

Palmyra Borough Council Meeting

Tuesday March 12, 2024

7:00 PM

AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
 - a. Please silence all cellular devices during the meeting – thank you!
5. **Special Visitors:** None scheduled.
6. **Public Comment Period #1:** Please state your name & address for the record and try to limit your comments to 5-minutes.
7. **Consent Calendar:**
 - a. Approve the minutes of the February 27, 2024, Borough Council meeting.
8. **Action & Discussion Items:**
 - a. **Road Closure Request – 2024 Memorial Day Parade:**

Discussion on, and if appropriate:

Suggested Motion: To authorize the closure of the roads necessary to assemble and conduct the Palmyra Memorial Day Parade on Monday May 27, 2024, from 10:00 AM – 12:30 PM utilizing the following parade route:

Beginning at the intersection of W. Cherry Street and South Mark Street for the parade to line up, continuing in front of the Palmyra Area Middle School on West Cherry Street; continue east on E. Cherry Street; north on South Green Street; west on East Main Street; south on S. Locust Street and disbanding at the Palmyra Area Middle School.
 - b. **Ordinance #829 – Amend Chapter 350 (Vehicles & Traffic):**

Discussion on and if appropriate:

Suggested Motion: To authorize the Borough Solicitor to prepare and advertise Ordinance #829, an ordinance amending the following provisions of Chapter 350 (Vehicles & Traffic) of the Palmyra Borough Code of Ordinances:

 1. **Section 350-26 (Special Purpose Parking Zones):**
 - Add – East Cherry Street – North Side – Handicap parking – 113 East Cherry Street
 - Add – North Green Street – West Side – Handicap parking – 17 North Green Street
 - Add – West Cherry Street – North Side – Handicap parking – 209 West Cherry Street
 - Add – South Green Street – West Side – Handicap parking – From a point 150-feet south of E. Birch Street to a point 40-feet further south thereof (2-spaces).
 - Remove – North Harrison Street – East Side – Handicap parking – 28 North Harrison Street
 - c. **Resolution #2024-12 – Approve 2023 Lebanon County Hazard Mitigation Plan:**

Discussion on, and if appropriate:

Suggested Motion: To approve Resolution #2024-12, a resolution approving the 2023 Lebanon County Hazard Mitigation Plan.

8. Action & Discussion Items: (continued)

d. Resolution #2024-13 – 2024 Fee Resolution Update:

Discussion on and if appropriate:

Suggested Motion: To approve Resolution #2024-13, a resolution amending the 2024 Fee Resolution by adding hearing fees for Liquor License Transfers and Local Agency Law Appeals.

e. Resolution #2024-14 – Appoint Assistant Zoning & Codes Enforcement Officer:

Discussion on and if appropriate:

Suggested Motion: To approve Resolution #2024-14, a resolution to appoint William R. Garber II as the Assistant Zoning & Codes Enforcement Officer at the discretion of Borough Council, until the First Monday of January 2026.

f. Council Vacancy:

- Borough Council shall have 30-days from March 18, 2024, to appoint a new Council member to finish the remainder of William Garber's term, expiring January 5, 2026. April 9, 2024, is the last Borough Council meeting prior to the expiration of the 30-day period.

9. Reports:

a. President's Report: President Shearer

b. Financial Report:

1. Financial Statement: (as of February 29, 2024, will be available at the March 26th meeting)
2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)

c. Fire Department:

d. Police Department: Mayor Carpenter / Chief Winters

1. Western Lebanon County Regional Police Department – Pension Funding: (Asst. Mgr. Pera)
2. Other:

e. Planning Commission: (Did not meet in February)

1. Next Scheduled Meeting: Wednesday March 27, 2024, beginning at 7:00 p.m.

f. Public Works Department: Borough Manager Powl

1. Superintendent's Monthly Report: (02/01/24 – 03/01/24)

2. Borough Properties:

a. Municipal Building – 325 S. Railroad Street:

- HVAC Controls Replacement Update:

b. Public Works Department – 910 E. Broad Street:

c. Town Square:

d. Vacant Lot – 40 E. Front Street:

e. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street:

f. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street:

3. Cemetery:

4. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)

5. Refuse & Recycling:

1. Solicitation of Bids for Contract Waste and Recycling Materials Collection:

9. Reports: (continued)

f. Public Works Department: (continued)

6. Sewer System:

7. Sinkholes:

a. New:

1. 528 S. Franklin St (NE corner of S. Franklin St & E. Birch St)
2. Southeast Park detention basin

b. Old:

1. 800 Block E. Main Street: (Center turn lane of US422 in front of Sheetz)
2. 223 S. Locust Street: (PASD failed injection well)

8. Stormwater Management:

a. Phase A Stormwater Management System – Basin Improvement Project Update:

9. Street & Alley Maintenance:

10. Traffic Signals:

11. Other:

g. Solicitor's Report: (Solicitor Cleary)

h. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Monthly Report:
2. Zoning Hearing Board: (No Hearings were conducted on Monday March 11th):

i. Borough Manager's Report:

1. Philadelphia Mixers Property:
2. Other:

10. Communications: None

11. Other Business:

12. Public Comment Period #2: (Please state your name & address for the record and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct its next public meetings on Tuesday March 26, 2024, and Tuesday April 9, 2024, beginning at 7:00 p.m.

14. Motion to Adjourn: