

## **PALMYRA BOROUGH**

The below requested information is necessary to allow the Zoning Officer to make a determination as to the approval or disapproval of a proposed use within any given zoning district. Please forward the information to

Palmyra Borough  
Attn: Michelle A. Bowman  
325 S. Railroad Street  
Palmyra, PA 17078  
717-838-6361  
mbowman@palmyraborough.org

In all zoning districts, the hours of operation and management of activities of proposed non-residential uses and mixed use developments shall be appropriately scheduled, operated, and maintained to protect the existing neighborhood and residential uses from detrimental noise, disturbance, or interruption. A “hours of operations and management plan” shall include the following, unless the Zoning Officer determines such information is unnecessary to determine compliance with this Section:

1. Address of the premises of proposed use including tax parcel identification number.
2. Name and general and specific type of the proposed use (e.g. commercial use, retail sales).
3. Name and related contact information of the owner, on-site manager, and/or other authorized agent of the proposed use and the lot (e.g. telephone number[s], email address, etc.).
4. The nature of the on-site activities and operations involved in the proposed use (e.g. the type of products, materials, equipment and/or processes, etc.).
5. Advertising associated with the proposed use, as applicable.
6. Estimated number of employees, patrons, and/or occupants, including per shift and maximum permitted occupancy, as applicable.
7. The gross floor area of the building(s) and gross area of the lot devoted to the proposed use.
8. General description of the land uses adjacent to the property and on the same block.
9. Intended market area / service area of the proposed use, as applicable.
10. Vehicles and traffic associated with the proposed use (e.g. employees and customers / occupants deliveries, loading, etc.).
11. Hours and days the proposed use will be open and/or operating including any expected “special events”, as applicable.
12. The disposal of materials will be accomplished in a manner that complies with Borough, State, and Federal regulations.
13. A discussion of any possible impacts and/or problems the proposed use may cause (e.g. traffic, odor, noise, smoke, dust, litter, glare, vibration, electrical disturbance, wastewater, stormwater, solid waste, etc.) and specific measures employed to mitigate or eliminate any negative impacts / problems. The applicant shall further furnish evidence that the impacts generated by the proposed use will be within acceptable levels, as regulated by applicable laws and ordinance, including but not limited to those listed in § 380-39. Operations and performance standards.