

Palmyra Borough Council Meeting

Tuesday January 23, 2024

7:00 PM

AGENDA

- 1. **Call to Order: 7:00 PM** – President Shearer
- 2. **Pledge of Allegiance & Moment of Silence for the Armed Services:**
- 3. **Roll Call:**
- 4. **Announcements:**
 - a. Please silence all cellular devices during the meeting – thank you!
- 5. **Special Visitors:** None Scheduled
- 6. **Public Comment Period #1:** (Please state your name & address for the record, and try to limit your comments to 5-minutes)
- 7. **Consent Calendar:**

The following agenda items will be acted upon by a single motion, unless a member of Borough Council wishes a specific item to be voted on separately:

- a. Approve the minutes of the January 2, 2024 Borough Council meeting.
- b. Approve payment of all bills listed on the December 2023 Detailed Check Listing Report.
- c. Approve the Treasurer’s Report for the period December 1 through December 31, 2023:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$ 4,036,402	\$ 1,723,613	\$ 1,167,619	\$ 306,802	\$ 101,192	\$ 225,796
YTD Expenses	\$ 4,060,705	\$ 1,635,852	\$ 1,236,797	\$ 722,876	\$ 3,065	\$ 235,000
Difference	\$ (24,304)	\$ 87,762	\$ (61,145)	\$ (416,074)	\$ 98,127	\$ (9,204)
Fund Balance	\$ 615,557	\$ 189,146	\$ 96,291	\$ 1,415,927	\$ 2,208,555	\$ 47,760

	Library Fund	Police Health Care Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund	Fire Protection Tax Fund
YTD Revenue	\$ 29,696	\$ 54,572	\$ 82,723	\$ 649	\$ 208,637	\$ 402,555
YTD Expenses	\$ 28,000	\$ 63,207	\$ 123,212	\$ 66	\$ 75,699	\$ 375,663
Difference	\$ 1,696	\$ (8,634)	\$ (40,489)	\$ 583	\$ 0	\$ 26,893
Fund Balance	\$ 3,610	\$ 296,920	\$ 160,912	\$ 44,304	\$ 669,118	\$ 33,224

- 8. **Action & Discussion Items:**
 - a. Road Closure Request – Truck Trek Food Truck & Community Arts Festival:
Discussion on, and if appropriate:

Suggested Motion: To authorize the closure of West Cherry Street from South Railroad Street to South Mark Street on Saturday May 11, 2024 from 8:00 AM – 8:00 PM for the Annual Truck Trek Food Truck & Community Arts Festival.

9. Reports:

- a. President's Report: President Shearer
- b. Financial Report:
 1. Financial Statement: (Financial Statement as of December 31, 2023)
 2. Delinquent Sewer & Refuse Account Report: (Asst. Mgr. Pera)
- c. Fire Department:
- d. Library Report: Councilor Quairoli (Tuesday January 16th meeting)
- e. Police Department: Mayor Carpenter / Chief Winters
 1. Monthly Report:
 2. 2023 Annual Report:
 3. Other:
- f. Recreation Commission: Councilor Quairoli (Wednesday January 17th meeting)
 - Director's report e-mailed Tuesday January 16th.
- g. Solicitor's Report: (Solicitor Cleary)
- h. Zoning & Codes Enforcement:
 1. Zoning Officer/Codes Enforcement Officer Monthly Report:
 2. Zoning Hearing Board: (Results of Hearings conducted Monday January 8th at 5:30 p.m.)
 - a. 800 Block E. Broad Street (SHARE PARK LLC): (Caring Cupboard)
 - Light Industrial (LI) Zoning District.
 - **Granted** a use variance for 380-21(B). The use variance, allowing for a food bank on the 1st floor and a townhouse complex on the 2nd floor of the proposed building.
 - b. 101 N. Harrison Street (Ventura Real Estate Development LLC.):
 - Town Residential (TR) Zoning District.
 - **Granted** a 2-year extension of time for the existing approvals related to a proposed multifamily residential use with accessory parking and common areas.
- i. Borough Manager's Report:

10. Communications: None

11. Other Business:

12. Public Comment Period #2: (Please state your name & address for the record and try to limit your comments to 3-minutes)

13. Announcement:

- a. Borough Council will conduct its next public meetings on Tuesday February 13, 2024, and Tuesday February 27, 2024 beginning at 7:00 p.m.

14. Motion to Adjourn: