

Palmyra Borough Council Meeting  
Tuesday, July 12, 2022  
7:00 PM

President Beth Shearer called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Don Barry, Anthony Catalani, William Garber, Tom Miller, Jane Quairoli, and James Tesche Also, in attendance were Mayor Fred Carpenter, Police Chief Andy Winters, Borough Manager Roger Powl, and Assistant Borough Manager Brenda Pera.

Public Comment Period #1

- Maddie Reed, 233 E Hazel St, mentioned that the maple trees along N. Chestnut Street at Memorial Park need attention. She also thanked the Borough for painting the bollards at the municipal building.
- Matthew Temple, 513 N Lincoln St, complained to Council about the refuse/recycling service received by Waste Management.

Mr. Temple's comments opened a discussion among Council about the service received from Waste Management. Council agreed that the Borough should hold the \$10 per residence when refuse/recycling is not collected as contracted.

Consent Calendar

- a. Approve the minutes of the June 28, 2022, Borough Council meeting.

*Motion: To approve the consent calendar. Motion by Don Barry, second by Jane Quairoli. Motion passed.*

Action & Discussion Items

- a. Ordinance #818 – Chapter 350 (Vehicles & Traffic) – Handicap Parking Spaces & Street Sweeping:

*Motion: To authorize the Borough Solicitor to prepare and advertise Ordinance #818, to revise the list of handicap parking spaces in Section 350-26 and to correct an error in Section 350-27.B(1) (Street Sweeping).*

*1. Section 350-26 (Special Purpose Parking Zones):*

- *Add – South Lincoln Street – West Side – Handicap Parking – 404 S. Lincoln Street*
- *Add – North Locust Street – East Side – Handicap Parking – 10 N. Locust Street*
- *Remove – North Harrison Street – East Side – Handicap Parking – 136 N. Harrison Street*
- *Remove – North Chestnut Street – West Side – Handicap Parking – 501 N. Chestnut Street*

*2. Section 350-27.B(1) (Street Sweeping – Prohibited Parking): Change the 1<sup>st</sup> Monday to the 1<sup>st</sup> Wednesday*

*Motion by Don Barry, second by Jane Quairoli. Motion passed.*

- b. Road Closure Request - Palmyra Area High School Annual Homecoming Parade:

*Motion: To authorize the closure of the roads necessary to accommodate the annual Palmyra High School Homecoming Parade on Friday September 30, 2022, from 6:00 - 6:35 p.m. for the following parade route:*

*Beginning in front of the Palmyra Middle School on W. Cherry St, proceeding east on E. Cherry St., turning right onto S. Lincoln St., turning right onto E. Oak St., turning left onto S. Railroad St., turning right onto W. Walnut St., turning right onto S. Locust St, and terminating at the rear of the Palmyra Middle School.*

*Motion by Anthony Catalani, second by Jane Quairola. Motion passed.*

- c. Road Closure Request – Potential Palmyra Area School District Sports Championship Parade(s):

*Motion: To authorize the closure of the roads necessary to accommodate the following parade route for possible 2022 PIAA District & State Championships on Thursday November 3<sup>rd</sup>, and Saturday November 5<sup>th</sup>, and Saturday November 19<sup>th</sup> at a time to be determined between 3:00 PM – 7:00 PM (depending on the time of the championships) utilizing the following parade route:*

*Parade Route: Beginning at the Middle School Front Circle; left onto W. Cherry St; right onto Horstick Ave; right onto Main St. (US422); right onto S. Green St.; right onto E. Maple St.; left onto S. Railroad St.; right onto W. Walnut St.; right onto S. Locust St., right on Cherry to Middle School front circle.*

*Motion by James Tesche, second by Anthony Catalani. Motion passed.*

#### Reports

- a. President's Report: President Shearer did not have a report.
- b. Financial Report: Ms. Pera provided a copy of the June 2022 Delinquent Sewer & Refuse Account Report.
- c. Fire Department: There was no report.
- d. Police Department: Chief Winters reported on the number of calls for fireworks over the holiday. He also stated that the Investigator has received his FAA drone pilots license to fly a drone.
- e. Planning Commission: There was no meeting last month.
- f. Public Works Department:
  1. Superintendent's Monthly Report: Mr. Powl provided a copy of the June 2022 report.
  2. Borough Properties:
    - a. Municipal Building – 325 S. Railroad Street: Mr. Powl reported that the seams around the top of the bollards around the municipal building have been welded to help prevent the rust through condition, and were grinded, primed, and painted.
    - b. Public Works Department – 910 E. Broad Street:
    - c. Town Square:
    - d. Vacant Lot – 40 E. Front Street:
    - e. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street
    - f. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street:
  3. Cemetery:
  4. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park)

- a. Mr. Powl provided a packet of information from the Risk Management Coordinator at EMC Insurance. He inspected Heritage Park and Memorial Park for safety issues and recommended the following:
  - Replace the spalled sidewalk at Heritage Park along Franklin Street.
  - Repair the uneven surface on the basketball court at Heritage Park.
  - Remove all of the metal play equipment at Heritage Park.
  - Tighten the screws on the playground equipment at Memorial Park.

Council considered the recommendations and agreed that the metal equipment at Heritage Park should remain and be painted. The discussion surrounded the use of similar equipment when the Councilors were kids.

Mr. Powl reported that the sidewalk would be fixed when our Public Works employee returns from short-term disability in August.

Council asked Mr. Powl to look into the basketball court issue. Mr. Powl did inform Council that the new backboards were installed at Heritage Park and thanked Houck for their purchase of the backboards.

- b. Shaffer-Erb Tract - Susquehanna Area Mountain Bike Association Report Update: Councilor Miller commented that this is the busy time for the bike association due to the nice weather. He believes there will be more of an update as the weather changes and the bike association is able to focus on improvements to the Shaffer-Erb tract.

5. Refuse & Recycling:

6. Sewer System: Mr. Powl informed Council that the pump controls that were recently installed at Pump Station #3 are causing issues but are being repaired under warranty.

7. Sinkholes: There was nothing new to report.

a. New: None

b. Old:

1. Walnut Alley at 220 E. Main Street
2. 430 E. Walnut Street: (between curb & sidewalk along S. Franklin St side)
3. 800 Block E. Main Street: (Center turn lane of US422 in front of Sheetz)
4. 223 S. Locust Street: (PASD failed injection well)

8. Stormwater Management:

- a. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.): Mr. Powl commented that the Borough is still waiting for the railroad map.
- b. Stormwater Injection Well #11 (W. Walnut St. & S. Green St):
- c. Bio-Swale (west of S. Lingle Ave) MS4 Project Update:
- d. DEP MS4 Stormwater Permit Issues:
  - DEP 2022 Model Stormwater Ordinance:
  - Need to begin identifying, inspecting, and testing Borough outfall locations and private BMP (Best Management Practice) facilities constructed since 2003.

9. Street & Alley Maintenance: Mr. Powl reported that the paving projects for 2022 have been completed by Pennsy Supply. Stewart and Tate have begun the Cherry Street micro-surfacing project, which should be finished in a couple of weeks.

10. Traffic Signals: Mr. Powl reported that the Aldi plan has surfaced again with the inclusion of the removal of the Flat Line Motors building in the proposed development. This will allow the Aldi entrance to be aligned with Earl Drive and the re-installation of the traffic signal. This would also provide new main access to the Cadillac Motel and the American Legion.

- g. Solicitor's Report: Councilor Quairolini inquired about the ShadowStone agreement. Mr. Powl responded that the Borough's Solicitor and Engineer are collaborating with the Solicitor and Engineer of ShadowStone to finalize the agreement before it is given to Council for approval.
- h. Zoning & Codes Enforcement: Mr. Powl provided a copy of the June 2022 report. No zoning hearings were scheduled for Monday June 11<sup>th</sup>.

President Shearer reported high weeds at the Forge Elementary School playground.

- i. Borough Manager's Report:

#### Other Business

- Councilor Tesche commented that the Borough needs to begin considering the replacement of the high-pressure sodium streetlights with LED lights. Mr. Powl explained the Met-Ed/First Energy program for replacement, but they are not willing to replace all the lights at one time. Their program allows the Borough to replace approximately 10 per year. It has been some time since Mr. Powl last looked into the program so, he will contact Met-Ed/First Energy for an update.
- President Shearer reported the resident at E. Spruce and N. Forge Road continues to take their grass clippings across N. Forge Road and dumping them. Chief Winters stated that the crime of illegal dumping is being committed in North Londonderry Township and should be reported to their police department.
- Councilor Garber inquired if any communication was made with the Hackett's about the easement needed for the Melrose Plan. Mr. Powl responded that two easements will be needed, one for construction and one as a permanent stormwater easement. However, he does not have a surveyed plan depicting exactly where these easements will need to be located. Once he has those design details, Mr. Powl will reach out to the Hackett's.

#### Public Comment Period #2

- Greg Reed, 233 E. Hazel St, inquired if the Borough gave permission for the memorial plaque at the base of a tree located in Memorial Park. He also expressed concern on the bike humps earmarked for recreational purposes at the Shaffer-Erb tract could cause problems with the neighbors on E. Maple Street.
- Todd Gottshall, 511 E. Cherry St, thanked Council for their service and thanked Chief Winters for stepping up patrol on the Dutch Motel.

#### Announcement

President Shearer announced that Borough Council will conduct its next public meetings on Tuesday, July 26, 2022, and Tuesday, August 9, 2022, beginning at 7:00 PM.

Motion to Adjourn

*Motion to adjourn the meeting by Jane Quairola, second by William Garber. The meeting adjourned at 8:05 PM.*

Respectfully submitted,

Roger E. Powl  
Borough Manager