

Palmyra Borough Council Meeting
Tuesday, February 8, 2022
7:00 PM

President Beth Shearer called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Don Barry, William Garber, Tom Miller, Jane Quairolì, and James Tesche. Anthony Catalani attended the meeting via Zoom. Also, in attendance were Mayor Fred Carpenter, Police Chief Andy Winters, Borough Manager Roger Powl, and Assistant Borough Manager Brenda Pera.

Public Comment Period #1

There were no public comments.

Consent Calendar

a. Approve the minutes of the January 25, 2022, Borough Council meeting.

Motion: To approve the consent calendar. Motion by Jane Quairolì, second by Don Barry. Motion passed.

Action & Discussion Items

a. Ordinance #813 – Amend Chapter 350 (Vehicles & Traffic):

Motion: To enact Ordinance #813, an ordinance amending the following:

1. Section 350-26 (Special Purpose Parking Zones):

- Add – East Poplar Street – South Side – Handicap parking – 22 East Poplar Street*
- Add – North Railroad Street – West Side – Handicap parking – 719 North Railroad Street*
- Add – North Railroad Street – West Side – Handicap parking – 611 North Railroad Street*
- Add – North Chestnut Street – West Side – Handicap parking – 605 North Chestnut Street*
- Add – East Maple Street – South Side – Handicap parking – 100 East Maple Street*
- Remove – East Cherry Street – South Side – Handicap parking – 106 East Cherry Street*
- Remove – North Grant Street – West Side – Handicap parking – 45 N. Grant Street*

Motion by Jane Quairolì, second by James Tesche. Motion passed.

b. Road Closure Request – 2022 Memorial Day Parade:

Motion: To authorize the closure of the roads necessary to assemble and conduct the Palmyra Memorial Day Parade on Monday May 30, 2022 from 9:00 AM - 11:00 AM utilizing the following parade route: Beginning at the Palmyra Area Middle School on West Cherry Street; continue east on E. Cherry Street; north on South Green Street; west on East Main Street; south on S. Locust Street and disbanding at the Palmyra Area Middle School. Motion by Jane Quairolì, second by Don Barry. Motion passed.

Reports

- a. President's Report: President Shearer did not have a report.
- b. Financial Report:
 1. Financial Statement: Mr. Powl advised Council that the January 31, 2022 will be available at the February 22, 2022 meeting.
 2. Delinquent Sewer & Refuse Account Report: Ms. Pera provided a copy of the January 2022 report.
- c. Fire Department:
 1. Fire Services Commission Meeting, Wednesday, February 2, 2022: President Shearer reported that according to Fire Chief Dugan, the department received the most total donations in 2021 but, from fewer donators. Chief Dugan reviewed the 2021 annual report and provided an update on the apparatus plan to the Commission. He also urged the local elected officials to begin speaking together to discuss helping initiate better cooperation among the volunteer fire departments serving the western end of Lebanon County to delay the necessity of paid fire departments for as long as possible. Mr. Powl informed Council that Mike Booth, Manager of North Londonderry Township, contacted John Eberly, Manager of South Londonderry Township, in the effort to begin those conversations. It was determined that the chance of this happening is not great at this time. President Shearer indicated that it might be time for the elected officials to reach out to the other elected officials to see if these conversations would be possible. Mr. Powl explained that in years past the Council President met quarterly with the Chairman of the Board of Supervisors of both North & South Londonderry Township for lunch, coffee, etc. to discuss regional issues so, maybe those meetings could be restarted? Councilor Tesche agreed to generate an e-mail that can be reviewed and used to contact the elected officials of both Townships for possible meetings.
- d. Police Department: Chief Winters commented that the new in-car cameras were ordered and should be received within 6-8 weeks. He also reported that Vehicle #51 2018 Ford Police Interceptor was recently returned to the department from being fixed at the body shop, only to have Vehicle #50 2021 Ford Police Interceptor crashed into by another vehicle during a recent snow event and Vehicle #55 unmarked 2020 Ford Police Interceptor being damaged by an individual who resisted arrest. It has not been a good start to the year for the Police vehicles.
- e. Planning Commission: The Commission did not meet in January. Mr. Powl reported the plan for the Rolling Thunder Express Car Wash was just submitted for the Klick-Lewis property across from Wendy's & Sheetz so, there will be a Planning Commission meeting in February and March.
- f. Public Works Department:
 1. Superintendent's Monthly Report: Mr. Powl provided a copy of the January 2022 report.
 2. Borough Properties:
 - a. Municipal Building – 325 S. Railroad Street:
 1. Front Door Replacement Status: The new Stanley Doors have been ordered and should be installed in the next few weeks.
 - b. Public Works Department – 910 E. Broad Street:
 - c. Town Square: Councilor Quairoli inquired about the clock. Mr. Powl responded that the clock has been manufactured and is ready to ship to the Borough.
 - d. Vacant Lot – 40 E. Front Street:

- e. Vacant Lot – Northeast corner of the intersection of N. Lingle Ave and W. Main Street
 - f. Vacant Lot (Shaffer-Erb Tract) – south side 900 Block East Cherry Street
3. Cemetery: There was nothing new to report.
4. Parks: (Heritage Park, Palmyra Memorial Park, and Southeast Park) There was nothing new to report.
5. Refuse & Recycling: There was nothing new to report.
6. Sewer System:
- a. Pump Station #3 (West Broad St – west of N. Locust St) - Relocation: Mr. Powl reported that a meeting with the managers of the General Mills property has been set up to discuss moving the pump station.
 - b. Pump Station #3 – Replace Variable Frequency Drives, Pump Controller, and Back-up Floats: Mr. Powl reported that the costs for these updates was included in the 2021 budget, but they were not able to get the updates completed. He asked Council to move funds from the Special Sewer Fund to cover the costs of the updates in 2022.
- Motion: To authorize the Borough Manager to initiate a Budget transfer in the amount of \$20,183 from the Special Sewer Fund to Sewer Budget line item #08.429.740.3 to enable the replacement of the pump station's (2) Variable Frequency Drives, Pump Controller, and back-up float system. Motion by Jane Quairolì, second by Tom Miller. Motion passed.*
7. Sinkholes:
- a. New: A new sinkhole opened at the corner of E. Walnut and S. Franklin Streets. The Public Works crew filled it with clay and is watching for any changes.
 - b. Old:
 - 1. 223 S. Locust Street: (PASD failed injection well)
 - 2. 800 Block E. Main Street: (Center turn lane of US422 in front of Sheetz)
 - 3. 123 E. High Street: (Waste Management property)
 - 4. South Harrison Street (between E. Cherry St and South Ave)
8. Stormwater Management:
- a. Phase A Stormwater Management System: (north of railroad tracks - west of N. Grant St.): Mr. Powl indicated that the meeting established with the General Mills representatives will include a conversation about using their storm water system to resolve the storm water issues on the north end of the Borough.
 - b. Stormwater Injection Well #11 (W. Walnut St. & S. Green St): Mr. Powl informed Council that there are two injection wells in this area. The Public Works crew televised the first well and determined that the 6-inch bore hole is 185' deep and stops in solid rock. The second well is 276' deep and contains many fracture zones. The Borough Engineer looked at piping this water to the injection well in the 900 block of E. Cherry St, but it would be a half mile pipe run and would be cost prohibitive (approximately \$1-million). Mr. Powl provided a proposal from ARM Geophysics, to conduct a geology and geophysical study in this area to determine if the wells can be drilled deeper or if a new injection well is warranted in a different area.

Motion: To approve the expense of \$13,500 from the Capital Reserve Fund emergency sinkhole line item for the purpose of conducting a geology and

geophysical study at Injection Well #11 (W. Walnut Street & S. Green St.). Motion by Don Barry, second by James Tesche. Motion passed.

- c. Bio-Swale MS4 Project Update:
9. Street & Alley Maintenance: Mr. Powl stated that the Public Works crew is currently patching streets and alleys with cold patch until hot mix is available again in April to make permanent repairs.
10. Traffic Signals: There was nothing new to report.
- g. Solicitor's Report: Mr. Powl reported that he and the Zoning Officer met to discuss questions from the Solicitor regarding the zoning ordinance update. The effort to update the zoning ordinance is in response to Council's addition of Short-Term Rental requirements. Any updates to the zoning ordinance should occur simultaneously to avoid additional publication and legal costs.
- h. Zoning & Codes Enforcement: Mr. Powl provided a copy of the January 2022 report.
1. Zoning Hearing Board: (Hearing scheduled for Monday February 14th at 5:30 p.m.)
- a. 70 Peach Circle (Harry & Connie Comrey) - Low Density Residential (LDR) Zoning District:
- seeking a special exception for 380-127(C) for the expansion of a prior nonconforming rear setback.
- Council did not take a position on this application.
- i. Borough Manager's Report: There was nothing additional to report.

Other Business

- Councilor Quairoli reported an un-hitched trailer has been parked along E. Spruce St near MacIntosh Crossing for several weeks.
- Councilor Garber reported that he was advised that East Penn Manufacturing was ceasing their pen making operations at their location on N. Chestnut Street.
- Chief Winters advised Council that his monthly reports will look different beginning next month because the reports will match what they submit to the State each month.

Public Comment Period #2

- Doug Fleegle, 127 E Maple Street, inquired when proof of existence for a short-term rental can be provided to the Borough. Mr. Powl replied at any time.

Announcement

President Shearer announced that Borough Council will conduct its next public meetings on Tuesday, February 22, 2022, and Tuesday, March 8, 2022, beginning at 7:00 PM.

Motion to Adjourn

Motion to adjourn the meeting by Jane Quairoli, second by Don Barry. The meeting adjourned at 7:47 PM.

Respectfully submitted,

Roger E. Powl
Borough Manager