

Palmyra Borough Council Meeting
 Tuesday August 23, 2022
 7:00 PM

Vice-President Tom Miller called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Don Barry, Anthony Catalani, Jane Quairoli, and James Tesche. Also, in attendance were Mayor Fred Carpenter, Police Chief Andy Winters, Borough Manager Roger Powl, and Assistant Borough Manager Brenda Pera. Beth Shearer and William Garber were absent.

Public Comment Period #1

- Maddie Reed, 233 E Hazel St, inquired about the responsibility for the following:
 - Weeds along a curb line.
 - Sidewalk maintenance for the Grant Street bridge.
 - Stated the maple trees along N. Chestnut Street at Memorial Park should be removed.
- Sheila Hoffer, 60 Cortland Crossing, had question regarding the LERTA that Council approved.
- Greg Reed, 233 E Hazel St, had questions regarding the number of parking spaces required for apartment buildings.

Consent Calendar

The following agenda items were acted upon by a single motion:

- a. Approve the minutes of the August 9, 2022 Borough Council meeting.
- b. Approve payment of all bills listed on the July 2022 Detailed Check Listing Report.
- c. Approve the Treasurer’s Report for the period July 1 through July 31, 2022:

	General Fund	Sewer Fund	Refuse Fund	Capital Reserve Fund	Special Sewer Fund	Liquid Fuels Fund
YTD Revenue	\$2,746,208	\$1,054,449	\$739,592	\$30,956	\$6,453	\$217,331
YTD Expenses	\$2,339,023	\$678,694	\$638,416	\$70,812	\$27,168	\$0
Difference	\$781,486	\$375,755	\$101,176	\$(39,856)	\$(20,715)	\$217,331
Fund Balance	\$1,109,847	\$341,634	\$331,767	\$1,305,927	\$2,181,208	\$266,026

	Library Tax Fund	Police Health Care Fund	Joint Fire Apparatus Fund	Cemetery Fund	Employee Benefits Fund	Fire Protection Tax Fund
YTD Revenue	\$28,567	\$54,572	\$80,196	\$312	\$170,340	\$239,659
YTD Expenses	\$12,000	\$6,834	\$0	\$107	\$0	\$155,509
Difference	\$16,567	\$47,738	\$80,196	\$205	\$170,340	\$84,150
Fund Balance	\$19,221	\$310,431	\$200,858	\$42,854	\$534,450	\$84,150

Motion: To approve the consent calendar. Motion by Jane Quairoli, second by Don Barry. Motion passed.

Action & Discussion Items

a. Ordinance #819 – Stormwater Ordinance Update:

Motion: To authorize the Borough Solicitor to advertise Ordinance #819, to amend Chapter 310 (Stormwater Management) to address new State stormwater requirements. Motion by Jane Quairolì, second by James Tesche. Motion passed.

Reports

a. President's Report: Vice-President Miller announced that Lebanon County Emergency Management is planning a tabletop exercise in the Palmyra area, and they have invited elected officials from the Borough to attend. Mayor Carpenter stated that he would be in attendance as well as Councilor Tesche. Vice-President Miller then wished everyone a Happy Labor Day as Council will not meet again until after the holiday.

b. Financial Report: Mr. Powl provided a copy of the July 2022 report.

c. Fire Department:

1. Road Closure Request:

Motion: To authorize the closure of Bowman Ave. between W. Walnut Street & W. Pine Street on Wednesday August 24th from 8:00 a.m. – 4:00 p.m. so that hose testing can be conducted. Motion by Jane Quairolì, second by Anthony Catalani. Motion passed.

d. Library Report: Councilor Quairolì noted that the Library Board did not meet in August.

e. Police Department: Chief Winters provided a copy of the July 2022 report. He also mentioned that three officers will be attending Field Training Officer training.

Chief Winters stated that his 2022 budget included funds for new shotguns. He said that the department preference is to purchase Remington brand shotguns, but they are currently not in production but will be next year. He would like to use the funds budgeted for the shotguns to purchase a new patrol bicycle this year and put the purchase of a new shotguns in the 2023 budget. Council agreed.

f. Recreation Commission: Councilor Quairolì stated the Commission met on Wednesday, August 17th but the report was not available yet.

g. Solicitor's Report: There was no report.

h. Borough Manager's Report:

1. Mr. Powl informed Council that the Auditors are scheduled to present the 2021 Audit report at the September 27th meeting.

2. Mr. Powl reported that the plaques that were on the original town square clock have been installed on the new clock.

3. Mr. Powl told Council that the damaged sidewalks at Heritage Park have been replaced with new sidewalks by Public Works.

4. Ms. Pera stated that a funeral is scheduled for Saturday, August 27th. This will require overtime for Public Works to close the gravesite on Saturday. The Fee Schedule does not provide any fee to cover overtime for a weekend or holiday burial. She also stated that cemeteries in the surrounding area charge an additional fee for a weekend burial opening. Ms. Pera suggested adding a flat \$100 fee for weekend and holiday burials to the fees already outlined in the Fee Schedule. Council agreed and asked that the Fee Schedule be updated to reflect the additional fee.

Other Business

There was no other business.

Public Comment Period #2

- Nancy Fleegle, 127 E. Maple St, commented that she likes the dashed lines painted through the chicane on W. Cherry Street at Horstick Avenue.

Announcement

Vice President Miller announced that Borough Council will conduct its next public meetings on Tuesday, September 13, 2022, and Tuesday, September 27, 2022 beginning at 7:00 PM.

Motion to Adjourn

Motion to adjourn the meeting by Jane Quairolì, second by James Tesche. The meeting adjourned at 7:40 PM.

Respectfully submitted,

Roger E. Powl
Borough Manager