%</u>
				Hispanic/Latino	<u>8</u>	<u>38.10%</u>

### Result of the stop

#### Verbal warning:

Total	<u>1,091</u>	<u>34.39%</u>				
	Alaska Native/American Indian	<u>4</u>	<u>0.37%</u>	Asian/Pacific Islander	<u>25</u>	<u>2.29%</u>
	Black	<u>98</u>	<u>8.98%</u>	White	<u>739</u>	<u>67.74%</u>
				Hispanic/Latino	<u>225</u>	<u>20.62%</u>

#### Written warning:

Total	<u>320</u>	<u>10.09%</u>				
	Alaska Native/American Indian	<u>1</u>	<u>0.31%</u>	Asian/Pacific Islander	<u>8</u>	<u>2.50%</u>
	Black	<u>25</u>	<u>7.81%</u>	White	<u>234</u>	<u>73.13%</u>
				Hispanic/Latino	<u>52</u>	<u>16.25%</u>

#### Citation:

Total	<u>1,736</u>	<u>54.73%</u>				
	Alaska Native/American Indian	<u>3</u>	<u>0.17%</u>	Asian/Pacific Islander	<u>42</u>	<u>2.42%</u>
	Black	<u>171</u>	<u>9.85%</u>	White	<u>1,025</u>	<u>59.04%</u>
				Hispanic/Latino	<u>495</u>	<u>28.51%</u>

**1/1/2022 - 1/31/2023**

Total	<u>6</u>	<u>0.19%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>		Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>	
Black	<u>0</u>	<u>0.00%</u>	White	<u>4</u>	<u>66.67%</u>	Hispanic/Latino	<u>2</u> <u>33.33%</u>

**RHOME POLICE DEPARTMENT**

**1/1/2022 - 1/31/2023**

Was physical force resulting in bodily injury used during stop?

Yes:

Total	<u>1</u>	<u>0.03%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino	<u>1</u> <u>100.00%</u>

No:

Total	<u>3,171</u>	<u>99.97%</u>					
Alaska Native/American Indian	<u>8</u>	<u>0.25%</u>	Asian/Pacific Islander	<u>76</u>	<u>2.40%</u>		
Black	295	<u>9.30%</u>	White	<u>2,014</u>	<u>63.51%</u>	Hispanic/Latino	<u>778</u> <u>24.53%</u>

Number of complaints of racial profiling?

Total	0	<u>0.00%</u>
Resulted in disciplinary action	0	<u>0.00%</u>
Did not result in disciplinary action	0	<u>0.00%</u>

Submitted electronically to the



The Texas Commission on Law Enforcement

RHOME POLICE DEPARTMENT

1/1/2022 - 1/31/2023

Comparative Analysis

Motor Vehicle Stops vs. Gender Ethnic Population of Service Area

RHOME POLICE DEPARTMENT

Racial Profile Data Provided by Kologik COPSsync Mobile	# of Stops	% of Stops
------------------------------------------------------------	------------	------------

Male	2,226	70.18%
Female	942	29.70%
Alaska Native/American Indian	8	0.25%
Asian/Pacific Islander	76	2.40%
Black	295	9.30%
White	2,014	63.49%
Hispanic/Latino	779	24.56%

Agency Service Area Demographics Provided by Agency Official (Not Kologik)	Total Number	% of Population
-------------------------------------------------------------------------------	--------------	-----------------

Male		
Female		
Alaska Native/American Indian		
Asian/Pacific Islander		
Black		
White		
Hispanic/Latino		
Other/Not Reported Above		

DATA SOURCE USED FOR AGENCY SERVICE AREA DEMOGRAPHICS:

ADDITIONAL INFORMATION THAT MAY INFLUENCE AND/OR IMPACT DATA REPORTED:

This form is produced in accordance with the Texas Code of Criminal Procedure Article 2.134 as required by the Texas Occupation Code Section 1701.164 and the Texas Commission on Law Enforcement. The Agency Service Area Demographics data was derived from available public data sources such as the US Census Bureau and other statistical services available to the reporting agency.





Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhode, Texas 76078

Telephone: 817-636-2462 | Metro: 817-638-2758

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# AGENDA ITEM 1

# RHOME POLICE DEPARTMENT

## Monthly Council Report

January 2023





# RHOME PD UPDATES

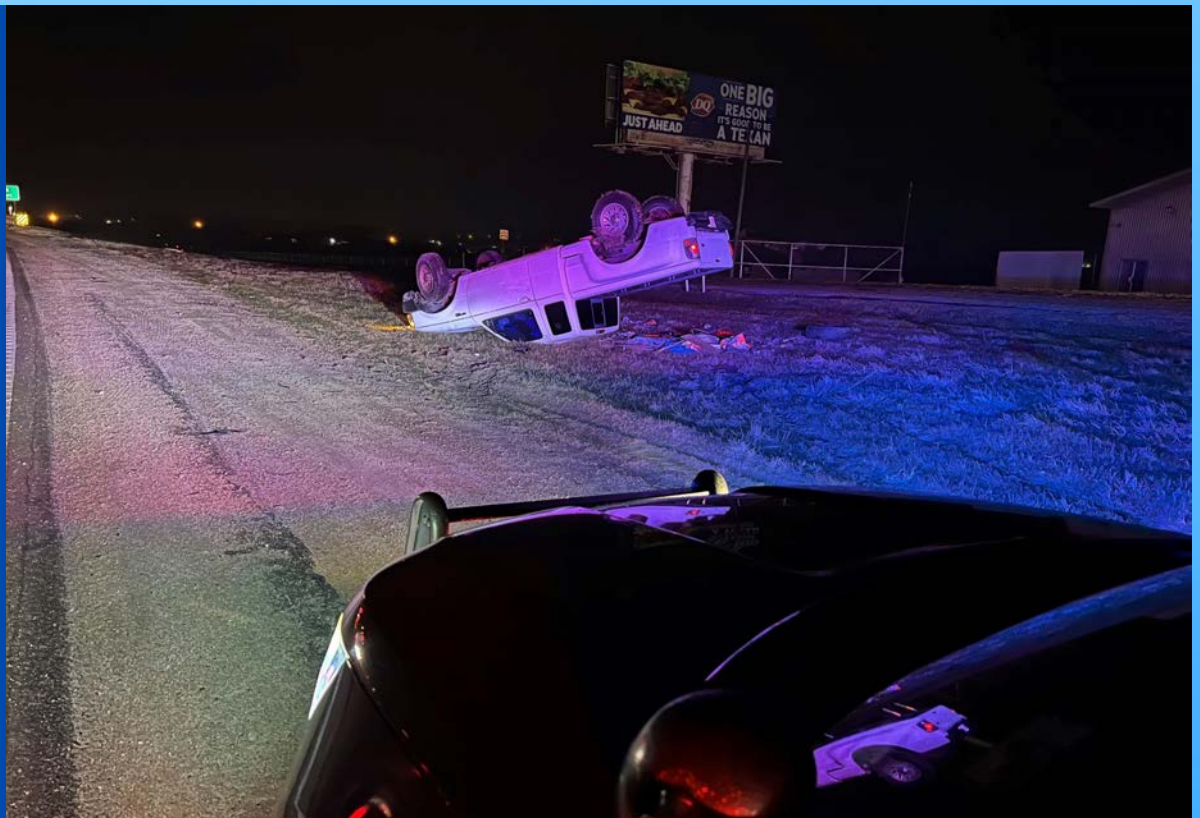
## Community Relationships



**Your Rhyme  
PD enjoys  
many  
personal  
friendships  
with those we  
serve**

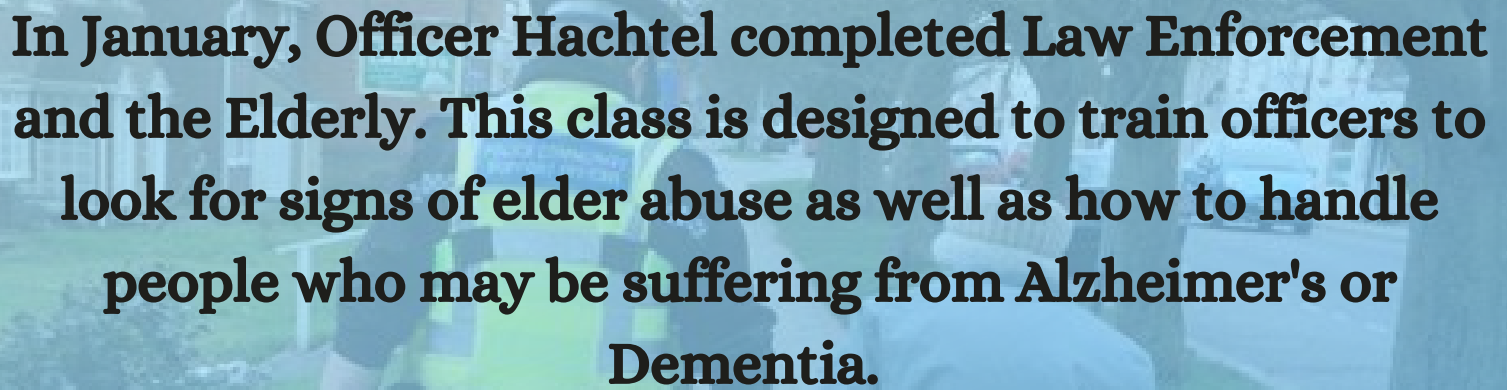
## Winter Weather

**24/7 and 365!  
Fair weather  
or foul. Your  
Rhyme Police  
Department is  
here to serve  
the citizens of  
Rhyme!**

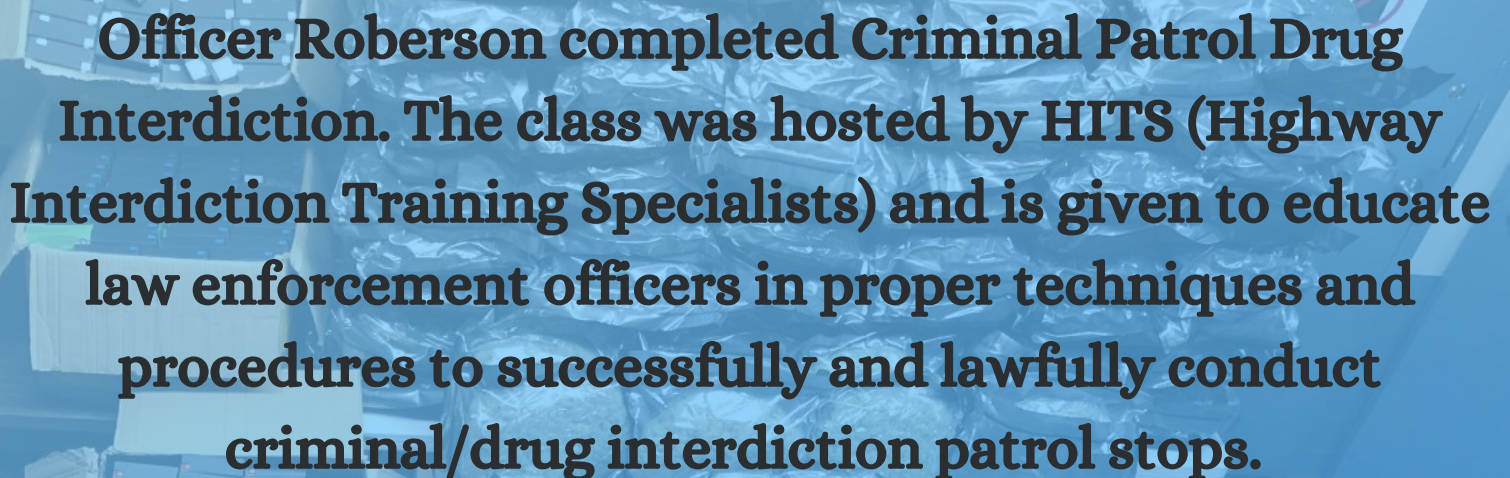





# TRAINING



In January, Officer Hachtel completed Law Enforcement and the Elderly. This class is designed to train officers to look for signs of elder abuse as well as how to handle people who may be suffering from Alzheimer's or Dementia.

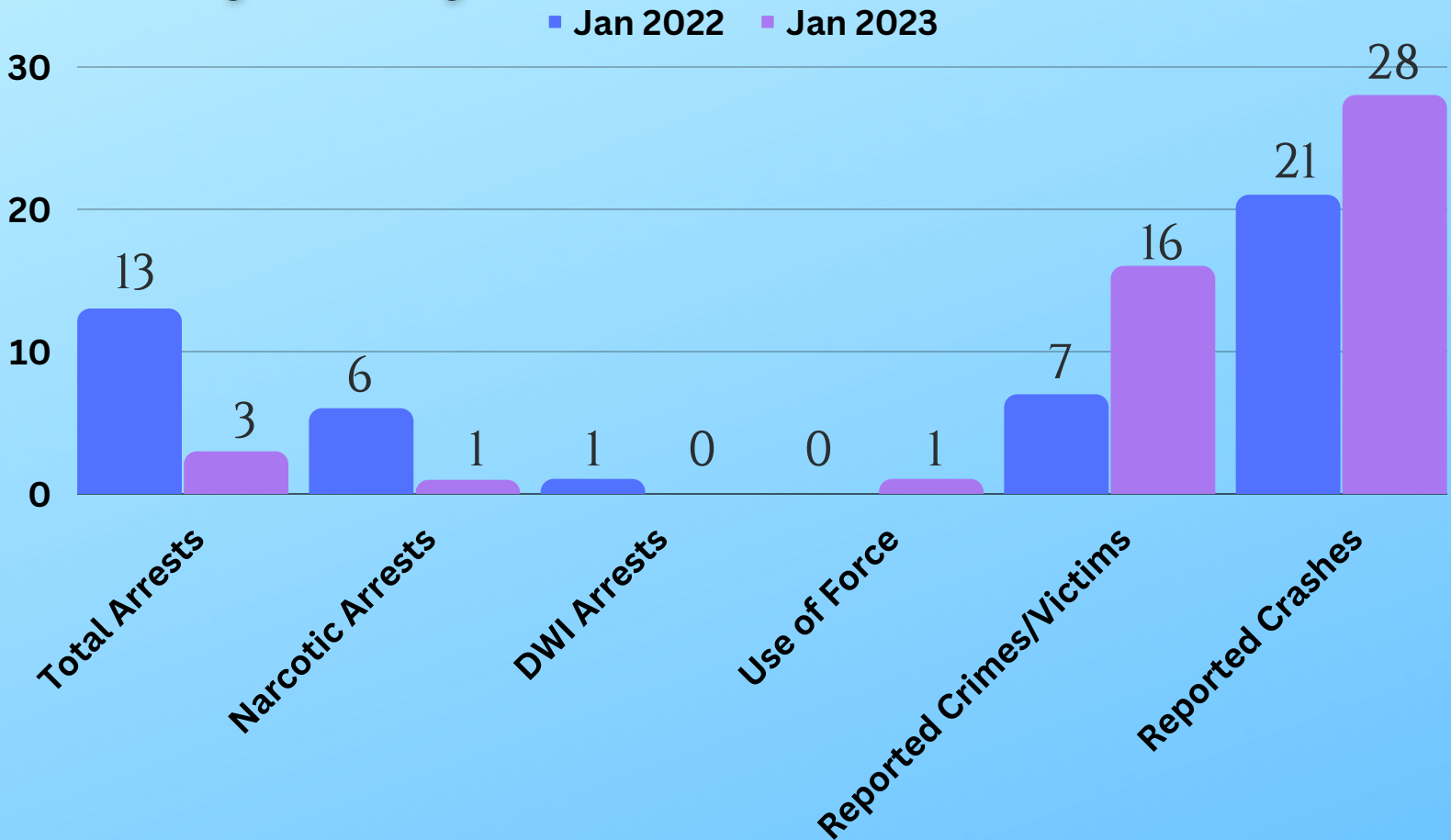


Officer Roberson completed Criminal Patrol Drug Interdiction. The class was hosted by HITS (Highway Interdiction Training Specialists) and is given to educate law enforcement officers in proper techniques and procedures to successfully and lawfully conduct criminal/drug interdiction patrol stops.

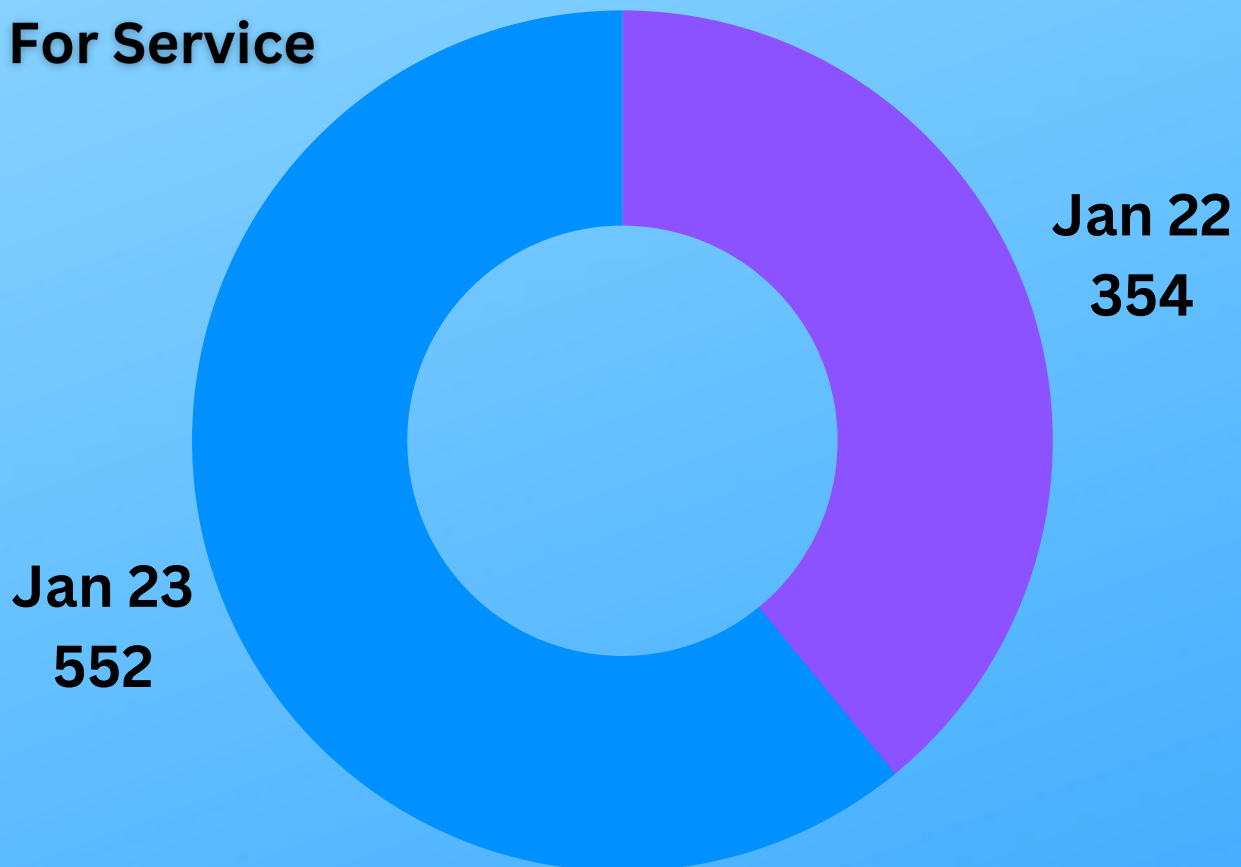


# MONTHLY STATISTICS

## Monthly Activity

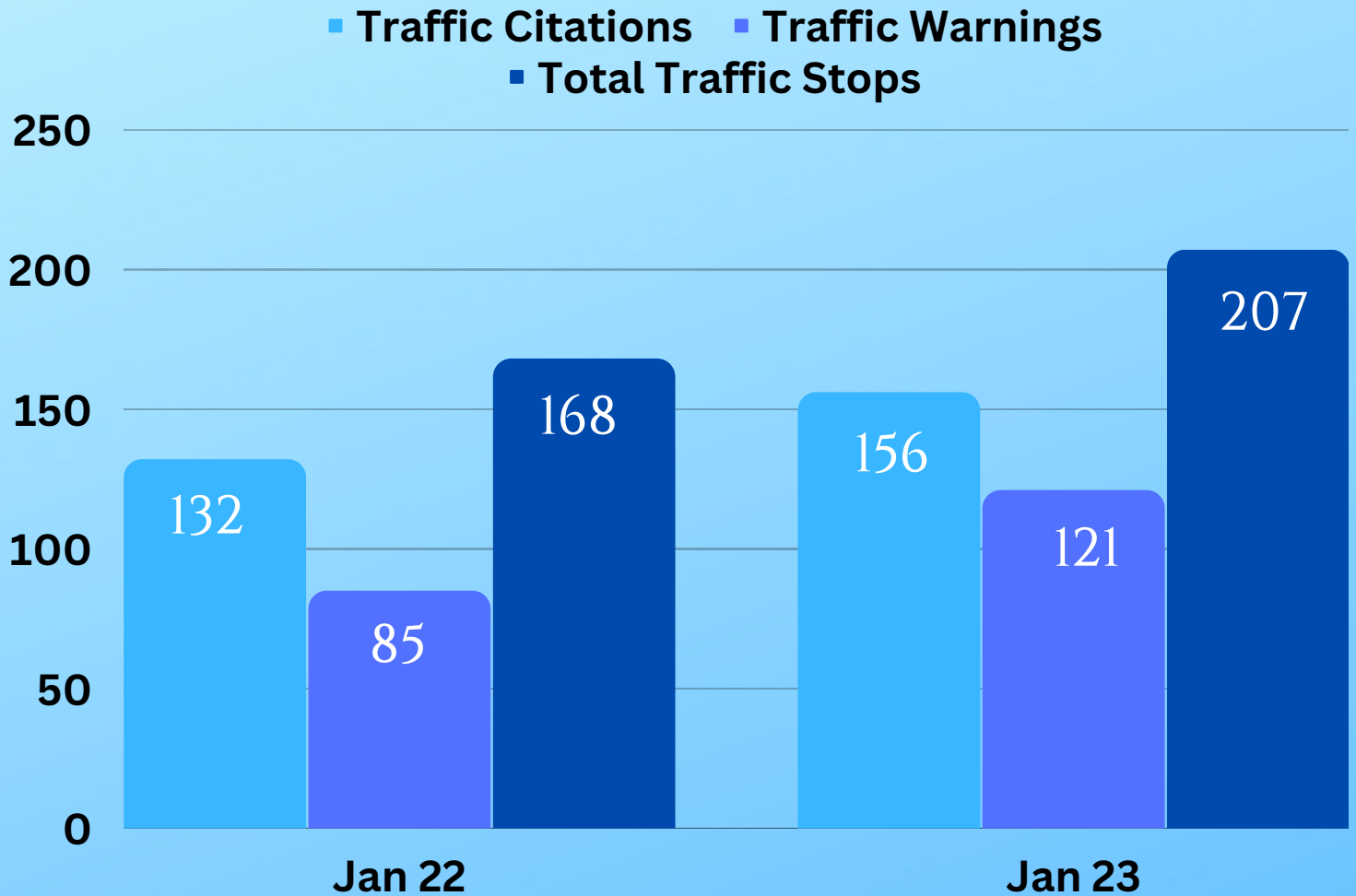


## Calls For Service



# MONTHLY STATISTICS

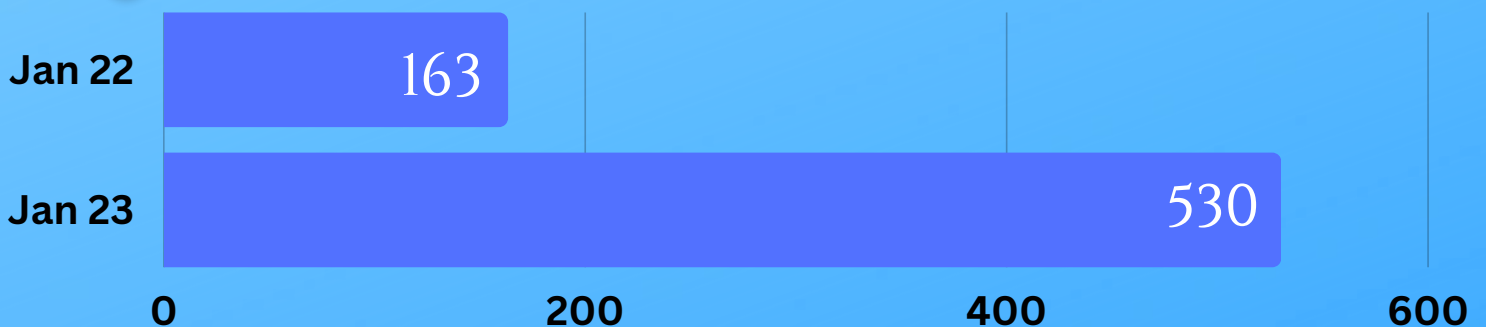
## Citations



## Security Checks



## Neighborhood Patrols



# NARCOTICS SEIZED

<b>Methamphetamines</b>	<b>5.87 Grams</b>
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# FUTURE PLANS / PROJECTS

**The Rhome Police Department is committed to constantly improving how we do business to provide the best level of law enforcement customer service to the citizens of Rhome.**

- **With approval from the Rhome City Council, we have entered into an agreement with [propertyroom.com](https://www.propertyroom.com) and will soon be disposing of unused and outdated items in the storage area.**
- **We have begun making minor improvements to the Police Department building using the funds granted by the City Council.**
- **We are continuing to identify areas of improvement within the department and are implementing new policies and procedures to those ends.**

**I am always available if you have any further questions.**

*Eric Debus*

**Chief of Police**

**Rhome Police Department**



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[www.cityofrhome.com](http://www.cityofrhome.com) | [citysecretary@cityofrhome.com](mailto:citysecretary@cityofrhome.com)

## Administration by the Numbers – January 2023

### Bank Statement Balances

Account Name	Balances as of January 2022	Balances as of January 2023
2019 Bond Checking	\$1,121.56	\$0.00
Business Checking	New Account 2022	\$4,281,399.16
Fire Dept Checking	\$87,123.66	CLOSED
Fire Dept Savings	\$51,807.85	\$60,350.46
General Fund Checking	\$645,387.26	CLOSED
General Fund Savings	\$270,899.11	\$220,773.41
Hotel Motel Tax	\$87,502.83	CLOSED
Interest & Sinking	\$395,824.20	CLOSED
LOGIC	\$625,494.08	\$337,339.36
MC Building Security	\$35,360.80	CLOSED
MC Technology Fund	\$2,459.03	CLOSED
Meter Deposits	\$109,699.65	\$127,223.66
Parks & Recreation Checking	\$41,629.29	CLOSED
Payroll ZBA Account	\$0.00	\$0.00
Police Grant Account	\$2,836.53	CLOSED
Police Seizure Funds	\$12,082.80	CLOSED
Rhome Beautification Fund	\$451.00	CLOSED
Rolling V	\$25,366.00	CLOSED
TEXSTAR	CLOSED	CLOSED
Water & Sewer Checking	\$1,170,062.99	CLOSED
<b>TOTAL</b>	<b>\$3,565,108.64</b>	<b>\$5,027,086.05</b>

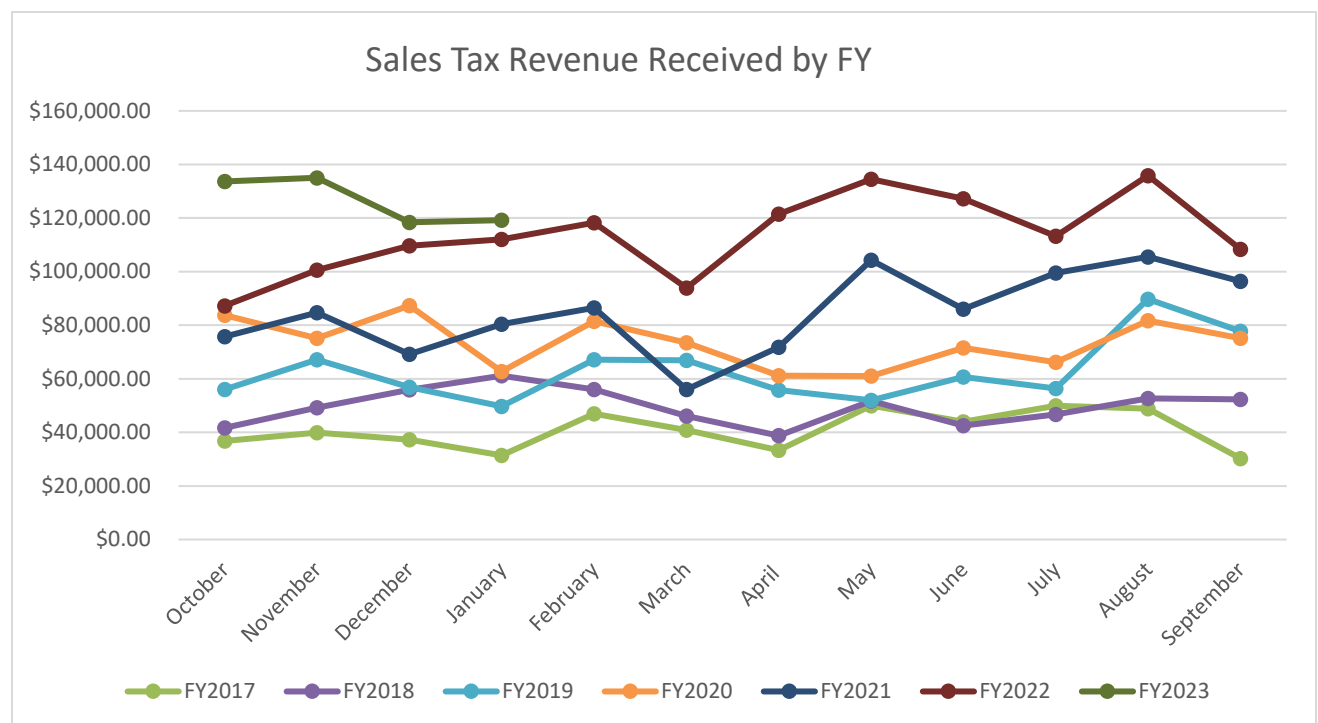
Per Council's previous direction to reduce costs and to streamline processes, Staff worked with OpenGov to implement consolidated cash. Several accounts were closed in December 2022 as a result of reaching the desired goal.

**During the month of December 2022 staff closed Fire Department checking, General Fund Checking, Hotel Motel Tax, Interest and Sinking, MC Building Security, MC Technology Fund, Parks & Recreation Checking, Police Grant Account, Police Seizure Funds, Rhome Beautification Fund, and Water & Sewer Checking.**

## Fiscal Year Sales Tax Revenue Received

January 2023 –

Month Received	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
October	\$36,761.46	\$41,715.19	\$55,994.48	\$83,748.34	\$75,745.64	\$87,240.35	\$133,715.93
November	\$39,909.64	\$49,257.27	\$67,076.39	\$75,077.06	\$84,636.19	\$100,616.96	\$135,029.18
December	\$37,325.73	\$55,857.75	\$56,827.29	\$87,313.44	\$69,183.69	\$109,601.99	\$118,417.56
January	\$31,401.41	\$61,139.42	\$49,719.73	\$62,703.14	\$80,355.58	\$112,070.99	\$119,211.81
February	\$47,000.93	\$56,030.60	\$67,180.35	\$81,459.72	\$86,432.78	\$118,263.75	
March	\$40,837.42	\$46,156.35	\$66,853.76	\$73,488.63	\$56,025.15	\$93,857.59	
April	\$33,361.07	\$38,766.96	\$55,814.51	\$61,205.25	\$71,816.35	\$121,488.55	
May	\$49,987.00	\$51,754.08	\$52,022.35	\$61,014.98	\$104,220.79	\$134,530.78	
June	\$43,940.94	\$42,538.20	\$60,712.41	\$71,595.88	\$86,028.11	\$127,257.66	
July	\$49,928.81	\$46,649.99	\$56,382.32	\$66,189.23	\$99,504.10	\$113,283.50	
August	\$48,878.03	\$52,698.74	\$89,739.58	\$81,658.50	\$105,530.55	\$135,847.46	
September	\$30,263.17	\$52,300.18	\$77,788.90	\$75,181.40	\$96,366.36	\$108,366.36	
<b>Total</b>	<b>\$489,595.61</b>	<b>\$594,864.73</b>	<b>\$756,112.07</b>	<b>\$880,635.57</b>	<b>\$1,015,847.29</b>	<b>\$1,362,425.94</b>	<b>\$506,374.48</b>



## Requests for Information:

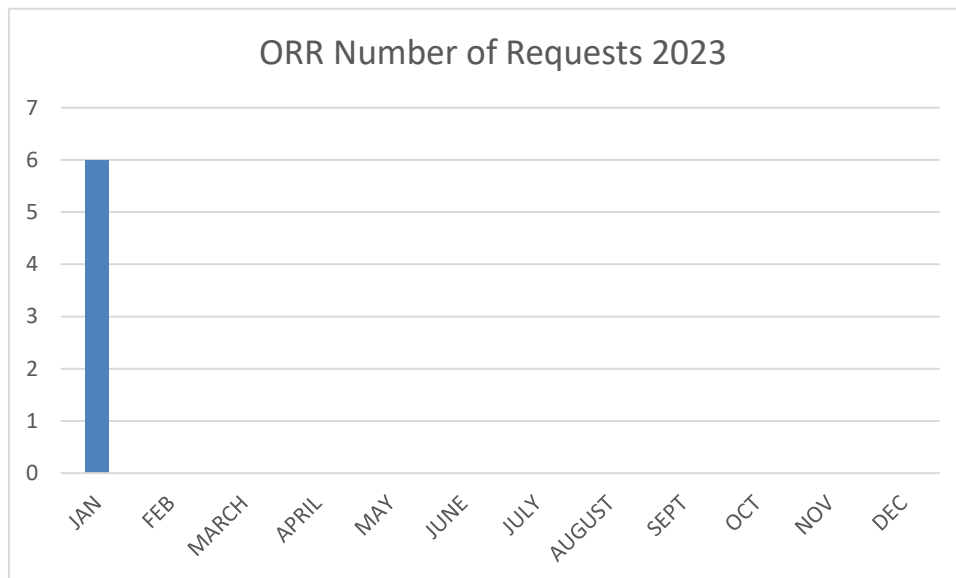
2023-001	Luvleen Punia	1/2	1/18	I would like to receive information from permits for residential new construction. I am interested in: address, permit number, builder/contractor name, subdivision, date permit was issued, and any value, square footage information or floor plan name or number for permits issued for residential new construction from December 1, 2022 - December 31, 2022.	10	1/4
2023-002	Lisa Ann Wilson	1/3	1/18	Please provide specific information for the past 7 years for any real property purchased, acquired or sold in the City Limits of Rhome.	40	1/17
2023-003	Ruby Sargento	1/4	1/19	I am requesting a list of all residential properties in the city of RHOME that have had High or Tall Grass/Weed code violations any time between December 1, 2022 and December 31, 2022 . Kindly make sure that the response list will only include High or Tall Grass/Weed Code Violations. I only need the property addresses.	10	1/23
2023-004	Ruby Sargento	1/4	1/19	I am requesting a list of all residential properties in the city of RHOME that have damage any time between December 1, 2022 and December 31, 2022 . I only need the property addresses. I do not want any other information regarding the fire damage.	20	1/23
2023-005	Ruby Sargento	1/4	1/19	I am requesting a list of all residential rental properties in the city of RHOME that were registered any time between December 1, 2022 and December 31, 2022 . I only	10	1/23



				need the property addresses. I do not want any other information regarding the rental properties.		
2023-006	Lisa Ann Wilson	1/18	2/1	Please provide copies of contracts for consultants and contractors for the city of Rhone Departments (Fire, Public Works , Police and City Hall and what were they paid and for what period of time and name of individual and what department do they service. who they service,.		

## Calendar YTD Requests for Information

Requests Received	6
Pending / Open	0
Sent for Attorney General Opinion (RFO)	0
Complete / Closed	6
Requestor Fees – <i>in an effort to streamline, responses less than 50 pages will be emailed to the requestor to reduce supply costs and staff time</i>	0
Approximate Staff Time	1.5
Approximate Supply Cost	0
Approximate Staff Cost	\$37.50







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## Building and Development

January 2023		FY 2022-2023
Permits Issued:	31	271
Building Permit	4	54
Certificate of Occupancy		4
Electrical Permit:	2	34
Plumbing Permit:	1	14
Lights on Inspection		
Mechanical	1	7
Moving Structure	11	85
Irrigation Permit		
Demolition		4
Pelim/Final Plat		7
Right of Way	1	4
Concrete		1
Solicitor		2
Fire Alarm		
Fire Sprinkler		
Specific Use		1
Health Permit	10	33
Zoning Change		
Liquid Waste		
Backflow		
Sign	1	4
Event		3
Type:	Address:	Assoc. Permits:
Electrical	101 North Main	
	132 Hampton	
Building	141 Kingsway	
	1202 Alliance x2	
	132 Hampton	
Right of Way	FM 3433	
Moving Structure	6550 E. State Hwy 114 x11	
Mechanical	240 South Main Street	

[illegible]



# RHOME FIRE RESCUE

*Duty • Honor • Compassion • Service*

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078  
817-636-2001 station17@rhomefirerescue.com

## January 2023 – Council Fire Report

### Calls for Service Monthly:

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
2023	78											
2022	80	70	81	65	60	74	89	71	59	76	58	70

### Calls for Service by type:

	EMS	MVA	Structure Fires	Grass Fires	Vehicle Fires	Fire Invest.	Fire Alarms	Gas Leak	Road Hazard	Lift Assist	Other
January 2023	29	19	5	7	2	4	2	1	1	4	4
Year-To-Date	29	18	4	7	2	4	2	1	1	4	4

### Call Locations

	City	County	Auto/Mutual Aid Given	Auto/Mutual Aid Received	Cancelled	Weather Watch
January 2023	37	39	11	4	3	0
Year-To-Date	37	39	11	4	3	0

Numbers above are approximate since the official numbers have not been finalized

### Membership

Current Members – 13		
#	Area	
3	City	
4	In District	
9	Out of District	
EMS Certification - 12		
7	EMT Basic	-
2	Paramedics	-

Have several applications that the membership committee is working on. Will be completed by March 2023.

### **Events**

- None were scheduled for January

### **Command Staff**

- Working on the approved apparatus replacement plan from the city council meeting on July 25th to move forward on replacement of the two aging brush trucks utilizing funds from RVR and the FD savings account.
- Received \$100,000 grant approval for a Texas Forestry Grant for a Large Truck Chassis covered at 90% reimbursement to be used as part of the apparatus replacement plan for the two aging brush trucks.
- Received \$20,000 grant approval for a Texas Forestry Grant for a slip-on unit covered at 90% reimbursement to be used as part of the apparatus replacement plan for the two-aging brush trucks.
- Requested an extension on the grants and received confirmation February 1, 2023 that it was accepted. This will give the department until April 2024 to purchase.
- Command staff will be doing an evaluation this month on all apparatus and station facilities. This will give the new staff a chance to get a better understanding of the needs of the department. Will have report at March 2023 council meeting.
- Command Staff – 384.92 personnel hours in January excluding time on emergency calls.

### **Equipment**

- All equipment is being evaluated to see the readiness status for emergency use. Report will be given in March 2023 meeting.

### **Station**

- Motion sensors for garage doors to improve safe vehicle operations in and out along with the main benefit of safety of members and visitors entering and exiting the building.

### **Apparatus**

- All apparatus is being evaluated for readiness for emergency response at this time. A report will be given at the March 2023 council meeting.



# RHOME FIRE RESCUE

*Duty • Honor • Compassion • Service*

261 N. School Road - P.O. Box 228 - Rhome, Texas 76078  
817-636-2001      station17@rhomefirerescue.com

## **Training & Professional Development**

- 3 members are currently testing with the National Registry in order to be certified as EMT-B members.
- 1 member is currently in Fire Instructor 1.
- 1 member is currently in Fire Inspector class.
- 1 member is currently in college finishing a bachelors in Emergency Administration.

## **Prevention/Community Risk Reduction**

### **Community Risk Reduction**

- Regular Testing
  - AEDs at City Facilities – scheduled in February
  - Storm Sirens – completed

### **Prevention**

- Fire Inspections – None in January
- Fire Pre-Plan Business –None in January

I will be available if you have any questions. (firechief@rhomefirerescue.com)

W Scott Estes

Fire Chief/EMC/Paramedic

Rhyme Fire Rescue



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# AGENDA ITEM 1



**Agenda Commentary**  
**Meeting Date: February 09, 2023**

Department: Police

Contact: Chief Eric Debus

**Agenda Item: Rifle-Resistant Body Armor Grant Program**

---

Type of Item: ☐ Ordinance ☒ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☐ Discussion & Direction ☐ Other

---

**Summary:**

- In 200 years of policing, more than 19,000 officers have been killed in the line of duty. In the last 20 years, an average of 160 officers are killed each year with approximately 40% from gunshots.
- There is no dispute about the importance of body armor in saving officer lives.
- This grant provides 100% reimbursement to allow Rhome PD to upgrade the officer body armor to rifle-resistant protection.

---

Funding Expected: ☐ Revenue ☒ Expenditure ☐ N/A

Budgeted Item: ☐ Yes ☒ No ☐ N/A

GL Account: \_\_\_\_\_ Amount: **Not to exceed \$7,500.00**

Legal Review Required: ☐ Yes ☐ No Date Completed: \_\_\_\_\_

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐


---

**Details / History / Recommendation:**

The body armor currently worn by Rhome police officers provides protection against most handgun rounds but does not stop rifle rounds. The body armor provided by this grant includes two Paraclete Triple Curve Level IV Rifle plates providing stand-alone protection against rounds up to and including .30-06. This armor can be worn in tandem with their current load bearing vests or may be worn over their uniform if wearing concealed body armor, such as when wearing their class 'A' uniform. This grant is a 100% reimbursement and staff is asking for council to pass the resolution and allow the police department to complete submission tasks for the grant.

**Attachments:**

1. Police Policy
2. Resolution

	<b>RHODE POLICE DEPARTMENT</b>	
	<b>Policy 401.30 Uniforms and Personal Equipment</b>	
	<b>Effective Date: 02/09/2023</b>	<b>Replaces: All previous versions</b>
	<b>Chief of Police Eric Debus</b>	
	<b>Reference: TBP 7.23, 7.24</b>	

---

**401.30 UNIFORMS AND PERSONAL EQUIPMENT**  
**TBP 7.23,7.24**

- A. Officers are required to meet the required dress code anytime they are in uniform.
- B. Personal equipment will be kept clean and in working condition at all times. The complete uniform and equipment issue shall be always worn except in special circumstances such as firearms practice or other types of training.
- C. Body Armor (Bullet-Proof Vests) will be made available to all officers of the Rhode Police Department. All uniformed officers are required to utilize body armor. All Officers are required to wear the armor, when becoming involved in high-risk situations where the potential use of firearms or other weapons is anticipated. This includes routine patrol, responding to calls for service, traffic stops, and all other work conducted outside the confines of the police station.
- D. Officers will be trained on the proper care, fitting, inspection, use, storage, and maintenance of the armor. Body armor will not be left in a patrol vehicle when an officer is not on duty to minimize the heat damage to the armor.



**RESOLUTION NO. 2023-02**

**A RESOLUTION OF THE CITY OF RHOME AUTHORIZING STAFF TO SUBMIT A GRANT TO THE RIFLE-RESISTANT BODY ARMOR GRANT PROGRAM FOR BODY ARMOR.**

**WHEREAS,** The Rhome City Council finds it in the best interest of the citizens of Rhome, Texas that the Rifle-Resistant Body Armor Grant Program be operated for the 2022/2023 years; and

**WHEREAS,** The Rhome City Council agrees to provide applicable matching funds for the said project as required by the Office of the Governor, Public Safety Office Criminal Justice Division grant application; and

**WHEREAS,** The Rhome City Council agrees that in the event of loss or misuse of the Office of the Governor funds, The Rhome City Council assures that the funds will be returned to the Office of the Governor in full.

**WHEREAS,** The Rhome City Council designates Chief of Police Eric Debus as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RHOME, TEXAS:**

Section 1: That the City Council approves submission of the grant application for the Bullet-Resistant Shield Grant Program, FY2023, to the Office of the Governor.

PRESENTED AND PASSED this 9<sup>th</sup> day of February, 2023.

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Patricia Mitchell, Mayor

ATTEST:

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Shaina Odom  
City Secretary

APPROVED AS TO FORM:

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Carvan Adkins  
City Attorney





Physical Address: 501 South Main Street

Mailing Address: PO Box 228

Rhome, Texas 76078

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## AGENDA ITEM 2



**Agenda Commentary**  
**Meeting Date: February 9, 2023**

Department: Administration

Contact: Amanda DeGan, City Administrator

**Agenda Item: Organizational Overview and Projects Update**

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Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☒ Discussion & Direction ☐ Other

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**Summary:**

- Overview of Administrator's analysis of the organization along with project discussion to prioritize Staff work load

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Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: \_\_\_\_\_ Amount: \_\_\_\_\_

Legal Review Required: ☐ Yes ☐ No Date Completed: \_\_\_\_\_

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

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**History / Details / Recommendation:**

Per Council request, the City Administrator will provide an update on the major projects that Staff are currently working on for the municipality. This may include information on facilities, water/waste water projects, development, budgeting or other topics pertaining to service delivery.



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# AGENDA ITEM 3



**Agenda Commentary**  
**Meeting Date: February 9, 2023**

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Department: Administration  
Contact: Amanda DeGan, City Administrator  
**Agenda Item: Facilities Overview and Update**

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Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☐ Public Hearing  
☐ Plat ☒ Discussion & Direction ☐ Other

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**Summary:**

- Staff will provide an overview of the current conditions of our city facilities

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Funding Expected: ☐ Revenue ☐ Expenditure ☒ N/A

Budgeted Item: ☐ Yes ☐ No ☒ N/A

GL Account: \_\_\_\_\_ Amount: \_\_\_\_\_

Legal Review Required: ☐ Yes ☐ No Date Completed: \_\_\_\_\_

Engineering Review: ☐ FD Review: ☐ PD Review: ☐ PW Review: ☐

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**History / Details / Recommendation:**

Per Council request, the City Administrator will provide an update on the facility buildings that are currently occupied by Staff teams. Discussion will ensue on how to move forward with updating or replacing the buildings that are in disrepair through a lease program, construction of new facilities, and/or public/private partnerships that may be available within the city.