



## BOROUGH OF PALMYRA

325 S. RAILROAD STREET  
PALMYRA, PA 17078  
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[www.palmyraborough.org](http://www.palmyraborough.org)

## 2024 VACANT PROPERTY APPLICATION

### PART A: OWNER/APPLICANT

Property Owner Name:		
Property Owner Physical Address:		
City:	State:	ZIP Code:
Home Phone:	Cell Phone:	Work Phone:
<b>Vacant Property Address:</b>		
Tax Parcel ID Number:		
Property Owner Email Address:		

### PART B: PROPERTY MANAGEMENT COMPANY & 24/7 DIRECT CONTACT

Chapter 277-12 Registration and maintenance of vacant and abandoned properties.		
B. Registration pursuant to this section shall contain the name of the owner, the owner's mailing address, a direct contact name and telephone number and email address, the UPI number and address of the vacant and/or abandoned property, and the name and twenty-four-hour contact phone number of the property management company responsible for the security and maintenance of the property, if one exists. Any owner that has registered a property under this section must report any change of information contained in the registration, in writing, within 10 days of the change to the Borough.		
Company Name:		
Company Address:		
City:	State:	ZIP Code:
Contact Person Name:		Phone:
Contact Person Email Address:		Alt. Phone:

### PART C: FEES

VACANT PROPERTY REGISTRATION FEE (As defined in Section A)	\$200 per property / per year and increasing \$100 each year the property is vacant.
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### PART D: SIGNATURE

Signature of property owner:	Date:
Signature of property manager:	Date:

**\*FOR OFFICIAL USE ONLY – DO NOT WRITE BELOW THIS LINE\***

Application Fee Received: \_\_\_\_\_ Reviewed By: \_\_\_\_\_  
Codes Compliance Officer: \_\_\_\_\_ Date: \_\_\_\_\_