

Palmyra Borough Council Meeting

Tuesday July 9, 2024

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Everyone please silence all cellular devices during the meeting – thank you!
 - b. Council members please turn on your microphones.
 - c. Public Works Superintendent Scott J. Plouse retired on July 1, 2024. We would like to thank him for his 15-years of hard-work and dedication to the Borough and wish him the best in his retirement.
5. **Special Visitors:** None scheduled.
6. **Public Comment Period #1:** (Please step to the microphone, state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**
 - a. Approve the minutes of the June 25, 2024, Borough Council meeting.
8. **Action & Discussion Items:**
 - a. Road Closure Request – 2024 Palmyra High School Homecoming Parade:

Discussion on, and if appropriate:

Suggested Motion: To authorize the closure of the roads necessary to accommodate the annual Palmyra High School Homecoming Parade on Friday September 27, 2024, with a rain date of Monday September 30, 2024, from 5:30 - 6:15 p.m. for the following parade route:

Beginning in front of the Palmyra Middle School on W. Cherry St, proceeding east on E. Cherry St., turning right onto S. Lincoln St., turning right onto E. Oak St., turning left onto S. Railroad St., turning right onto W. Walnut St., turning right onto S. Locust St, and terminating at the rear of the Palmyra Middle School.
 - b. Palmyra Borough Non-Uniform Personnel Manual (Revised):

Discussion on, and if appropriate:

Suggested Motion: To approve the revised Palmyra Borough Non-Uniform Personnel Manual.
 - c. Personnel:

Discussion on, and if appropriate:

Suggested Motion: To approve the separation of employee # 4750 from borough employment effective July 1, 2024.
 - d. Hoy Land Development Plan – 620 E. Arch St – Financial Security Reduction Request:

Discussion on, and if appropriate:

Suggested Motion: To approve a reduction of the financial security required for the Hoy - 620 East Arch Street Final Land Development Plan from \$9,861.91 to a new outstanding financial security balance of \$0 as recommended by the Borough Engineer in a letter dated July 3, 2024.

9. Reports:

- a. President's Report: President Shearer
- b. Financial Report:
 1. Financial Statement: (as of June 30, 2024, will be available at the July 23rd meeting)
 2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
- c. Fire Department:
 1. June monthly report e-mailed Tuesday July 2, 2024.
 2. Other
- d. Police Department: Mayor Carpenter / Chief Winters
- e. Planning Commission: (Did not meet in June)
 1. Next Scheduled Meeting: Wednesday July 24, 2024, beginning at 7:00 p.m.
- f. Public Works Department: Borough Manager Powl
 1. Superintendent's Monthly Report: (No report)
 2. Borough Properties:
 - a. Municipal Building – 325 S. Railroad Street:
 - Camera replacement project: Scheduled to begin the end of July/early August.
 - b. Public Works Department – 910 E. Broad Street:
 - c. Town Square:
 - d. Vacant Lot – 40 E. Front Street:
 - e. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street:
 - f. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street:
 3. Cemetery:
 4. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)
 5. Refuse & Recycling:
 6. Sewer System:
 7. Sinkholes:
 - a. New:
 1. 156 N. Railroad Street
 - b. Old:
 1. 528 S. Franklin St (NE corner of S. Franklin St & E. Birch St)
 2. Southeast Park detention basin
 3. 800 Block E. Main Street: (Center turn lane of US422 in front of Sheetz)
 4. 223 S. Locust Street: (PASD failed injection well)
 8. Stormwater Management:
 - a. Phase A Stormwater Management System – Basin Improvement Project Update:
 - Boring delay status?
 9. Street & Alley Maintenance:
 10. Traffic Signals:
 11. Other:

g. Solicitor's Report: (Solicitor Cleary)

1. Boarding/Rooming House Registration & Inspection: E-mail dated June 27, 2024 – responding to the list of goals provided by the Zoning Officer and Asst. Zoning/Codes Officer.

h. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Monthly Report:
2. Zoning Hearing Board: (No Hearings were conducted on Monday July 8th):

i. Borough Manager's Report:

1. Video Surveillance Camera Project (Public Works Facility):
2. East Ridge Road – Melrose (Phase #1) Update:
3. America 250 Resolution:
4. Other:

10. Communications: None

11. Other Business:

12. Public Comment Period #2: (Please step to the microphone, state your name & address for the record, and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct its next public meetings on Tuesday July 23, 2024, and Tuesday August 13, 2024, beginning at 7:00 p.m.

14. Motion to Adjourn: