

Palmyra Borough Council Meeting

Tuesday May 14, 2024

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Please silence all cellular devices during the meeting – thank you!
5. **Special Visitors:** None scheduled.
6. **Public Comment Period #1:** Please state your name & address for the record and try to limit your comments to 5-minutes.
7. **Consent Calendar:**
 - a. Approve the minutes of the April 30, 2024, Borough Council meeting.
8. **Action & Discussion Items:**
 - a. **Resolution #2024-17 – Amend 2024 Fee Resolution:**

Discussion on, and if appropriate:

Suggested Motion: To approve Resolution #2024-17, a resolution amending the 2024 Fee Resolution by adding a late fee for rental registration applications received after the November 30th deadline.
9. **Reports:**
 - a. President’s Report: President Shearer
 - b. **Financial Report:**
 1. Financial Statement: (as of April 30, 2024, will be available at the May 28th meeting)
 2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
 - c. Fire Department:
 - d. Police Department: Mayor Carpenter / Chief Winters
 - e. Planning Commission: (Did not meet in April)
 1. Next Scheduled Meeting: Wednesday May 22, 2024, beginning at 7:00 p.m.
 - f. **Public Works Department:** Borough Manager Powl
 1. Superintendent's Monthly Report: (04/01/24 – 05/01/24)
 2. **Borough Properties:**
 - a. **Municipal Building – 325 S. Railroad Street:**
 - HVAC Controls Replacement Update:
 - b. Public Works Department – 910 E. Broad Street:
 - c. Town Square:
 - d. Vacant Lot – 40 E. Front Street:
 - e. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street:
 - f. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street:
 3. Cemetery:

9. **Reports:** (continued)

f. **Public Works Department:**

4. **Parks:** (Heritage Park, Palmyra Memorial Park, and Southeast Park)

1. **Memorial Park – Pennsylvania Warhorse Use Request:**

Discussion on, and if appropriate:

Suggested Motion: To approve the request made Pennsylvania Warhorse to utilize Memorial Park on Saturday October 5th for a fundraising event with two Mission BBQ trucks and one or two rehabilitating Off the Track Thoroughbred horses to benefit Pennsylvania Warhorse, a non-profit corporation founded in 2019. The approval shall be contingent upon submission of a park rental application, payment of park rental fee, and providing a certificate of liability insurance in the amount of \$1-million.

5. **Refuse & Recycling:**

6. **Sewer System:**

7. **Sinkholes:**

a. **New:**

b. **Old:**

1. 528 S. Franklin St (NE corner of S. Franklin St & E. Birch St)
2. Southeast Park detention basin
3. 800 Block E. Main Street: (Center turn lane of US422 in front of Sheetz)
4. 223 S. Locust Street: (PASD failed injection well)

8. **Stormwater Management:**

a. **Phase A Stormwater Management System – Basin Improvement Project Update:**

- Boring delayed possibly up to 90-days

9. **Street & Alley Maintenance:**

10. **Traffic Signals:**

11. **Other:**

g. **Solicitor's Report:** (Solicitor Cleary)

1. **Ordinance #830 – Amend Chapter 314 (Streets & Sidewalks):**

Discussion on, and if appropriate:

Suggested Motion: To authorize the Borough Solicitor to advertise Ordinance #830, an ordinance to amend Chapter 314 (Streets & Sidewalks) to update regulations and make technical corrections.

2. **Ordinance #831 – Disband Palmyra Borough Police Department:**

Discussion on, and if appropriate:

Suggested Motion: To authorize the Borough Solicitor to prepare Ordinance #831, an ordinance to disband the Palmyra Borough Police Department and name the Western Lebanon County Regional Police Department as the Borough's police department.

3. Letter dated May 4, 2024, concerning the sinkhole in the Macintosh Crossing Homeowner's Association stormwater management detention basin.

9. Reports: (continued)

g. Solicitor's Report: (continued)

4. Letter dated May 4, 2024, regarding questions concerning school crossing guards.
5. Letter dated May 4, 2024, regarding the ground ambulance service provider agreement with Penn State Health.
**(Proposed per capita rate $\$7 \times 7,830 = \$54,810$ for 2-years then $\$9 \times 7,830 = \$70,470$)
6. Panhandling Ordinance:

h. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Monthly Report:
2. Zoning Hearing Board: (No Hearings were conducted on Monday May 13th):

i. Borough Manager's Report:

1. East Ridge Road – Melrose – Phase #1 Construction Schedule:
2. Phase A Stormwater Project – Railroad Boring Delay:
3. Other:

10. Communications:

11. Other Business:

12. Public Comment Period #2: (Please state your name & address for the record and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct its next public meetings on Tuesday May 28, 2024, and Tuesday June 11, 2024, beginning at 7:00 p.m.

14. Motion to Adjourn: