

# Palmyra Borough Council Meeting

Tuesday February 13, 2024

7:00 PM

## AGENDA

1. **Call to Order: 7:00 PM** – President Shearer
2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
3. **Roll Call:**
4. **Announcements:**
  - a. Please silence all cellular devices during the meeting – thank you!
5. **Special Visitors:** None scheduled.
6. **Public Hearing:** Liquor License Transfer Request: Chris Behney – 1 East Main Street.
  - a. **Motion Needed:** To open the public hearing.
    1. Applicant presentation / testimony:
    2. Public testimony concerning the liquor license transfer request:
  - b. **Motion Needed:** To close the public hearing.
  - c. Discussion on, and if appropriate, choose one of the following three options:
    1. **Suggested Motion:** To adopt Resolution #2024-10, **approving** the request of Christopher T. Behney, Jr. for an intermunicipal transfer of a liquor license in the form presented at this meeting.
    2. **Suggested Motion:** To adopt Resolution #2024-10, **denying** the request of Christopher T. Behney, Jr for an intermunicipal transfer of a liquor license in the form presented at this meeting.
    3. **Suggested Motion:** To inform Christopher T. Behney, Jr. that the Borough has elected to take an extension of time until a future scheduled meeting, or no later than the February 16, 2024. meeting.
7. **Public Comment Period #1:** Please state your name & address for the record and try to limit your comments to 5-minutes.
8. **Consent Calendar:**
  - a. Approve the minutes of the January 23, 2024, Borough Council meeting.
9. **Action & Discussion Items:**
  - a. **Resolution #2024-11 – Appoint Borough Resident to Regional Police Commission:**
    - Donald E. Barry, Jr., 711 N. Grant St
    - Joshua J. Brinser, 645 E. Walnut St.
    - Samuel R. Carroll, 221 S. Railroad St.Discussion on, and if appropriate:  
**Suggested Motion:** To approve Resolution #2024-11, appointing \_\_\_\_\_ to serve the remainder of the (2) two-year term vacated by Matthew Andrews on the Western Lebanon County Regional Police Commission, expiring December 31, 2025.
  - b. **Past Due Debt Collection – Approve Foreclosure Proceedings:**  
Discussion on, and if appropriate:  
**Suggested Motion:** To authorize the Borough Solicitor to pursue Writs of Scire Facias to commence foreclosure proceedings against the following properties:

- Keith Badger, 120 S. Lincoln Street, for a delinquent balance of \$3,255.95
- Ronald & Deborah Varner, 141 N. College Street, for a delinquent balance of \$2,980.07
- Dennis Berry, 548 N. Chestnut Street, for a delinquent balance of \$2,860.55
- Jason Miller & Diane Laventure, 27 N. Locust Street, for a delinquent balance of \$2,778.85
- Ian Daski & Ashley Purnell, 808 E. Birch Street, for a delinquent balance of \$2,762.99
- Connie Patrick, 612 W. Oak Street, for a delinquent balance of \$2,717.53
- Daryl Heller, 221 N. Locust Street, for a delinquent balance of \$2,526.49

**10. Reports:**

- a. President's Report: President Shearer
- b. Financial Report:
  1. Financial Statement: (as of January 31, 2024 will be available at the February 27<sup>th</sup> meeting)
  2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
- c. Fire Department:
- d. Police Department: Mayor Carpenter / Chief Winters
- e. Planning Commission: (Did not meet in December)
  1. Next Scheduled Meeting: Wednesday January 24, 2024 beginning at 7:00 p.m.
- f. Public Works Department: Borough Manager Powl
  1. Superintendent's Monthly Report: (12/28/23 – 02/01/24)
  2. Borough Properties:
    - a. Municipal Building – 325 S. Railroad Street:
      - Building Renovations Update:
    - b. Public Works Department – 910 E. Broad Street:
      - Cell Tower Update: Shentel placed this project on hold.
    - c. Town Square:
    - d. Vacant Lot – 40 E. Front Street:
    - e. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street:
    - f. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street:
  3. Cemetery:
  4. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)
  5. Refuse & Recycling:
  6. Sewer System:
  7. Sinkholes:
    - a. New: None
    - b. Old:
      1. 800 Block E. Main Street: (Center turn lane of US422 in front of Sheetz)
      2. 223 S. Locust Street: (PASD failed injection well)
  8. Stormwater Management:
    - a. Phase A Stormwater Management System – Basin Improvement Project Update:
  9. Street & Alley Maintenance:

**10. Reports:** (continued)

f. Public Works Department: (continued)

10. Traffic Signals:

11. Other:

g. Solicitor's Report: (Solicitor Cleary)

h. Zoning & Codes Enforcement:

1. Zoning Officer/Codes Enforcement Officer Monthly Report:

2. Zoning Hearing Board: (No Hearings scheduled on Monday February 12<sup>th</sup>):

i. Borough Manager's Report:

**11. Communications:** None

**12. Other Business:**

**13. Public Comment Period #2:** (Please state your name & address for the record and try to limit your comments to 3-minutes)

**14. Announcement:**

a. Borough Council will conduct its next public meetings on Tuesday February 27, 2024, and Tuesday March 12, 2024 beginning at 7:00 p.m.

**15. Motion to Adjourn:**