



Application for Borough Road Occupancy

Borough of Palmyra, Lebanon County
325 S. Railroad St, Palmyra, PA 17078

Site Address (Where work is being done)

Date: _____

Issuing Permit Fee \$ _____
 Borough Inspection Fee \$ _____
 Degradation Fee \$ _____
 Total \$ _____

Name of Applicant: _____

Address: _____

Contact Person: _____ Phone: _____

Email: _____ (If a valid e-mail address is provided, permit will be sent via e-mail.)

Contractor & Contracting Company Name: _____

Email: _____ Phone: _____

Description of Work: _____

Under and subject to all the conditions, restrictions, and regulations prescribed by the Borough and on the general provisions and specifications, a true copy whereof is attached and made a part hereof, with the same force and effect as if written or printed herein and under and subject to the special conditions, restrictions and regulations hereinafter set forth.

General: Approximate Start Date: _____ Approximate Date of Completion: _____
 The road surface is improved to a width of: _____ feet
 Distance from center of line to roadway to gutter or ditch: _____ feet
 Distance from center line of road to Right-of-Way line: _____ feet

Pipe Lines and Conduits: The improved surface of the road (WILL) (WILL NOT) be opened.
 Approximate area of openings in improved surface: _____ sq. yds.
 Approximate area of openings on unimproved part: _____ sq. yds.
 Length of trench along the road: _____ sq. yds.
 Depth of trench below surface: _____ sq. yds.

***Attach a drawing(s) indicating area(s) of required work.**

Schedule Item No.						
Unit Fee						
Number of Units						
Total Fee						

***See current fee schedule for PENNDOT Highway Occupancy Degradation Fee: \$85 per sq. ft. of disturbance.**

*** THE FEE SHALL BE PAID BY CHECK PAYABLE TO THE BOROUGH OF PALMYRA ***

Authorized Signature: _____

Date: _____

APPLICANT/CONTRACTOR IS RESPONSIBLE FOR MAKING THE PA ONE CALL FOR LOCATING OTHER UTILITIES.