

Palmyra Borough Council Meeting

Tuesday June 11, 2024

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Please silence all cellular devices during the meeting – thank you!
5. **Special Visitors:**
 - a. Greg Smith of First Aid & Safety Patrol, Inc. will be present to discuss EMS Ambulance Service.
6. **Public Comment Period #1:** Please state your name & address for the record and try to limit your comments to 5-minutes.
7. **Consent Calendar:**
 - a. Approve the minutes of the May 28, 2024, Borough Council meeting.
8. **Action & Discussion Items:**
 - a. Road Closure Request – 2024 Holiday Parade:

Discussion on, and if appropriate:

Suggested Motion: To authorize the closure of the roads necessary to assemble and conduct the Palmyra Holiday Parade on Saturday, November 16, 2024 from 9:30 AM – 12:30 PM utilizing the following parade route beginning at 11:00 AM:

Beginning at the intersection of W. Cherry Street and South Mark Street for the parade to line up, continuing in front of the Palmyra Area Middle School on West Cherry Street; continue east on E. Cherry Street; north on South Green Street; west on East Main Street; south on S. Locust Street and disbanding at the Palmyra Area Middle School.
9. **Reports:**
 - a. President’s Report: President Shearer
 - b. Financial Report:
 1. Financial Statement: (as of May 31, 2024, will be available at the June 25th meeting)
 2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
 - c. Fire Department:
 - d. Police Department: Mayor Carpenter / Chief Winters
 - e. Planning Commission: (Did not meet in May)
 1. Next Scheduled Meeting: Wednesday June 26, 2024, beginning at 7:00 p.m.
 - f. Public Works Department: Borough Manager Powl
 1. Superintendent's Monthly Report: (05/01/24 – 06/03/24)
 2. Borough Properties:
 - a. Municipal Building – 325 S. Railroad Street:
 - HVAC Controls Replacement Update:
 - b. Public Works Department – 910 E. Broad Street:

9. **Reports:** (continued)

f. **Public Works Department:** (continued)

2. **Borough Properties:** (continued)

c. **Town Square:**

- Clock repair update:

d. Vacant Lot – 40 E. Front Street:

e. **Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street:**

- Retaining wall / Gateway Park

f. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street:

3. Cemetery:

4. **Parks:** (Heritage Park, Palmyra Memorial Park, and Southeast Park)

5. Refuse & Recycling:

6. Sewer System:

7. **Sinkholes:**

a. New:

b. **Old:**

1. 528 S. Franklin St (NE corner of S. Franklin St & E. Birch St)
2. Southeast Park detention basin
3. 800 Block E. Main Street: (Center turn lane of US422 in front of Sheetz)
4. 223 S. Locust Street: (PASD failed injection well)

8. **Stormwater Management:**

a. **Phase A Stormwater Management System – Basin Improvement Project Update:**

- Boring delay status?

9. Street & Alley Maintenance:

10. Traffic Signals:

11. Other:

g. **Solicitor's Report:** (Solicitor Cleary)

1. Boarding/Rooming House Registration & Inspection: E-mail dated May 29, 2024 – answering the question of the difference between a “roommate” versus a boarding/rooming house renter.

2. 2024 International Property Maintenance Code: Letter dated May 28th, 2024

h. **Zoning & Codes Enforcement:**

1. Zoning Officer/Codes Enforcement Officer Monthly Report:

2. Zoning Hearing Board: (No Hearings were conducted on Monday June 10th):

i. **Borough Manager's Report:**

1. 2025 Budget – Security Camera Replacement & Upgrade:

2. Other:

10. Communications: None

11. Other Business:

12. Public Comment Period #2: (Please state your name & address for the record and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct its next public meetings on Tuesday June 25, 2024, and Tuesday July 9, 2024, beginning at 7:00 p.m.

14. Motion to Adjourn: