

Palmyra Borough Council Meeting

Tuesday June 25, 2024

7:00 PM

AGENDA

- 1. **Call to Order: 7:00 PM** – President Shearer
- 2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
- 3. **Roll Call:**
- 4. **Announcements:**
 - a. Everyone please silence all cellular devices during the meeting – thank you!
 - b. Council members please turn on your microphones.
- 5. **Special Visitors:** None scheduled.
- 6. **Public Comment Period #1:** (Please step to the microphone at the podium and state your name & address for the record, and try to limit your comments to 5-minutes)
- 7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the June 11, 2024, Borough Council meeting.
- b. Approve payment of all bills listed on the May 2024 Detailed Check Listing Report.
- c. Approve the Treasurer’s Report for the period May 1 through May 31, 2024:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$ 2,687,783	\$ 886,697	\$ 612,637	\$ 226,263	\$ 5,646	\$ 223,397
YTD Expenses	\$ 1,560,242	\$ 567,850	\$ 484,264	\$ 608,796	\$ 0	\$ 0
Difference	\$ 1,127,541	\$ 318,847	\$ 128,374	\$ (382,533)	\$ 5,646	\$ 223,397
Fund Balance	\$ 1,714,172	\$ 513,623	\$ 229,743	\$ 1,073,262	\$ 2,311,803	\$ 271,158

	Library Fund	Police Health Care Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund	Fire Protection Tax Fund
YTD Revenue	\$ 27,110	\$ 49,115	\$ 774	\$ 278	\$ 6,408	\$ 312,398
YTD Expenses	\$ 22,000	\$ 336,158	\$ 129,716	\$ 0	\$ 60,390	\$ 81,657
Difference	\$ 5,110	\$ (287,042)	\$ (128,942)	\$ 278	\$ (53,982)	\$ 230,741
Fund Balance	\$ 8,720	\$ 9,878	\$ 31,969	\$ 44,582	\$ 615,136	\$ 263,964

8. **Action & Discussion Items:**

- a. Palmyra Borough Non-Uniform Personnel Manual (Revised):
Discussion on, and if appropriate:

Suggested Motion: To approve the revised Palmyra Borough Non-Uniform Personnel Manual.

8. Action & Discussion Items:

b. Ordinance #832 – Amend Chapter 270 (Property Maintenance):

Discussion on, and if appropriate:

Suggested Motion: To enact Ordinance #832, an ordinance to revise and restate Chapter 270 (Property Maintenance) to adopt the International Property Maintenance Code (IPMC) of 2024, replacing the 2006 IPMC as the Palmyra Borough property maintenance code together with certain revisions and additions.

c. Road Closure Request – Palmyra Senior Living Antique/Street-Rod Car Show with Live Music:

Discussion on, and if appropriate:

Suggested Motion: To authorize the closure of W. Cherry Street between S. Horstick Ave. & S. Hetrick Ave., and South Ave. between S. Horstick Ave. & Church Alley, and Church Alley between Locust Alley & W. Cherry St, and, to approve an exemption to the Borough Code of Ordinances Chapter 241-6.C(3) (Noise Exemptions) for live music so that the Palmyra Senior Living Center may conduct an antique/street-rod car show with a live oldies band on Sunday September 15, 2024 from 1:00 p.m. – 5:30 p.m. to raise money to repair the Senior Living Center’s transport van.

d. Hoy Land Development Plan – 620 E. Arch St – Financial Security Reduction Request:

Discussion on, and if appropriate:

Suggested Motion: To approve a reduction of the financial security required for the Hoy-620 East Arch Street Final Land Development Plan from \$42,431.85 to a new outstanding financial security balance of \$9,861.91 as recommended by the Borough Engineer in a letter dated June 20, 2024.

9. Reports:

a. President’s Report: President Shearer

b. Financial Report:

1. Financial Statement: (Financial Statement as of May 31, 2024)

c. Fire Department:

d. Library Report: Councilor Quairoli (Tuesday June 18th meeting)

e. Police Department: Mayor Carpenter / Chief Winters

1. Monthly Report:

2. School Crossing Guards:

3. Other:

f. Recreation Commission: Councilor Quairoli (Wednesday June 19th meeting)

g. Solicitor’s Report: (Solicitor Cleary)

1. Boarding House/Rooming House Regulation:

h. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Monthly Report:

2. Zoning Hearing Board: (No Hearings scheduled for Monday July 8th at 5:30 p.m.)

i. Borough Manager's Report:

1. Video Surveillance Camera Project (Municipal Building & Parks):

2. 2024 Paving Update:

3. East Ridge Road – Melrose (Phase #1) Update:

i. Borough Manager's Report: (continued)

4. Other:

10. Communications:

a. Letter dated June 17, 2024, from Amanda L. Stroup, President, First Evangelical Congregational Church, 55 W. Main Street, concerning receiving a fine for tall weeds without notice.

11. Other Business:

12. Public Comment Period #2: (Please step to the microphone at the podium and state your name & address for the record and try to limit your comments to 3-minutes)

13. Announcement:

a. Borough Council will conduct its next public meetings on Tuesday July 9, 2024, and Tuesday July 23, 2024, beginning at 7:00 p.m.

14. Motion to Adjourn: