

Palmyra Borough Council Meeting
 Tuesday March 22, 2022
 7:00 PM

President Beth Shearer called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Don Barry, William Garber, Tom Miller, Jane Quairol, and James Tesche. Also, in attendance were Mayor Fred Carpenter, Police Chief Andy Winters, Borough Manager Roger Powl, and Assistant Borough Manager Brenda Pera. Anthony Catalani was absent.

Special Visitors

- Mayor Carpenter presented the 2021 William & Nancy Kepler Community Service Award to Franklin Pulli for all his work in organizing community events with the Lion’s Club.
- Mayor Carpenter presented plaques of appreciation to former Councilors Joe Templin and Josh Holl for their terms serving on Borough Council.

Public Comment Period #1

- Dave McCloskey, 212 E. Ridge Rd, inquired about getting a toter from Waste Management, and Mr. Powl explained that toters were not included in the trash collection bid specifications because it would have added approximately \$300,000 to the contract price. He explained that any resident may purchase their own 96-gallon toter and Waste Management is able to empty it with the can tippers mounted on their trucks. One toter would replace the three 33-gallon can limit per week.

Consent Calendar

The following agenda items were acted upon by a single motion:

- a. Approve the minutes of the March 8, 2022 Borough Council meeting.
- b. Approve payment of all bills listed on the February 2022 Detailed Check Listing Report.
- c. Approve the Treasurer’s Report for the period February 1 through February 28, 2022:

| | General Fund | Sewer Fund | Refuse Fund | Capital Reserve Fund | Special Sewer Fund | Liquid Fuels Fund |
|--------------|--------------|------------|-------------|----------------------|--------------------|-------------------|
| YTD Revenue | \$456,096 | \$383,436 | \$267,962 | \$26,637 | \$547 | \$16 |
| YTD Expenses | \$380,357 | \$283,831 | \$175,338 | \$24,887 | \$0 | \$0 |
| Difference | \$75,739 | \$99,605 | \$92,624 | \$1,750 | \$(19,636) | \$16 |
| Fund Balance | \$715,858 | \$219,530 | \$326,726 | \$1,352,348 | \$2,184,255 | \$48,711 |

| | Library Tax Fund | Police Health Care Fund | Joint Fire Apparatus Fund | Cemetery Fund | Employee Benefits Fund | Fire Protection Tax Fund |
|--------------|------------------|-------------------------|---------------------------|---------------|------------------------|--------------------------|
| YTD Revenue | \$417 | \$0 | \$39 | \$14 | \$118 | \$19,553 |
| YTD Expenses | \$0 | \$1,233 | \$0 | \$0 | \$0 | \$12,193 |
| Difference | \$417 | \$(1,233) | \$39 | \$14 | \$118 | \$7360 |
| Fund Balance | \$3,072 | \$261,459 | \$120,701 | \$42,662 | \$364,227 | \$7,360 |

Motion: To approve the consent calendar. Motion by Jane Quairolì, second by Don Barry. Motion passed.

Action & Discussion Items

a. Road Closure Request – Palmyra Civic Baseball Opening Ceremony Parade:

Motion: To authorize the closure of the roads necessary for the Palmyra Civic Baseball Association to conduct an opening day parade on Saturday April 9, 2022 at 9:00 utilizing the following parade route:

Beginning at Forge Road Elementary School proceed south on S. Prince Street, turning east onto E. Cypress Street, turning south onto S. Duke Street, turning east onto E. Elm Street, turning south onto Sandalwood Drive, turning north onto Colonial Road, turning west onto Sycamore Lane, turning west onto E. Elm Street, turning north onto S. Duke Street, and finishing at the Forge Road Elementary School baseball fields.

Motion by Jane Quairolì, second by James Tesche. Motion passed.

b. Ordinance #816 – Amend Chapter 288 (Sewers & Sewage Disposal):

Motion: To authorize the Borough Solicitor to advertise Ordinance #816, an ordinance to revise regulations governing the use of the sewer system and add regulations governing extensions of the sewer system. Motion by James Tesche, second by Jane Quairolì. Motion passed.

Reports

a. President’s Report: President Shearer announced that the Palmyra American Legion, Palmyra Rotary, and Palmyra VFW are working together to plan the Memorial Day parade.

b. Financial Report:

1. Financial Statement: Mr. Powl provided a copy of the February 2022 report.
2. Delinquent Sewer & Refuse Account Report: Ms. Pera provided a copy of the February 2022 report.

c. Fire Department: There was no report.

d. Library Report: Councilor Quairolì forgot to bring the report with her to the meeting and asked Mr. Powl to email it to Council.

e. Police Department: Chief Winters provided a copy of the February 2022 report. He also mentioned that the in-car cameras have been installed and training is scheduled for the 30th, the department is holding a training seminar on March 23rd and March 24th, and he met with the Palmyra Area School District Superintendent to discuss the future for Crossing Guards.

He also reported that the County Chiefs Association was informed by Bob Dowd, Director of the Lebanon County Emergency Management Services that there is an effort underway to construct a firing range at the Greater Lebanon Refuse Authority. Mr. Dowd recommended the Chiefs get support from their respective municipalities for the installation of the firing range.

Motion: To authorize the Borough Manager to send a letter to GLRA to support the construction/installation of a firing range on GLRA property to be used by the Lebanon County Police Departments. Motion by Jane Quairolì, second by Beth Shearer. Motion passed.

Councilor Garber asked Chief Winters to place the speed signs on E. Ridge Road again. Chief Winters indicated the signs are on Sycamore Lane at present and will be moved to E. Ridge Road.

- f. Recreation Commission: Councilor Quairoli did not have a report and commented that the report for the Wednesday, March 16th meeting should be available by the next Council meeting.
- g. Solicitor's Report: Solicitor Cleary provided a draft copy of the 320-330 W. Main Street (Filling Station) Consent Agreement. The copy was sent to their attorney for review and comment. Councilor Tesche and President Shearer both commented that they would not support a time extension to this agreement.
- h. Borough Manager's Report:
 1. Town Square Clock Replacement Update: Mr. Powl stated that the new clock will be installed on Tuesday March 29th. Council inquired about the disposal of the old clock. It was agreed that the old clock should be placed for auction on MuniBid. Councilor Quairoli inquired about the remaining warranty on the old clock and how it will affect the warranty on the new clock. Mr. Powl explained that he has discussed this with Verdin, and they will be modifying the service contract accordingly to add the remainder of the old clock's service contract onto the service contract for the new clock.
 2. Town Square Fund: Mr. Powl informed Council that the fund currently has a balance of only \$773. He asked Council if they would agree to close the account at Jonestown Bank and transfer the remaining funds into the Capital Reserve Fund account.

Motion: To authorize the Borough Treasurer to transfer the remaining balance available in the Town Square Reserve Fund into the Capital Reserve Fund, and to close the bank account associated with the Town Square Fund. Motion by Jane Quairoli, second by Don Barry. Motion passed.
 3. Mr. Powl advised Council that deadlines for reporting on the American Rescue Plan Act (ARPA) funding are coming due. Ms. Pera began the process for establishing the online account that is required to upload the required information. The account now also requires a copy of the Borough Manager's driver's license, or a copy of his passport to be uploaded. Mr. Powl informed Council that he is very uncomfortable with this request and has reached out to the Borough Solicitor to determine whether this information is required by the ARPA Act to be submitted for the funding, or if this is a bureaucracy decision. Not filing by the deadline could affect the Borough's funding, so he is working on getting an answer as soon as possible. Council agreed that nobody should be required to submit personal information for grant money received by the Borough.

Other Business

- Councilor Quairoli announced that the Rec Commission is in desperate need to hire 13-14 camp counselors for their summer camp.
- Councilor Quairoli mentioned that the refuse rates for Derry Township's trash collection contract with Waste Management are going to double in price with the bids that were just received and announced.

Public Comment Period #2

- Josh Holl, 548 S. Green St., inquired about the redevelopment of the Triangle Car Wash property. He also questioned the status of the code violation for the property at 600 E. Walnut St.

Announcement

President Shearer announced that Borough Council will conduct its next public meetings on Tuesday, April 12, 2022, and Tuesday, April 26, 2022 beginning at 7:00 PM.

Motion to Adjourn

Motion to adjourn the meeting by Jane Quairola, second by Don Barry. The meeting adjourned at 7:53 PM.

Respectfully submitted,

Roger E. Powl
Borough Manager