

Palmyra Borough Council Meeting  
 Tuesday January 25, 2022  
 7:00 PM

President Beth Shearer called the meeting to order at 7:00 PM in Council Chambers of the Palmyra Municipal Center, located at 325 S. Railroad St. Other Council members in attendance included Anthony Catalani, Don Barry, William Garber, Jane Quairoli, and James Tesche. Also, in attendance were Police Chief Andy Winters, Borough Manager Roger Powl, and Assistant Borough Manager Brenda Pera. Mayor Fred Carpenter, and Tom Miller were absent from the meeting.

Public Comment Period #1

There were no public comments.

Consent Calendar

The following agenda items were acted upon by a single motion:

- a. Approve the minutes of the January 11, 2022 Borough Council meeting.
- b. Approve payment of all bills listed on the December 2021 Detailed Check Listing Report.
- c. Approve the Treasurer's Report for the period December 1 through December 31, 2021:

|              | General Fund | Sewer Fund  | Refuse Fund | Capital Reserve Fund | Special Sewer Fund | Liquid Fuels Fund |
|--------------|--------------|-------------|-------------|----------------------|--------------------|-------------------|
| YTD Revenue  | \$3,782,686  | \$1,612,309 | \$1,064,124 | \$399,596            | \$160,119          | \$209,923         |
| YTD Expenses | \$3,962,962  | \$1,690,225 | \$1,105,265 | \$176,183            | \$0                | \$161,890         |
| Difference   | \$(180,276)  | \$(77,917)  | \$(41,141)  | \$223,413            | \$160,119          | \$48,033          |
| Fund Balance | \$643,673    | \$120,485   | \$234,187   | \$1,350,598          | \$2,203,891        | \$48,696          |

|              | Library Fund | Police Health Care Fund | Town Square Reserve Fund | Joint Fire Apparatus Fund | Cemetery Fund | Employee Benefits Fund |
|--------------|--------------|-------------------------|--------------------------|---------------------------|---------------|------------------------|
| YTD Revenue  | \$29,597     | \$47,751                | \$4                      | \$80,249                  | \$909         | \$129,008              |
| YTD Expenses | \$28,000     | \$11,928                | \$3,193                  | \$50,000                  | \$0           | \$0                    |
| Difference   | \$1,597      | \$35,823                | \$(3,189)                | \$30,249                  | \$909         | \$129,008              |
| Fund Balance | \$2,654      | \$262,692               | \$773                    | \$120,662                 | \$42,649      | \$364,110              |

*Motion: To approve the consent calendar. Motion by Jane Quairoli, second by Don Barry. Motion passed.*

Action & Discussion Items

- a. Road Closure Request – Truck Trek Food Truck & Community Arts Festival:

*Motion: To authorize the closure of West Cherry Street from South Railroad Street to South Mark Street on Saturday May 14, 2022 from 8:00 AM – 8:00 PM for the Annual Truck Trek Food Truck & Community Arts Festival. Motion by Jane Quairoli, second by William Garber. Motion passed.*

b. Ordinance #813 – Amend Chapter 350 (Vehicles & Traffic):

*Motion: To authorize the Borough Solicitor to prepare & advertise Ordinance #813, an ordinance amending the following:*

*1. Section 350-26 (Special Purpose Parking Zones):*

- *Add – East Poplar Street – South Side – Handicap parking – 22 East Poplar Street*
- *Add – North Railroad Street – West Side – Handicap parking – 719 North Railroad Street*
- *Add – North Railroad Street – West Side – Handicap parking – 611 North Railroad Street*
- *Add – North Chestnut Street – West Side – Handicap parking – 605 North Chestnut Street*
- *Add – East Maple Street – South Side – Handicap parking – 100 East Maple Street*
- *Remove – East Cherry Street – South Side – Handicap parking – 106 East Cherry Street*

*Motion by Jane Quairoli, second by Don Barry. Motion passed.*

Reports

- a. President's Report: President Shearer did not have a report.
- b. Financial Report: Mr. Powl provided a copy of the Financial Statement as of December 31, 2021.
- c. Fire Department: Chief Dugan was in attendance and reminded the Fire Services Commission members of the upcoming meeting on Wednesday February 2, 2022 at 6 PM.
- d. Library Report: Councilor Quairoli provided a copy of the January 2022 report. She reported that fundraising is at near record levels for the Library.
- e. Police Department: Chief Winters provided a copy of the December 2021 report, and he provided a page-by-page review of the 2021 Annual report.
- f. Recreation Commission: The January 2021 report was provided to Council.
- g. Solicitor's Report: Mr. Powl commented that the Borough Solicitor and the attorneys for the new ShadowStone owners are scheduled to have a conference call on Wednesday, January 26<sup>th</sup> to continue the discussion of the stormwater easement agreement.
- h. Borough Manager's Report:
  1. Sale of Vehicle #36 - Municibid Public Auction Results: Mr. Powl reported that the 2009 GMC Sierra 2500 HD 4X4 crew-cab pick-up truck that was placed on MuniBid for public auction brought a final bid price of \$26,200.00.
  2. Mr. Powl provided the December 2021 monthly and 2021 Annual Zoning & Code Enforcement reports.

Other Business

- Councilor Quairoli inquired about the status of the Town Square clock replacement.

Public Comment Period #2

- Doug Fleegle, 127 E. Maple Street, asked if there was a way to move the storm water inlet on S. Lincoln Street closer to the corner of E. Cherry Street. He indicated that the new ADA handicap sidewalk curb ramps cause the water to pool at the base of the ramps and onto the road surface area. This pool turns to ice on cold days. Mr. Powl explained that the Borough has looked at that situation previously but, the topography of the road will not allow the existing inlet to be moved closer to Cherry Street but there may be other options to get the water from the corner to the inlet. He will revisit this with the Public Works crew and Borough Engineer to see if anything can be done.

Announcement

President Shearer announced that Borough Council will conduct its next public meetings on Tuesday, February 8, 2022, and Tuesday, February 22, 2022 beginning at 7:00 PM.

Motion to Adjourn

*Motion to adjourn the meeting by Don Barry, second by Jane Quairoli. The meeting adjourned at 7:33 PM.*

Respectfully submitted,

Roger E. Powl  
Borough Manager