

# Palmyra Borough Council Meeting

Tuesday May 28, 2024

7:00 PM

## AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
  - a. Everyone please silence all cellular devices during the meeting – thank you!
  - b. Council members please turn on your microphones.
5. **Special Visitors:**
  - a. Keith McMinn, Director of Life Lion - Penn State Health, will be in attendance to discuss the proposed Ground Ambulance Service Provider Agreement.
6. **Public Comment Period #1:** (Please step to the microphone at the podium and state your name & address for the record, and try to limit your comments to 5-minutes)
7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the May 14, 2024, Borough Council meeting.
- b. Approve payment of all bills listed on the April 2024 Detailed Check Listing Report.
- c. Approve the Treasurer’s Report for the period April 1 through April 31, 2024:

	<b>General Fund</b>	<b>Sewer Fund</b>	<b>Refuse Fund</b>	<b>Capital Reserve Fund</b>	<b>Special Sewer Fund</b>	<b>Liquid Fuels Fund</b>
YTD Revenue	\$ 2,059,609	\$ 773,061	\$ 551,643	\$ 226,107	\$ 4,491	\$ 223,052
YTD Expenses	\$ 1,237,439	\$ 362,262	\$ 374,992	\$ 461,973	\$ 0	\$ 0
Difference	\$ 822,170	\$ 410,799	\$ 176,651	\$ (235,866)	\$ 4,491	\$ 223,052
<b>Fund Balance</b>	<b>\$ 1,408,800</b>	<b>\$ 605,575</b>	<b>\$ 278,021</b>	<b>\$ 1,219,929</b>	<b>\$ 2,238,085</b>	<b>\$ 270,812</b>

	<b>Library Fund</b>	<b>Police Health Care Fund</b>	<b>Joint Fire Apparatus Fund</b>	<b>Cemetery Fund</b>	<b>Employee Benefits Fund</b>	<b>Fire Protection Tax Fund</b>
YTD Revenue	\$ 21,800	\$ 0	\$ 733	\$ 221	\$ 5,104	\$ 253,127
YTD Expenses	\$ 0	\$ 5,697	\$ 129,716	\$ 0	\$ 60,390	\$ 38,110
Difference	\$ 21,800	\$ (5,697)	\$ (128,983)	\$ 221	\$ (56,287)	\$ 215,017
<b>Fund Balance</b>	<b>\$ 25,410</b>	<b>\$ 291,223</b>	<b>\$ 31,929</b>	<b>\$ 44,525</b>	<b>\$ 613,832</b>	<b>\$ 248,241</b>

**8. Action & Discussion Items:**

a. Ordinance #830 – Amend Chapter 314 (Streets & Sidewalks):

Discussion on, and if appropriate:

**Suggested Motion:** To enact Ordinance #830, an ordinance to update the regulations and make technical corrections to Chapter 314 (Streets & Sidewalks).

b. Ordinance #831 – Create a new Chapter 247 (Panhandling & Loitering):

Discussion on, and if appropriate:

**Suggested Motion:** To enact Ordinance #831, an ordinance to insert a new Chapter 247 (Panhandling & Loitering) into the Palmyra Borough Code of Ordinances.

**9. Reports:**

a. President's Report: President Shearer

b. Financial Report:

1. Financial Statement: (Financial Statement as of April 30, 2024)

c. Fire Department:

d. Library Report: Councilor Quairolì (Tuesday May 21<sup>st</sup> meeting)

e. Police Department: Mayor Carpenter / Chief Winters

1. Monthly Report:
2. School Crossing Guards:
3. Other:

f. Recreation Commission: Councilor Quairolì (Wednesday May 15<sup>th</sup> meeting)

g. Solicitor's Report: (Solicitor Cleary)

1. E-mail dated May 20, 2024 concerning boarding house/rooming house registration/inspection.

h. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Monthly Report:
2. Zoning Hearing Board: (No Hearings scheduled for Monday June 10<sup>th</sup> at 5:30 p.m.)

i. Borough Manager's Report:

1. Municipal Building HVAC Controls Replacement Project Update:
2. Other:

**10. Communications:**

- a. Letter dated May 17, 2024 from Jigar Patel, 116 E. Broad Street, requesting Council consider paving Shellbark Alley and to lower the speed limit on E. Broad Street from 35 m.p.h. to 25 m.p.h.

**11. Other Business:**

**12. Public Comment Period #2:** (Please step to the microphone at the podium and state your name & address for the record and try to limit your comments to 3-minutes)

**13. Announcement:**

- a. Borough Council will conduct its next public meetings on Tuesday June 11, 2024, and Tuesday June 25, 2024, beginning at 7:00 p.m.

**14. Motion to Adjourn:**